

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING AGENDA

December 19, 2023

Chairman

Supervisor Jill Cox - District 2

Vice-Chairman

Supervisor Ric Leutwyler - District 1

Supervisor Liam Gogan - District 3

Supervisor Heidi Carpenter-Harris - District 4

Supervisor Dan Frasier - District 5

Trent Tuthill - County Administrative Officer

Margaret E. Long - County Counsel

Ashley Piker - Deputy Clerk of the Board

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the Deputy Board Clerk at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

Join Zoom Meeting

<https://zoom.us/j/5950072851?pwd=RHp6TDhNajNJMVJHZFJIRmhacmJjUT09>

Meeting ID: 595 007 2851

Passcode: 267684

Dial In:

1 (669) 900-6833

Phone Commands: *6 Mute/Unmute; *9 Raise Hand

If you need assistance with Zoom please go to this website:

<https://support.zoom.us/hc/en-us/articles/201362283-Testing-computer-or-device-audio>

Just a reminder that the chat feature is not the appropriate forum to ask questions or provide comments. This chat should only be used to notify us of technical issues. No response will be given in acknowledgement or otherwise via the Zoom chat.

Public Comment given via Zoom can only be done audibly (not via chat), and you must either "Raise Your Hand" or use the chat to request your turn.

9:00 AM

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

PRESENTATIONS

Agriculture

- 1.1 Adopt a proclamation of appreciation which recognizes Agricultural Commissioner/Sealer of Weights and Measures, Joseph A Moreo upon his retirement from the Trinity County Agriculture and Weights and Measures department.

No fiscal impact

Board of Supervisors

- 1.2 Receive a presentation from Yurok Tribe Environmental Specialists regarding the East Weaver Creek Project.

No fiscal impact.

PUBLIC COMMENT

This time is for information from the public on matters not appearing on this agenda or within the Consent Calendar. All comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. When addressing the Board please state your name for the record and address the Board as a whole through the Chair. No action or discussion will be conducted on matters not listed on the agenda, however, the Chair may refer the subject matter to the appropriate department for follow-up or schedule the matter on a subsequent Board Agenda.

REPORTS/ANNOUNCEMENTS

- 2.1 I. Report from Department Heads
- II. Report from County Administrative Officer
- III. Reports from Members of the Board of Supervisors
- IV. Reports from Ad Hoc:
 - A. Cannabis Ordinance

CONSENT CALENDAR

These items include routine, non-controversial matters and will be acted upon by the Board by one, roll-call motion. If a member of the public has any questions or comments on an item on the consent calendar, they may provide them now. A member of the Board or Staff may request an item be pulled and considered separately.

Auditor/Controller

- 3.1 Approve establishing a Special Revenue Fund - Fund 403 - AB 102 Veterans' Memorial Hall Modernization.
No impact to the General Fund.

Board of Supervisors

- 3.2 Authorize the Chairman to sign a letter of support for Corral Creek Timber Post-Fire Restoration.
No fiscal impact.
- 3.3 Authorize the Chairman to sign a letter of support for the East Weaver Creek Project.
No fiscal impact.

Clerk of the Board

- 3.4 Authorize the Chairman to sign a letter of support for Trinity County Parks Community Project Grant.
No fiscal impact.
- 3.5 Approved regular meeting minutes of September 6 and 19, 2023, October 3, and 17, 2023, Budget Hearing minutes of September 25, 2023 and special meeting minutes of September 29, 2023, as presented by the clerk.
No fiscal impact.
- 3.6 Adopt a resolution confirming the continuance of the local emergency due to drought conditions in the County of Trinity.
No fiscal impact.

County Administrative Office

- 3.7 Award to K.B.R. Inc. dba Rash Curtis & Associates the contract to provide collection agency services to the county and authorize CAO to sign any future amendments or modifications.

Rash Curtis & Associates will retain 17% of gross monies recovered and remit the remaining 83% to the county.

General Services

- 3.8 Approve an agreement with Velocity Communication, Inc. to lease space at the county owned cell tower at Mad River.

Revenue to General Services in the amount of \$200 per month.

Health and Human Services

- 3.9 Approve an agreement with the Public Health Institute to provide programmatic and financial support for ongoing opioid coalition capacity and evidence-based strategies.

No impact to the General Fund; up to \$40,000 in revenue to Health & Human Services Public Health Branch.

- 3.10 Adopt a resolution to defer until January 1, 2026 the implementation of the changes made by CA SB 43 - Eggman. Behavioral Health. thereby postponing implementation of the new definition of grave disability, as allowed by law.

Unknown fiscal impact.

- 3.11 Adopt a resolution which removes from Health and Human Services' Capital Asset Inventory listing Asset ID #13167 - Wireless Network Components.

No fiscal impact.

- 3.12 Adopt a resolution authorizing an application for acceptance of the county allocation awarded under the Transitional Housing Program.

No impact to the General Fund; potential revenue to the Housing Unit in the amount of \$22,788.

Human Resources

- 3.13 Approve the modified job descriptions for the Agricultural Biologist/Weights & Measures Inspector I and Agricultural Biologist/Weights & Measures Inspector II retroactively effective December 1, 2023.

No fiscal impact.

- 3.14 Change the salary range assigned to the County Librarian classification from M236 to M214 and direct that the salary range reflected on the Alphabetical Listing of Classifications be updated effective January 1, 2024.

Approximate cost in salary and benefits per month for a County Librarian at range M236 E step is \$13,247 and at range M214 E step is \$10,860.

Information Technology

- 3.15 Approve an agreement with Velocity Communications Inc. to provided 100 Mbps connection from County offices at the Hayfork Community Center to the main equipment room in Weaverville, CA. *Subject to routing as to form and content.*

Up to \$36,000 from the IT budget.

Natural Resources

- 3.16** Authorize the Chairman to sign a comment letter regarding the Bureau of Land Management (BLM) Northwest California Integrated Resource Management Plan (NCIP).

No fiscal impact.

Planning and Zoning

- 3.17** Appoint Greg Tavalero (CalFIRE) as Primary and Todd Corbett (Weaverville Fire Department) as Alternate to act as Trinity County Fire Chiefs Association representatives to the Trinity County Subdivision Review Committee.

No fiscal impact.

Sheriff

- 3.18** Adopt a resolution which authorizes the Sheriff to apply for, accept, and participate in the FY 24/25 monies from the California Department of Parks and Recreation, Division of Boating and Waterways Financial Aid Program.

Unknown revenue to the Lake Patrol budget.

Transportation

- 3.19** Award to Ed Staub and Sons Petroleum, the contract to supply Schedule II fuel for the Department of Transportation South County facilities for the period of January 1, 2024 through December 31, 2024, and authorize the Director of Transportation to sign any amendments to the agreement.

Estimated \$73,501.70, with approximately \$2,000 from General Fund Departments, and the remaining expenses from DOT and other outside agencies.

- 3.20** Award to Hunt & Sons LLC, the contract to supply Schedule I fuel for the Department of Transportation North County facilities for the period of January 1, 2024 through December 31, 2024, and authorize the Director of Transportation to sign the agreement and any future amendments.

Estimated \$794,588.81, with approximately \$150,000 from General Fund Departments, and the remaining expenses from DOT and other outside agencies.

- 3.21** Accept the work completed by Giles Excavating and Paving, Inc. for the Trinity County Sheriff Detention Facility - Contract 20-185, and authorize the Director of Transportation to sign the Notice of Completion.

No Fiscal Impact

- 3.22** Accept the work completed by Tullis, Inc. at the Weaverville Transit Parking Lot - Contract 23-085, and authorize the Director of Transportation to sign the Notice of Completion.

No fiscal impact.

Trinity County Transportation Commission

- 3.23** Adopt a resolution which approves the 2024 Regional Transportation Improvement

Program (RTIP) for the 2024 State Transportation Improvement Program (STIP), and authorize the TCTC Executive Secretary to sign all related documents.

No impact to the General Fund; 2024 STIP funds in the amount of \$2,747,000.

COUNTY MATTERS

These items include non-routine, or controversial matters and are listed alphabetically by department. A member of the Board, Staff or public may request that an item be heard out of order.

Cannabis

- 4.1** Adopt a resolution which allows for streamlined approval of Cannabis Licenses that require a Commercial Cannabis Variance for calendar year 2024.

Unknown.

Clerk of the Board

- 4.2** Set the Board of Supervisors meeting schedule for calendar year 2024.

No fiscal impact.

- 4.3** Pursuant to County Fee Waiver Policy consider waiving \$3,913.96 in building permit fees for the Trinity County Food Outreach's four disaster containers to be put in rural areas of Trinity County.

Potential loss of revenue in the amount of \$3,913.96 to the Building Department.

- 4.4** Pursuant to County Fee Waiver Policy consider waiving Planning fees in an unknown amount (minimum \$2,850 deposit), \$2,764 in Clerk Recorder fees, and \$50 in admin filling fees for the Burnt Ranch Estates Mutual Water Company's project to update the water system.

Potential loss of revenue in an unknown amount to Planning (minimum \$2,850), \$2,764 to Clerk Recorder and \$50 Filing fee. The county does not have authority for the CDFW fee referenced on the application.

Human Resources

- 4.5** Take the following actions effective December 05, 2023:

1. Approve the job description, set the salary range and add to the alphabetical listing of classifications a Principal Civil Engineer at range M259; and
2. Add One (1) Principal Civil Engineer, to the Department of Transpotations department allocation listing.

Approximate cost in salary and benefits per month for a Principal Civil Engineer at A step is \$13,664.

- 4.6** Pursuant to Trinity County Code 2.60.500 (D.3) authorize employee ID # 01709 to carry over vacation hours in excess of the accrual limits, up to 560 hours.

No fiscal impact.

Sheriff

- 4.7** Ratify the Sheriff's signature on the memorandum of understanding with North State Major Investigation Team (NSMIT) Central Valley California High Intensity Drug Trafficking Area (CVC HIDTA) to significantly diminish the availability and use of

illegal drugs; reduce and prevent violent crimes in the NSMIT's area of responsibility, and apprehend the responsible offenders, thereby increasing public safety.

Unknown fiscal impact.

CLOSED SESSION

- 5.1** Government Code Section 54954.5(c) - Conference with Legal Counsel -
Anticipated Litigation
No. of Cases: One
- 5.2** Government Code Section 54954.5(f) - Conference with Labor Negotiators
County's Designated Representatives: Margaret Long, Laila Cassis and Suzie Hawkins
Employee Organizations: Deputy Sheriff's Association and HHS Unit

ADJOURN