

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING MINUTES

January 18, 2022

Chairman

Supervisor Dan Frasier - District 5

Vice-Chairman

Supervisor Keith Groves - District 1

Supervisor Jill Cox - District 2

Supervisor Liam Gogan - District 3

Supervisor Jeremy Brown - District 4

Richard Kuhns, Psy.D - County Administrative Officer / Clerk of the Board

Margaret E. Long - County Counsel

Emma Purvis - Deputy Clerk of the Board

ZOOM INFORMATION

This meeting used Zoom due to the coronavirus (COVID-19).

Meeting called to order in open session at 9:00 AM

Pledge of Allegiance

Pledge led by Supervisor Keith Groves.

Public Comment

No public comment was received.

Presentations

Clerk of the Board

1.1 Received a presentation from Tom Stokley regarding the Sites Project Authority.

Received comments from Emma Purvis, Sam Chilcote, and Veronica Kelly-Albeiz.

Consent Calendar

Clerk of the Board

- 2.1 *This was item pulled from the Consent Calendar and considered separately.*

Adopted Resolution No. 2022-012 giving signature authorization on all federal contracts and other necessary documents for financial transactions and adopted Resolution No. 2022-013 giving signature authorization on all state contracts and other necessary documents for financial transactions.

Received comments from County Administrative Officer Richard Kuhns.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.2 *This item was pulled from the Consent Calendar and considered separately.*

Appointed Matt Stephenson to the Airport Advisory Commission as the District 4 representative to serve a term concurrent with Supervisor Jeremy Brown.

Motion: Jeremy Brown **Second:** Jill Cox **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.3 Authorized the Chairman to sign a letter regarding California Department of Fish and Wildlife nuisance beaver policies.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Grants

- 2.4 Ratified the Chairman's signature on an agreement for Cannabis Local Jurisdiction Assistance Grant funding to support the annual cannabis licensing processes.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.5 Adopted Resolution No. 2022-014 authorizing a pass through of per capita grant funds to the Lewiston Community Services District.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.6** Adopted Resolution No. 2022-015 authorizing a pass through of per capita grant funds to the Greater Hayfork Valley Park and Recreation District.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Health and Human Services

- 2.7** Adopted Resolution No. 2022-016 authorizing the Office of Emergency Services to apply for and maintain grants.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.8** *This item was pulled from the Consent Calendar and considered separately.*

Approved amendment number two to the agreement with Jones Electric increasing the maximum cost to \$250,000 per fiscal year and adding the purchase and install of a portable generator and electrical transfer switch to provide as needed electrical services to the County.

Received comments from Director of Health and Human Services Liz Hamilton, County Counsel Margaret Long, and Deputy Clerk of the Board Emma Purvis.

Motion: Jeremy Brown **Second:** Dan Frasier **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Human Resources

- 2.9** Adopted Resolution No. 2022-017 approving a revised Alphabetical Listing of Classifications for Trinity County employees retroactively effective January 1, 2022.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.10** Pursuant to Trinity County Code Section 2.60.410(A) authorized hiring Employee ID No. 02124 as an Extra Help Senior Accounting Technician at Range G193 Step C in the Health & Human Services - Public Health Division, effective January 10, 2022.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Transportation

- 2.11** Approved amendment number six to the agreement with Lionakis, extending the term and contract completion time to June 30, 2022, adding Exhibits A, B and C, and increasing the cost of the contract by \$26,570 to provide Architectural and Engineering Services.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.12** Awarded to Hunt & Sons, Inc., the contract to supply Schedule I fuel for the Department of Transportation North County Facilities for the period of January 1, 2022 through December 31, 2022, and authorized the Director of Transportation to sign any amendments to the agreement.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.13** Awarded to Cross Petroleum / Valley Pacific Petroleum Services, Inc., the contract to supply Schedule II fuel for the Department of Transportation South County facilities for the period of January 1, 2022 through December 31, 2022, and authorized the Director of Transportation to sign any amendments to the agreement.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Treasurer/Tax Collector

- 2.14** Approved the Trinity County Annual Investment Policy.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Reports/Announcements

- 3.1** I. Received a report from Interim Building and Planning Director Lisa Lozier.
II. Received a report from County Administrative Officer Richard Kuhns.
III. Received reports from Members of the Board of Supervisors.
 A. Received reports from Cannabis Cultivation Program Ad Hoc.
 B. Received reports from Limited Density Rural Dwelling Ad Hoc.

County Matters

Board of Supervisors

- 4.1 Discussed the avenues to form a Community Choice Aggregate (CCA) in Trinity County and directed staff to draft an ordinance adopting the CCA and develop the Joint Power Agreement with Trinity Public Utilities District.

Received comments from Paul Hauser and County Counsel Margaret Long.

Clerk of the Board

- 4.2 Pursuant to Trinity County Fee Waiver Policy found that the Weaverville/Douglas City Parks & Recreation (WDCPR) aquatic support shed provides a benefit to the County and that this project is not for the purpose of fundraising; and approved WDCPR's application for waiver of county fees, waiving Building Department fees in the amount of \$1,065.74.

Received comments from County Administrative Officer Richard Kuhns.

Motion: Jill Cox **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Human Resources

- 4.3 Modified the departmental allocation list for the Sheriff Office to read: One (1) Administrative Coordinator I/II, effective January 18, 2022.

Received comments from Director of Human Resources Shelly Nelson, County Administrative Officer Richard Kuhns, and Sheriff/Coroner Tim Saxon.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Transportation

- 4.4 Authorized the Director of Transportation to waive the cost for encroachment permits for property owners impacted by disasters declared as local emergencies in 2021 for tree removal within road right of ways.

Received comments from Interim Deputy Director of Transportation - Operations David Colbeck.

Motion: Jill Cox **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Treasurer/Tax Collector

- 4.5 Approved an agreement with RT Lawrence to provide payment remittance processing services.

Received comments from Treasurer/Tax Collector Terri McBrayer.

Motion: Jeremy Brown **Second:** Jill Cox **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

Closed Session

- 5.1 Government Code Section 54954.5(c) - Conference with Legal Counsel - Existing Litigation

No. of Cases: Two

Ortiz v. County of Trinity (Case number No. 2:21-CV-2248-JAM-DMC)

Trinity Action Association, Inc. v County of Trinity, et al (Trinity County Superior Court Case No. 19CV001)

No reportable action was taken.

Recused: Brown

- 5.2 Government Code Section 54954.5(e) - Public Employee Evaluation: County Administrative Officer

Direction was given to staff.

Adjourn

TRINITY COUNTY BOARD OF SUPERVISORS

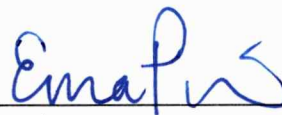


Dan Frasier, Chairman
Board of Supervisors,
County of Trinity.
State of California

Attest:

Richard Kuhns, Psy.D
Clerk of the Board of Supervisors

By:



Deputy