

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING AGENDA

April 18, 2023

**Chairman
Supervisor Jill Cox - District 2**

**Vice-Chairman
Supervisor Ric Leutwyler - District 1**

**Supervisor Liam Gogan - District 3
Supervisor Heidi Carpenter-Harris - District 4
Supervisor Dan Fasier - District 5**

**Elizabeth Hamilton - Interim County Administrative Officer
Margaret E. Long - County Counsel
Ashley Piker - Deputy Clerk of the Board**

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the Deputy Board Clerk at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

Trinity County Clerk of the Board is inviting you to attend this meeting via Zoom meeting.

Zoom Meeting Link <https://zoom.us/j/94275744759>

Meeting ID: 942 7574 4759

Dial in Number: 1 669 900 6833 US (San Jose)

One tap mobile: +16699006833,,94275744759# US (San Jose)

9:00 AM

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

CLOSED SESSION REPORT OUT

PRESENTATIONS

Board of Supervisors

- 1.1 Receive a presentation from County Counsel Margaret Long describing the scope of professional legal services contractually provided to Trinity County by Prentice I Long PC.

No fiscal impact.

- 1.2 Receive a presentation on the Downtown Flower Basket Project.

No fiscal impact.

- 1.3 Adopt a Proclamation recognizing April 2023 as Friday Night Live month.

No fiscal impact.

Clerk of the Board

- 1.4 Receive an update from U.S. Forest Service representatives regarding matters of interest in Trinity County.

No fiscal impact.

Probation

- 1.5 Adopt a Proclamation of appreciation recognizing Business Manager Robi Camacho upon her retirement after 33 years of service to Trinity County.

No fiscal impact.

PUBLIC COMMENT

This time is for information from the public on matters not appearing on this agenda or within the Consent Calendar. All comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. When addressing the Board please state your name for the record and address the Board as a whole through the Chair. No action or discussion will be conducted on matters not listed on the agenda, however, the Chair may refer the subject matter to the appropriate department for follow-up or schedule the matter on a subsequent Board Agenda.

REPORTS/ANNOUNCEMENTS

- 2.1 I. Report from Department Heads
II. Report from County Administrative Officer
III. Report from Members of the Board of Supervisors
IV. Reports from Ad Hoc:
A. Good Neighbor Authority
B. Strategic Plan
C. Trinity County Water
D. Cannabis Ordinance
E. Economic Development
F. California Home Insurance

CONSENT CALENDAR

These items include routine, non-controversial matters and will be acted upon by the Board by one, roll-call motion. If a member of the public has any questions or comments on an item on the consent calendar, they may provide them now. A member of the Board or Staff may request an item be pulled and considered separately.

Behavioral Health Services

- 3.1 Adopt a Resolution allowing the Director of Behavioral Health, or her/his designee to apply for funding for Friday Night Live Social Emotional Learning, as well as sign the agreement and any subsequent amendments or other required documents to secure the funding.

No impact to the General Fund. Up to \$30,000 in revenue for the SUD department in FY 22/23 and up to \$120,000 in revenue for the SUD department in FY 23/24.

Board of Supervisors

- 3.2 Authorize the Chairman to sign letters of support regarding water storage and water requirements.

No fiscal impact.

- 3.3 Authorize the Chairman to sign a letter of Support for HR 1586, Forest River Protection & Wildland Firefighter Safety Act of 2023.

No fiscal impact.

Clerk of the Board

- 3.4 Find no objection to the issuance of a daily alcoholic beverage license to the Trinity Trail Alliance to serve alcoholic beverages at their Sports Event to be held at Lowden Park in Weaverville, CA on June 3, 2023.

No fiscal impact.

- 3.5 Authorize the Chairman to sign a Certification of LPC Membership for Office of Education.

No fiscal impact.

- 3.6** Adopt a Resolution giving signature authorization on all Federal and State contracts and other necessary documents for financial transaction.

No fiscal impact.

General Services

- 3.7** Approve the project plans and specifications for the Courthouse Re-Roof project, authorize the Facilities Operations Superintendent to make revisions as necessary, and authorize staff to advertise for bids.

No fiscal impact for the advertisement of bids; actual cost for the re-roof will be determined based on the bids received.

Grants

- 3.8** 1. Approve the agreement between the County of Glenn's Community Action Division and the Trinity County Grants and Housing Department for HHAP 3 funding.

2. Authorize the Division Director for Grants and Housing to execute the Agreement.

3. Authorize the Division Director for Grants and Housing to modify or amend the Agreement contingent upon the review and approval of County Counsel.

No fiscal impact. Revenue to Grants and Housing Department is the amount of \$89,084.

- 3.9** 1. Approve the Agreement between David M. Tidwell & Associates and the County of Trinity to conduct commercial appraisals, narrative reports, and three approaches on value.

2. Authorize the Division Director of Grants and Housing to execute the Agreement.

3. Authorize the Division Director of Grants and Housing to modify or amend the Agreement contingent upon the review and approval of County Counsel.

No impact to the General Fund. Grant funding for pre-development will fund the work under this Agreement.

Health and Human Services

- 3.10** Approve amendment number 2 to the agreement with Onsolve, LLC, adding CodeRed Weather Warning services to the existing service agreement (Exhibit E), and increasing the maximum amount for the term of the contract to \$46,000.

No impact to the General Fund. Funds from the Emergency Management Performance Grant (EMPG).

Human Resources

- 3.11** Pursuant to Trinity County Code Section 2.60.410 authorize hiring Candidate No. 52227650 as a Housing Case Manager at Range G197 Step C in the Grants Division, Housing Department, effective April 18, 2023.

Approximate cost in salary and benefits per month for a Housing Case Manager at A step is \$6,490.29 and at C step is \$7,060.55.

Sheriff

3.12 Approve the agreement with Daniel W. Harwood, M.D. to perform autopsies on an as needed basis.

Not to exceed \$55,000 per fiscal year from the Sheriff's budget.

3.13 Approve an agreement with Humboldt Fence Company to provide general maintenance and repair services to the gates at the new Jail Facility.

Not to exceed \$15,000 per fiscal year from the Jail budget.

3.14 Approve an agreement with Lexipol, LLC to provide the Cordico Mobile Wellness Application which is an online service that provides first responders with online mental health support.

Not to exceed \$28,000 from the Sheriff's budget.

3.15 Approve a budget adjustment for FY 22/23 for Sheriff - Dept. 2281 increasing revenues and Fixed Assets by \$59,329.

No impact to the General Fund.

3.16 Approve a budget adjustment for FY 22/23 for Jail - Dept. 2282, decreasing Salaries & Benefits and increasing Transfer Out by \$12,148 and approve a budget adjustment for FY 22/23 for Copier Trust - Dept. 8802 increasing Transfers In by \$12,148.

No fiscal impact to the General Fund.

Trinity County Transportation Commission

3.17 Approve the following appointments to the Social Services Transportation Advisory Council (SSTAC) as recommended by the Transportation Commission:

- David Albiez to the position of Social Service Provider for Seniors with Annie Nugent as an alternate for a term that expires December 31, 2025.
- Heather Aultman to the position of Social Service Provider for Disabled Individuals with Lee Lupton as alternate for a term that expires December 31, 2025.

No fiscal impact.

COUNTY MATTERS

These items include non-routine, or controversial matters and are listed alphabetically by department. A member of the Board, Staff or public may request that an item be heard out of order.

Cannabis

4.1 Adopt a Resolution which designates Director of Environmental Health, Kristalynn Anderson, to be designated to approve Fire Plans for Cannabis Manufacturing, and that a future building official and/or Local Fire District Fire Chief with the appropriate qualifications/ certifications may approve fire plans as needed.

No fiscal impact.

Human Resources

- 4.2** Pursuant to Trinity County Code Section 2.60.410 authorize hiring Candidate No. 39683927 as a Housing Case Manager at Range G197 Step D in the Grants Division, Housing Department, effective April 18, 2023.

Approximate cost in salary and benefits per month for a Housing Case Manager at A step is \$6,490.29 and at D step is \$7,367.23.

Sheriff

- 4.3** Approve a budget adjustment for FY 22/23 for Jail Health - Dept. 2285 increasing Transfers In and Services & Supplies by \$130,000; approve budget adjustment for FY 22/23 for Contributions to Others - Dept. 1990 increasing Transfer Out by \$130,000; and approve a budget adjustment for FY 22/23 for Contingency - Dept. 9901 decreasing appropriations by \$130,000.

Increase in General Fund appropriations in the amount of \$130,000; current contingency balance is \$365,050.

CLOSED SESSION

- 5.1** Government Code Section 54954.5(c) - Conference with Legal Counsel - Existing Litigation

No. of Cases: one

- Gund et. al v. County of Trinity et. al (US District Court, Eastern District of California Case No. 2:13-cv-00452-TLN-CMK)

ADJOURN