

**TRINITY COUNTY  
BOARD OF SUPERVISORS**  
Trinity County Library  
Conference Room  
351 Main Street  
Weaverville, CA

**MEETING AGENDA**

**March 1, 2022**

**Chairman**

**Supervisor Dan Frasier - District 5**

**Vice-Chairman**

**Supervisor Keith Groves - District 1**

**Supervisor Jill Cox - District 2**

**Supervisor Liam Gogan - District 3**

**Supervisor Jeremy Brown - District 4**

**Richard Kuhns, Psy.D - County Administrative Officer / Clerk of the Board**

**Margaret E. Long - County Counsel**

**Emma Purvis - Deputy Clerk of the Board**

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The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at [www.trinitycounty.org](http://www.trinitycounty.org), at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to [clerkoftheboard@trinitycounty.org](mailto:clerkoftheboard@trinitycounty.org).

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Emma Purvis at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or [clerkoftheboard@trinitycounty.org](mailto:clerkoftheboard@trinitycounty.org).

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## **ZOOM INFORMATION**

Join Zoom Meeting

<https://zoom.us/j/5950072851?pwd=RHp6TDhNajNJMVJHZFJIRmhacmJjUT09>

Meeting ID: 595 007 2851

Passcode: 267684

Dial In:

1 (669) 900-6833

Phone Commands: \*6 Mute/Unmute; \*9 Raise Hand

If you need assistance with Zoom please go to this website:

<https://support.zoom.us/hc/en-us/articles/201362283-Testing-computer-or-device-audio>

Just a reminder that the chat feature is not the appropriate forum to ask questions or provide comments. This chat should only be used to notify us of technical issues. No response will be given in acknowledgement or otherwise via the Zoom chat.

Public Comment given via Zoom can only be done audibly (not via chat), and you must either "Raise Your Hand" or use the chat to request your turn.

**9:00 AM**

## **CALL MEETING TO ORDER IN OPEN SESSION**

### **PLEDGE OF ALLEGIANCE**

### **PUBLIC COMMENT**

*This time is for information from the public on matters not appearing on this agenda or within the Consent Calendar. All comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. When addressing the Board please state your name for the record and address the Board as a whole through the Chair. No action or discussion will be conducted on matters not listed on the agenda, however, the Chair may refer the subject matter to the appropriate department for follow-up or schedule the matter on a subsequent Board Agenda.*

## **Presentations**

### **Clerk of the Board**

- 1.1** Adopt a proclamation recognizing May 7, 2022 as Wildfire Preparedness Day and May 2022 as Wildfire Awareness Month.

**No fiscal impact.**

## **Consent Calendar**

*These items include routine, non-controversial matters and will be acted upon by the Board by one, roll-call motion. If a member of the public has any questions or comments on an item on the consent calendar, they may provide them now. A member of the Board or Staff may request an item be pulled and considered separately.*

### **Behavioral Health Services**

- 2.1** Approve a budget adjustment for FY 21/22 for Substance Use Disorder Services - Dept. 4230 increasing Revenues by \$235,744, Services & Supplies by \$189,005 and Other Charges by \$46,739.

**No impact to the General Fund; current cash balanced for Substance Use Disorder Services - Fund 177 is -\$69,708.48.**

### **Board of Supervisors**

- 2.2** Adopt a resolution which designates the Trinity County Arts Council as the Local Arts Agency.

**No fiscal impact.**

- 2.3** Authorize the chairman to sign a letter regarding USFS staffing needs to support recreational opportunities in Trinity County.

**No fiscal impact.**

### **Child Support Services**

- 2.4** Approve a memorandum of understanding with the Trinity County Superior Court to provide access to Placer Court Hosting Center and eCourt services.

**No impact to the General Fund; approximately \$6,000 for FY 21/22 from Child Support budget.**

### **Clerk of the Board**

- 2.5** Acknowledge receipt of a Hazardous Materials Incident Report regarding a motor oil and hydraulic oil spill on State Route 299, West of Hayden Flat, due to an overturned vehicle.

**No fiscal impact.**

- 2.6** Adopt a resolution which confirms the continuance of a Local Emergency in the County of Trinity due to drought conditions.

**No fiscal impact.**

- 2.7** Adopt a resolution which confirms the continuance of a Local Emergency in the County of Trinity due to flash flooding and debris flow following the October 19-21, 2021 rains.

**No fiscal impact.**

- 2.8** Adopt a resolution which confirms the continuance of a Local Emergency in the County of Trinity due to the December 2021 winter storm event.

**No fiscal impact.**

- 2.9** Adopt a resolution which confirms the continuance of a Local Emergency in the County of Trinity due to the novel coronavirus known as COVID-19.

**No fiscal impact.**

- 2.10** Adopt a resolution which confirms the continuance of a Local Emergency in the County of Trinity due to the River Complex Fire.  
**No fiscal impact.**
- 2.11** Adopt a resolution which confirms the continuance of a Local Emergency in the County of Trinity due to the 2020 wildfires.  
**No fiscal impact.**
- 2.12** Adopt a resolution which confirms the continuance of a Local Emergency in the County of Trinity due to the 2021 wildfires.  
**No fiscal impact.**
- 2.13** Adopt a resolution which confirms the continuance of a Local Health Emergency in the County of Trinity due to debris and air quality concerns created by the 2020 wildfires.  
**No fiscal impact.**
- 2.14** Adopt a resolution which confirms the continuance of a Local Health Emergency in the County of Trinity due to hazardous material concerns resulting from the 2021 fires.  
**No fiscal impact.**
- 2.15** Adopt a resolution which confirms the continuance of a Local Health Emergency in the County of Trinity due to the novel coronavirus known as COVID-19.  
**No fiscal impact.**
- 2.16** Adopt a resolution regarding the use of remote teleconference meetings pursuant to the Brown Act.  
**No fiscal impact.**
- 2.17** Waive provision 2C of the County Fee Waiver Policy, find that the Lewiston Sparkies' Old Lewiston Peddlers' Faire provides a public benefit, and approve their application for waiver of County fees waiving Solid Waste fees in the amount of \$1,104.  
**Loss of revenue in the amount of \$1,104 to the Solid Waste department.**
- 2.18** Approve the regular meeting minutes of January 4, January 18, and February 1, 2022, as submitted by the deputy clerk.  
**No fiscal impact.**

**Clerk/Recorder/Assessor**

- 2.19** Adopt a resolution which authorizes the Elections Official to conduct and consolidate all federal, state, and local elections in calendar year 2022.  
**Unknown fiscal impact.**
- 2.20** Adopt a resolution which removes from the Assessor and Elections Departments Capital Asset Inventory Listing:  
Asset ID # 11790, a Crest System Software program;  
Asset ID # 12616, a Visual Pams Pro Software program;  
Asset ID # 13465, a GEMS Server Elections System;  
Asset ID # 12955, a Global AccuVote System OS;

Asset ID # 13316, an Accuvote TSX system; and  
Asset ID # 13236, a VEMAC software and hardware system.  
**No fiscal impact.**

## **Grants**

- 2.21** Approve amendment number one to the agreement with the Victorian Inn increasing the maximum cost to \$40,000 and extending the term to April 30, 2022, to provide motel services.

**No impact to the General Fund; \$40,000 from the Grants Department.**

- 2.22** Approve an agreement with John Hodges to lease the building at 161 Mountain View Street.

**No impact to the General Fund; \$16,080 from Housing Program grants.**

## **Health and Human Services**

- 2.23** Adopt a resolution which removes from the Welfare Department's Capital Asset Inventory Listing Asset ID# 13208, a Digital Telephone System.

**No impact to the General Fund.**

- 2.24** Approve amendment number eleven to the agreement with California Safety Company, Inc., increasing the maximum cost to \$100,000 and adding a termination date of June 30, 2022, to provide Alarm/Security Equipment and Services.

**No impact to the General Fund; \$100,000 from the Health and Human Services budget.**

- 2.25** Approve amendment number one to the agreement with California Safety Company, Inc., increasing the annual maximum cost to \$6,000 and adding a termination date of June 30, 2022, to provide leased fire alarm equipment, monitoring, and testing at the Health and Human Services Building 1.

**No impact to the General Fund; \$6,000 from the Health and Human Services budget.**

- 2.26** Approve amendment number one to the agreement with California Safety Company, Inc., increasing the annual maximum cost to \$2,000 and adding a termination date of June 30, 2022, to provide leased fire alarm equipment, monitoring, and testing at the Health and Human Services Building 2.

**No impact to the General Fund; \$2,000 from the Health and Human Services Budget.**

- 2.27** Approve amendment number one to the agreement with County Medical Services Governing Board, extending the term of the agreement to January 16, 2023 to provide funding for the execution of the COVID-19 Emergency Response Grant Program.

**No impact to the General Fund; \$100,000 revenue to the Trinity County Public Health Branch.**

- 2.28** Approve amendment number one to the agreement with the Public Health Institute, extending the performance period and replacing Exhibits A and B with Exhibits A-1 and B-1 to receive funding for enhancing COVID-19 vaccine-related services and increasing vaccination uptake in Trinity County.

**No impact to the General Fund; revenue in the amount of \$350,000 to Trinity County Public Health Branch.**

**2.29** Approve amendment number two to the agreement with California Safety Company, Inc., increasing the maximum cost to \$25,000 and extending the termination date to June 30, 2022 to provide Alarm/Security Equipment and Services to Health and Human Services Family Center.

**No impact to the General Fund; \$35,000 from the Health and Human Services Budget.**

**2.30** Approve amendment number three to the agreement with Smart Business Resource Center, updating the contractor's name to "SMART Workforce Center", updating Exhibit A "Scope of Work" and Exhibit B "Fee Schedule", and adding Exhibits C "HIPAA Supplement" and D "Assurance of Compliance and Nondiscrimination" to provide job search and job readiness services.

**No impact to general fund; up to \$128,066 from Expanded Subsidized Employment Program.**

### **Human Resources**

**2.31** Pursuant to Trinity County Code Section 2.60.410(A) authorize hiring Candidate No. 28724564 as a Division Director at Range M255 Step C in the Building & Planning Department - Cannabis Division, effective March 1, 2022.

**Approximate cost in salary and benefits per month for a Division Director at A step is \$10,956 and at C step is \$11,966.**

### **Library**

**2.32** Approve a budget adjustment for FY 21/22 for Library - Dept. 6000 increasing Revenues and Services & Supplies by \$7,200.

**Increase in General Fund appropriations in the amount of \$7,200.**

### **Sheriff**

**2.33** Adopt a resolution which authorizes the Sheriff to apply for and accept the FY 22/23 monies from the California Department of Parks and Recreation Division of Boating and Waterways Financial Aid Program.

**Unknown revenue to the Lake Patrol budget.**

## **Reports/Announcements**

- 3.1**
- I. Report from Department Heads
  - II. Report from County Administrative Officer
  - III. Report from Members of the Board of Supervisors
    - A. Report from Cannabis Cultivation Program Ad Hoc
    - B. Report from Limited Density Rural Dwelling Ad Hoc

## **County Matters**

*These items include non-routine, or controversial matters and are listed alphabetically by department. A member of the Board, Staff or public may request that an item be heard out of order.*

### **Clerk of the Board**

**4.1** Consider appointing a Supervisor to represent Trinity County on the Golden State

Connect Authority.  
**No fiscal impact.**

### **Human Resources**

- 4.2** Adopt a resolution establishing salary and benefits for Department Heads.  
**Additional \$400 per fiscal year for Sheriff uniform allowance.**
- 4.3** Approve a budget adjustment for FY 21/22 for Human Resources - Dept. 1250 increasing Salaries & Benefits by \$29,267; approve a budget adjustment for FY 21/22 for General Fund Contingency - Dept. 9901 decreasing Provisions for Contingency by \$29,267.  
**Increase in General Fund appropriations in the amount of \$29,267; current contingency balance is \$524,406.**
- 4.4** Modify the department allocation list for Health & Human Services - Human Services Division to read: four (4) Social Worker Supervisor I/II, effective March 1, 2022.  
**No impact to the General Fund; approximate cost in salary and benefits per month for a Social Worker I at A step is \$9,259 and for a Social Worker II at A step is \$9,507.**
- 4.5** Take the following actions effective March 1, 2022:
1. Approve the job description, set the salary range and add to the alphabetical listing of classifications an Environmental Health Technician I at range G179 and an Environmental Health Technician II at range G189; and
  2. Modify the Building and Planning Department - Environmental Health Division's departmental allocation listing to read: Two (2) Environmental Health Technician I/II or Environmental Health Specialist I/II.
- Approximate cost in salary and benefits per month for an Environmental Health Technician I at A step is \$5,519 and an Environmental Health Technician II is \$6,000.**

### **Planning and Zoning**

- 4.6** Authorize staff to issue a pro-rated credit to Commercial Cannabis Cultivators holding non-expired provisional licenses on October 31, 2021.  
**Unknown fiscal impact.**

### **Closed Session**

- 5.1** Government Code Section 54954.5(c) - Conference with Legal Counsel - Initiation of Litigation  
No. of Cases: One
- 5.2** Government Code Section 54954.5(c) - Conference with Legal Counsel - Existing Litigation  
No. of Cases: One  
Trinity Action Association, Inc. v County of Trinity, et al (Trinity County Superior Court Case No. 19CV001)
- 5.3** Government Code Section 54954.5(e) - Public Employee Appointment: County Administrative Officer

**Adjourn**