

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING AGENDA

January 18, 2022

Chairman

Supervisor Dan Frasier - District 5

Vice-Chairman

Supervisor Keith Groves - District 1

Supervisor Jill Cox - District 2

Supervisor Liam Gogan - District 3

Supervisor Jeremy Brown - District 4

Richard Kuhns, Psy.D - County Administrative Officer / Clerk of the Board

Margaret E. Long - County Counsel

Emma Purvis - Deputy Clerk of the Board

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Emma Purvis at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

Join Zoom Meeting

<https://zoom.us/j/5950072851?pwd=RHp6TDhNajNJMVJHZFJIRmhacmJjUT09>

Meeting ID: 595 007 2851

Passcode: 267684

Dial In:

1 (669) 900-6833

Phone Commands: *6 Mute/Unmute; *9 Raise Hand

If you need assistance with Zoom please go to this website:

<https://support.zoom.us/hc/en-us/articles/201362283-Testing-computer-or-device-audio>

Just a reminder that the chat feature is not the appropriate forum to ask questions or provide comments. This chat should only be used to notify us of technical issues. No response will be given in acknowledgement or otherwise via the Zoom chat.

Public Comment given via Zoom can only be done audibly (not via chat), and you must either "Raise Your Hand" or use the chat to request your turn.

9:00 AM

CALL MEETING TO ORDER IN OPEN SESSION

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

This time is for information from the public on matters not appearing on this agenda or within the Consent Calendar. All comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. When addressing the Board please state your name for the record and address the Board as a whole through the Chair. No action or discussion will be conducted on matters not listed on the agenda, however, the Chair may refer the subject matter to the appropriate department for follow-up or schedule the matter on a subsequent Board Agenda.

Presentations

Clerk of the Board

- 1.1 Receive a presentation from Tom Stokley regarding the California Department of Water Resources (CDWR) Sites Reservoir project.

No fiscal impact.

Consent Calendar

These items include routine, non-controversial matters and will be acted upon by the Board by one, roll-call motion. If a member of the public has any questions or comments on an item on the consent calendar, they may provide them now. A member of the Board or Staff may request an item be pulled and considered separately.

Clerk of the Board

- 2.1** Adopt a resolution giving signature authorization on all federal contracts and other necessary documents for financial transactions and adopt a resolution giving signature authorization on all state contracts and other necessary documents for financial transactions.
No fiscal impact.
- 2.2** Appoint Matt Stephenson to the Airport Advisory Commission for the position of District 4 representative to serve a term concurrent with Supervisor Jeremy Brown.
No fiscal impact.
- 2.3** Authorize the chairman to sign a letter regarding California Department of Fish and Wildlife nuisance beaver policies.
No fiscal impact.

Grants

- 2.4** Ratify the Chairman's signature on an agreement for Cannabis Local Jurisdiction Assistance Grant funding to support cannabis annual licensing processes.
No impact to the General Fund; Grant revenue in the amount of \$3,293,867 to the Cannabis Department.
- 2.5** Adopt a resolution authorizing a pass through of per capita grant funds to the Lewiston Community Services District.
No impact to the General Fund; \$60,000 to the Lewiston Community Services District directly from the State Parks Department.
- 2.6** Adopt a resolution authorizing a pass through of per capita grant funds to the Greater Hayfork Valley Park and Recreation District.
No impact to the General Fund; \$25,000 to the Greater Hayfork Valley Park and Recreation District directly from the State Parks Department.

Health and Human Services

- 2.7** Adopt a resolution authorizing the Office of Emergency Services to apply for and maintain grants.
No impact to General Fund. Potential loss of funds in excess of \$275,000 dollars to Trinity County Office of Emergency Services
- 2.8** Approve amendment number two to the agreement with Jones Electric increasing the maximum cost to \$250,000 per fiscal year and adding the purchase and install of a portable generator and electrical transfer switch to provide as needed electrical services to the County.
No impact to General Fund; \$250,000 per fiscal year from Public Safety Power Shutoff grants.

Human Resources

- 2.9** Adopt a resolution approving a revised Alphabetical Listing of Classifications for Trinity County employees retroactively effective January 1, 2022.

No fiscal impact.

- 2.10** Pursuant to Trinity County Code Section 2.60.410(A) authorize hiring Employee ID No. 02124 as an Extra Help Senior Accounting Technician at Range G193 Step C in the Health & Human Services - Public Health Division, effective January 10, 2022.

The hourly rate for actual hours worked for a Senior Accounting Technician at A step is \$20.27 and at C step is \$22.35, plus applicable payroll taxes and unemployment insurance.

Transportation

- 2.11** Approve amendment number six to the agreement with Lionakis, extending the term and contract completion time to June 30, 2022, adding Exhibits A, B and C, and increasing the cost of the contract by \$26,570 to provide Architectural and Engineering Services.

Additional \$26,570 from the New Jail Construction Fund.

- 2.12** Award to Hunt & Sons, Inc., the contract to supply Schedule I fuel for the Department of Transportation North County Facilities for the period of January 1, 2022 through December 31, 2022, and authorize the Director of Transportation to sign any amendments to the agreement.

Approximately \$784,651.12, with approximately \$50,000 from General Fund departments, and the remaining expenses from DOT and other outside agencies.

- 2.13** Award to Cross Petroleum / Valley Pacific Petroleum Services, Inc., the contract to supply Schedule II fuel for the Department of Transportation South County facilities for the period of January 1, 2022 through December 31, 2022, and authorize the Director of Transportation to sign any amendments to the agreement.

Approximately \$68,908.16, with approximately \$2,000 from General Fund departments, and the remaining expenses from DOT and other outside agencies.

Treasurer/Tax Collector

- 2.14** Approve the Trinity County Annual Investment Policy.

Fiscal impact varies depending on current market conditions.

Reports/Announcements

- 3.1** I. Report from Department Heads
II. Report from County Administrative Officer
III. Report from Members of the Board of Supervisors
 A. Report from Cannabis Cultivation Program Ad Hoc
 B. Report from Limited Density Rural Dwelling Ad Hoc

County Matters

These items include non-routine, or controversial matters and are listed alphabetically by department. A member of the Board, Staff or public may request that an item be heard out of order.

Board of Supervisors

- 4.1** Discuss and/or select the desired avenue to form a Community Choice Aggregate in Trinity County.

Unknown fiscal impact.

Clerk of the Board

- 4.2** Pursuant to Trinity County Fee Waiver Policy find that the Weaverville/Douglas City Parks & Recreation (WDCPR) aquatic support shed provides a benefit to the County and that this project is not for the purpose of fundraising; and approve WDCPR's application for waiver of county fees, waiving Building Department fees in the amount of \$1,065.74.

Potential loss of revenue in the amount of \$1,065.74 to the Building Department.

Human Resources

- 4.3** Modify the departmental allocation list for the Sheriff Office to read: One (1) Administrative Coordinator I or II, effective January 18, 2022.
Approximate cost in salary and benefits per month for an Administrative Coordinator I at A step is \$6,051 and for an Administrative Coordinator II at A step is \$6,587.

Transportation

- 4.4** Authorize the Director of Transportation to waive the cost for encroachment permits for property owners impacted by disasters declared as local emergencies in 2021 for tree removal within road right of ways.

Unknown fiscal impact.

Treasurer/Tax Collector

- 4.5** Approve an agreement with RT Lawrence to provide payment remittance processing services
\$32,500 one time cost, and \$3,300 per year from Treasurer/Tax Collector budget.

Closed Session

- 5.1** Government Code Section 54954.5(c) - Conference with Legal Counsel - Existing Litigation
No. of Cases: Two
Ortiz v. County of Trinity (Case number No. 2:21-CV-2248-JAM-DMC)
Trinity Action Association, Inc. v County of Trinity, et al (Trinity County Superior Court Case No. 19CV001)
- 5.2** Government Code Section 54954.5(e) - Public Employee Evaluation: County Administrative Officer

Adjourn