

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING MINUTES

March 1, 2022

Chairman

Supervisor Dan Frasier - District 5

Vice-Chairman

Supervisor Keith Groves - District 1

Supervisor Jill Cox - District 2

Supervisor Liam Gogan - District 3

Supervisor Jeremy Brown - District 4

Richard Kuhns, Psy.D - County Administrative Officer / Clerk of the Board

Margaret E. Long - County Counsel

Emma Purvis - Deputy Clerk of the Board

ZOOM INFORMATION

This meeting used Zoom due to the coronavirus (COVID-19).

Meeting called to order in open session at 9:00 AM

Pledge of Allegiance

Pledge led by Supervisor Jill Cox.

Public Comment

Received public comments from Adrien Keys, Veronica Kelley-Albeiz, Rhoda Cain, and John Brower.

Presentations

Clerk of the Board

- 1.1** Adopted a proclamation recognizing May 7, 2022 as Wildfire Preparedness Day and May 2022 as Wildfire Awareness Month.

Motion: Jill Cox **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Consent Calendar

Behavioral Health Services

- 2.1** Approved a budget adjustment for FY 21/22 for Substance Use Disorder Services - Dept. 4230 increasing Revenues by \$235,744, Services & Supplies by \$189,005 and Other Charges by \$46,739.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Board of Supervisors

- 2.2** Adopted Resolution No. 2022-023 which designates the Trinity County Arts Council as the Local Arts Agency.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.3** *This item was pulled from the Consent Calendar and considered separately.*

Authorized the chairman to sign a letter regarding USFS staffing needs to support recreational opportunities in Trinity County.

Received comments from Carol Fall.

Motion: Jill Cox **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Child Support Services

- 2.4** Approved a memorandum of understanding with the Trinity County Superior Court to provide access to Placer Court Hosting Center and eCourt services.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Clerk of the Board

- 2.5 Acknowledged receipt of a Hazardous Materials Incident Report regarding a motor oil and hydraulic oil spill on State Route 299, West of Hayden Flat, due to an overturned vehicle.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.6 Adopted Resolution No. 2022-024 which confirms the continuance of a Local Emergency in the County of Trinity due to drought conditions.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.7 Adopted Resolution No. 2022-025 which confirms the continuance of a Local Emergency in the County of Trinity due to flash flooding and debris flow following the October 19-21, 2021 rains.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.8 Adopted Resolution No. 2022-026 which confirms the continuance of a Local Emergency in the County of Trinity due to the December 2021 winter storm event.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.9 Adopted Resolution No. 2022-027 which confirms the continuance of a Local Emergency in the County of Trinity due to the novel coronavirus known as COVID-19.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.10 Adopted Resolution No. 2022-028 which confirms the continuance of a Local Emergency in the County of Trinity due to the River Complex Fire.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.11 Adopted Resolution No. 2022-029 which confirms the continuance of a Local Emergency in the County of Trinity due to the 2020 wildfires.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

2.12 Adopted Resolution No. 2022-030 which confirms the continuance of a Local Emergency in the County of Trinity due to the 2021 wildfires.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

2.13 Adopted Resolution No. 2022-031 which confirms the continuance of a Local Health Emergency in the County of Trinity due to debris and air quality concerns created by the 2020 wildfires.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

2.14 Adopted Resolution No. 2022-032 which confirms the continuance of a Local Health Emergency in the County of Trinity due to hazardous material concerns resulting from the 2021 fires.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

2.15 Adopted Resolution No. 2022-033 which confirms the continuance of a Local Health Emergency in the County of Trinity due to the novel coronavirus known as COVID-19.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

2.16 Adopted Resolution No. 2022-034 regarding the use of remote teleconference meetings pursuant to the Brown Act.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

2.17 Waived provision 2C of the County Fee Waiver Policy, found that the Lewiston Sparkies' Old Lewiston Peddlers' Faire provides a public benefit, and approved their application for waiver of County fees waiving Solid Waste fees in the amount of \$1,104.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

2.18 *This item was pulled from the Consent Calendar and considered separately.*

Approved the regular meeting minutes of January 4, January 18, and February 1, 2022, as submitted by the deputy clerk.

Received comments from Senior Financial Analyst Suzie Hawkins, Deputy Clerk of the Board Emma Purvis, County Administrative Officer Richard Kuhns, Deputy County Counsel Amanda Urhammer, and Dero Forslund.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Clerk/Recorder/Assessor

2.19 Adopted Resolution No. 2022-035 which authorizes the Elections Official to conduct and consolidate all federal, state, and local elections in calendar year 2022.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

2.20 Adopted Resolution No. 2022-036 which removes from the Assessor and Elections Departments' Capital Asset Inventory Listing:
Asset ID # 11790, a Crest System Software program;
Asset ID # 12616, a Visual Pams Pro Software program;
Asset ID # 13465, a GEMS Server Elections System;
Asset ID # 12955, a Global AccuVote System OS;
Asset ID # 13316, an Accuvote TSX system; and
Asset ID # 13236, a VEMAC software and hardware system.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Grants

2.21 Approved amendment number one to the agreement with the Victorian Inn increasing the maximum cost to \$40,000 and extending the term to April 30, 2022, to provide motel services.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

2.22 Approved an agreement with John Hodges to lease the building at 161 Mountain View Street, Weaverville, California.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Health and Human Services

- 2.23** Adopted Resolution No. 2022-037 which removes from the Welfare Department's Capital Asset Inventory Listing Asset ID# 13208, a Digital Telephone System.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.24** Approved amendment number eleven to the agreement with California Safety Company, Inc., increasing the maximum cost to \$100,000 and adding a termination date of June 30, 2022, to provide Alarm/Security Equipment and Services.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.25** Approved amendment number one to the agreement with California Safety Company, Inc., increasing the annual maximum cost to \$6,000 and adding a termination date of June 30, 2022, to provide leased fire alarm equipment, monitoring, and testing at the Health and Human Services Building 1.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.26** Approved amendment number one to the agreement with California Safety Company, Inc., increasing the annual maximum cost to \$2,000 and adding a termination date of June 30, 2022, to provide leased fire alarm equipment, monitoring, and testing at the Health and Human Services Building 2.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.27** Approved amendment number one to the agreement with County Medical Services Governing Board, extending the term of the agreement to January 16, 2023 to provide funding for the execution of the COVID-19 Emergency Response Grant Program.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.28** Approved amendment number one to the agreement with the Public Health Institute, extending the performance period to April 30, 2022, and replacing Exhibits A and B with Exhibits A-1 and B-1 to receive funding for enhancing COVID-19 vaccine-related services and increasing vaccination uptake in Trinity County.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

2.29 *This item was pulled from the Consent Calendar and considered separately.*

Approved amendment number two to the agreement with California Safety Company, Inc., increasing the maximum cost to \$35,000 and extending the termination date to June 30, 2022 to provide Alarm/Security Equipment and Services to Health and Human Services Family Center.

Received comments from Director of Health and Human Services Liz Hamilton and Deputy County Counsel Amanda Urhammer.

Motion: Dan Frasier **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

2.30 Approved amendment number three to the agreement with Smart Business Resource Center, updating the contractor's name to "SMART Workforce Center", updating Exhibit A "Scope of Work" and Exhibit B "Fee Schedule", and adding Exhibits C "HIPAA Supplement" and D "Assurance of Compliance and Nondiscrimination" to provide job search and job readiness services.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Human Resources

2.31 Pursuant to Trinity County Code Section 2.60.410(A) authorized hiring Candidate No. 28724564 as a Division Director at Range M255 Step C in the Building & Planning Department - Cannabis Division, effective March 1, 2022.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Library

2.32 Approved a budget adjustment for FY 21/22 for Library - Dept. 6000 increasing Revenues and Services & Supplies by \$7,200.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Sheriff

- 2.33** Adopted Resolution No. 2022-038 which authorizes the Sheriff to apply for and accept the FY 22/23 monies from the California Department of Parks and Recreation Division of Boating and Waterways Financial Aid Program.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Reports/Announcements

- 3.1** I. Received reports from Director of Human Resources Shelly Nelson, Interim Director of Building and Planning Lisa Lozier, Interim Deputy Director of Transportation - Operations David Colbeck, Sheriff/Coroner Tim Saxon, and Environmental Health Director Kristy Anderson.
II. Received a report from County Administrative Officer Richard Kuhns.
III. Received reports from Members of the Board of Supervisors.
 A. Received a report from Cannabis Cultivation Program Ad Hoc.
 B. Received a report from Limited Density Rural Dwelling Ad Hoc.

County Matters

Clerk of the Board

- 4.1** Appointed Supervisors Jeremy Brown and Jill Cox to represent Trinity County on the Golden State Connect Authority.

Received comments from Deputy Clerk of the Board Emma Purvis.

Human Resources

- 4.2** Adopted Resolution No. 2022-039 establishing salary and benefits for Department Heads.

Received comments from Director of Human Resources Shelly Nelson.

Motion: Jeremy Brown **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Groves
Nays: Gogan

- 4.3** Approved a budget adjustment for FY 21/22 for Human Resources - Dept. 1250 increasing Salaries & Benefits by \$29,267; approved a budget adjustment for FY 21/22 for General Fund Contingency - Dept. 9901 decreasing Provisions for Contingency by \$29,267.

Received comments from Director of Human Resources Shelly Nelson.

Motion: Liam Gogan **Second:** Jeremy Brown **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

- 4.4 Modified the department allocation list for Health & Human Services - Human Services Division to read: four (4) Social Worker Supervisor I/II, effective March 1, 2022.

Received comments from Director of Human Resources Shelly Nelson.

Motion: Jill Cox **Second:** Liam Gogan **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

- 4.5 Took the following actions effective March 1, 2022:

1. Approved the job description, set the salary range and add to the alphabetical listing of classifications an Environmental Health Technician I at range G179 and an Environmental Health Technician II at range G189; and
2. Modified the Building and Planning Department - Environmental Health Division's departmental allocation listing to read: Two (2) Environmental Health Technician I/II or Environmental Health Specialist I/II.

Received comments from Director of Human Resources Shelly Nelson.

Motion: Jeremy Brown **Second:** Liam Gogan **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

Planning and Zoning

- 4.6 Discussed authorizing staff to issue a pro-rated credit to Commercial Cannabis Cultivators holding non-expired provisional licenses on October 31, 2021.

Received comments from County Administrative Officer Richard Kuhns, Lisa Wright, Karla Avila, Dara Kauser-Scott, Dero Forslund, Lindy McCaslin, Interim Deputy Director of Transportation - Operations David Colbeck, and Deputy County Counsel Amanda Urhammer.

Authorize staff to issue a pro-rated credit/refund to Commercial Cannabis Cultivators holding non-expired provisional licenses on October 31, 2021 based on the services not provided due to court rulings.

Motion: Jill Cox **Second:** Jeremy Brown **Withdrawn**

Authorize staff to issue a pro-rated credit/refund to Commercial Cannabis Cultivators holding non-expired provisional licenses on September 5, 2021.

Motion: Keith Groves **Second:** Dan Frasier **Failed due to passing of a subsequent motion**

Authorize staff to issue a pro-rated credit/refund to Commercial Cannabis Cultivators holding non-expired provisional licenses on October 31, 2021.

Motion: Jill Cox **Second:** Keith Groves **Failed due to passing of a subsequent motion**

Authorize staff to issue a pro-rated credit/refund to Commercial Cannabis Cultivators holding non-expired provisional licenses on September 5, 2021.

Motion: Jeremy Brown **Second:** Liam Gogan **Carried**

Ayes: Brown, Gogan, Groves

Nays: Cox, Frasier

Closed Session

5.1 Government Code Section 54954.5(c) - Conference with Legal Counsel - Initiation of Litigation

No. of Cases: One

This item was continued to March 15, 2022.

5.2 Government Code Section 54954.5(c) - Conference with Legal Counsel - Existing Litigation

No. of Cases: One

Trinity Action Association, Inc. v County of Trinity, et al (Trinity County Superior Court Case No. 19CV001)

This item was continued to March 15, 2022.

5.3 Government Code Section 54954.5(e) - Public Employee Appointment: County Administrative Officer

Direction was given to staff.

Adjourn

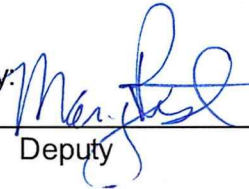
TRINITY COUNTY BOARD OF SUPERVISORS



Dan Frasier, Chairman
Board of Supervisors,
County of Trinity.
State of California

Attest:

Richard Kuhns, Psy.D
Clerk of the Board of Supervisors

By: 
Deputy