

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING AGENDA
May 17, 2022

Chairman
Supervisor Dan Frasier - District 5

Vice-Chairman
Supervisor Keith Groves - District 1

Supervisor Jill Cox - District 2
Supervisor Liam Gogan - District 3
Supervisor Jeremy Brown - District 4

Richard Kuhns, Psy.D - County Administrative Officer / Clerk of the Board
Margaret E. Long - County Counsel
Suzie Hawkins - Deputy Clerk of the Board

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Emma Purvis at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

Join Zoom Meeting

<https://zoom.us/j/5950072851?pwd=RHp6TDhNajNJMVJHZFJIRmhacmJjUT09>

Meeting ID: 595 007 2851

Passcode: 267684

Dial In:

1 (669) 900-6833

Phone Commands: *6 Mute/Unmute; *9 Raise Hand

If you need assistance with Zoom please go to this website:

<https://support.zoom.us/hc/en-us/articles/201362283-Testing-computer-or-device-audio>

Just a reminder that the chat feature is not the appropriate forum to ask questions or provide comments. This chat should only be used to notify us of technical issues. No response will be given in acknowledgement or otherwise via the Zoom chat.

Public Comment given via Zoom can only be done audibly (not via chat), and you must either "Raise Your Hand" or use the chat to request your turn.

9:00 AM

CALL MEETING TO ORDER IN OPEN SESSION

PLEDGE OF ALLEGIANCE

9:00 AM Closed Session

1.1 Government Code Section 54954.5(c) - Conference with Legal Counsel - Existing Litigation

No. of Cases: Two

- Gund et. al v. County of Trinity et. al (US District Court, Eastern District of California Case No. 2:13-cv-00452-TLN-CMK)
- Carlson, et al. v. Trinity Co., et al., (Trinity County Superior Court Case No. 20CV136)

PUBLIC COMMENT

This time is for information from the public on matters not appearing on this agenda or within the Consent Calendar. All comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. When addressing the Board please state your name for the record and address the Board as a whole through the Chair. No action or discussion will be conducted on matters not listed on the agenda, however, the Chair may refer the subject matter to the appropriate department for follow-up or schedule the matter on a subsequent Board Agenda.

Presentations

Board of Supervisors

- 2.1** Adopt a proclamation recognizing the retirement of Trinity County Administrative Officer Richard Kuhns, Psy.D.

No fiscal impact.

Clerk of the Board

- 2.2** Receive a presentation from Nor Cal EMS CEO Donna Stone and EMS Specialist Nick Entsminger regarding the services provided to Trinity County.

No fiscal impact.

- 2.3** Receive an update from U.S. Forest Service representatives regarding matters of interest in Trinity County.

No fiscal impact.

Trinity County Transportation Commission

- 2.4** Receive a presentation from Green DOT Transportation Solutions' Principal Transportation Planner Jeff Schwein regarding the preparation of the 2022 Trinity County Regional Transportation Plan.

No fiscal impact.

Sheriff

- 2.5** Adopt a proclamation recognizing May 15, 2022 as National Peace Officers Day and May 15-21, 2022 as National Peace Officer Week.

No fiscal impact.

Consent Calendar

These items include routine, non-controversial matters and will be acted upon by the Board by one, roll-call motion. If a member of the public has any questions or comments on an item on the consent calendar, they may provide them now. A member of the Board or Staff may request an item be pulled and considered separately.

Behavioral Health Services

- 3.1** Approve an agreement with Willow Glen Care Center to operate the Adult Residential Facility at Alpine House, in Weaverville, CA.

No impact to the General Fund; \$503,700 for FY 22/23 and \$549,000 for FY 23/24 from Mental Health Services.

Clerk of the Board

- 3.2** Adopt a resolution giving signature authorization on all federal contracts and other necessary documents for financial transactions and adopt a resolution giving signature authorization on all state contracts and other necessary documents for financial transactions.

No fiscal impact.

- 3.3** Adopt a resolution regarding the use of remote teleconference meetings pursuant to the Brown Act.
No fiscal impact.
- 3.4** Adopt a resolution which confirms the continuance of a Local Health Emergency in the County of Trinity due to debris and air quality concerns created by the 2020 wildfires.
No fiscal impact.
- 3.5** Adopt a resolution which confirms the continuance of a Local Health Emergency in the County of Trinity due to hazardous material concerns resulting from the 2021 fires.
No fiscal impact.
- 3.6** Adopt a resolution which confirms the continuance of a Local Health Emergency in the County of Trinity due to the novel coronavirus known as COVID-19.
No fiscal impact.

General Services

- 3.7** Adopt a resolution which removes from Motor Pool and General Services Capital Asset Listings:
- Asset ID# 12957, 2001 Subaru Legacy, (VIN# 4S3BE635X17213342);
 - Asset ID# 13003, 2003 Ford F-150, (VIN# 1FTRF18243NA05226);
 - Asset ID# 13261, 2010 Ford Ranger XL, (VIN# 1FTLR1FE3APA40383);
 - Asset ID# 12972, 2002 Ford E350, (VIN# 1TSE34L92HA81682);
 - Asset ID# 12530, 1999 Ford F250, (VIN# 1FTNF20S0XED43552); and
 - Asset ID# 13355, 2003 Ford F250, (VIN# 1FTNF21P23EC87778).
- Unknown revenue to Motor Pool and General Services.**
- 3.8** Approve a budget adjustment for FY 21/22 for Grants Admin - Dept. 8193 decreasing Other Charges and increasing Transfers out by \$90,000; and approve a budget adjustment for FY 21/22 for General Services - Dept. 1750 Increasing Transfers in and Fixed Assets by \$90,000.
Increase in General Fund appropriations in the amount of \$90,000; current cash balance in Grants Admin - Fund 193 is \$386,678.70.

Grants

- 3.9** Approve an agreement with the Timber Lodge Motel for motel services.
No impact to the General Fund; up to \$75,000 from the Grants Department.

Health and Human Services

- 3.10** Approve amendment number four to the agreement with Valsoft Corporation, Inc. dba Cascade Software extending the term to June 30, 2025 and increasing maximum cost to \$90,000 to provide system modules to meet Health and Human Services' accounting requirements.
No impact to the General Fund; additional \$15,000 for a total of \$90,000 from the Health and Human Services budget.
- 3.11** Approve an agreement with U-STOR Self Storage, Inc. to provide self storage

rooms/units to Health and Human Services.

No impact to General Fund; up to \$41,400 for the term of agreement from Health and Human Services' budget.

Library

3.12 Approve a budget adjustment for FY 21/22 for Library - Dept. 6000 increasing revenues and Services & Supplies by \$1,000.

Increase in General Fund appropriations in the amount of \$1,000.

Planning and Zoning

3.13 Approve amendment number one to the agreement with Tschudin Consulting Group increasing the maximum cost to \$86,900 to review and revise the County's Cannabis ordinances as necessary.

\$86,900 to the Cannabis Department.

Sheriff

3.14 Approve a memorandum of agreement (MOA) with Sutter County Probation pertaining to assistance under the Law Enforcement Mutual Aid Plan for the 2021 Monument Fire and authorize the Sheriff to sign the MOA.

Unknown fiscal impact

3.15 Approve a memorandum of agreement (MOA) with the City of Ferndale Police Department pertaining to assistance under the Law Enforcement Mutual Aid Plan for the 2021 Monument Fire and authorize the Sheriff to sign the MOA.

Unknown fiscal impact.

3.16 Approve an agreement with Hayfork Tire to perform general tire repair and/or replacement, vehicle repair services, emergency vehicle road service and other vehicle maintenance to the Trinity County Sheriff's Office vehicles on an as needed basis.

\$20,000 per fiscal year from the Sheriff's budget.

3.17 Approve an agreement with the State of California Campaign Against Marijuana Planting Program for the purpose of identifying agency responsibilities related to cannabis eradication operations conducted in Trinity County and authorize the Sheriff to sign the agreement.

No fiscal impact.

3.18 Approve an agreement with the US Department of Justice Drug Enforcement Administration (2022-52) for Domestic Cannabis Eradication Suppression Program for 2022, and authorize the Sheriff to sign the agreement.

Revenue in the amount of \$75,000 to the Sheriff's Office.

Treasurer/Tax Collector

3.19 Approve amendment number one to the agreement with RT Lawrence Corporation increasing the maximum cost for the first year to \$34,856.26 to provide remittance processing software.

Additional \$2,356.26 from Treasurer/Tax Collector.

Trinity County Transportation Commission

3.20 Appoint the following individuals to the Social Service Transportation Advisory Council (SSTAC) as recommended by the Transportation Commission:

- Darla Strong to the position of Social Service Provider for Seniors with Maura Klopfer as alternate for a term that expires December 31, 2024;
- Tracy Waid to the position of Social Service Provider for Disabled Individuals with Lee Lupton as alternate for a term that expires December 31, 2025; and
- Tricia Aberg to the position of Social Service Provider for Persons of Limited Means with Angel Morton as alternate for a term that expires December 31, 2024.

No fiscal impact.

Reports/Announcements

- 4.1** I. Report from Department Heads
II. Report from County Administrative Officer
III. Report from Members of the Board of Supervisors
A. Report from Cannabis Cultivation Program Ad Hoc

County Matters

These items include non-routine, or controversial matters and are listed alphabetically by department. A member of the Board, Staff or public may request that an item be heard out of order.

County Administrative Office

5.1 Discuss and/or provide direction to staff regarding the proposed spending of the County's American Rescue Plan (ARP) Act funds and authorize the County Administrative Officer and Auditor/Controller to sign any necessary budget adjustments to spend ARP funds.

Up to \$2,386,217 from ARP Funds.

Cannabis

5.2 Approve a budget adjustment for FY 21/22 for Cannabis - Dept. 8239 increasing Transfers In and Other Charges by \$338,831; approve a budget adjustment for FY 21/22 for Contributions to Other Funds - Dept. 1990 increasing Transfers Out by \$338,831; and approve a budget adjustment for FY 21/22 for General Fund Contingency decreasing provisions for contingency by \$338,831.

Increase in general fund appropriations in the amount of \$338,831; current contingency balance is \$495,139.

5.3 Take the following actions regarding the creation of the Rush Creek Estates and Lewiston Expansion Cannabis Opt Out Areas:

1. Adopt a CEQA Determination finding that adoption of the proposed ordinance falls within the scope of the Trinity County Cannabis Program EIR and no further environmental review is required.

2. Waive the reading of and enact an ordinance amending various section of Title 17 of Trinity County Code to create the Rush Creek Estates and Lewiston Expansion Cannabis Opt Out Areas; and
3. Direct staff to file a CEQA Notice of Determination within five days of this action by the Board of Supervisors.

No fiscal impact.

Human Resources

- 5.4** Ratify County's Lead Negotiator Sophia Meyer's signature on a side letter agreement with the Deputy Sheriff's Association replacing references to Correctional Deputy Sheriff Sergeant with Jail Commander.

No fiscal impact.

- 5.5** Ratify County's Lead Negotiator Sophia Meyer's signature on a side letter agreement with the Deputy Sheriff's Association to increase salaries by 15% effective June 1, 2022.

Approximate cost in salary and benefits for FY 21/22 is \$42,033 for FY 22/23 is \$610,000.

- 5.6** Take the following actions regarding the Deputy Director of Solid Waste classification:
1. Approve a side letter agreement with the Management & Confidential Unit (M&C) modifying spreadsheet A of the MOU regarding the Deputy Director of Solid Waste classification;
 2. Authorize the Director of Human Resources to modify the alphabetical listing of classification changing the ranges for Deputy Director of Solid Waste to M265 retroactively effective July 1, 2021.

No impact to the General Fund; approximate cost in salary and benefits for FY 21/22 is \$43,871.

Planning and Zoning

- 5.7** Introduce, waive the reading of, and enact an urgency ordinance establishing temporary guidelines for temporary occupancy and reconstruction on private property that suffered damage due to the 2021 lightning fires.

Loss of revenue in an unknown amount.

Probation

- 5.8** Approve a budget adjustment for FY 21/22 for Probation - Dept. 2400 increasing Services & Supplies by \$52,040; and approve a budget adjustment for FY 21/22 for General Fund Contingency - Dept. 9901 decreasing Provisions for Contingency by \$52,040

Increase in General Fund appropriations in the amount of \$52,040; current contingency balance is \$156,308 (after previous agenda item).

Closed Session

- 6.1** Government Code Section 54954.5(f) - Labor Negotiations
County's Designated Representatives: Sophia Meyer and Elizabeth Hamilton
Employee Organizations: In-Home Supportive Services

Adjourn