

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING AGENDA
May 3, 2022

Chairman
Supervisor Dan Frasier - District 5

Vice-Chairman
Supervisor Keith Groves - District 1

Supervisor Jill Cox - District 2
Supervisor Liam Gogan - District 3
Supervisor Jeremy Brown - District 4

Richard Kuhns, Psy.D - County Administrative Officer / Clerk of the Board
Margaret E. Long - County Counsel
Emma Purvis - Deputy Clerk of the Board

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Emma Purvis at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

Join Zoom Meeting

<https://zoom.us/j/5950072851?pwd=RHp6TDhNajNJMVJHZFJIRmhacmJjUT09>

Meeting ID: 595 007 2851

Passcode: 267684

Dial In:

1 (669) 900-6833

Phone Commands: *6 Mute/Unmute; *9 Raise Hand

If you need assistance with Zoom please go to this website:

<https://support.zoom.us/hc/en-us/articles/201362283-Testing-computer-or-device-audio>

Just a reminder that the chat feature is not the appropriate forum to ask questions or provide comments. This chat should only be used to notify us of technical issues. No response will be given in acknowledgement or otherwise via the Zoom chat.

Public Comment given via Zoom can only be done audibly (not via chat), and you must either "Raise Your Hand" or use the chat to request your turn.

9:00 AM

CALL MEETING TO ORDER IN OPEN SESSION

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

This time is for information from the public on matters not appearing on this agenda or within the Consent Calendar. All comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. When addressing the Board please state your name for the record and address the Board as a whole through the Chair. No action or discussion will be conducted on matters not listed on the agenda, however, the Chair may refer the subject matter to the appropriate department for follow-up or schedule the matter on a subsequent Board Agenda.

Presentations

Behavioral Health Services

- 1.1** Receive a presentation from Behavioral Health Services Staff regarding Mental Health Awareness and adopt a proclamation recognizing May as Mental Health Awareness Month.

No fiscal impact.

Sheriff

- 1.2 Adopt a proclamation recognizing the week of May 1-7, 2022 as National Correctional Officers Week.

No fiscal impact.

Consent Calendar

These items include routine, non-controversial matters and will be acted upon by the Board by one, roll-call motion. If a member of the public has any questions or comments on an item on the consent calendar, they may provide them now. A member of the Board or Staff may request an item be pulled and considered separately.

Auditor/Controller

- 2.1 Approve amendment number eight to the agreement with Rodney Craig Goodman, Jr. CPA updating Exhibit B, Fee Schedule, to assist the Auditor's office on annual financial audits.

\$94,250 per fiscal year from the Auditor's budget.

Clerk of the Board

- 2.2 Adopt a resolution which confirms the continuance of a Local Health Emergency in the County of Trinity due to debris and air quality concerns created by the 2020 wildfires.

No fiscal impact.

- 2.3 Adopt a resolution which confirms the continuance of a Local Health Emergency in the County of Trinity due to hazardous material concerns resulting from the 2021 fires.

No fiscal impact.

- 2.4 Adopt a resolution which confirms the continuance of a Local Health Emergency in the County of Trinity due to the novel coronavirus known as COVID-19.

No fiscal impact.

- 2.5 Adopt a resolution regarding the use of remote teleconference meetings pursuant to the Brown Act.

No fiscal impact.

- 2.6 Waive provision 2C of the County Fee Waiver Policy, find that that Weaverville Lions Club's Annual 4th of July Celebration project provides a public benefit, and approve their application for waiver of County fees waiving General Services Lowden Park rental fees in the amount of \$1,198 and Solid Waste fees in the amount of \$832.

Potential loss of revenue to General Services in the amount of \$1,198 and to Solid Waste in the amount of \$832.

General Services

- 2.7 Approve a budget adjustment for FY 21/22 for County Building Program - Dept. 1810 increasing Revenues and Fixed Assets by \$185,000.

No impact to the General Fund; current cash balance in Capital Projects - Fund 142 is \$145,488.22

Health and Human Services

- 2.8** Approve a budget adjustment for FY 21/22 for Office of Emergency Services - Dept. 2260 increasing Revenue by \$40,926, Fixed Assets by \$38,205 and Interfund Expenses by \$2,721.
No impact to General Fund; current cash balance for Emergency Services - Fund 147 is \$376,102.
- 2.9** Approve an agreement with the California Department of Public Health Sexually Transmitted Disease Branch to provide funding for the Disease Intervention Specialist Workforce Development project.
No impact to the General Fund; \$509,910 in anticipated revenue to HHS.
- 2.10** Approve amendment number two to agreement with Maverick Networks, Inc., increasing the maximum cost by \$8,240 for the purchase of twenty-five additional phones and required software licenses to provide telephones, support and services to Health and Human Services.
No impact to General Fund; \$67,959.31 from Health and Human Services' budget.

Human Resources

- 2.11** Adopt a resolution approving a salary schedule and alphabetical listing of classifications for Trinity County Employees effective July 1, 2022.
No fiscal impact.

Probation

- 2.12** Approve an agreement with Corrections Software Solutions, LP to provide data processing services.
\$49,680 from the Probation department budget.

Sheriff

- 2.13** Adopt a resolution approving the agreement with California Department of Corrections and Rehabilitation to provide bed space and services for County Offenders.
\$77 per day per inmate with a maximum of \$84,392 from the Jail Budget.

Solid Waste

- 2.14** Award to World Telecom & Surveillance, Inc. the contract to provide and install all the cabling for the all in one telephone and voicemail system at the Trinity County Solid Waste Department.
No impact to the General Fund; not to exceed \$34,763 from the Solid Waste Enterprise Fund.

Transportation

- 2.15** Approve amendment number one to the agreement with Trinity County Resource Conservation District, increasing the maximum cost to \$91,650 per Fiscal Year to provide various GIS data tasks.
Additional \$16,650 from the General Fund and Rural Planning Assistance Fund.

- 2.16** Award to Dan Palmer Trucking, Inc. the contract for Schedule I Aggregates.
\$152,482.56 from Road Fund - Road Maintenance and Rehabilitation account.
- 2.17** Award to Eagle Rock, Inc. the contract for Schedule I Aggregates.
\$132,947.05 from Road Fund - Road Maintenance and Rehabilitation account.
- 2.18** Award to CARR Consultants the contract for professional County Surveyor services.
Not to exceed \$250,000 from Surveyor Budget over life of contract.

Trinity County Transportation Commission

- 2.19** Adopt a resolution which approves the Trinity County Transportation Commission's FY 22/23 Overall Work Program and authorize the Executive Secretary to execute Regional Transportation Planning Certifications.
Estimated revenue in the amount of \$197,500 Rural Planning Assistance Funds to the Transportation Commission fund.

Reports/Announcements

- 3.1** I. Report from Department Heads
II. Report from County Administrative Officer
III. Report from Members of the Board of Supervisors
A. Report from Cannabis Cultivation Program Ad Hoc

County Matters

These items include non-routine, or controversial matters and are listed alphabetically by department. A member of the Board, Staff or public may request that an item be heard out of order.

Human Resources

- 4.1** Take the following action effective May 16, 2022 for Director of Transportation Candidate No. 114579:
1. Pursuant to Trinity County Code section 2.60.270(B2) and 2.60.410(A), authorize the County Administrative Officer to hire a Director of Transportation at range D074 step E, effective May 16, 2022; and
 2. Pursuant to County Code section 2.60.500(A), authorize the Human Resources Director to transfer 5 year's applicable longevity from prior employers to Trinity County for the Director of Transportation position to begin accruing 10 hours vacation accrual per month; and
 3. Authorize a vehicle allowance of \$550 per month in lieu of the use of a dedicated vehicle, per county code 2.56.040(a).
- Approximate cost in salary and benefits per month for a Director of Transportation at A step is \$16,689 and at E step is \$20,031.**
- 4.2** Take the following actions in the Sheriff's Office-Jail Division retroactively effective April 1, 2022:
1. Approve the job description, set the salary range and add to the alphabetical listing of classifications a Jail Commander at range S188;

2. Modify the Sheriff Office-Jail Division departmental allocation list by replacing One (1) Correctional Deputy Sheriff Sergeant with One (1) Jail Commander;
3. Pursuant to Trinity County Code Section 2.60.360, reclassify Employee ID No. 01921 from a Correctional Deputy Sheriff Sergeant to a Jail Commander at Step B; and
4. Delete the Correctional Deputy Sheriff Sergeant classification from the Alphabetical Listing of Classifications.

Approximate cost in salary and benefits per month for a Correctional Deputy Sheriff Sergeant at range S169 E step is \$13,330 and for a Jail Commander at range S188 B step is \$13,864.

- 4.3 Pursuant to Trinity County Code Section 2.60.410(A) authorize hiring Candidate No. 45408731 as a Social Services Aide in the Child Welfare Services Division at Range G164 Step D in the Health and Human Services Department effective May 1, 2022.

Approximate cost in salary and benefits per month for a Social Services Aide at A step is \$4,883 and at D step is \$5,506.

Planning and Zoning

- 4.4
 1. Find that adoption of the proposed resolution and ordinance falls within the scope of the Cannabis Program EIR certified by the Board of Supervisors via Resolution 2020-103 on December 21, 2020; and
 2. Adopt a resolution creating guidelines for the establishment of Commercial Cannabis Opt Out Areas; and
 3. Introduce and waive the reading of a zoning ordinance amending various sections of Title 17 of Trinity County Code to create and apply a Cannabis Exclusion Overlay Zone District; and
 4. Direct staff to file the appropriate CEQA decision notice within five days of adoption by the Board of Supervisors.

No fiscal impact.

Closed Session

- 5.1 Government Code Section 54954.5(c) - Conference with Legal Counsel - Existing Litigation
 No. of Cases: One
 Carlson, et al. v. Trinity Co., et al., (Trinity County Superior Court Case No. 20CV136)

Adjourn