

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING MINUTES

January 3, 2023

Chairman
Supervisor Jill Cox - District 1

Vice-Chairman
Supervisor Ric Leutwyler - District 2

Supervisor Liam Gogan - District 3
Supervisor Heidi Carpenter- Harris - District 4
Supervisor Dan Fraiser - District 5

Letty Garza - Interim County Administrative Officer
Margaret E. Long - County Counsel
Ashley Piker - Deputy Clerk of the Board

ZOOM INFORMATION

This meeting used Zoom due to the coronavirus (COVID-19).

Meeting called to order in open session at 9:00 AM

Pledge of Allegiance

Pledge ed by Supervisor Gogan.

COUNTY MATTERS AM

Board of Supervisors

1.1 Adopted Resolution Number 2023-072 adopting a revised Governance manual.

Received comments from County Counsel Margaret Long, Terry Mines, Adrian Keys, and Marie Peterson.

Motion: Dan Frasier **Second:** Jill Cox **Carried**
Ayes: C Harris , Cox, Frasier, Leutwyler

Nays: Gogan

Clerk of the Board

- 1.2 Pursuant to the County Governance Manual, confirmed the seating of District 2 Supervisor Jill Cox as Chairman and District 1 Supervisor Ric Leutwyler as Chair Pro Tem (Vice-Chair).

Received comments from Terry Mines.

Motion: Jill Cox **Second:** Dan Frasier **Carried**

Ayes: C Harris , Cox, Frasier, Leutwyler

Nays: Gogan

PRESENTATIONS

Clerk of the Board

- 2.1 Presented outgoing Chairman Frasier with an engraved gavel.
- 2.2 Received a presentation from Teckla Johnson on Trinity Together- Cradle to Career Partnership.

Public Comment

REPORTS/ANNOUNCEMENTS

- 3.1 I. Received reports from Chief Probation Officer Ruby Fierro, Interim Deputy Director of Planning Ed Prestly, and Cannabis Division Director Drew Plebani
II. Received a report from Interim County Administrative Officer Letty Garza
III. Received reports from Members of the Board of Supervisors.

CONSENT CALENDAR

Behavioral Health Services

- 4.1 Approved an agreement with BHC Heritage Oaks to provide inpatient Psychiatric Care.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**

Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 4.2 Approved an agreement with BHC Sierra Vista for inpatient psychiatric treatment.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Human Resources

- 4.3** Pursuant to Trinity County Code Section 2.60.410(A) authorized hiring Candidate No. 25119435 as a Personnel Analyst I at Range N215 Step C in the Department of Human Resources.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Sheriff

- 4.4** Approved amendment number 1 to the agreement with Trinity Services Group to operate inmate food services at the Trinity County Jail.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Transportation

- 4.5** Approved amendment number 1 to the agreement with Hunt and Sons extending the term to December 31, 2023 and increasing the maximum cost for schedule III lubricants by \$63,097.28 to provide various petroleum products to the Road Department.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 4.6** Approved amendment number 1 to the agreement with Valley Pacific / Cross Petroleum extending the term to December 31, 2023 and increasing the maximum cost of the contract for schedule IV lubricants by \$30,068.85 to provide various petroleum products to the Road Department.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

PUBLIC HEARINGS

County Administrative Office

- 5.1 Continued the public hearing from December 20, 2022 to consider introducing, waiving the reading of and enacting an ordinance amending Trinity County Code Section 2.64.050 regarding various county fees.

Received comments from Interim CAO Letty Garza, Senior Financial Analyst Suzie Hawinks, Fiscal Consultant Craig Goodman, Building Inspector II Cody Smith, and Administrative Services Officer Debbie Case.

Introduce and waive the reading of an ordinance amending Trinity County Code Section 2.64.050 regarding various county fees.

Motion: Dan Frasier **Second:** Liam Gogan **Failed due to passing of a subsequent motion**

Introduce and waive the reading of ordinance amend Trinity County Code Section 2.64.050 regarding various county fees and amending the Tax/Treasure Mobile home fee from \$65 to \$ 40 and parcel map fee from \$82 to \$40 per parcel.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

COUNTY MATTERS

Building and Development Services

- 6.1 Continued from December 29, 2022 and considered taking the following actions regarding the establishment of County Code Section 15.26 -- Electric Vehicle Charging Station Permit Expediting:
1. Found the adoption and implementation of this ordinance to be exempt from the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines Section 15061(b)(3), common-sense exemption, which applies to projects where the activity will not result in a significant effect on the environment.
 2. Introduced and waived the reading of an ordinance establishing Trinity County Code Section 15.26 regarding Electric Vehicle Charging Station Permit Expediting.

Received comments from: Associate Planner Skyler Fisher, County Counsel Margaret Long, Cody Smith, Tom Ballanco, and Scott White.

To adopt as presented with direction given to staff to revise commercial zoning.

Motion: Ric Leutwyler **Second:** Jill Cox **Failed due to passing of a subsequent motion**

To send to Planning Commission for appropriate zoning for commercial.

Motion: Dan Frasier **Second:** Heidi C Harris **Carried**

Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Cannabis

- 6.2** Continued the item from December 29, 2022 to January 3, 2023 to discuss the current status of the Cannabis Department's budget, give direction to staff regarding providing a general fund contribution or advance, and authorizing the CAO and Auditor to sign any budget adjustments necessary based on the direction given.

Received comments from Cannabis Division Director Drew Plebani, and Senior Financial Analyst Suzie Hawkins.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**

Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Clerk of the Board

- 6.3** Appointed Supervisors represent the County on various Boards, Commissions, Committees and Task Forces for the next year as shown on the attached appointments list.

Received comment from Tom Ballanco.

- 6.4** Set the Board of Supervisors meeting schedule for calendar year 2023 as follows: January 3 and 17, February 7 and 22, March 7 and 21, April 4 and 18, May 2 and 16, June 6 and 20, July 18, August 1 and 15, September 6 and 19, October 3 and 17, November 21, and December 5 and 19.

Motion: Jill Cox **Second:** Ric Leutwyler **Carried**

Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 6.5** Acknowledged receipt of and assigned Supervisor Cox to draft a response to Grand Jury Report (DER: 2022-001) Abandoned Vehicle Abatement Report.

Human Resources

6.6 Took the following actions effective January 1, 2023:

1. Approved the job description, set the salary range and added to the alphabetical listing of classifications and allocated to the County Administrative Office - Grant's Division a Housing Case Manager at range G197; and
2. Deleted the allocation for one Grants Coordinator I/II.

Received comment from Interim CAO Letty Garza.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Planning and Zoning

6.7 Conducted an appeal hearing to consider upholding, modifying or overturning the Planning Commission's determination that application P-22-19 was completed with the submittal of vesting deeds and proof of legal access to Parcel C for the submitted exhibit. The appeal includes that the applicant follow the guided lines of option 2:

- a. Individual parcels A and B resulting from the lot line adjustment shall have financing which has the same legal description of the redesigned lots.
- b. All real property taxes which are a lien on the property shall be paid, as provided by law, prior to recordation of the deed(s). A certificate from the Tax Collector's Office, valid for a maximum of sixty (60) days, shall be provided to the Planning Director prior to recording the "Notice of Lot Line Adjustment".
- c. Environmental Health shall verify that adequate space for wastewater disposal (considering potential setbacks) is available on parcel B prior to recording the "Notice of Lot Line Adjustment".

Received comments from Associate Planner Skyler Fisher, Director of Transportation Pano Kokkas, Project Applicant Scott White, Sherri White, and Deputy Clerk of the Board Ashley Piker.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Transportation

6.8 Took the following actions regarding APN 014-350-56

1. Declared 1.33 acres of APN 014-350-56 as no longer necessary for county or other public purposes and approved the Trinity County Department of Transportation to enter into a sales agreement for the selling of the property; and
2. Adopted Resolution Number 2023-073 to declare 1.33 acres of APN 014-350-56 "surplus land" as that term is described in the Surplus Land Act (Government Code section 54221(b)(1)) and comply with the noticing requirements therein; and
3. Accepted the Federal Aviation Administration (FAA) Land Release Authorization of said "surplus county land"; and
4. Accepted the Waiver Evaluation prepared by OCP of the "surplus county land"; and
5. Approved the Trinity County Department of Transportation to negotiate and enter into a sales agreement with Paul Klein based on the estimated value for said "surplus county land" after complying with noticing requirements and assuming no other offers for the property are received and authorized the Director to execute the sales agreement and all documentation required for escrow to complete the transaction following approval of the lot line adjustment, and the record of survey recorded after monuments are set in the field.

Received comment from Director of Transportation Panos Kokkas, Paul Klien and Veronica Kelley-Albiez.

Motion: Liam Gogan **Second:** Ric Leutwyler **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

CLOSED SESSION

7.1 Government Code Section 54954.5(c) - Conference with Legal Counsel - Existing Litigation

No. of Cases :Five

- Mines v. Trinity County, et al. (Trinity County Superior Court Case No. 20CV036);
- Mines v. Trinity County and Kim Hunter (Trinity County Superior Court Case No. 20CV082);
- Trinity Alps Farms, Inc., et al. v. Trinity County, et al. (Trinity County Superior Court Case No. 21CV008); and
- Carlson, et al. v. County of Trinity, et al. (Trinity County Superior Court Case No. 20CV136); and
- Hoopa Valley Tribe vs US Bureau of Reclamation,(US District Court Case No. 1:20-cv-01814-JLT-EPG)

Received comments from Terry Mines and Tom Ballanco.

No reportable action taken.

ADJOURN

TRINITY COUNTY BOARD OF SUPERVISORS



Jill Cox, Chairman
Board of Supervisors,
County of Trinity.
State of California

Attest:

Letty Garza
Clerk of the Board of Supervisors

By:



Deputy

TRINITY COUNTY BOARD OF SUPERVISORS COMMITTEES

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