

**TRINITY COUNTY  
BOARD OF SUPERVISORS**  
Trinity County Library  
Conference Room  
351 Main Street  
Weaverville, CA

**MEETING AGENDA**

**June 7, 2022**

**Chairman**

**Supervisor Dan Frasier - District 5**

**Vice-Chairman**

**Supervisor Keith Groves - District 1**

**Supervisor Jill Cox - District 2**

**Supervisor Liam Gogan - District 3**

**Supervisor Jeremy Brown - District 4**

**Richard Kuhns, Psy.D - County Administrative Officer / Clerk of the Board**

**Margaret E. Long - County Counsel**

**Suzie Hawkins - Deputy Clerk of the Board**

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The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at [www.trinitycounty.org](http://www.trinitycounty.org), at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to [clerkoftheboard@trinitycounty.org](mailto:clerkoftheboard@trinitycounty.org).

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Emma Purvis at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or [clerkoftheboard@trinitycounty.org](mailto:clerkoftheboard@trinitycounty.org).

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## **ZOOM INFORMATION**

Join Zoom Meeting

<https://zoom.us/j/5950072851?pwd=RHp6TDhNajNJMVJHZFJIRmhacmJjUT09>

Meeting ID: 595 007 2851

Passcode: 267684

Dial In:

1 (669) 900-6833

Phone Commands: \*6 Mute/Unmute; \*9 Raise Hand

If you need assistance with Zoom please go to this website:

<https://support.zoom.us/hc/en-us/articles/201362283-Testing-computer-or-device-audio>

Just a reminder that the chat feature is not the appropriate forum to ask questions or provide comments. This chat should only be used to notify us of technical issues. No response will be given in acknowledgement or otherwise via the Zoom chat.

Public Comment given via Zoom can only be done audibly (not via chat), and you must either "Raise Your Hand" or use the chat to request your turn.

**9:00 AM**

## **CALL MEETING TO ORDER IN OPEN SESSION**

### **PLEDGE OF ALLEGIANCE**

### **PUBLIC COMMENT**

*This time is for information from the public on matters not appearing on this agenda or within the Consent Calendar. All comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. When addressing the Board please state your name for the record and address the Board as a whole through the Chair. No action or discussion will be conducted on matters not listed on the agenda, however, the Chair may refer the subject matter to the appropriate department for follow-up or schedule the matter on a subsequent Board Agenda.*

## **Presentations**

### **Clerk of the Board**

- 1.1** Receive a presentation from the TOT Partners regarding their joint marking plan for Trinity County.

**No fiscal impact.**

### **Planning and Zoning**

- 1.2** Receive a presentation from Mintier Harnish, LP regarding the comprehensive update of the Trinity County General Plan.

**No fiscal impact.**

## **Consent Calendar**

*These items include routine, non-controversial matters and will be acted upon by the Board by one, roll-call motion. If a member of the public has any questions or comments on an item on the consent calendar, they may provide them now. A member of the Board or Staff may request an item be pulled and considered separately.*

### **Behavioral Health Services**

- 2.1** Approve a budget adjustment for FY 21/22 for Behavioral Health Services - Dept. 4200 increasing Revenues by \$250,000, Fixed Assets by \$233,299, and Services & Supplies by \$16,771.

**No impact to the General Fund; current cash balance in Behavioral Health Services - Fund 112 is -\$1,069,381.72**

### **Board of Supervisors**

- 2.2** Confirm that the issuance of credits/refunds for Commercial Cannabis Cultivators holding non-expired provisional licenses on September 5, 2021 should be calculated using the anniversary date and September 5, 2021, as authorized on March 1, 2022.

**No additional fiscal impact.**

### **Child Support Services**

- 2.3** Approve amendment number 4 to the agreement with Professional Photocopy increasing the maximum cost by \$15,000, extending the term to June 30, 2023 and updating exhibit B - Price List to provide process of service for legal documents generated in our work.

**No impact to the General Fund; additional \$15,000 from Child Support Budget.**

### **Clerk of the Board**

- 2.4** Adopt a resolution regarding the use of remote teleconference meetings pursuant to the Brown Act.

**No fiscal impact.**

- 2.5** Adopt resolutions confirming the continuance of the following local emergencies in the County of Trinity:

- Local emergency due to drought conditions;
- Local emergency due to flash flooding and debris flow following the October 19-21, 2021 rains;
- Local emergency due to the December 2021 winter storm event;
- Local emergency due to the novel coronavirus known as COVID-19;
- Local emergency due to the River Complex Fire;
- Local emergency due to the 2020 wildfires; and
- Local emergency due to the 2021 wildfires.

**No fiscal impact.**

- 2.6** Adopt resolutions confirming the continuance of the following local health emergencies in the County of Trinity:
- Local health emergency due to debris and air quality concerns created by the 2020 wildfires;
  - Local health emergency due to hazardous material concerns resulting from the 2021 fires; and
  - Local health emergency due to the novel coronavirus known as COVID-19.

**No fiscal impact.**

- 2.7** Take the following actions regarding Trinity Trail Alliance's LaGrange Classic Bike Race:

1. Find no objection to the issuance of a daily alcoholic beverage license for Trinity Trail Alliance to serve alcoholic beverages at their sports event to be held at Lowden Park in Weaverville, CA on June 11, 2022 and ratify the chairman's signature on the daily license;
2. Ratify the Chairman's signature on a letter supporting the 2022 LaGrange Classic Bike Race; and
3. Waive provision 2C of County Fee Waiver Policy, find that that Trinity Trail Alliance's LaGrange Classic Mountain Bike Race provides a public benefit and approve their application for waiver of County fees waiving General Services Lowden Park rental fee in the amount of \$693; Lowden Park Camping fee in an unknown amount and Solid Waste dumpster fee in the amount of \$214.

**Loss of revenue in an unknown amount for General Services and \$214 for Solid Waste.**

### **District Attorney**

- 2.8** Approve amendment number 2 to the agreement with Constellation Justice Systems Inc. d/b/a Equivant, increasing the maximum cost by \$21,840 to provide a data extract.

**\$21,840 from District Attorney budget.**

### **Health and Human Services**

- 2.9** Adopt a resolution which authorizes the Office of Emergency Services to submit a grant application to receive funding under the 21 CALFIRE Evacuation Route Planning and Development Grant Program; and authorize the Director of Emergency Services or designee to conduct all negotiations and sign the grant award agreement and amendments, and any other documents necessary to complete the project if awarded.

**No impact the General Fund; grant revenue in the amount of \$150,000.**

- 2.10** Adopt a resolution which removes from Health and Human Services' Capital Asset Inventory listing Asset ID #13611 - Pop-Up Infirmary.

**No fiscal impact.**

- 2.11** Approve a budget adjustment for FY 21/22 for Categorical Aids - Dept. 5050 increasing Revenues and Other Charges by \$235,463.

**No impact to General Fund; current cash balance in Human Services - Fund 111 is - \$716,784.**

**2.12** Approve amendment number 5 to the agreement with David Herfindahl, M.D. increasing the maximum cost by \$61,280 to act as the Trinity County Health Officer.  
**No impact to the General Fund; additional \$61,280 from COVID relief grants.**

**2.13** Approve an agreement with the California Department of Social Services to provide adoptions services.  
**No impact to the General Fund; \$242,880 from the Child Welfare Allocation.**

**2.14** Approve an agreement with the County of Santa Cruz to provide host entity services for County Medi-Cal Administrative Activities (CMAA) and Targeted Case Management (TCM) services for fiscal years 2022/2023 through 2024/2025.

**Participation Fees estimated at \$2,000 from Probation and Public Guardian.**

### **Human Resources**

**2.15** Adopt a resolution approving salary schedules for Trinity County Employees retroactively effective June 1, 2022 and July 1, 2022.  
**No fiscal impact.**

### **Solid Waste**

**2.16** Approve a budget adjustment for FY 21/22 for Solid Waste - Dept. 9500 increasing Transfers in by \$25,000 and Fixed Assets by \$56,205 and approve a budget adjustment for FY 21/22 for Landfill Closure Fund - Dept. 8445 increasing Transfers out by \$25,000.  
**No impact to the General Fund; current cash balance in Solid Waste - Fund 920 is \$568,894 and Landfill Closure Trust - Fund 445 is \$29,782.**

### **Transportation**

**2.17** Adopt a resolution approving the FY 22/23 List of Projects/Work Plan for funding from the Road Maintenance and Rehabilitation Account (RMRA).  
**\$2,326,255 from RMRA.**

### **Trinity County Transportation Commission**

**2.18** Adopt a resolution adopting definitions for Transit Development Act's Unmet Transit Needs Process.  
**Approximate revenue in the amount of \$380,000 in Local Transportation Funds (LTF).**

## **10:00 AM Public Hearings**

### **Grants**

**3.1** Conduct a public hearing and adopt a resolution authorizing an application for funding and the execution of a grant agreement for state CDBG funding.  
**No impact to the General Fund. Potential revenue in the amount of \$500,000 for Southern Trinity Area Rescue through the Grants Department.**

### **Trinity County Transportation Commission**

- 3.2 Conduct a public hearing to receive comments on Unmet Transit Needs as required by the Transportation Development Act (TDA).  
**No fiscal impact.**

## Reports/Announcements

- 4.1 I. Report from Department Heads  
II. Report from County Administrative Officer  
III. Report from Members of the Board of Supervisors  
A. Report from Cannabis Cultivation Program Ad Hoc

## County Matters

*These items include non-routine, or controversial matters and are listed alphabetically by department. A member of the Board, Staff or public may request that an item be heard out of order.*

### Board of Supervisors

- 5.1 Adopt a resolution which adopts a revised Governance Manual and Board of Supervisors Operating Rules and Procedures.  
**No fiscal impact.**
- 5.2 Authorize the chairman to sign a letter supporting AB 2691 - Cannabis: temporary cultivator event retail license.  
**No fiscal impact.**
- 5.3 Discuss supporting North Coast Regional Water Quality Control Board's amendment of Trinity River temperature objectives.  
**No fiscal impact.**

### Human Resources

- 5.4 Modify the departmental allocation list for the CAO - General Services Division to read: 7.0 Custodian or Maintenance Worker/Custodian or Buildings & Grounds (B&G) Maintenance Worker I/II or B&G Lead Worker or Facilities Operation Supervisor or Facilities Operation Superintendent, effective July 1, 2022.  
**Approximate cost in salary and benefits per month for a half time Maintenance Worker/Custodian at A step is \$3,011 and full time at A step is \$5,096.**
- 5.5 Pursuant to Trinity County Code Section 2.60.360 and 2.60.420, effective April 1, 2022, correct the reclassification of Employee ID No. 01921 from a Correctional Deputy Sheriff Sergeant to a Jail Commander at Step C, in the Sheriff's Office - Jail Division.  
**Approximate cost in salary and benefits per month for a Jail Commander at B step is \$13,864 and for a Jail Commander at C step is \$14,504.**
- 5.6 Pursuant to Trinity County Code Section 2.60.410(A) authorize promoting Employee No. 02162 as a Program Manager I at Range M237 Step D in Health & Human Services - Child Welfare Services (CWS), retroactively effective June 1, 2022.  
**Approximate cost in salary and benefits per month for a Program Manager I at A step is**

**\$9,341 and at D step is \$10,639.**

## **Closed Session**

- 6.1** Government Code Section 54954.5(f) - Conference with Labor Negotiators  
County's Designated Representatives: Sophia Meyer and Shelly Nelson  
Employee Organizations: Deputy Sheriffs Association, Probation Peace Officers Association, Skilled Trades Unit, Management and Confidential Unit and General Unit.

## **Adjourn**