

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING AGENDA

February 1, 2022

Chairman

Supervisor Dan Frasier - District 5

Vice-Chairman

Supervisor Keith Groves - District 1

Supervisor Jill Cox - District 2

Supervisor Liam Gogan - District 3

Supervisor Jeremy Brown - District 4

Richard Kuhns, Psy.D - County Administrative Officer / Clerk of the Board

Margaret E. Long - County Counsel

Emma Purvis - Deputy Clerk of the Board

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Emma Purvis at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

Join Zoom Meeting

<https://zoom.us/j/5950072851?pwd=RHp6TDhNajNJMVJHZFJIRmhacmJjUT09>

Meeting ID: 595 007 2851

Passcode: 267684

Dial In:

1 (669) 900-6833

Phone Commands: *6 Mute/Unmute; *9 Raise Hand

If you need assistance with Zoom please go to this website:

<https://support.zoom.us/hc/en-us/articles/201362283-Testing-computer-or-device-audio>

Just a reminder that the chat feature is not the appropriate forum to ask questions or provide comments. This chat should only be used to notify us of technical issues. No response will be given in acknowledgement or otherwise via the Zoom chat.

Public Comment given via Zoom can only be done audibly (not via chat), and you must either "Raise Your Hand" or use the chat to request your turn.

9:00 AM

CALL MEETING TO ORDER IN OPEN SESSION

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

This time is for information from the public on matters not appearing on this agenda or within the Consent Calendar. All comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. When addressing the Board please state your name for the record and address the Board as a whole through the Chair. No action or discussion will be conducted on matters not listed on the agenda, however, the Chair may refer the subject matter to the appropriate department for follow-up or schedule the matter on a subsequent Board Agenda.

Presentations

Clerk of the Board

- 1.1** Receive a presentation from U.S. Forest Service representatives regarding updates on National Forest lands in Trinity County.

No fiscal impact.

Consent Calendar

These items include routine, non-controversial matters and will be acted upon by the Board by one, roll-call motion. If a member of the public has any questions or comments on an item on the consent calendar, they may provide them now. A member of the Board or Staff may request an item be pulled and considered separately.

Behavioral Health Services

- 2.1** Approve a budget adjustment for FY 21/22 for Behavioral Health Services - Dept. 4200 increasing Transfers In by \$237,253 and Other Charges by \$259,671 and approve a budget adjustment for FY 21/22 for SMA Reserve - Dept. 8563 increasing Transfers Out by \$237,253.

No impact to the General Fund; current cash balance in Behavioral Health Services - Fund 112 is -\$715,842.61 and current cash balance in Mental Health SMA Reserve - Fund 563 is \$244,312.54.

Board of Supervisors

- 2.2** Approve amendment number four to the agreement with Richard Kuhns, Psy.D. modifying the medical plan names offered, to serve as the County Administrative Officer for Trinity County.

No fiscal impact.

Child Support Services

- 2.3** Approve amendment number twelve to the agreement with Angela's Custodial Service extending the term to January 31, 2023 and increasing the maximum cost by \$3,744 to provide janitorial services to the Child Support office.

No impact to the General Fund; additional \$3,744 from Child Support.

- 2.4** Approve amendment number eight to the agreement with Calserve, Inc. extending the term to March 1, 2023, updating Exhibit B "Fee Schedule," and increasing the maximum cost by \$5,000 to serve legal documents on behalf of the North Coast Regional Department of Child Support Services.

No impact to the General Fund; additional \$5,000 from Child Support Budget.

Clerk of the Board

- 2.5** Adopt a resolution which confirms the continuance of a Local Health Emergency in the County of Trinity due to debris and air quality concerns created by the 2020 wildfires.

No fiscal impact.

- 2.6** Adopt a resolution which confirms the continuance of a Local Health Emergency in the County of Trinity due to hazardous material concerns resulting from the 2021 fires.

No fiscal impact.

- 2.7** Adopt a resolution which confirms the continuance of a Local Health Emergency in the County of Trinity due to the novel coronavirus known as COVID-19.

No fiscal impact.

- 2.8** Adopt a resolution regarding the use of remote teleconference meetings pursuant to the Brown Act.

No fiscal impact.

- 2.9** Appoint Mary Bowers to the Trinity County Waterworks District, to serve a term commencing on February 1, 2022 and expiring on December 31, 2022, as recommended by the District.

No fiscal impact.

County Administrative Office

- 2.10** Appoint Senior Financial Analyst Suzie Hawkins as Primary Board Member and Loss Prevention Specialist II Becca Cooper as Alternate Board Member to represent Trinity County on the Trindel Insurance Fund Board.

No fiscal impact.

- 2.11** Approve amendment number two to the agreement with CPS HR Consulting adding one department head executive search and increasing the maximum cost by \$25,000 to perform executive searches for department head level positions.

\$25,000 from County Administration.

General Services

- 2.12** Approve a lease agreement for studio "D" in the Sam Lee Ranch House with Anna Danyel Aglipay.

Revenue in the amount of \$165.51 per month to General Services.

Health and Human Services

- 2.13** Approve amendment number one to the agreement with JUMP Technology Services increasing the maximum cost by \$1,500 per year and updating Exhibit F to provide Home Safe data element set up, mapping tools, data correct screens, and shared portal for community partners.

No impact to the General Fund; additional \$1,500 from Adult Protective Services allocation, annual contract cost of \$39,264.

Human Resources

- 2.14** Pursuant to Trinity County Code Section 2.60.410(A) authorize hiring Candidate No. 00909 as an Accounting Technician II at Range N183 Step B in the Administration Office effective February 1, 2022.

Approximate cost in salary and benefits per month for an Accounting Technician II at A step is \$5,701 and at B step is \$5,941.

- 2.15** Pursuant to Trinity County Code Section 2.60.410(A) authorize hiring Candidate No. 00902 as an Administrative Clerk II at Range G173 Step C in the UC Cooperative Extension retroactively effective January 27, 2022.

Approximate cost in salary and benefits per month for an Administrative Clerk II at A step is \$5,253 and at C step is \$5,697.

- 2.16** Approve the modified job descriptions for the Mental Health Clinician I/II/III effective February 1, 2022.

No fiscal impact.

Sheriff

- 2.17** Approve an agreement with Lithia Chevrolet to provide as needed vehicle repair services and other vehicle maintenance to the Trinity County Sheriff's Office's vehicles.

\$50,000 per fiscal year from the Sheriff's budget.

Transportation

- 2.18** Ratify the Road Commissioner's signature on the agreement with Bundy's Tree Service to provide as needed/as available operated equipment with a qualified operator.

Up to \$60,000 from DOT.

Treasurer/Tax Collector

- 2.19** Approve a budget adjustment for FY 21/22 for County Blood & Alcohol - Dept. 8558 increasing Transfers Out by \$107 and approve a budget adjustment for FY 21/22 for General Fund - Dept. 1000 increasing Transfers In by \$107.

Increase in General Fund revenue in the amount of \$107; current cash balance in County Blood & Alcohol – Fund 558 is \$2,263.68.

Trinity County Transportation Commission

- 2.20** Approve amendment number one to the agreement with Humboldt Transit Authority amending Exhibit A to include new services to provide US Department of Transportation Safety Institute certified transit training to Trinity County transit drivers.

No fiscal impact.

Reports/Announcements

- 3.1** I. Report from Department Heads
II. Report from County Administrative Officer
III. Report from Members of the Board of Supervisors
 A. Report from Cannabis Cultivation Program Ad Hoc
 B. Report from Limited Density Rural Dwelling Ad Hoc

County Matters

These items include non-routine, or controversial matters and are listed alphabetically by department. A member of the Board, Staff or public may request that an item be heard out of order.

Board of Supervisors

- 4.1** Discuss advocacy priorities to advocate for through NACO and other Federal representatives.

Unknown fiscal impact

Clerk of the Board

- 4.2** Consider appointing a Supervisor to represent Trinity County on the Sierra Nevada

Conservancy.

No fiscal impact.

County Administrative Office

- 4.3** Authorize the waiver of various Building and Planning Department fees related to county projects funded with general fund dollars.

Slight reduction in indirect costs for General Fund departments receiving services.

Human Resources

- 4.4** Modify the departmental allocation list for the County Administration Office - Grants Division to read: One (1) Division Director and the Solid Waste Division to read: Twelve (12) Gate Attendants, effective February 1, 2022.

No impact to the General Fund; approximate cost in salary and benefits per month for a Division Director at A step is \$10,956, and for a Gate Attendant is \$4,843.

- 4.5** Take the following actions effective February 1, 2022:

1. Modify the departmental allocation list for Health & Human Services - Public Health Division to read: Two (2) Public Health Nurse I or II or III or Community Health Nurse I or II; and
2. Approve temporarily waiving the requirement to possess a certificate as a Public Health Nurse issued by the Board of Registered Nursing (BRN) for Employee ID No. 02066 to promote to a Public Health Nurse III; and
3. Pursuant to County Code section 2.60.410, approve Employee Id No. 02066 to promote to G237 Step F.

No impact to the General Fund; approximate cost in salary and benefits per month for a Public Health Nurse III at E step is \$10,869, and at F step is \$11,553.

- 4.6** Take the following actions effective February 1, 2022:

1. Adopt a resolution establishing salary and benefits for Non-Represented-General classifications; and
2. Modify the Alphabetical Listing of Classifications to reflect the following classifications and salary ranges:
 - Accounting Technician I - NR...N175
 - Accounting Technician II - NR...N183
 - Accounting Technician, Senior - NR...N193.

No fiscal impact.

Planning and Zoning

- 4.7** Authorize staff to issue a pro-rated credit to Commercial Cannabis Cultivators holding non-expired provisional licenses on October 31, 2021.

Unknown fiscal impact.

Closed Session

- 5.1** Government Code Section 54954.5(c) - Conference with Legal Counsel - Existing Litigation

No. of Cases: Three

American Cannabis Partners v. Trinity County, et al., (Trinity County Superior Court

Case No. 20CV157)

Carlson, et al. v. Trinity Co., et al., (Trinity County Superior Court Case No. 20CV136)

Terrance M. Mines et al., vs. County of Trinity et al. (Trinity County Superior Court Case No. 19CV106)

5.2 Government Code Section 54954.5(e) - Public Employee Evaluation: County Administrative Officer

Adjourn