

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING MINUTES

January 3, 2024

Chairman

Supervisor Ric Leutwyler - District 1

Vice-Chairman

Supervisor Liam Gogan - District 3

Supervisor Jill Cox - District 2

Supervisor Heidi Carpenter-Harris- District 4

Supervisor Dan Frasier - District 5

Trent Tuthill - County Administrative Officer

Margaret E. Long - County Counsel

Ashley Piker - Deputy Clerk of the Board

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the Deputy Board Clerk at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

This meeting was available via Zoom.

Meeting called to order in open session at 9:00 AM

Pledge of Allegiance

Pledge led by Supervisor Frasier.

COUNTY MATTERS AM

- 1.1 Confirmed the seating of District 1 Supervisor Ric Leutwyler as Chairman and District 3 Supervisor Liam Gogan as Chair Pro Tem (Vice-Chair).

Motion: Dan Frasier **Second:** Heidi C Harris **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

PRESENTATIONS

Clerk of the Board

- 2.1 Presented outgoing Chairman of the Board of Supervisors Jill Cox with an engraved gavel.

Health and Human Services

- 2.2 Adopted a proclamation recognizing the month of January 2024 as Human Trafficking Prevention Month.

Received comments from Director of HHS Liz Hamilton.

Motion: Jill Cox **Second:** Heidi C Harris **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Public Comment

Received comments from Chriss Williams and Catherin Sidman.

REPORTS/ANNOUNCEMENTS

- 3.1 I. No reports received from Department Heads.
II. Received a report from County Administrative Officer Trent Tuthill.
III. Received reports from Members of the Board of Supervisors.
IV. Received reports from Ad Hoc:
A. Cannabis Ordinance

CONSENT CALENDAR

Auditor/Controller

- 4.1 Adopt Resolution Number 2024-001 which removes from the Copier Trust Department Capital Asset Inventory Listing : Asset ID:13490; Samsung MultiXpress (Serial Number K7600GX - 082XB1DGC00011Z).

Motion: Dan Frasier **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Behavioral Health Services

- 4.2 Approved an agreement with Community Medical Specialists Inc, dba Community Behavioral Health to provide specialty mental health services to Trinity County Medi-Cal beneficiaries.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 4.3 Approved amendment number 1 to the agreement with R H Construction, increasing the maximum cost by \$31,825, and updating the Scope of Services to include Change Orders 1 and 2 for ADA compliance and other minor renovation details at Alpine House Adult Residential Facility.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 4.4 Approved amendment number 2 to the agreement with Aegis Treatment Center, LLC, increasing the maximum cost by \$50,000 and updating Exhibit B Section 2, Billing to provide a Narcotic Treatment Program (NTP) to Trinity County beneficiaries.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 4.5 Appointed Sarah Supahan to the Behavioral Health Services Board (BHSB) to serve a three-year term commencing on January 1, 2024 and expiring on December 31, 2027, as recommended by the BHSB.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Clerk of the Board

- 4.6 Acknowledged receipt of a Hazardous Materials Incident Report regarding a hydraulic oil spill on State Route 299, MPM 67.94, due to a vehicle collision, on December 20, 2023.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 4.7 Authorized the Chairman to sign a letter of support for The Trinity Food Outreach, Inc's storage container project.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 4.8 Adopted Resolution Number 2024-002 confirming the continuance of a local health emergency due to hazardous material concerns resulting from the 2021 fires in Trinity County.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Sheriff

- 4.9 Approved amendment number 2 to the agreement with Sequential increasing the maximum cost by \$180 per year and updating exhibit B, to collect used cooking oil from the Trinity County Sheriff's Office Kitchen.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Solid Waste

- 4.10 Adopted Resolution Number 2024-003 authorizing submittal of application(s) for all CalRecycle Grant and Payment Programs for which the County is eligible.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Transportation

- 4.11 Approved an agreement with Velocity Communications Inc. to extend fiber optic lines to the new jail facility on Tom Bell Rd.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

4.12 Approved a budget adjustment for FY 23/24 for Jail Capital Project - Dept. 1812 decreasing revenues by \$32,000 and increasing Transfers In by \$110,000, Fixed Assets by \$46,001 and Interfund Expense by \$1,524; approved a budget adjustment for FY 23/24 for Contributions to Other Funds - Dept. 1990 increasing Transfers Out by \$110,000; and approved a budget adjustment for FY 23/24 for General Fund Contingency - Dept. 9901 decreasing provisions for contingency by \$110,000.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Veterans Services

4.13 Approved the California Department of Veterans Affairs Certificates of Compliance for the County Subvention and Medi-Cal Cost Avoidance Programs, and authorize the Chairman to sign the certificates for fiscal year 23/24.

Motion: Dan Frasier **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

PUBLIC HEARINGS

Planning and Zoning

5.1 Conducted a Public Hearing and introduced and waived the reading of an ordinance amending Trinity County Code Section 16.10.010 (D) pertaining to the Designation of the Subdivision Review Committee.

Received comments from Seinor Planner Bella Hedtke.

Motion: Jill Cox **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

COUNTY MATTERS

Board of Supervisors

- 6.1** Discussed and found that a Readiness Plan for Zero Emission Charging Stations would be a benefit county-wide and authorized the CAO to sign any necessary documents, working in conjunction with RCRC staff as they coordinate Siskiyou, Modoc and Trinity Counties for a regional approach, to apply for the CalTrans Sustainable Transportation Planning Grant for ZEV Readiness Plans.

Received comments from RCRC Deputy Chief Economic Development Officer Bob Burris and CAO Trent Tuthill.

Motion: Jill Cox **Second:** Heidi C Harris **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Clerk of the Board

- 6.2** Appointed Supervisors to represent the County on various Boards, Commissions, Committees and Task Forces for 2024, as noted on the attached appointment list.
- 6.3** Acknowledged receipt of and assigned Supervisor Cox to draft a response to 2023 Civil Grand Jury - Mental Health Report; and Supervisor Carpenter - Harris and Supervisor Gogan to draft a response to 2023 Trinity County Grand Jury Report - Solid Waste report.

Motion: Dan Frasier **Second:** Heidi C Harris **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

County Administrative Office

- 6.4** Approved Trinity County Strategic Plan for 2024-2029.

Received comments from CAO Trent Tuthill.

Human Resources

- 6.5** Acknowledged the resignation/retirement of Angela Bickle, Trinity County Auditor-Controller effective April 1, 2024 and directed staff to begin the recruitment process.

Motion: Dan Frasier **Second:** Jill Cox **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

CLOSED SESSION

- 7.1 Government Code Section 54954.5(c) - Conference with Legal Counsel -
Anticipated Litigation
No. of Cases: One

Direction given to staff.

- 7.2 Government Code Section 54954.5(f) - Conference with Labor Negotiators
County's Designated Representatives: Margaret Long, Laila Cassis and Suzie
Hawkins
Employee Organizations: Deputy Sheriff's Association and HHS Unit

Not conducted at this time.

ADJOURN

TRINITY COUNTY BOARD OF SUPERVISORS



Ric Leutwyler, Chairman
Board of Supervisors,
County of Trinity.
State of California

Attest:

Trent Tuthill
Clerk of the Board of Supervisors

By:


Deputy