

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING AGENDA
February 17, 2021

Chairman
Supervisor Jeremy Brown - District 4

Vice-Chairman
Supervisor Dan Frasier - District 5

Supervisor Keith Groves - District 1
Supervisor Jill Cox - District 2
Supervisor Liam Gogan - District 3

Richard Kuhns, Psy.D - County Administrative Officer / Clerk of the Board
Margaret E. Long - County Counsel
Emma Purvis - Deputy Clerk of the Board

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Emma Purvis at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

Join Zoom Meeting

<https://zoom.us/j/5950072851?pwd=RHp6TDhNajNJMVJHZFJIRmhacmJjUT09>

Meeting ID: 595 007 2851

Passcode: 267684

One tap mobile

1 (669) 900-6833

If you need assistance with Zoom please go to this website:

<https://support.zoom.us/hc/en-us/articles/201362283-Testing-computer-or-device-audio>

Just a reminder that the chat feature is not the appropriate forum to ask questions or provide comments. This chat should only be used to notify us of technical issues.

9:00 AM

CALL MEETING TO ORDER IN OPEN SESSION

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

This time is for information from the public on matters not appearing on this agenda or within the Consent Calendar. All comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. When addressing the Board please state your name for the record and address the Board as a whole through the Chair. No action or discussion will be conducted on matters not listed on the agenda, however, the Chair may refer the subject matter to the appropriate department for follow-up or schedule the matter on a subsequent Board Agenda.

Presentations

Clerk of the Board

- 1.1 Receive an update regarding the Coronavirus (COVID-19) and Trinity County.
No fiscal impact.

Consent Calendar

These items include routine, non-controversial matters and will be acted upon by the Board by one, roll-call motion. If a member of the public has any questions or comments on an item on the consent calendar, they may provide them now. A member of the Board or Staff may request an item be pulled and considered separately.

Auditor/Controller

- 2.1 Adopt a resolution which establishes Trinity County's Appropriation Limit for Fiscal

Year 20/21.

No fiscal impact.

Behavioral Health Services

- 2.2** Approve an agreement with Executone.com to provide a new Business Phone system for the Behavioral Health Department.

No impact to the General Fund; up to \$35,000 from Mental Health and SUD revenue.

- 2.3** Approve a Memorandum of Understanding with Trinity County Office of Education to provide mental health services to Trinity County Youth.

Unknown revenue to Trinity County Behavioral Health.

- 2.4** Approve amendment number two to the agreement with Kings View Corporation, changing annual recurring costs, noting the Millennium Deposit (Exhibit C) has been paid, removing the annualized monthly recurring costs, reducing the maximum contract amount by \$7,678, and revising Exhibit D.

No impact to the General Fund; reduction in Contract amount for BHS for Fiscal Year 20/21.

Child Support Services

- 2.5** Adopt a resolution which removes from the Child Support Service's Capital Asset Inventory listing Asset ID No. 12822, a 2000 Subaru Legacy Sedan (VIN No. 4S3BE6352Y7S17203).

Unknown revenue to the Child Support Services Department.

Clerk of the Board

- 2.6** Adopt a proclamation recognizing May 2021 as Wildfire Awareness month and May 1, 2021 as Wildfire Preparedness day.

No fiscal impact.

- 2.7** Reappoint Mike Cottone as a Member to the PSA 2 Area Agency Advisory Council to serve another four-year term expiring in 2025.

No fiscal impact.

- 2.8** Approve the regular meeting minutes of January 5th and January 20th as presented by the Deputy Clerk of the Board.

No fiscal impact.

- 2.9** Adopt a resolution which approves the conflict of interest code for Hayfork Fire Protection District.

No fiscal impact.

General Services

- 2.10** Approve a lease agreement for studio "D" in the Sam Lee Ranch House with Jennifer Cameron.

\$638 in revenue to General Services for the remainder of fiscal year 20/21 and approximately \$1,900 for Fiscal Year 21/22 if occupancy continues.

Sheriff

- 2.11** Approve the 5 year Master Agreement with the USDA, Forest Service, Shasta Trinity National Forest in order for the Trinity County Sheriff's Office to perform law enforcement activities and to receive financial support for performing these duties on the Shasta Trinity National Forest, and authorize the Sheriff to sign the agreement.

Potential revenue for the Sheriff's Office.

- 2.12** Approve the 5 year Master Agreement with the USDA, Forest Service, Six Rivers National Forest in order for the Trinity County Sheriff's Office to perform law enforcement activities and to receive financial support for performing these duties on the Six Rivers National Forest, and authorize the Sheriff to sign the agreement.

Potential revenue for the Sheriff's Office.

- 2.13** Approve amendment number one to the agreement with Trinity Tire Factory, Inc. changing the terms to an auto renewal and increasing the contract maximum to \$60,000 per fiscal year, to perform general tire repair and/or replacement, vehicle repair services, emergency vehicle road service and other vehicle maintenance to the Trinity County Sheriff's Office's vehicles on an as-needed basis.

\$60,000 per fiscal year.

Treasurer/Tax Collector

- 2.14** Authorize the Clerk of the Board to sign a letter supporting Trinity Alps Unified School District Mid-Year TRAN.

No fiscal impact.

Reports/Announcements

- 3.1** I. Report from Department Heads
II. Report from County Administrative Officer
III. Report from Members of the Board of Supervisors

County Matters

These items include non-routine, or controversial matters and are listed alphabetically by department. A member of the Board, Staff or public may request that an item be heard out of order.

Clerk of the Board

- 4.1** Approve the Board's response to the Grand Jury Report:
Observation of the Elections Process - 2020.
No fiscal impact.
- 4.2** Pursuant to Trinity County Fee Waiver Policy find that the Trinity Trail Alliance's Lowden Bike Park project provides a benefit to the public and is not for the purpose of fund raising, and approve the Alliance's application for waiver of County fees, waiving the Building Department fees of \$362.55 for the Trinity Trail Alliance.
Potential loss of revenue in the amount of \$363 to the Building Department.
- 4.3** Discuss and consider authorizing County Administrative Officer Richard Kuhns to

sign the Cooperating Agency Return Form regarding the Bureau of Land management Northwest California Integrated Resource Management Plan.

No fiscal impact.

Human Resources

- 4.4** Pursuant to Trinity County Code Section 2.60.410(A) authorize hiring Candidate No. 00594 (Employee ID No. 01995) as an Extra Help Transit Driver at Range G159 Step E in the Department of Transportation, effective February 17, 2021.

The hourly rate for actual hours worked for a Transit Driver at A step is \$15.04082 and at E step is \$18.28221, plus applicable payroll taxes and unemployment insurance.

- 4.5** Authorize the Human Resources Director to recognize and transfer 21 years' applicable longevity from Trinity County public health programs and supervision experience for the Public Health Program Manager promotion and pursuant to Trinity County Code section 2.60.410 (D-E) authorize the Director of Health & Human Services to promote employee No. 00869 to a Program Manager at Range M235 step F effective February 1, 2021.

Approximate cost in salary and benefits per month for a Program Manager at E step is \$10,641 and at F step is \$11,118.

Probation

- 4.6** Approve a budget adjustment for Probation - Dept 2400 increasing Fixed Assets by \$33,570 and approve a budget adjustment for Contingency - Dept 9901 decreasing Provisions for Contingency by \$33,570.

Increase in budget appropriation in the amount of \$33,570; current contingency balance is \$443,859.

Closed Session

- 5.1** Government Code Section 54954.5(c) - Conference with Legal Counsel - Existing Litigation
No. of Cases: 5
American Cannabis Partners v. Trinity County, et al., (Trinity County Superior Court Case No. 20CV157)
Carlson, et al. v. Trinity Co., et al., (Trinity County Superior Court Case No. 20CV136)
Trinity Action Association, Inc. v County of Trinity, et al (Trinity County Superior Court Case No. 19CV001)
Trinity County for Small Business v. County of Trinity, et al., (Trinity County Superior Court Case No. 20CV106)
Trinity Institute for Permaculture Farming and Restorative Forestry, LLC v County of Trinity, et al.
- 5.2** Government Code Section 54954.5(b) - Conference with Real Property Negotiators
APN: 014-180-28
Agency Negotiator: Richard Kuhns and Rick Tippet

Negotiating party: To be determined

Under Negotiation: Price and terms of payments

5.3 Government Code Section 54954.5(f) - Conference with Labor Negotiators

Employee Organizations: Deputy Sheriffs Association, Probation Peace Officers Unit, Management and Confidential Unit, Skilled Trades Unit and General Unit.

County Negotiators: TBD.

No fiscal impact.

Adjourn

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**Meeting Addendum
February 17, 2021**

Health and Human Services

- A. Approve amendment number 2 to the agreement with the California Department of Public Health Immunization Branch (IZB) to increase funding in the amount of \$39,696 for FY 20/21 to provide a grant assisting Public Health in Preventing and Controlling vaccine-preventable diseases in the local health jurisdiction subject to routing for form and content.

No impact to the General Fund; increase in Revenue to HHS.