

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING MINUTES

June 20, 2023

Chairman
Supervisor Jill Cox - District 2

Vice-Chairman
Supervisor Ric Leutwyler - District 1

Supervisor Liam Gogan - District 3
Supervisor Heidi Carpenter-Harris- District 4
Supervisor Dan Frasier - District 5

Trent Tuthill - County Administrative Officer
Margaret E. Long - County Counsel
Ashley Piker - Deputy Clerk of the Board

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the Deputy Board Clerk at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

This meeting was available via Zoom.

Meeting called to order in open session at 9:00 AM

Supervisor Carpenter - Harris and Supervisor Gogan were absent from this meeting.

Pledge of Allegiance

The pledge was led by Supervisor Frasier.

PRESENTATIONS

Board of Supervisors

- 1.1 Received a presentation from Associate Superintendent, Kevin O'Rorke and Associate Vice President, Ioanna Iatridis from Shasta College regarding enrollment trends, Measure H bond funds, and economic workforce development updates as it relates to Trinity County and the Shasta College Trinity Campus.

Child Support Services

- 1.2 Adopted a proclamation of appreciation recognizing Staff Service Analyst II Diane Darrah upon her retirement from Trinity County and North Coast Regional Department of Child Support Services.

Received comments from Director of Child Support Services Bennett Hoffman.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**
Ayes: Cox, Frasier, Leutwyler
Absent: C Harris , Gogan

Clerk of the Board

- 1.3 Received an update from U.S. Forest Service Deputy District Ranger Ben Sundal regarding matters of interest in Trinity County.

County Administrative Office

- 1.4 Received a presentation from Tom Stokley regarding Trinity Lake cold storage pool needs and potential alternative recommendations for the on going Trinity River Division re-consultation.

Planning and Zoning

- 1.5 Received a department overview from Interim Deputy Director of Planning Ed Prestley.

Transportation

- 1.6 Receive a presentation from Caltrans District 2 System Planning Senior Transportation Planner Aaron Casas and Associate Transportation Planner Natalie Kinney regarding the State Route 3 Corridor Plan.

Public Comment

Received comments from Diane Deraha and Jeff England.

REPORTS/ANNOUNCEMENTS

- 2.1 I. Received reports from Director of HHS Liz Hamilton and Associate Planner Skyler Fisher.
II. Received a report from County Administrative Officer Trent Tuthill.
III. Received reports from Members of the Board of Supervisors.
IV. Received reports from Ad Hocs:
 A. Trinity County Water
 B. Cannabis Ordinance
 C. Economic Development

CONSENT CALENDAR

Auditor/Controller

- 3.1 Approved amendment number 7 to the agreement with Carrel's Office Supply, updating Attachment A to the maintenance contract for one additional copier to be added.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**
Ayes: Cox, Frasier, Leutwyler
Absent: C Harris , Gogan

Behavioral Health Services

- 3.2 Approved amendment number 1 to the CalMHSA Workforce Program Agreement, removing Exhibit G for loan repayment and reducing the contract maximum by \$350,000 to combat the labor workforce shortages.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**
Ayes: Cox, Frasier, Leutwyler
Absent: C Harris , Gogan

- 3.3** Approved amendment number 5 to the agreement with Visions of the Cross (VOTC) to increase the contract maximum by \$50,000 for Fiscal Year 2022/2023 to provide substance abuse treatment/recovery services.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**

Ayes: Cox, Frasier, Leutwyler

Absent: C Harris , Gogan

Clerk of the Board

- 3.4** Found no objection to the issuance of a daily alcoholic beverage license to Organizaciones Unidas to serve alcoholic beverages at the Rodeo to be held at Lowden Park in Weaverville, CA on June 30 and July 1, 2023.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**

Ayes: Cox, Frasier, Leutwyler

Absent: C Harris , Gogan

- 3.5** Adopted the following resolutions confirming the continuance of the following local emergencies in the County of Trinity:

- Resolution Number 2023-081 Local emergency due to drought conditions;
- Resolution Number 2023-082 Local emergency due to flash flooding and debris flow following the October 19-21, 2021 rains;
- Resolution Number 2023-083 Local emergency due to the December 2021 winter storm event;
- Resolution Number 2023-084 Local emergency due to the River Complex Fire;
- Resolution Number 2023-085 Local emergency due to the 2021 wildfires; and
- Resolution Number 2023-086 Local emergency due to the 2022 Lightning Fires - Six River Lightning Complex.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**

Ayes: Cox, Frasier, Leutwyler

Absent: C Harris , Gogan

- 3.6** Adopted resolution numbers confirming the continuance of the following local health emergencies in the County of Trinity:

- Resolution Number 2023-087 Local health emergency due to hazardous material concerns resulting from the 2021 fires; and
- Resolution Number 2023-088 Local health emergency due to hazardous unhealthy debris and air quality concerns caused by the 2022 Lightning Fires- Six Rivers Lightning Complex.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**

Ayes: Cox, Frasier, Leutwyler

Absent: C Harris , Gogan

County Administrative Office

- 3.7 Authorized the Chairman to sign a letter with Trinity County comments regarding the preliminary alternatives for the Trinity River Division pursuant to the 2021 reinitiation of consultation on the long terms operation of the CVP.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**

Ayes: Cox, Frasier, Leutwyler

Absent: C Harris , Gogan

District Attorney

- 3.8 *Continued to July 18, 2023 the consideration of* Approve a budget adjustment for FY 22/23 for District Attorney - Dept 2100 increasing Transfers In by \$6,800; and approve a budget adjustment for FY 22/23 for District Attorney Realignment 2011 - Dept 8500 increasing revenue by \$3,800 and Transfers Out by \$6,800, due to the item needing a 4/5ths vote.

- 3.9 Adopted Resolution Number 2023-089 which authorizes submission of a grant application to the California Office of Emergency Services to receive funding for the Victim Witness Assistance Program and authorized the District Attorney's Business Manager to sign the Grant Award Agreement, including any extensions or amendments thereof; and authorize the Chairman to sign the Victim Witness Assistance Program Grant VOCA Certificate of Assurance of Compliance form for FY 23/24.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**

Ayes: Cox, Frasier, Leutwyler

Absent: C Harris , Gogan

General Services

- 3.10 Approved amendment number 1 to the memorandum of understanding (MOU) with Greater Hayfork Valley Parks & Recreation District (GHVPRD), updating Exhibit E to the California State minimum wage, effective January 2023, for reimbursement by the County to the District for providing an employee to clean and sanitize Hayfork Park restrooms, & maintenance costs.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**

Ayes: Cox, Frasier, Leutwyler

Absent: C Harris , Gogan

Health and Human Services

- 3.11** Approved an agreement with JUMP Technology Services, LLC to provide case and financial management hosting and support for Adult Protective Services and Public Guardian.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**

Ayes: Cox, Frasier, Leutwyler

Absent: C Harris , Gogan

- 3.12** Approved amendment number 3 to the agreement with Sarah's Scottish Maids, extending the term to June 30, 2024, increasing the maximum cost by \$75,400, revising Exhibit A to include cleaning of water fountains and re-stocking paper supplies, and revising Exhibit B compensation or fees to be paid to contractor to provide professional cleaning services for Health and Human Services.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**

Ayes: Cox, Frasier, Leutwyler

Absent: C Harris , Gogan

- 3.13** Approved amendment number 1 to the agreement with Southern Trinity Health Services dba Southern Trinity Area Rescue (STAR), extending the term of the agreement and amending the language in Section VI, to provide ambulance/EMS services in Zone 3 of Trinity County.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**

Ayes: Cox, Frasier, Leutwyler

Absent: C Harris , Gogan

Human Resources

- 3.14** Approved the following adjustments to the allocation of positions:
- Modified County Administrations allocation for 1 Accounting Technician I/II to read 1 Accounting Technician I/II/Senior or Accountant I/II; and
 - Modified Human Resources allocation by increasing their allocation for Administrative Coordinator I/II, Personnel Tech, Personnel Analyst I/II or Accounting Benefits Technician from 2 to 3.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**

Ayes: Cox, Frasier, Leutwyler

Absent: C Harris , Gogan

- 3.15** Waived the provisions of the Trinity County General Unit MOU Article V: Leave, Section 2 – Compensatory Time and authorized Employee ID No. 02824, to carry over all compensatory hours earned through June 30, 2023 into FY 23/24.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**

Ayes: Cox, Frasier, Leutwyler

Absent: C Harris , Gogan

- 3.16** Waived the provisions of the Trinity County Skilled Trades Unit MOU Article V: Leave, Section 2 – Compensatory Time and authorized the listed Road Department Employees, to carry over all compensatory hours earned through June 30, 2023 into FY 23/24.

- Employee ID No. 01499
- Employee ID No. 01599
- Employee ID No. 01765
- Employee ID No. 01988
- Employee ID No. 02123
- Employee ID No. 02402
- Employee ID No. 02429
- Employee ID No. 02434

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**

Ayes: Cox, Frasier, Leutwyler

Absent: C Harris , Gogan

- 3.17** Adopted Resolution Number 2023-090 adopting a revised alphabetical listing of classifications effective July 1, 2023.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**

Ayes: Cox, Frasier, Leutwyler

Absent: C Harris , Gogan

Sheriff

- 3.18** *This itemed was pulled from consent calendar and considered separately.*
Approved an agreement with Daniel W. Harwood, M.D. to perform autopsies on an as needed basis.

Received comment from Sheriff Administrative Service Officer Jill Lynn.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**

Ayes: Cox, Frasier, Leutwyler

Absent: C Harris , Gogan

- 3.19** Approved amendment number three to the agreement with the USDA Forest Service - Shasta Trinity National Forest, adding the 2023 Patrol Operation and Financial Plan, and the Controlled Substance Operation and Financial Plan, to receive funding to conduct patrol activities in campgrounds within the Shasta Trinity National Forest and operations to suppress manufacturing and trafficking of controlled substances on or affecting National Forest Service Lands.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**

Ayes: Cox, Frasier, Leutwyler
Absent: C Harris , Gogan

- 3.20** Approved amendment number 3 to the agreement with the USDA Forest Service - Six Rivers National Forest adding the 2023 Patrol Operation and Financial Plan, and the Controlled Substance Operating and Financial Plan to receive funding to conduct patrol activities in campgrounds within the Six Rivers National Forest and operations to suppress manufacturing and trafficking of controlled substances on or affecting National Forest Service Lands.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**
Ayes: Cox, Frasier, Leutwyler
Absent: C Harris , Gogan

- 3.21** Approved amendment number 1 to the agreement with TrinPark, LLC, increasing the maximum cost by \$2,640 per fiscal year and updating section 2 of the agreement, to provide a storage facility for Lake Patrol, Search and Rescue, and Narcotics Division equipment.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**
Ayes: Cox, Frasier, Leutwyler
Absent: C Harris , Gogan

- 3.22** *Continued to the July 18, 2023 meeting the consideration of* Approve a budget adjustment for FY 22/23 for Animal Control - Dept. 2284 increasing Transfers In and Services & Supplies by \$6,000 and approve a budget adjustment for FY 22/23 for Health Realignment - Dept. 8493 increasing Transfers Out by \$6,000 due to needing a 4/5ths vote.

- 3.23** *Continued to the July 18, 2023 meeting the consideration of* Approve a budget adjustment for FY 22/23 for Search & Rescue - Dept. 2287 increasing revenues and Services & Supplies by \$13,667, due to needing a 4/5ths vote.

Transportation

- 3.24** Adopted Resolution Number 2023-091 approving Trinity Transit's Zero Emission Bus Rollout Plan as a guiding document, in accordance with the California Air Resources Board's Innovative Clean Transit regulation, and authorized staff to submit the Rollout Plan to the California Air Resources Board.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**
Ayes: Cox, Frasier, Leutwyler
Absent: C Harris , Gogan

Trinity County Transportation Commission

3.25 Adopted Resolution Number 2023-092 to allocate Local Transportation Funds (LTF) for FY 2023/2024 and adopted Resolution Number 2023-093 to allocate State Transit Assistance Funds (STA) for FY 2023/2024.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**

Ayes: Cox, Frasier, Leutwyler

Absent: C Harris , Gogan

3.26 Approved an agreement with the Human Response Network to administer the Transportation Assistance Program for Trinity County residents needing transportation assistance.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**

Ayes: Cox, Frasier, Leutwyler

Absent: C Harris , Gogan

3.27 Adopted Resolution Number 2023-094 which finds that there are no unmet transit needs that are reasonable to meet in Trinity County.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**

Ayes: Cox, Frasier, Leutwyler

Absent: C Harris , Gogan

PUBLIC HEARINGS

Solid Waste

4.1 Conducted a public hearing and did not receive any protest regarding the number of units charged to residences or businesses for the solid waste annual parcel fees.
No action taken.

Received comments from Solid Waste Director Diane Rader and Amber Carman.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**

Ayes: Cox, Frasier, Leutwyler

Absent: C Harris , Gogan

COUNTY MATTERS

Behavioral Health Services

- 5.1 Introduced and waived the reading of an ordinance amending Trinity County Code Section 2.34.050 pertaining to Children and Families First Five Commission.

Received comments from Director of HHS Liz Hamilton.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**
Ayes: Cox, Frasier, Leutwyler
Absent: C Harris , Gogan

County Administrative Office

- 5.2 Adopted Resolution Number 2023-115 which adopts the preliminary budget for FY23/24, including Reserves, Enterprise Funds and dependent Special Districts in the amount of \$150,987,741, with increasing dept. 8114, account 5500, Dept 3300, account 9800 and Dept 3300 account 3200 by \$127,000 upon presentation.

Received comments from CAO Trent Tuthill, Karla Avila, Senior Financial Analyst Suzie Hawkins and County Counsel Margaret Long.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**
Ayes: Cox, Frasier, Leutwyler
Absent: C Harris , Gogan

- 5.3 Introduced and waived the reading of an ordinance adding Trinity County Code Section 2.05 - County Seal.

Received comments from CAO Trent Tuthill.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**
Ayes: Cox, Frasier, Leutwyler
Absent: C Harris , Gogan

General Services

- 5.4 Awarded to Above Board Construction & Roofing Inc. dba; ABC Roofing & Solar, the contract for the Trinity County Courthouse Roof Replacement Project and authorized the CAO to sign any amendments/change orders as needed.

Received comments from CAO Trent Tuthill.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**
Ayes: Cox, Frasier, Leutwyler
Absent: C Harris , Gogan

Planning and Zoning

- 5.5 Approved an agreement with Transcon Environmental, Inc., to provide site services, environmental feasibility study and permit services, and authorized the CAO to sign for expenditures from the Local Area Technical Assistance (LATA) Grant .

Received comments from Interim Director of Planning Ed Prestley, Director of BHS Connie Cessna-Smith, and CAO Trent Tuthill.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**
Ayes: Cox, Frasier, Leutwyler
Absent: C Harris , Gogan

Probation

- 5.6 *Continued to the July 18, 2023 meeting the consideration of* a budget adjustment for FY 22/23 for Probation - Dept. 2400 increasing Services & Supplies by \$26,126; and approve a budget adjustment for FY 22/23 for General Fund Contingency - Dept. 9901 decreasing Provisions for Contingency by \$26,126, due to the needing a 4/5ths vote.

CLOSED SESSION

- 6.1 Government Code Section 54954.5(f) - Conference with Labor Negotiators
County's Designated Representatives: Margaret Long and Suzie Hawkins
Employee Organizations: General Unit, and Management and Confidential Unit

Direction given to staff.

ADJOURN

TRINITY COUNTY BOARD OF SUPERVISORS



Jill Cox, Chairman
Board of Supervisors,
County of Trinity.
State of California

Attest:

Trent Tuthill
Clerk of the Board of Supervisors

By:



Deputy