

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING AGENDA
February 20, 2024

Chairman
Supervisor Ric Leutwyler - District 1

Vice-Chairman
Supervisor Liam Gogan - District 3

Supervisor Jill Cox - District 2
Supervisor Heidi Carpenter-Harris - District 4
Supervisor Dan Frasier - District 5

Trent Tuthill - County Administrative Officer

Margaret E. Long - County Counsel
Ashley Piker - Deputy Clerk of the Board

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the Deputy Board Clerk at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

Join Zoom Meeting

<https://zoom.us/j/5950072851?pwd=RHp6TDhNajNJMVJHZFJIRmhacmJjUT09>

Meeting ID: 595 007 2851

Passcode: 267684

Dial In:

1 (669) 900-6833

Phone Commands: *6 Mute/Unmute; *9 Raise Hand

If you need assistance with Zoom please go to this website:

<https://support.zoom.us/hc/en-us/articles/201362283-Testing-computer-or-device-audio>

Just a reminder that the chat feature is not the appropriate forum to ask questions or provide comments. This chat should only be used to notify us of technical issues. No response will be given in acknowledgement or otherwise via the Zoom chat.

Public Comment given via Zoom can only be done audibly (not via chat), and you must either "Raise Your Hand" or use the chat to request your turn.

9:00 AM

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

REPORTS/ANNOUNCEMENTS

- 1.1 I. Report from Department Heads
- II. Report from County Administrative Officer
- III. Reports from Members of the Board of Supervisors
- IV. Reports from Ad Hoc:
 - A. Cannabis Ordinance
 - B. Tribal Relations

CONSENT CALENDAR

These items include routine, non-controversial matters and will be acted upon by the Board by one, roll-call motion. If a member of the public has any questions or comments on an item on the consent calendar, they may provide them now. A member of the Board or Staff may request an item be pulled and considered separately.

Behavioral Health Services

- 2.1 Approve amendment number 2 to the agreement with CalMHSA, to amend the rates for services table in Exhibit F to include a Late Fee for Certification Renewal.
No impact to the General Fund.
- 2.2 Approve amendment number 2 to the agreement with Trinity County Office of

Education, to extend the term to December 31, 2026, increase the maximum cost by \$445,830 and amend exhibits B & E to provide services outlined in the MHSA of 2019.

No impact to the General Fund; additional \$445,830 from MHSSA Grant Funding.

Board of Supervisors

- 2.3** Appoint Ana Wright as Board Members to the Superior California Economic Development District Board of Directors to represent Trinity County.

No fiscal impact.

Clerk of the Board

- 2.4** Appoint to the Weaverville Architectural Review Committee Susan Marie for the position of Art Community Member to serve the remainder of 4 year term expiring November 1, 2026.

No fiscal impact.

District Attorney

- 2.5** Approve a budget adjustment for FY 23/24 for District Attorney - Dept. 2100 decreasing Services & Supplies and increasing Fixed Assets by \$7,000.

No net impact to the General Fund. Asset forfeiture funds will be used for the fixed asset purchase.

Health and Human Services

- 2.6** Approve an agreement with the California Department of Social Services to provide comprehensive case record review and quality assurance review services for Child Welfare and Probation departments.

No impact to the General Fund; \$391,295 from a state Child Welfare allocation.

- 2.7** Approve an agreement with Power Up Electric to provide for the purchase and retrofit installation of a replacement Kohler Generator and Kohler 200 Amp Automatic Transfer Switch on the Health and Human Services campus.

No impact to the General Fund; services paid by Public Health grant funding.

- 2.8** Approve a budget adjustment for FY 23/24 for HPP - Dept. 8543 decreasing Services & Supplies by \$43,649, and Interfund Expense by \$750, and increasing Other Charges by \$2,199 and Fixed Assets by \$42,200.

No impact to the General Fund; current cash balance in HPP - Fund 543 is \$-17,795.

- 2.9** Approve a budget adjustment for FY 23/24 for Tobacco - Dept. 4100 increasing Prior Period Revenue by \$75,000; and approve a budget adjustment for FY 23/24 for Tobacco Prop 56 - Dept. 4115 increasing Services & Supplies by \$65, and Prior Period Expense by \$75,000 and decreasing Interfund Expense by \$65.

No impact to the General Fund; current cash balance in Tobacco Prop 56 - Fund 115 is \$92,308 and in Tobacco - Fund 109 is \$81,253.

Planning and Zoning

- 2.10** Approve amendment number 1 to the agreement with Minter Harnish increasing

maximum cost by \$148,010, updating exhibit A to include Housing Element in the scope of work and extending the term to December 31, 2025 to provided Trinity County General Plan update.

No impact to the General Fund, additional \$148,010 from the General Plan update account.

Sheriff

- 2.11** Approve an agreement with the US Department of Justice Drug Enforcement Administration for Domestic Cannabis Eradication Suppression Program for 2024, and ratify the Sheriff's signature.

Revenue in the amount of \$80,000 to the Sheriff's Office.

- 2.12** Approve amendment number 5 to the agreement with Motorola Solutions, Inc., for a one year extension for server managed services from January 1, 2024 - December 31, 2024, as well as a one year renewal of maintenance and support for the Veeam backup software, the VMware virtual software, and the Dell server that houses all of the software to provide Spillman Computer Aided Dispatch, Jail Management System, Records Management System, and Motorola APX two-way radios from June 24, 2024 - June 24, 2025.

Additional \$29,991.17 from the Sheriff's budget for a total of \$1,145,706.17

- 2.13** Approve an agreement with Neste Renewable Solutions US Inc. dba Mahoney Environmental Solutions LLC (MES), formerly known as Sequential to collect used cooking oil from the Trinity County Sheriff's Office Kitchen.

Up to \$1,500 per year from the Jail budget.

PUBLIC HEARINGS

Solid Waste

- 3.1** Conduct a public hearing to consider adopting a resolution which establishes a schedule of fees for waste disposal and provides for appropriate exemptions and credits for the 2024-2025 annual solid waste parcel fee billing.

No impact to the General Fund. Estimated revenue of \$900,000 to the Solid Waste Enterprise Fund.

COUNTY MATTERS

These items include non-routine, or controversial matters and are listed alphabetically by department. A member of the Board, Staff or public may request that an item be heard out of order.

Clerk of the Board

- 4.1** Receive a mid-year budget review for fiscal year 23/24.

No fiscal impact.

Human Resources

- 4.2** Take the following actions to complete the creation of a Health and Human Services Bargaining Unit, effective January 1, 2024:

1. Approve a master Memorandum of Understanding with the Health and Human

- Services bargaining unit establishing classifications, salaries and benefits;
2. Approve the job description, set the salary range, add to the alphabetically listing of classifications, and allocate to Public Health a Health Services Program Manager I at range H213;
 3. Approve a side letter agreement with the General Unit revising classifications covered by the MOU;
 4. Approve a side letter agreement with the Management & Confidential Unit revising classifications covered by the MOU;
 5. Adopt a resolution revising the Non-Rep Management employee classification;
 6. Direct that the titles on the Health and Human Services allocation list be updated to reflect the changes within the MOU;
 7. Adopt a resolution adopting a revised salary schedule and alphabetical listing of classifications; and
 8. Pursuant to Trinity County Code Section 2.60.360, reclassify the following employee's:
 - Employee ID No. 01933 from a Program Manager I to a Human Services Program Manager I at Range H213, Step E;
 - Employee ID No. 01868 from an Administrative Clerk II to an Office Assistant II at Range H126, Step A; Employee ID No. 01539 from a Senior Accounting Technician to an Accounting Technician at H151, Step G; Employee ID No. 00869 from a Program Manager I to a Health Services Program Manager I at H213, Step F; Employee ID No. 02452 from a Program Manager II to a Human Services Program Manager II at H223, Step E; Employee ID No. 02177 from a Senior Administrative Clerk to an Office Assistant III at H131, Step F; Employee ID No. 02994 from a Senior Accounting Technician to an Accounting Technician at H151, Step A; Employee ID No. 02371 from a Business Manager to a Staff Services Manager at H208, Step E; Employee ID No. 02162 from a Program Manager I to a Human Services Program Manager I at H213, Step E; Employee ID No. 02251 from a Senior Administrative Clerk to an Office Assistant III at H131, Step F; Employee ID No. 02915 from a Senior Administrative Clerk to an Office Assistant III at H131, Step A; Employee ID No. 00738 from a Program Manager I to a Human Services Program Manager I at H213, Step F; Employee ID No. 03326 from an Administrative Clerk II to an Office Assistant II at H126, Step A; Employee ID No. 02383 from a Senior Administrative Clerk to an Office Assistant III at H131, Step E; Employee ID No. 01998 from an Accountant III to a Supervising Accountant at H194, Step C; Employee ID No. 02342 from a Senior Accounting Technician to an Accounting Technician at H151, Step E;

Approximately \$1.6 million over the 2-year term of the agreement from Health and Human Services budget units (approximately \$34,000 of that is a cost to General Fund for Veterans Services).

Board of Supervisors

- 4.3** Approve the Board's response to the Grand Jury Report: 2023 Civil Grand Jury - Mental Health Report.

No fiscal impact.

County Administrative Office

- 4.4** Discuss and receive board direction regarding the ability for communities to establish (or remove) limitations on commercial cannabis operations and potential implications to the overall Cannabis Program.

Unknown

CLOSED SESSION

- 5.1** Government Code Section 54954.5(c) - Conference with Legal Counsel - Anticipated Litigation
No of Cases: three
- Inmate Garbutt; incident at jail.
 - Inmate Swain; incident at jail.
 - Claim TRI23-0017; inmate Lewandowski, incident at jail.
- 5.2** Government Code Section 54954.5(c) - Conference with Legal Counsel - Initiation of Litigation
No. of Cases: One (Cannabis Code Enforcement Fine/Fee Settlement Authority)
- 5.3** Government Code Section 54954.5(f) - Conference with Labor Negotiators
County's Designated Representatives: TBD
Employee Organizations: General Unit
- 5.4** Government Code Section 54954.5(e) - Public Employee Appointment: County Counsel.

ADJOURN