

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING MINUTES

June 6, 2023

**Chairman
Supervisor Jill Cox - District 2**

**Vice-Chairman
Supervisor Ric Leutwyler - District 1**

**Supervisor Liam Gogan - District 3
Supervisor Heidi Carpenter-Harris - District 4
Supervisor Dan Frasier - District 5**

**Trent Tuthill - County Administrative Officer
Margaret E. Long - County Counsel
Ashley Piker - Deputy Clerk of the Board**

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the Deputy Board Clerk at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

This meeting was available via Zoom.

Meeting called to order in open session at 9:00 AM

Pledge of Allegiance

The Pledge of Allegiance was led by Supervisor Carpenter - Harris.

PRESENTATIONS

County Administrative Office

- 1.1 Received a presentation from PARS Senior Consultant Mitch Barker, regarding the benefits of establishing a Pension Trust.

Probation

- 1.2 Received a department overview from Chief Probation Officer Ruby Fierro.

Transportation

- 1.3 Received a presentation from Caltrans Project Manager Derrick Willis, regarding the Clean California Monuments for Trinity County.

Public Comment

REPORTS/ANNOUNCEMENTS

- 2.1 I. Received reports from Director of HHS Liz Hamilton, Interim Director of Planning Ed Prestley, and Cannibas Division Director Drew Plabani.
II. Received a report from County Administrative Officer Trent Tuthill.
III. Received reports from Members of the Board of Supervisors.
IV. Received reports from Ad Hoc:
A. Trinity County Water
B. Cannabis Ordinance
C. Economic Development

CONSENT CALENDAR

Auditor/Controller

- 3.1. Approved amendment number 6 to the agreement with CliftonLarsonAllen, LLC updating Exhibit B1 and increasing the maximum cost by \$5,000 to provide audits and issue required reports.

Motion: Liam Gogan **Second:** Ric Leutwyler **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Behavioral Health Services

- 3.2 Approved a budget adjustment for FY 22/23 for Behavioral Health - Dept. 4200 increasing Transfers In by \$350,000, Interfund Expense by \$15,000, and Services & Supplies by \$750,000 and decreasing Salaries & Benefits by \$325,000 and Other Charges by \$90,000; and approved a budget adjustment for FY 22/23 for MHSA CSS - Dept. 8570 increasing Transfers Out by \$350,000.

Motion: Liam Gogan **Second:** Ric Leutwyler **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Board of Supervisors

- 3.3 *Itemed pulled from consent calendar and considered seperattly.* Authorize the Chairman to sign a letter of support regarding the Chinook recerational fishery for the 2023 season.

Received coments from CAO Trent Tuthill.

Motion by Supervisor Gogan, Second by Supervisor Frasier to amend letter to replace XX with "\$5 million" and authorize the Chairman to sign the amended letter of support regarding the Chinook recerational fishery for the 2023 season.

Motion: Liam Gogan **Second:** Dan Frasier **Failed due to passing of a subsequent motion**

Motion by Supervisor Frasier, Second By Supervisor Carpenter- Harris to amend letter to replace XX with " potentially causing catastrophic economic loss" and authorize the Chairman to sign the amended letter of support regarding the Chinook recreational fishery for the 2023 season.

Motion: Dan Frasier **Second:** Heidi C Harris **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.4 Adopted Resolution Number 2023-074 which designates the Trinity County Arts Council as the Local Arts Agency.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Child Support Services

- 3.5 Approved amendment number 5 to the agreement with Professional Photocopy by changing the business name to Pacific Legal & Process Service, extending the term to 6/30/2024, substituting the Exhibit B and increasing the maximum cost to county to \$75,000; to provide an alternate process server to use for the North Coast area.

Motion: Liam Gogan **Second:** Ric Leutwyler **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Clerk of the Board

- 3.6 Found no objection to the issuance of a daily alcoholic beverage license to the Weaverville Lion's Club to serve alcoholic beverages at their event to be held in Lowden Park in Weaverville, CA, on June 30 and July 1-3, 2023.

Motion: Liam Gogan **Second:** Ric Leutwyler **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.7 Appointed, In-Lieu of Election: the following individuals submitting letters of interest:

- Blong Yang to Post Mountain Public Utilities District to finish the four year term expiring December 2026.
- Ivy Peters to Salyer Community Service District to finish the two year term expiring December 2024.

Motion: Liam Gogan **Second:** Ric Leutwyler **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.8 *Item pulled from consent calendar and considered seperatly.* Approve the regular meeting minutes of September 20, 2022, October 4, 2022, October 18, 2022 November 1, 2022 and December 6, 2022, Budget Hearing meeting minutes of September 21, 2022, and special meeting minutes of September 30, 2022, November 10, 2022 and November 14, 2022 , with amendments to Sepetember 30, 2022 and December 6, 2022.

Motion: Jill Cox **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

3.9 Adopted resolution numbers confirming the continuance of the following local health emergencies in the County of Trinity:

- Resolution Number 2023-075 Local health emergency due to hazardous material concerns resulting from the 2021 fires; and
- Resolution Number 2023-076 Local health emergency due to hazardous unhealthy debris and air quality concerns caused by the 2022 Lightning Fires-Six Rivers Lightning Complex.

Motion: Liam Gogan **Second:** Ric Leutwyler **Carried**

Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

3.10 Authorized the Chairman to sign a letter to the California Department of Transportation in support of the Trinity County Fair's application for an encroachment permit for the Annual Trinity County Fair Parade on July 13, 2023 in Hayfork, CA.

Motion: Liam Gogan **Second:** Ric Leutwyler **Carried**

Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Grants

3.11 Approved an agreement with Partnership HealthPlan of California for Homeless Housing Incentive Program street outreach funding and authorize the Grants Division Director to execute the Agreement and any future amendments.

Motion: Liam Gogan **Second:** Ric Leutwyler **Carried**

Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Health and Human Services

3.12 Approved amendment number 4 to the agreement with the Human Response Network, extending the termination date to June 30, 2029 and increasing their spending by \$50,000 to provide Stage 1 Childcare services for CalWORKs recipients determined to be eligible for program assistance services.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**

Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

3.13 Approved a budget adjustment for FY 22/23 for Welfare - Dept. 5000 decreasing Transfers In by \$1,500,000 and approve a budget adjustment for FY 22/23 budget adjustment for Categorical Aids - Dept. 5050 increasing Transfers In by \$1,500,000.

Motion: Liam Gogan **Second:** Ric Leutwyler **Carried**

Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

3.14 Adopted Resolution Number 2023-77 appointing David Loefflen as Local Area Advisor for the community of Hayfork.

Motion: Liam Gogan **Second:** Ric Leutwyler **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Human Resources

3.15 Pursuant to Trinity County Code Section 2.60.410(A) authorized hiring Candidate No. 45056909 as an Accounting Technician II at Range G185 Step B in the Treasurer-Tax Collectors Office.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Sheriff

3.16 *Itemed pulled from consent calendar and consider sepertally.*

Approved amendment number 1 to the agreement with Enterprise, adding one additional vehicle to the program for the lease of vehicles for the Trinity County Sheriff's Office.

Received comments from Sheriff Saxon.

Motion: Liam Gogan **Second:** Ric Leutwyler **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Transportation

3.17 Ratified the Director of Transportation's signature on an agreement with Roger Brown Construction Company, Inc. to provide transportation of storm-related spoils from several locations to a designated disposal site adjacent to the Hyampom Airport.

Motion: Liam Gogan **Second:** Ric Leutwyler **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

3.18 Approved a budget adjustment for FY 22/23 for Local Transportation Fund - Dept. 8461 increasing Transfers Out by \$157,500; approved a budget adjustment for FY 22/23 in State Transit Assistance Fund - Dept. 8462 increasing Transfers Out by \$157,505 and approved a budget adjustment for FY 22/23 for Transit - Dept. 3360 increasing Transfers In by \$315,005 and Fixed Assets by \$315,005.

3.19 *Item pulled from consent calendar and considered separately.*

Approved a budget adjustment for FY 22/23 for Airport Special Aviation - Dept. 1854 increasing Transfers Out by \$60,000 and approved a budget adjustment for FY 22/23 for Airport Operations - Dept. 1852 increasing Transfers In by \$60,000, Services & Supplies \$28,000 and Interfund Expenses \$32,000.

Received comments from Director of Transportation Panos Kokkas and CAO Trent Tuthill.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

3.20 *Itemed pulled from consent calendar and considered separately.* Adopted Resolution Number 2023-078 approving the FY 23/24 List of Projects/Work Plan for funding from the Road Maintenance and Rehabilitation Account (RMRA).

Received comments from Director of Transportation Panos Kokkas and CAO Trent Tuthill.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Trinity County Transportation Commission

3.21 Adopted Resolution Number 2023-079 approving the allocations of additional Local Transportation Funds (LTF) for transportation services, and adopted Resolution Number 2023-080 may allocate State Transit Assistance Funds for Calims of Operation to the County for FY 2022/2023 and authorized the Executive Secretary to transmit allocation instructions to the County Auditor.

Motion: Liam Gogan **Second:** Ric Leutwyler **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

PUBLIC HEARINGS

Trinity County Transportation Commission

4.1 Conducted a public hearing to receive comments on Unmet Transit Needs as required by the Transportation Development Act (TDA).

Received comments from Transportation Planner Sarah Saad.

COUNTY MATTERS

County Administrative Office

- 5.1** Approved a budget adjustment for FY 22/23 for Sheriff - Dept. 2281 increasing Transfers In and Services & Supplies by \$14,632; approved a budget adjustment for FY 22/23 for Contributions to Other Funds - Dept. 1990 increasing Transfers Out by \$14,632 and approved a budget adjustment for FY 22/23 for General Fund Contingency - Dept. 9901 decreasing appropriations for contingency by \$14,632.

Received comments from CAO Trent Tuthill.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Health and Human Services

- 5.2** Approved a budget adjustment for FY 22/23 for Indigent Care - Dept. 5080 increasing Transfers In by \$57,000 and Intrafund Expense by \$85,500 and decreasing Interfund Expense by \$28,500; and approved a budget adjustment FY 22/23 for Contributions to Other Funds - Dept. 1990 increasing Transfers Out by \$57,000; and approved a budget adjustment for FY 22/23 for General Fund Contingency - Dept. 9901 decreasing appropriations for contingency by \$57,000.

Received comments from Director of HHS Liz Hamilton.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Human Resources

- 5.3** Pursuant to Trinity County Code Section 2.60.410(A) authorized hiring Candidate No. 213788 as a Mental Health Clinician III at Range G239 Step E in the Department of Behavioral Health Services.

Received comments from Interim Director of HR Liz Hamilton.

Motion: Liam Gogan **Second:** Ric Leutwyler **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

CLOSED SESSION

- 6.1** Government Code Section 54954.5(c) - Conference with Legal Counsel - Anticipation of Litigation
No. of Cases: One

Direction given to staff.

ADJOURN

TRINITY COUNTY BOARD OF SUPERVISORS



Jill Cox, Chairman
Board of Supervisors,
County of Trinity.
State of California

Attest:

Trent Tuthill
Clerk of the Board of Supervisors

By:



Deputy