

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING AGENDA

January 5, 2021

**Supervisor Keith Groves - District 1
Supervisor Jill Cox - District 2
Supervisor Liam Gogan - District 3
Supervisor Jeremy Brown - District 4
Supervisor Dan Frasier - District 5**

**Richard Kuhns, Psy.D - County Administrative Officer / Clerk of the Board
Margaret E. Long - County Counsel
Emma Purvis - Deputy Clerk of the Board**

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Emma Purvis at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

SWEARING IN

Ceremonial swearing in of newly elected officials at Veterans Memorial Hall.

ZOOM INFORMATION

Join Zoom Meeting

<https://zoom.us/j/96119927744?pwd=dExuaUo3Z29oSEFqeJBWV93WjFGUT09>

Meeting ID: 961 1992 7744

Passcode: 267684

One tap mobile

1 (669) 900-6833

If you need assistance with Zoom please go to this website:

<https://support.zoom.us/hc/en-us/articles/201362283-Testing-computer-or-device-audio>

Just a reminder that the chat feature is not the appropriate forum to ask questions or provide comments. This chat should only be used to notify us of technical issues.

9:00 AM

CALL MEETING TO ORDER IN OPEN SESSION

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

This time is for information from the public on matters not appearing on this agenda or within the Consent Calendar. All comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. When addressing the Board please state your name for the record and address the Board as a whole through the Chair. No action or discussion will be conducted on matters not listed on the agenda, however, the Chair may refer the subject matter to the appropriate department for follow-up or schedule the matter on a subsequent Board Agenda.

County Matters AM

- 1.1** Discuss appointing the Chairman and Chair Pro Tem (Vice-Chair) per the Governance Manual.

No fiscal impact.

Presentations

Clerk of the Board

- 2.1** Receive a presentation from Amelia Fleitz with Trinity Resource Conservation District regarding the Trinity County Community Wildfire Protection Plan.

No fiscal impact.

- 2.2** Receive an update regarding the Coronavirus (COVID-19) and Trinity County.

No fiscal impact.

Consent Calendar

These items include routine, non-controversial matters and will be acted upon by the Board by one, roll-call motion. If a member of the public has any questions or comments on an item on the consent calendar, they may provide them now. A member of the Board or Staff may request an item be pulled and considered separately.

Auditor/Controller

- 3.1** Adopt a resolution which removes from the Copier Trust department Capital Asset Inventory Listing the following:

<u>Asset ID</u>	<u>Description & Serial Number</u>
13284	IR 5035 Cannon GNW11988
13321	IR 5055 Cannon CXT01713
13320	IR 3235 Cannon DFW06067
13397	MPC4503 Lanier E173M760336

No fiscal impact.

Child Support Services

- 3.2** Approve amendment number eleven to the agreement with Angela's Custodial Service extending the term to January 31, 2022, updating Exhibit B and increasing the maximum cost by \$3,744, to provide janitorial services.

No impact to the General Fund; expense to Child Support budget.

Clerk of the Board

- 3.3** Approve the regular Meeting minutes of December 15, 2020 as revised and submitted by the Deputy Clerk.

No fiscal impact.

- 3.4** Adopt a resolution which confirms the continuance of the Local Health Emergency in the County of Trinity due to the novel coronavirus known as COVID-19.

No fiscal impact.

- 3.5** Adopt a resolution which confirms the continuance of a Local Health Emergency in the County of Trinity due to debris and air quality concerns created by the wildfires.

No fiscal impact.

Grants

- 3.6** Adopt a resolution authorizing the application for funding and the execution of grant agreements and any amendments thereto from the Regional Early Action Planning Grant Program.

No impact to the General Fund; potential revenue to the Planning Department in the amount of \$60,758.

Health and Human Services

- 3.7** Approve amendment number one to agreement with PrivaPath Diagnostics extending the term to September 30, 2021 and increasing the maximum costs by

\$190,000, to provide COVID-19 Tests Kits and Test Kit Services.

No impact to the General Fund; the funds are from multiple COVID-19 Grants.

- 3.8** Approve the Trinity County Health and Human Services - Public Health Branch Children's Medical Services Plan and Budget for fiscal year 2020/2021.

No impact to the General Fund; funding for all programs comes from state allocations.

Sheriff

- 3.9** Approve an agreement with Center for Evaluation and Research, LLC to develop tools and procedures, analyze all data associated with evaluation efforts, prepare documents, present documents and/or materials for review and approval, and plan and manage the project necessary to conduct all aspects of the BSCC JAG local evaluation plan.

\$57,000 for the life of the agreement.

Transportation

- 3.10** Award to Giles Engineering and Paving, Inc. the contract for construction of the Trinity County Sheriff's Detention Facility (TCSDF) Joint Trench Project; and authorize the Director of Transportation to execute the contract, subject to routing for form and content.

\$274,055 from the New Jail Budget.

10:00 AM Public Hearings

Grants

- 4.1** Conduct a public hearing to gather input on the potential CDBG Program Income ADA bathroom upgrade project at the North Fork Grange; and adopt a resolution authorizing application for funding and the execution of a grant agreement and any amendments thereto from the 2019/2020 funding year of the state Community Development Block Grant (CDBG) program.

No impact to the General Fund; \$128,322 from CDBG Program Income.

Reports/Announcements

- 5.1** I. Report from Department Heads
II. Report from County Administrative Officer
III. Report from Members of the Board of Supervisors

County Matters

These items include non-routine, or controversial matters and are listed alphabetically by department. A member of the Board, Staff or public may request that an item be heard out of order.

Clerk of the Board

- 6.1** Appoint Supervisors to represent the County on various Boards, Commissions, Committees and Task Forces.

No fiscal impact.

- 6.2** Set the Board of Supervisors meeting schedule for calendar year 2021.

No fiscal impact.

- 6.3** Acknowledge receipt of and assign a Supervisor to draft a response to Grand Jury Report 2019/2020-Observation of the Elections Process.

No fiscal impact.

Human Resources

- 6.4** Take the following actions in the Health & Human Services Department, Public Health Division effective January 5, 2021:

1. Approve the job descriptions, set the salary ranges and add to the Alphabetical Listing of Classifications: Health Program Coordinator I at G196, Health Program Coordinator II at G206 and Health Program Coordinator III at G216; and
2. Modify the allocation list to read: Two (2) WIC Program Coordinator, or Health Program Coordinator I or II or III, or Health Education Specialist Supervisor.

No impact to the General Fund; approximate cost in salary and benefits per month at A step for a WIC Program Coordinator is \$6,508, for a Health Program Coordinator I is \$6,290, for a Health Program Coordinator II is \$6,851, for a Health Program Coordinator III is \$7,471 and a Health Education Specialist Supervisor is \$8,495.

- 6.5** Take the following actions effective January 5, 2021:

1. Approve the job description, set the salary range and add to the alphabetical listing of classifications a Program Manager I (Non-Masters) at range M235; and
2. Add one (1) Program Manager I (Non-Masters) to the Building and Planning Department Cannabis Division's allocation listing; and
3. Modify the Department Allocation Listing for the Health & Human Services Department, Public Health Division to read Two (2) WIC Program Coordinator or Health Program Coordinator I/II/III or Health Education Specialist Supervisor or Program Manager I (Non-Masters).

Approximate cost in salary and benefits per month for a Program Manager I at A step is \$8,950. There is no impact to the General Fund for either department.

Closed Session

- 7.1** Government Code Section 54954.5(c) - Conference with Legal Counsel - Existing Litigation

No. of Cases: 1

Trinity Action Association, Inc. v County of Trinity, et al (Trinity County Superior Court Case No. 19CV001)

Adjourn