

**TRINITY COUNTY
BOARD OF SUPERVISORS
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA**

**MEETING MINUTES
May 7, 2024**

**Chairman
Supervisor Ric Leutwyler - District 1**

**Vice-Chairman
Supervisor Liam Gogan - District 3**

**Supervisor Jill Cox - District 2
Supervisor Heidi Carpenter-Harris - District 4
Supervisor Dan Frasier - District 5**

**Trent Tuthill - County Administrative Officer
Margaret E. Long - County Counsel
Ashley Piker - Deputy Clerk of the Board**

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the Deputy Board Clerk at the County Administrative

Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

Join Zoom Meeting

Meeting ID: 595 007 2851
Passcode: 267684

Dial In:
1 (669) 900-6833
Phone Commands: *6 Mute/Unmute; *9 Raise Hand

<https://support.zoom.us/hc/en-us/articles/201362283-Testing-computer-or-device-audio>

Just a reminder that the chat feature is not the appropriate forum to ask questions or provide comments. This chat should only be used to notify us of technical issues. No response will be given in acknowledgment or otherwise via the Zoom chat.

Public Comment given via Zoom can only be done audibly (not via chat), and you must either "Raise Your Hand" or use the chat to request your turn.

9:00 AM

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE – Pledge led by Supervisor Liam Gogan

A. PRESENTATIONS

A.1. Behavioral Health Services - Received a presentation from Behavioral Health Services Deputy Director of Quality Assurance Torri Cardilino, and Triage Manager Shawna Hanely, regarding the implementation of Mobile Crisis Services.

No fiscal impact.

A.2. Board of Supervisors - Received a presentation from SMART Workforce representatives regarding updates in Trinity County.

No fiscal impact.

A.3. Clerk of the Board - Received an update from U.S. Forest Service representatives regarding matters of interest in Trinity County.

No fiscal impact.

A.4. Community Development - Planning - Received an update from consultant Mintier Harnish regarding the General Plan update project.

No fiscal impact.

A.5. Sheriff - Adopted a proclamation of appreciation recognizing May 5-11, 2024 as National Correctional Officer Week.

No fiscal impact.

Motion by Jill Cox, second by Dan Frasier to Approve.

Motion: Jill Cox **Second:** Dan Frasier **Carried**

Nays: None

Ayes: Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: Supervisor District 4 Heidi Carpenter – Harris

A.6. Sheriff - Adopted a proclamation of appreciation recognizing May 15, 2024, as National Peace Officer Memorial Day and May 12-18, 2024 as National Police Week.

No fiscal impact.

Motion by Dan Frasier, second by Jill Cox to Approve.

Motion: Dan Frasier **Second:** Jill Cox **Carried**

Nays: None

Ayes: Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: Supervisor District 4 Heidi Carpenter – Harris

B. PUBLIC COMMENT

This time is for information from the public on matters not appearing on this agenda or within the Consent Calendar. All comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. When addressing the Board please state your name for the record and address the Board as a whole through the Chair. No action or discussion will be conducted on matters not listed on the agenda, however, the Chair may refer the subject matter to the appropriate department for follow-up or schedule the matter on a subsequent Board Agenda.

Received comments from Nick Ghollete, Mike Comstock, and Veronica Kelly-Albiez

C. REPORTS/ANNOUNCEMENTS

C.1. Received reports from Department Heads

HHS director Liz Hamilton gave her time to Skyler Fisher with the Watershed Training Center.

C.2. Received a report from County Administrative Officer Trent Tuthill.

C.3. Received reports from Members of the Board of Supervisors.

C.4. Received reports from Ad Hocs:

A. Cannabis

B. Tribal Relations

D. CONSENT CALENDAR

These items include routine, non-controversial matters and will be acted upon by the Board by one, roll-call motion. If a member of the public has any questions or comments on an item on the consent calendar, they may provide them now. A member of the Board or Staff may request an item be pulled and considered separately.

D.1. Agriculture - Approved a budget adjustment for fiscal year 23/24 for Agriculture - Dept. 2490, increasing Revenues Fixed Assets by \$48,673.

Increase in General Fund appropriations in the amount of \$48,673.

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: Supervisor District 4 Heidi Carpenter - Harris

D.2. Behavioral Health Services - Approved an agreement with Visions of the Cross to provide mental health and substance use residential treatment and recovery services in conformity with the requirements of the Department of Health Care Services (DHCS) Substance Use Disorder (SUD) Programs, in Trinity County.

No impact to the General Fund; up to \$45,000 per year from SUD SUBG Funding.

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: Supervisor District 4 Heidi Carpenter – Harris

D.3. Board of Supervisors – Adopted Resolution Number 2024-026 which designates the Trinity Arts Council as the Local Arts Agency.

No fiscal impact.

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: None

D.4. Clerk of the Board - Approved the regular meeting minutes of March 5 and 19, 2024 and special meeting minutes of March 12, 2024 as submitted by the Deputy Clerk.

No fiscal impact.

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: Supervisor District 4 Heidi Carpenter – Harris

D.5. Community Development - Natural Resources - Approved an agreement with the Watershed Research and Training Center for the Trinity County Natural Resources Division to provide environmental compliance services.

Revenue up to \$400,000 to the Trinity County Natural Resources Division.

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: Supervisor District 4 Heidi Carpenter – Harris

D.6. District Attorney – Adopted Resolution Number 2024-027 which removes from the District Attorney's Capital Asset Inventory Listing; Asset ID (13329), DAMION Software.

No fiscal impact.

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: Supervisor District 4 Heidi Carpenter – Harris

D.7. General Services - Adopted Resolution Number 2024-028 that removes the Motor Pool and Vehicle Abatement Capital Asset Inventory Listings:

- Asset ID 12441, 1998 Chevy Blazer VIN# 1GNDT13W8WK258138, vehicle number 0023;
- Asset ID 12954, 2002 Ford Escape VIN# 1FMYU041X2KA38168, vehicle number 0021;
- Asset ID 12967, 2002 Ford F350 Van VIN# 1FTSE34L72HA81681, vehicle number 2125; and
- Asset ID 12274, 1996 Toyota Tacoma VIN# 4TAPM62N2TZ197344, vehicle number 0009.

Unknown revenue to the Motor Pool Department.

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: Supervisor District 4 Heidi Carpenter – Harris

D.8. Health and Human Services - Office of Emergency Services – Adopted Resolution Number 2024-029 authorizing the Office of Emergency Services to enter into a funding agreement with California Fish and Game for the purchase of an oil spill trailer.

No fiscal impact.

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: Supervisor District 4 Heidi Carpenter – Harris

D.9. Health and Human Services - Office of Emergency Services - Adopted resolutions confirming the continuance of the following local emergencies in the County of Trinity:

- Resolution Number 2024-030- Local emergency due to the 2024 Early January Winter Storm; and
- Resolution Number 2024-031- Local emergency due to the 2024 Late January Winter Storm.

No fiscal impact

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: Supervisor District 4 Heidi Carpenter – Harris

D.10. Transportation – Adopted Resolution Number 2024-032 approving the definitions for Transportation Development Act's Unmet Transit Needs Process.

No fiscal impact.

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: Supervisor District 4 Heidi Carpenter – Harris

E. COUNTY MATTERS

These items include non-routine, or controversial matters and are listed alphabetically by department. A member of the Board, Staff or public may request that an item be heard out of order.

E.1. Community Development - Building - Waived the reading of and enacted an ordinance amending Trinity County Code Section 15.25 pertaining to Limited Density Rural Dwellings, introduced on March 19, 2024.

Fiscal impact unknown. Approximately \$2,850 for an initial study, plus unknown costs from planning consultant.

Motion by Dan Frasier, second by Liam Gogan to Approve.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Nays: None

Ayes: Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: Supervisor District 4 Heidi Carpenter – Harris

E.2. Community Development - Cannabis - Waived the reading of and enacted an ordinance amending Trinity County Code Section 17.43.090 pertaining to Commercial Cannabis Cultivation General Plan Update fees.

No impact to the General Fund.

Motion by Liam Gogan, second by Dan Frasier to Approve.

Motion: Liam Gogan **Second:** Dan Frasier **Carried**

Nays: None

Ayes: Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: Supervisor District 4 Heidi Carpenter – Harris

E.3. Human Resources - Adopt a resolution regarding the disposition of paid time off of employees who become elected officials.

Unknown potential savings to the General Fund.

Motion by Jill Cox, second by Dan Frasier to Approve.

Motion: Jill Cox **Second:** Dan Frasier **Carried**

Nays: None

Ayes: Supervisor District 1 Ric Leutwyler, Supervisor District 5 Dan Frasier, Supervisor District 2 Jill Cox, Supervisor District 3 Liam Gogan

Absent: Supervisor District 4 Heidi Carpenter – Harris

F. CLOSED SESSION

F.1. Government Code Section 54954.5(f) - Labor Negotiations

County's Designated Representatives: Laila Cassis, Margaret Long and Suzie Hawkins

Employee Organizations: General Unit

Direction was given to staff.

F.2. Government Code Section 54954.5(e) - Public Employee Evaluation: County

Administrative Officer

Evaluation was held.

G. ADJOURN

TRINITY COUNTY Board of Supervisors



Ric Leutwyler, Chairman
Board of Supervisors,
County of Trinity
State of California

Attest:

Trent Tuthill
Clerk of the Board of Supervisors

By:



Deputy