

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING MINUTES

April 19, 2022

Chairman

Supervisor Dan Frasier - District 5

Vice-Chairman

Supervisor Keith Groves - District 1

Supervisor Jill Cox - District 2

Supervisor Liam Gogan - District 3

Supervisor Jeremy Brown - District 4

Richard Kuhns, Psy.D - County Administrative Officer / Clerk of the Board

Margaret E. Long - County Counsel

Emma Purvis - Deputy Clerk of the Board

ZOOM INFORMATION

This meeting used Zoom due to the coronavirus (COVID-19).

Meeting called to order in open session at 9:00 AM

Pledge of Allegiance

Pledge led by Supervisor Jill Cox.

Public Comment

A moment of silence was held in honor of Johnny Jason.

Received comments from Adrien Keys.

Presentations

Clerk of the Board

- 1.1 Received an update from U.S. Forest Service Fisheries Biologist Eric Wiseman regarding matters of interest in Trinity County.

Sheriff

- 1.2 Adopted a proclamation recognizing the week of April 10-16, 2022 as National Public Safety Telecommunicators Week.

Received comments from Jail Commander Ryan Lynn.

Motion: Jill Cox **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Consent Calendar

Auditor/Controller

- 2.1 Approved a budget adjustment for FY 21/22 for Public Defender Realignment - Dept. 8501 increasing Revenues and Transfer Out by \$3,833; and approved a budget adjustment for FY 21/22 for Public Defender - Dept. 2170 increasing Transfers In by \$3,833.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Behavioral Health Services

- 2.2 Approved amendment number one to the agreement with Trinity County Office of Education extending the term to June 30, 2024 and updating Exhibit B - Fee Schedule to provide Mental Health Services Act Prevention and Early Intervention Services.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.3 Approved an agreement with Kathy L. Anthonijsz to provide Patients' Rights Advocate Services to Trinity County beneficiaries.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Board of Supervisors

- 2.4 Adopted Resolution No. 2022-060 supporting the Rotary Club of Weaverville's 2022 Fourth of July Parade and adopted Resolution No. 2022-061 pertaining to parking during the 2022 Fourth of July Parade.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Clerk of the Board

- 2.5 Adopted Resolution No. 2022-062 which confirms the continuance of a Local Emergency in the County of Trinity due to drought conditions.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.6 Adopted Resolution No. 2022-063 which confirms the continuance of a Local Emergency in the County of Trinity due to flash flooding and debris flow following the October 19-21, 2021 rains.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.7 Adopted Resolution No. 2022-064 which confirms the continuance of a Local Emergency in the County of Trinity due to the December 2021 winter storm event.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.8 Adopted Resolution No. 2022-065 which confirms the continuance of a Local Emergency in the County of Trinity due to the novel coronavirus known as COVID-19.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.9 Adopted Resolution No. 2022-066 which confirms the continuance of a Local Emergency in the County of Trinity due to the River Complex Fire.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.10 Adopted Resolution No. 2022-067 which confirms the continuance of a Local Emergency in the County of Trinity due to the 2020 wildfires.

Motion: Keith Groves **Second:** Liam Gogan **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.11 Adopted Resolution No. 2022-068 which confirms the continuance of a Local Emergency in the County of Trinity due to the 2021 wildfires.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.12 Approved the regular meeting minutes of March 1, March 15, and April 5, 2022, and the special meeting minutes of March 3, 2022, as submitted by the deputy clerk.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.13 *This item was pulled from the Consent Calendar and considered separately.*

Found no objection to the issuance of a daily alcoholic beverage license to the Weaverville Lion's Club to serve alcoholic beverages at their event to be held in Lowden Park in Weaverville, CA, on June 30 and July 1-3, 2022.

Motion: Jeremy Brown **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan
Recused: Groves

- 2.14 Waived provision 2C of the County Fee Waiver Policy, found that that Kinder Kids Montessori's remodeling project provides a public benefit, and approved their application for waiver of County fees waiving Building Department fees in the amount of \$10,202.40.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.15 Pursuant to Trinity County Fee Waiver Policy, found that the Old Lewiston Schoolhouse Library's clean-up project provides a benefit to the County, that this project is not for the purpose of fundraising, and approved the Old Schoolhouse Library's application for waiver of county fees, waiving the Solid Waste fees in the amount of \$385.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

General Services

- 2.16** Approved a budget adjustment for FY 21/22 for General Services - Dept. 1750 increasing revenues by \$180,000, Salaries & Benefits by \$2,000, Services & Supplies by \$11,590, Interfund Expense by \$4,000, Fixed Assets by \$152,500 and Transfers Out by \$9,910 and approved a budget adjustment for FY 21/22 for Road Department - Dept. 3000 increasing Transfers In by \$9,910.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Health and Human Services

- 2.17** Approved amendment number one to the agreement with the California Department of Health Care Services updating Exhibit A - Scope of Work, Exhibit B - Budget Detail, and Exhibit H - HIPPA to perform Medi-Cal Administrative Activities.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.18** Approved amendment number two to the agreement with Sarah's Scottish Maids, extending the term to June 30, 2023, increasing the maximum cost to \$112,470, and revising Exhibit B to provide professional cleaning services for Health and Human Services.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Human Resources

- 2.19** Modified the County Administrative Officer job description effective April 19, 2022.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Solid Waste

- 2.20** Approved a budget adjustment for FY 21/22 for Solid Waste - Dept. 9500 increasing Fixed Assets and decreasing Services and Supplies by \$44,506.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Transportation

- 2.21** Adopted Resolution No. 2022-069 authorizing the Director of Transportation and Senior Transportation Planner to file and execute the Caltrans Division of Rail and Mass Transit Consolidated Application and agreements on behalf of Trinity Transit for capital and operating assistance projects pursuant to Section 5311 and 5339 of the Federal Transit Act.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.22** Ratified the Interim Road Commissioner's signature on the agreement with the Yurok Tribe to provide specialized services to remove debris in Coffee Creek.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Reports/Announcements

- 3.1** I. Did not receive reports from Department Heads.
II. Received a report from County Administrative Officer Richard Kuhns.
III. Received reports from Members of the Board of Supervisors.
A. Received a report from the Cannabis Cultivation Program Ad Hoc.
B. Received a report from Limited Density Rural Dwelling Ad Hoc and Chairman Dan Frasier disbanded the Limited Density Rural Dwelling Ad Hoc.

County Matters

County Administrative Office

- 4.1** Discussed priorities for Trinity County and directed the CAO to put the priorities, including the responsible parties in writing and return to the Board for review.

Received comments from County Administrative Officer Richard Kuhns, Dero Forslund, Veronica Kelly-Albeiz, and Lisa Wright.

- 4.2** Approved an employment agreement with Letty Garza to serve as the Interim County Administrative Officer.

Received comments from County Administrative Officer Richard Kuhns, John Brower, and Letty Garza.

Motion: Keith Groves **Second:** Jill Cox **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Human Resources

- 4.3 Considered approving the job description, setting the salary range, adding to the alphabetical listing of classifications, and allocating to County Administration a County Chief Financial Officer at Range X280.

Received comments from Director of Human Resources Shelly Nelson, County Administrative Officer Richard Kuhns, Letty Garza, and County Counsel Margaret Long.

Motion by Supervisor Brown, second by Supervisor Groves to approve the job description, set the salary range, add to the alphabetical listing of classifications, and allocate to County Administration a County Chief Financial Officer at Range X280 failed due to the passing of a subsequent motion.

Motion: Jeremy Brown **Second:** Keith Groves **Failed due to passing of a subsequent motion**

Subsequent motion by Supervisor Cox, second by Supervisor Gogan to deny approval of the job description, setting of the salary range, adding to the alphabetical listing of classifications, and allocating to County Administration a County Chief Financial Officer at Range X280 failed due to the passage of a subsequent motion.

Motion: Jill Cox **Second:** Liam Gogan **Failed due to passing of a subsequent motion**

Approved the job description, set the salary range, and added to the alphabetical listing of classifications a County Chief Financial Officer at Range X280 and directed that the allocation request be brought back after development and approval of the budget for FY 22/23.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Frasier, Gogan, Groves
Nays: Cox

Adjourn

TRINITY COUNTY BOARD OF SUPERVISORS



Dan Frasier, Chairman
Board of Supervisors,
County of Trinity.
State of California

Attest:

Richard Kuhns, Psy.D
Clerk of the Board of Supervisors

By:


Deputy