

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING AGENDA

January 16, 2024

Chairman

Supervisor Ric Leutwyler - District 1

Vice-Chairman

Supervisor Liam Gogan - District 3

Supervisor Jill Cox - District 2

Supervisor Heidi Carpenter-Harris - District 4

Supervisor Dan Frasier - District 5

Trent Tuthill - County Administrative Officer

Margaret E. Long - County Counsel

Ashley Piker - Deputy Clerk of the Board

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the Deputy Board Clerk at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

Join Zoom Meeting

<https://zoom.us/j/5950072851?pwd=RHp6TDhNajNJMVJHZFJIRmhacmJjUT09>

Meeting ID: 595 007 2851

Passcode: 267684

Dial In:

1 (669) 900-6833

Phone Commands: *6 Mute/Unmute; *9 Raise Hand

If you need assistance with Zoom please go to this website:

<https://support.zoom.us/hc/en-us/articles/201362283-Testing-computer-or-device-audio>

Just a reminder that the chat feature is not the appropriate forum to ask questions or provide comments. This chat should only be used to notify us of technical issues. No response will be given in acknowledgement or otherwise via the Zoom chat.

Public Comment given via Zoom can only be done audibly (not via chat), and you must either “Raise Your Hand” or use the chat to request your turn.

9:00 AM

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

PRESENTATIONS

Health and Human Services

- 1.1** Receive a presentation from Health and Human Services Program Manager Jesse Ferguson and Staff Services Analyst Eugenio Tapia-Jensen about the California CalWORKs Outcomes and Accountability Review (Cal-OAR) and the goals and strategies identified during the CalWORKs System Improvement Plan (Cal-SIP).

No fiscal impact.

- 1.2** Adopt a proclamation of appreciation which recognizes January 2024 as Eligibility Specialist recognition month.

No fiscal impact.

PUBLIC COMMENT

This time is for information from the public on matters not appearing on this agenda or within the Consent Calendar. All comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. When addressing the Board please state your name for the record and address the Board as a whole through the Chair. No action or discussion will be conducted on matters not listed on the agenda, however, the Chair may refer the subject matter to the appropriate department for follow-up or schedule the matter on a subsequent Board Agenda.

REPORTS/ANNOUNCEMENTS

- 2.1 I. Report from Department Heads
- II. Report from County Administrative Officer
- III. Reports from Members of the Board of Supervisors
- IV. Reports from Ad Hoc:
 - A. Cannabis Ordinance

CONSENT CALENDAR

These items include routine, non-controversial matters and will be acted upon by the Board by one, roll-call motion. If a member of the public has any questions or comments on an item on the consent calendar, they may provide them now. A member of the Board or Staff may request an item be pulled and considered separately.

Agriculture

- 3.1 Appoint Angela Blanchard to the Agriculture Department/Division of Weights and Measures for the position of Agricultural Commissioner and Sealer of Weights and Measures, to serve a 4-year term commencing on January 1, 2024 and expiring on January 1, 2028.

Compensation at the A-Step salary range (\$46.89 per hour/\$8,128.05 per month) with said compensation being subject to adjustment in accordance with the Trinity County Personnel Rules and other applicable laws. Fiscal impact to the General Fund, Department#2490.

Child Support Services

- 3.2 Approve amendment number 14 to the agreement with ANGELA'S CUSTODIAL SERVICE, extending the expiration date to January 31, 2025, and increasing the maximum cost by \$3,984 to provide janitorial services to the child support office at 850 B Main Street, Weaverville, CA.

No impact to the General Fund; up to \$46,830 for Child Support.

Clerk of the Board

- 3.3 Adopt a resolution giving signature authorization on all federal contracts and other necessary documents for financial transactions and adopt a resolution giving signature authorization on all state contracts and other necessary documents for financial transactions.

No fiscal impact.

County Administrative Office

- 3.4 Approve an agreement with the Trinity County Chamber of Commerce for the County to provide funding to support the hiring of a Marketing Director to promote and advertise Trinity County.

\$100,000 from the County Local Agency and Tribal Consistency Funds.

- 3.5** Approve an agreement with Trinity County Visitors and Development Bureau, Trinity County Arts Council, Weaverville Chamber of Commerce, Hayfork Chamber of Commerce, Humboldt Trinity Recreation Alliance and Trinity County Information Services to promote and advertise Trinity County as a tourist destination.

\$70,000 from the General Fund.

Health and Human Services

- 3.6** Approve an agreement with Mountain Communities Healthcare District (MCHD) to provide ambulatory/emergency medical services (EMS) in Zone 1 of Trinity County, and to provide transports from the Trinity County Jail and/or Juvenile Detention Facility to Trinity Hospital.

No impact to the General Fund; funded through Health Realignment.

- 3.7** Approve amendment number 1 to the agreement with Glenn County Community Action Department, extending the term to June 30, 2024 and increasing the maximum cost by \$43,500 to provide Contractor/Staffing to perform roles and responsibilities of the Lead Agency.

No impact to General Fund; up to \$43,500 from Health and Human Services.

- 3.8** Approve amendment number 2 to the agreement with the California Department of Public Health (CDPH) for the Women, Infants and Children (WIC) Program, increasing the caseload and funding allocation, and revising relevant exhibits.

No impact to the General Fund; up to \$916 in revenue for the WIC Program.

COUNTY MATTERS

These items include non-routine, or controversial matters and are listed alphabetically by department. A member of the Board, Staff or public may request that an item be heard out of order.

County Administrative Office

- 4.1** Discuss and receive board direction and prioritization on Cannabis Ordinance update items as outlined in the summary section.

Unknown, will depend upon direction to staff.

- 4.2** Receive a presentation from the East Branch Property Owners opt out request and discuss the request from October 8, 2021.

No fiscal impact.

- 4.3** Receive a presentation from the Hetten Valley Property Owners opt out request and discuss the request from September 17, 2020.

Unknown. Will depend upon direction to staff.

- 4.4** Receive a presentation from the Lewiston area Mountain View and Wilson Road Property Owners opt out request and discuss the request from October 5, 2021.

No fiscal impact.

Human Resources

- 4.5** Pursuant to Trinity County Code Section 2.60.410(A) authorize hiring Candidate

No. 45852626 as a Deputy Sheriff II at Range S145 Step E in the Trinity County Sheriff's Office.

Approximate cost in salary and benefits per month for a Full Time Deputy Sheriff II at A step is \$7,479 and at E step is \$8,763.

- 4.6** Pursuant to Trinity County Code Section 2.60.410(A) authorize hiring Candidate No. 1592490 as a Principal Civil Engineer at Range M259 Step G in the Department of Transportation.

Approximate cost in salary and benefits per month for a Part-Time, Non-Benefitted Principal Civil Engineer at A step is \$11,199 and at G step is \$14,994.

- 4.7** Take the following actions in the Probation Department:

1. Approve the job descriptions, set the salary range and add to the alphabetical listing of classifications a Deputy Chief/Assistant Chief Probation Officer at range O248, Program Facilitator I at range G149 and Program Facilitator II at range G159; effective Jan 01, 2024.
2. Modify the departmental listing of allocations for the Probation Department to add 1 Deputy Chief Probation Officer, 1 Deputy Chief/Assistant Chief Probation Officer, and replace Probation Corrections Counselor I/II with Program Facilitator I/II; effective Jan 01, 2024.
3. Pursuant to Trinity County Code Section 2.60.420, reclassify Employee ID No. 00887 from an Assistant Chief Probation Officer to a Deputy Chief/Assistant Chief Probation Officer at step F and reclassify Employee ID No. 02382 from a Supervising Deputy Probation Officer to a Deputy Chief Probation Officer at step B effective Jan 1, 2024; and
4. Delete from the Alphabetical Listing of Classifications and job descriptions the Assistant Chief Probation Officer upon incumbent's retirement, Supervising Deputy Probation Officer effective Jan 01, 2024, and Probation Corrections Counselor I/II effective Jan 01, 2024.

Approximate cost in salary and benefits per month for an Assistant Chief Probation Officer at F step is \$18,458; for a Deputy Chief Probation Officer at F step is \$18,458; for a Supervising Deputy Probation Officer at E step is \$14,110; for a Deputy Chief Probation Officer at B step is \$15,373; for a Program Facilitator I at A step is \$4,505 and for a Program Facilitator II at A step is \$4,879.

Planning and Zoning

- 4.8** Waive the reading of and enact an ordinance amending Trinity County Code Section 16.10.010 (D) pertaining to Designation of the Subdivision Review Committee, introduced January 3, 2024.

No fiscal impact.

CLOSED SESSION

- 5.1** Government Code Section 54954.5(f) - Conference with Labor Negotiators County's Designated Representatives: Margaret Long, Laila Cassis and Suzie Hawkins
Employee Organizations: Deputy Sheriff's Association and HHS Unit

ADJOURN

