

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING MINUTES

January 5, 2021

Chairman

Supervisor Jeremy Brown - District 4

Vice-Chairman

Supervisor Dan Frasier - District 5

Supervisor Keith Groves - District 1

Supervisor Jill Cox - District 2

Supervisor Liam Gogan - District 3

Richard Kuhns, Psy.D - County Administrative Officer / Clerk of the Board

Margaret E. Long - County Counsel

Emma Purvis - Deputy Clerk of the Board

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Emma Purvis at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

SWEARING IN

Ceremonial swearing in of newly elected Supervisors Jill Cox, Liam Gogan, and Dan Frasier and appointed District Attorney David Brady at Veterans Memorial Hall.

ZOOM INFORMATION

This meeting used Zoom due to the coronavirus (COVID-19).

Meeting called to order in open session at 9:00 AM

Pledge of Allegiance

Pledge was led by County Administrative Office Richard Kuhns.

Public Comment

Received comments from Veronica Kelly-Albiez, Tom Stokley, and Russ Giuntini.

County Matters AM

- 1.1** Appointed Supervisor Jeremy Brown as Chairman and Supervisor Dan Frasier as Chair Pro Tem (Vice-Chair) per the Governance Manual.

Received comments from County Administrative Officer Richard Kuhns and former Supervisor Bobbi Chadwick.

Motion: Keith Groves **Second:** Jill Cox **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Presentations

Clerk of the Board

- 2.1** Received a presentation from Amelia Fleitz with Trinity Resource Conservation District regarding the Trinity County Community Wildfire Protection Plan.

- 2.2** Received an update regarding the Coronavirus (COVID-19) and Trinity County.

Received comments from Public Health Branch Director Marcie Cudziol.

Consent Calendar

Auditor/Controller

- 3.1** Adopted Resolution 2021-001 which removes from the Copier Trust department Capital Asset Inventory Listing the following:

<u>Asset ID</u>	<u>Description & Serial Number</u>
13284	IR 5035 Cannon GNW11988
13321	IR 5055 Cannon CXT01713
13320	IR 3235 Cannon DFW06067
13397	MPC4503 Lanier E173M760336

Motion: Keith Groves **Second:** Dan Frasier **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Child Support Services

- 3.2** *This item was pulled from consent and consider separately..*

Approved amendment number eleven to the agreement with Angela's Custodial Service extending the term to January 31, 2022, updating Exhibit B and increasing the maximum cost by \$3,744, to provide janitorial services.

Received comments from Staff Services Analyst II Diane Darrah and County Counsel Margaret Long.

Motion: Jill Cox **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Clerk of the Board

- 3.3** Approved the regular Meeting minutes of December 15, 2020 as revised and submitted by the Deputy Clerk.

Motion: Keith Groves **Second:** Dan Frasier **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 3.4** Adopted Resolution 2021-002 which confirms the continuance of the Local Health Emergency in the County of Trinity due to the novel coronavirus known as COVID-19.

Motion: Keith Groves **Second:** Dan Frasier **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 3.5** Adopted Resolution 2021-003 which confirms the continuance of a Local Health Emergency in the County of Trinity due to debris and air quality concerns created by the wildfires.

Motion: Keith Groves **Second:** Dan Frasier **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Grants

- 3.6 Adopted Resolution 2021-004 authorizing the application for funding and the execution of grant agreements and any amendments thereto from the Regional Early Action Planning Grant Program.

Motion: Keith Groves **Second:** Dan Frasier **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Health and Human Services

- 3.7 Approved amendment number one to agreement with PrivaPath Diagnostics extending the term to September 30, 2021 and increasing the maximum costs by \$190,000, to provide COVID-19 Tests Kits and Test Kit Services.

Motion: Keith Groves **Second:** Dan Frasier **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 3.8 Approved the Trinity County Health and Human Services - Public Health Branch Children's Medical Services Plan and Budget for fiscal year 2020/2021.

Motion: Keith Groves **Second:** Dan Frasier **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Sheriff

- 3.9 Approved an agreement with Center for Evaluation and Research, LLC to develop tools and procedures, analyze all data associated with evaluation efforts, prepare documents, present documents and/or materials for review and approval, and plan and manage the project necessary to conduct all aspects of the BSCC JAG local evaluation plan.

Motion: Keith Groves **Second:** Dan Frasier **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Transportation

3.10 *This item was pulled from consent and considered separately.*

Awarded to Giles Engineering and Paving, Inc. the contract for construction of the Trinity County Sheriff's Detention Facility (TCSDF) Joint Trench Project; and authorized the Director of Transportation to execute the contract, subject to routing as to form and content.

Received comments from Director of Transportation Rick Tippett.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

10:00 AM Public Hearings

Grants

- 4.1** Conducted a public hearing to gather input on the potential CDBG Program Income ADA bathroom upgrade project at the North Fork Grange; and adopted revised Resolution 2021-005 authorizing application for funding and the execution of a grant agreement and any amendments thereto from the 2019/2020 funding year of the state Community Development Block Grant (CDBG) program.

Received comments from Grants Coordinator Suzi Kochems, John Brower, and County Counsel Margaret Long.

Motion: Keith Groves **Second:** Jill Cox **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Reports/Announcements

- 5.1** I. Received reports from Director of Transportation Rick Tippett and County Counsel Margaret Long.
II. Received report from County Administrative Officer Richard Kuhns.
III. Received reports from Members of the Board of Supervisors.

County Matters

Clerk of the Board

- 6.1** Appointed Supervisors to represent the County on various Boards, Commissions, Committees and Task Forces as noted on the attached list.

Received comments from Business Manager Suzie Hawkins, County Counsel Margaret Long, County Administrative Officer Richard Kuhns, and Director of Health and Human Services Liz Hamilton.

Motion: Dan Frasier **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Groves
Nays: Gogan

- 6.2** Set the Board of Supervisors meeting schedule for calendar year 2021 as follows:
Regular Meetings: January 5 and 20; February 2 and 17; March 2 and 16; April 6 and 20; May 4 and 18; June 2 and 15; July 7 and 20; August 3 and 17; September 8 and 21; October 5 and 19; November 2 and 16; and December 21, 2021;
and
FY 2021/2022 Budget Hearings: September 15 and 16, 2021.

Received comments from County Administrative Officer Richard Kuhns and Business Manager Suzie Hawkins.

Motion: Jill Cox **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 6.3** Acknowledged receipt of and assigned Supervisor Gogan to draft a response to Grand Jury Report 2019/2020-Observation of the Elections Process.

Received comments from County Administrative Officer Richard Kuhns.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Human Resources

- 6.4** Took the following actions in the Health & Human Services Department, Public Health Division effective January 5, 2021:

1. Approved the job descriptions, set the salary ranges and added to the Alphabetical Listing of Classifications: Health Program Coordinator I at G196, Health Program Coordinator II at G206 and Health Program Coordinator III at G216; and
2. Modified the allocation list to read: Two (2) WIC Program Coordinator, or Health Program Coordinator I or II or III, or Health Education Specialist Supervisor.

Received comments from Director of Human Resources Shelly Nelson.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

6.5 Took the following actions effective January 5, 2021:

1. Approved the job description, set the salary range and added to the alphabetical listing of classifications a Program Manager I (Non-Masters) at range M235; and
2. Added one (1) Program Manager I (Non-Masters) to the Building and Planning Department Cannabis Division's allocation listing; and
3. Modified the Department Allocation Listing for the Health & Human Services Department, Public Health Division to read Two (2) WIC Program Coordinator or Health Program Coordinator I/II/III or Health Education Specialist Supervisor or Program Manager I (Non-Masters).

Received comments from Director of Human Resources Shelly Nelson.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Closed Session

7.1 Government Code Section 54954.5(c) - Conference with Legal Counsel - Existing Litigation

No. of Cases: 1

Trinity Action Association, Inc. v County of Trinity, et al (Trinity County Superior Court Case No. 19CV001)

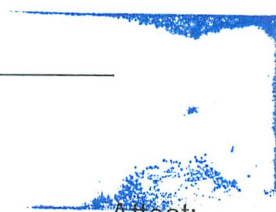
Gave authority to Contract Counsel Derek Cole to negotiate with TAA. Direction was given to staff.

Adjourn

TRINITY COUNTY BOARD OF SUPERVISORS



Jeremy Brown, Chairman
Board of Supervisors,
County of Trinity,
State of California


Attest:

Richard Kuhns, Psy.D
Clerk of the Board of Supervisors

By:



Deputy

TRINITY COUNTY BOARD OF SUPERVISORS
2021 COMMITTEE APPOINTMENT LIST

AIRPORT ADVISORY COMMITTEE (AAC)

(Meets Quarterly)

Appointees: Groves
Cox—Alternate

BEHAVIORAL HEALTH ADVISORY BOARD (BHAB)

(Meets the 4th Wednesday of every other month—even months)

Appointees: Brown
Frasier—Alternate

CALIFORNIA STATE ASSOCIATION OF COUNTIES (CSAC)

(2 times per year, plus various committee meetings)

2020-2021 appointees: Groves
Cox—Alternate

CHILD ABUSE PREVENTION COUNCIL (CAPC)

(Meets quarterly, 3rd Wednesday)

Appointees: Brown
Gogan—Alternate

CHILDCARE AND DEVELOPMENT PLANNING COUNCIL (LPC)

(Meets Quarterly)

Appointee: Brown
Gogan—Alternate

CHILDREN AND FAMILIES FIRST COMMISSION (FIRST 5)

(Meets Quarterly)

Appointees: Cox

COLUSA-GLENN-TRINITY COMMUNITY ACTION PARTNERSHIP (CAPP)

(Meets Quarterly)

Appointees: Gogan
Frasier

COMMUNITY CORRECTIONS PARTNERSHIP

(Meets Biannually)

Appointees: Richard Kuhns, Psy.D

DISASTER COUNCIL

(Meets 3rd Wednesday every other month)

Appointees: Board Chairman Brown
Board Vice-Chairman Frasier—Alternate

TRINITY COUNTY BOARD OF SUPERVISORS

2021 COMMITTEE APPOINTMENT LIST

EMERGENCY FOOD AND SHELTER PROGRAM (EFSP / LOCAL FEMA BOARD)

(Meets Semi-Annually)

Annual appointees: Board Chairman Brown
 Board Vice-Chairman Frasier—Alternate

EMERGENCY MEDICAL SERVICES ADVISORY COMMITTEE

(Once a year in March or April)

Annual appointees: Board Chairman Brown
 Board Vice-Chairman Frasier—Alternate

ENVIRONMENTAL SERVICE JPA (ESJPA) – RCRC Subcommittee

(No regular meeting schedule)

Appointees: Brown
 Diane Rader—Alternate

FOREST COUNTIES SCHOOLS COALITION (Secure Rural Schools)

(No regular meeting schedule)

Appointees: Cox
 Gogan—Alternate

GOLDEN STATE FINANCE AUTHORITY (GSFA) – RCRC Subcommittee

(Meets when RCRC meets)

Appointees: Brown
 Cox—Alternate

NATURAL RESOURCES COLLABORATIVE FORMATION GROUP (TCCG) – (Trinity County Collaborative Group)

Appointees: Brown
 Frasier—Alternate

HIGHWAY 36 COMMITTEE

(Once a year, in October, alternates between Red Bluff and Fortuna)

Annual appointee: Fifth District Supervisor - Frasier

HIGHWAY 299 COMMITTEE (CalTrans District 2)

(Occasional meeting with CalTrans)

Appointees: Brown
 Gogan—Alternate

HOUSING REHABILITATION & BUSINESS LOAN COMMITTEE

(Meets as needed)

Appointees: Cox
 Frasier—Alternate

TRINITY COUNTY BOARD OF SUPERVISORS

2021 COMMITTEE APPOINTMENT LIST

LOCAL AGENCY FORMATION COMMISSION (LAFCO)

(Meets 3rd Tuesday of every month)

Appointees: Groves
Frasier
Cox
Gogan—Alternate

NATIONAL ASSOCIATION OF COUNTIES (NACO)

Appointee: Cox
Frasier—Alternate

NORCAL EMS

(Meets on the 2nd Thursday of every other month, beginning January)

Appointees: Cox
Gogan—Alternate

NORTHERN RURAL TRAINING AND EMPLOYMENT CONSORTIUM (NORTEC)

(Meets quarterly)

Appointees: Groves

NORTH COAST AIR QUALITY MANAGEMENT DISTRICT (NCAQMD)

(Meets in Eureka/Fortuna – 3rd Thursday of every other month)

Appointees: Frasier
Gogan—Alternate

NORTH COAST RESOURCE PARTNERSHIP (NCIRWMP)

Appointees:

Policy Review Panel: Brown
Groves

Technical Peer Review: Wes Scribner
Sandra Perez
Mark Lancaster—Alternate

NORTHWEST CALIFORNIA RESOURCE CONSERVATION & DEVELOPMENT DISTRICT (RC&D)

(Meetings alternate between Del Norte, Humboldt and Trinity Counties Quarterly on the 2nd Wednesday)

Appointees: Cox
Gogan—Alternate

PARTNERSHIP IN ACTION FOR TRINITY HEALTH (PATH)

(Meets bi-monthly (odd months) 2nd Thursday, 2 p.m.)

Appointees: Brown
Cox—Alternate

TRINITY COUNTY BOARD OF SUPERVISORS
2021 COMMITTEE APPOINTMENT LIST

PSA II AREA AGENCY ON AGING EXECUTIVE BOARD

(Meet quarterly in Burney, CA)

Appointees: Gogan
 Cox

REGIONAL COUNCIL OF RURAL COUNTIES (RCRC)

Also sits on Golden State Finance Authority (GSFA)

(Meets third Wednesday every other month)

Appointees: Brown
 Cox—Alternate

REMOTE ACCESS NETWORK BOARD (RAN Board)

(Meets as needed)

Appointees: Board Chairman Brown
 Board Vice-Chairman Frasier—Alternate

SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (SSTAC)

Appointees: Chair Brown
 Vice Chair Frasier

SOLID WASTE HEARING PANEL

(Meets as needed)

Appointees: Groves

SUPERIOR CALIFORNIA ECONOMIC DEVELOPMENT DISTRICT (SCEDD)

(Meets on the 3rd Thursday of February, April, July, September and November)

Appointees: Brown
 Cox—Alternate

TRINITY COUNTY COMMISSION ON AGING

(Meets last Wednesday of each month)

Appointees: Groves

TRINITY COUNTY FIRE CHIEFS ASSOCIATION

(First Monday every month)

Appointees: Cox
 Gogan—Alternate

TRINITY COUNTY FISH AND GAME ADVISORY COMMISSION

(Meets quarterly)

Appointees: Gogan

TRINITY MANAGEMENT COUNCIL

(Meets Bi-Monthly)

Appointees: Groves
 Gogan—Alternate