

**TRINITY COUNTY
BOARD OF SUPERVISORS
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA**

**MEETING MINUTES
May 21, 2024**

**Chairman
Supervisor Ric Leutwyler - District 1**

**Vice-Chairman
Supervisor Liam Gogan - District 3**

**Supervisor Jill Cox - District 2
Supervisor Heidi Carpenter-Harris - District 4
Supervisor Dan Frasier - District 5**

**Trent Tuthill - County Administrative Officer
Margaret E. Long - County Counsel
Ashley Piker - Deputy Clerk of the Board**

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations

for this meeting should notify the Deputy Board Clerk at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

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Phone Commands: *6 Mute/Unmute; *9 Raise Hand

<https://support.zoom.us/hc/en-us/articles/201362283-Testing-computer-or-device-audio>

Just a reminder that the chat feature is not the appropriate forum to ask questions or provide comments. This chat should only be used to notify us of technical issues. No response will be given in acknowledgment or otherwise via the Zoom chat.

Public Comment given via Zoom can only be done audibly (not via chat), and you must either "Raise Your Hand" or use the chat to request your turn.

9:00 AM

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE – Pledge led by Supervisor Carpenter - Harris

A. PRESENTATIONS

- A.1. Board of Supervisors - Adopted a proclamation of appreciation that recognizes Older Americans Month to recognize and honor Trinity County older adults and their immense influence on every facet of American society.

No fiscal impact.

Motion by Jill Cox, second by Heidi Carpenter- Harris to Approve.

Motion: Jill Cox **Second:** Heidi Carpenter- Harris **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

A.2. Health and Human Services- Admin - Adopted a proclamation recognizing the retirement of Michael Cottone, Deputy Director of Health & Human Services.

No fiscal impact.

Received comments from Director of Human Resources Liz Hamilton, Deputy Director of HHS Mike Cottone, and Director of Environmental Health Kristy Anderson.

Motion by Heidi Carpenter- Harris, second by Liam Gogan to Approve.

Motion: Heidi Carpenter- Harris **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

A.3. Board of Supervisors - Received a presentation from Trinity County Visitors and Development Bureau, regarding Marketing.

No fiscal impact.

A.4. Board of Supervisors - Received a presentation from the Trinity County Fire Safe Council regarding programming and ongoing hazard mitigation planning efforts.

No fiscal impact.

A.5. Human Resources - Received a presentation and adopt a resolution for Trinity County to participate in the PARS Post-Employment Benefits Trust Program, appoint the Director of Human Resources as the County's Plan Administrator, and authorize the County's Plan Administrator to execute the documents to implement the Program.

No fiscal impact.

Motion by Jill Cox, second by Dan Frasier to Approve.

Motion: Jill Cox **Second:** Dan Frasier **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

B. PUBLIC COMMENT

This time is for information from the public on matters not appearing on this agenda or within the Consent Calendar. All comments are limited to three minutes and

must pertain to matters within the jurisdiction of this Board. When addressing the Board please state your name for the record and address the Board as a whole through the Chair. No action or discussion will be conducted on matters not listed on the agenda, however, the Chair may refer the subject matter to the appropriate department for follow-up or schedule the matter on a subsequent Board Agenda.

No public comment was received.

C. REPORTS/ANNOUNCEMENTS

C.1. Did not receive reports from Department Heads.

C.2. Received a report from County Administrative Officer Trent Tuthill.

C.3. Received reports from Members of the Board of Supervisors.

C.4. Reports from Ad Hoc

1. Cannabis
2. Tribal Relations

D. CONSENT CALENDAR

These items include routine, non-controversial matters and will be acted upon by the Board by one, roll-call motion. If a member of the public has any questions or comments on an item on the consent calendar, they may provide them now. A member of the Board or Staff may request an item be pulled and considered separately.

D.1. Behavioral Health Services - Approved an agreement with Empire Recovery Center to provide residential and/or recovery services in conformity with the requirements of the Department of Healthcare Services (DHCS) Substance Use Disorder (SUD) Programs.

No impact to the General Fund; up to \$98,000 per fiscal year from SUD Funding.

Motion by Heidi Carpenter- Harris, second by Dan Frasier to Approve.

Motion: Heidi Carpenter- Harris **Second:** Dan Frasier **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

D.2. Behavioral Health Services - Approved an agreement with Environmental Alternatives, dba EA Family Services to provide Mental Health Treatment Services for Seriously Emotionally Disturbed (SED) children and youth who are Trinity County Medi-Cal members.

No impact to the General Fund; up to \$50,000 from Behavioral Health Funding.

Motion by Heidi Carpenter- Harris, second by Dan Frasier to Approve.

Motion: Heidi Carpenter- Harris **Second:** Dan Frasier **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

D.3. Behavioral Health Services - Approved an agreement with Vista Pacifica Enterprises, INC. to provide residential long-term care and rehabilitation services to Trinity County members.

No impact to the General Fund, up to \$150,000 per FY from BHS Funding.

Motion by Heidi Carpenter- Harris, second by Dan Frasier to Approve.

Motion: Heidi Carpenter- Harris **Second:** Dan Frasier **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

D.4. Behavioral Health Services - Approved a budget adjustment for FY 23/24 for Realignment: Mental Health - Dept. 9494 increasing Transfers Out by \$14,437; and approved a budget adjustment for FY 23/24 for Mental Health Services Act - Dept. 8570 decreasing Transfers Out by \$14,437.

No impact to the General Fund; current cash balance in Realignment: Mental Health - Fund 494 is \$0 and in Mental Health Services Act - Fund 570 is \$3,392,262.95

Motion by Heidi Carpenter- Harris, second by Dan Frasier to Approve.

Motion: Heidi Carpenter- Harris **Second:** Dan Frasier **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

D.5. Clerk-Recorder/Assessor/ Elections - Approved a budget adjustment for FY 23/24 for Elections - Dept. 1650 increasing revenue by \$38,660, Services & Supplies by \$19,596 and Fixed Assets by \$19,064.

Increase in General Fund appropriations in the amount of \$38,660.

Motion by Heidi Carpenter- Harris, second by Dan Frasier to Approve.

Motion: Heidi Carpenter- Harris **Second:** Dan Frasier **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

D.6. Clerk of the Board - Found no objection to the issuance of a daily alcoholic beverage license to the Weaverville Lions Club to serve alcoholic beverages at their festival to be held at Lowden Park in Weaverville, CA on July 3-7, 2024.

No fiscal impact.

Motion by Heidi Carpenter- Harris, second by Dan Frasier to Approve.

Motion: Heidi Carpenter- Harris **Second:** Dan Frasier **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

D.7. Community Development - Natural Resources - Approved an agreement with Trinity Resource Conservation District for Trinity County Community Development - Natural Resource Division to provide environmental permitting, compliance coordination, interdisciplinary team meetings and coordination, third party contracting, agreement reporting, and other such services.

Revenue up to \$180,000 to the Trinity County Natural Resources Division.

Motion by Heidi Carpenter- Harris, second by Dan Frasier to Approve.

Motion: Heidi Carpenter- Harris **Second:** Dan Frasier **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

D.8. County Administrative Office - Adopted Resolution Number 2024-034 which gives the County Administrative Officer signature authorization on all grant

applications to be submitted by Trinity County.

No fiscal impact.

Motion by Heidi Carpenter- Harris, second by Dan Frasier to Approve.

Motion: Heidi Carpenter- Harris **Second:** Dan Frasier **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

D.9. Health and Human Services- Budget Adjustments - Approved a budget adjustment for FY 23/24 for Emergency Services - Dept. 2260 increasing revenue by \$53,522 and Services & Supplies by \$121,273 and decreasing Salaries & Benefits by \$459, Interfund Expenses by \$1,300 and Fixed Assets by \$42,850.

No impact to General Fund; current cash balance for Emergency Services - Fund 147 is \$34,412.

Motion by Heidi Carpenter- Harris, second by Dan Frasier to Approve.

Motion: Heidi Carpenter- Harris **Second:** Dan Frasier **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

D.10. Probation - Approved amendment number 2 to the agreement Human Response Network, increasing the maximum cost by \$50,000 and extending the term to June 30, 2027, to provide transitional housing, associated services, and case management services.

No impact on the General Fund; funding is a part of the approved budget for CCP.

Motion by Heidi Carpenter- Harris, second by Dan Frasier to Approve.

Motion: Heidi Carpenter- Harris **Second:** Dan Frasier **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

D.11. Sheriff - Approved amendment number 2 to the agreement with Relias, updating subscription fees to provide an online training academy.

\$4594.92 per fiscal year from the Jail budget.

Motion by Heidi Carpenter- Harris, second by Dan Frasier to Approve.

Motion: Heidi Carpenter- Harris **Second:** Dan Frasier **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

D.12. Sheriff - Approved a budget adjustment for FY 23/24 for Jail Health - Dept. 2285 increasing Services & Supplies by \$160,000.

No impact to the General Fund; current cash balance in the Sheriff General Fund - Fund 110 is \$1,416,015.83.

Motion by Heidi Carpenter- Harris, second by Dan Frasier to Approve.

Motion: Heidi Carpenter- Harris **Second:** Dan Frasier **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

D.13. Transportation - Approved and accepted the work completed by Tullis, Inc. on Phase 1 of Lance Gulch Road, and authorize the Director of Transportation to sign the Notice of Completion.

No fiscal impact.

Motion by Heidi Carpenter- Harris, second by Dan Frasier to Approve.

Motion: Heidi Carpenter- Harris **Second:** Dan Frasier **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

D.14. Transportation - Approved and accepted the work completed by Tullis, Inc. on Phase 2 of Lance Gulch Road, and authorize the Director of Transportation to sign the Notice of Completion.

No fiscal impact.

Motion by Heidi Carpenter- Harris, second by Dan Frasier to Approve.

Motion: Heidi Carpenter- Harris **Second:** Dan Frasier **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan
Absent: None

D.15. Transportation – Adopted Resolution Number 2024-035 certifying Trinity County's 2023 Maintained Mileage.

Approximately \$2,274,543 Revenue in Highway Users Tax.

Motion by Heidi Carpenter- Harris, second by Dan Frasier to Approve.

Motion: Heidi Carpenter- Harris **Second:** Dan Frasier **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan
Absent: None

E. PUBLIC HEARINGS

E.1. Community Development - Building - Waived the reading of and enacted Ordinance Number 315-857 amending Trinity County Code Section 15.25 pertaining to Limited Density Rural Dwellings, introduced May 7, 2024.

Fiscal impact unknown.

Received comments from Senior Planner Bella Hedtke.

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan
Absent: None

E.2. Trinity County Transportation Commission - Conducted a public hearing to receive comments on Unmet Transit Needs as required by the Transportation Development Act.

No fiscal impact.

Received comments from Director of Transportation Panos Kokkas and Rhoda Cain.

F. COUNTY MATTERS

These items include non-routine, or controversial matters and are listed alphabetically by department. A member of the Board, Staff or public may request that an item be heard out of order.

F.1. Community Development - Natural Resources - Adopted Resolution Number 2024-036 approving the Environmental Review for the Trinity Headwaters Forest Conservation for the Community Benefit Project.

No fiscal impact.

Received comments from David Colbeck.

Motion by Liam Gogan, second by Jill Cox to Approve.

Motion: Liam Gogan **Second:** Jill Cox **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

F.2. County Administrative Office - Appointed Margaret Long as County Counsel and awarded to Prentice Long, PC the contract to provide County Counsel services to Trinity County.

Approximately \$605,000 per year from the General Fund and various departments receiving non-general counsel services.

Received comments from CAO Trent Tuthill.

Motion: Dan Frasier **Second:** Heidi Carpenter- Harris **Carried**

Nays: Supervisor District 2 Jill Cox

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 3 Liam Gogan

Absent: None

F.3. County Administrative Office - Approved amendment number 1 to the employee contract with Trent Tuthill, extending the term to April 18, 2025 and adding one week of professional leave to provide County Administrative duties.

Approximate cost in salary and benefits per month at step C is \$24,212.

Received comments from CAO Trent Tuthill.

Motion by Dan Frasier, second by Jill Cox to Approve.

Motion: Dan Frasier **Second:** Jill Cox **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

F.4. County Administrative Office – Adopted Resolution Number 2024-037 establishing a temporary process until the General Plan is approved to

address the three existing opt out requests.

Fiscal impact unknown.

Received comments from CAO Trent Tuthill.

Motion by Jill Cox, second by Dan Frasier to Approve.

Motion: Jill Cox **Second:** Dan Frasier **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

F.5. Human Resources - Adopted a Trinity County Human Relations (HR) policy establishing a workplace violence prevention program.

No fiscal impact.

Received comments from CAO Trent Tuthill.

Motion by Heidi Carpenter- Harris, second by Liam Gogan to Approve.

Motion: Heidi Carpenter- Harris **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 4 Heidi Carpenter- Harris, Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

G. CLOSED SESSION

G.1. Government Code Section 54954.5(c) - Conference with Legal Counsel - Existing Litigation

No. of Cases: One

- Westlands Water District V all Persons interested in the matter of the contract between the United States and Westlands Water District (Fresno County Superior Court Case No. 19CECG03887)

Direction was given to staff.

H. ADJOURN

TRINITY COUNTY Board of Supervisors



Ric Leutwyler, Chairman
Board of Supervisors,
County of Trinity
State of California

Attest:

Trent Tuthill

Clerk of the Board of Supervisors

By:



Deputy