

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING AGENDA

June 21, 2022

Chairman

Supervisor Dan Frasier - District 5

Vice-Chairman

Supervisor Keith Groves - District 1

Supervisor Jill Cox - District 2

Supervisor Liam Gogan - District 3

Supervisor Jeremy Brown - District 4

Letty Garza - Interim County Administrative Officer

Margaret E. Long - County Counsel

Suzie Hawkins - Deputy Clerk of the Board

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Emma Purvis at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

Join Zoom Meeting

<https://zoom.us/j/5950072851?pwd=RHp6TDhNajNJMVJHZFJIRmhacmJjUT09>

Meeting ID: 595 007 2851

Passcode: 267684

Dial In:

1 (669) 900-6833

Phone Commands: *6 Mute/Unmute; *9 Raise Hand

If you need assistance with Zoom please go to this website:

<https://support.zoom.us/hc/en-us/articles/201362283-Testing-computer-or-device-audio>

Just a reminder that the chat feature is not the appropriate forum to ask questions or provide comments. This chat should only be used to notify us of technical issues. No response will be given in acknowledgement or otherwise via the Zoom chat.

Public Comment given via Zoom can only be done audibly (not via chat), and you must either "Raise Your Hand" or use the chat to request your turn.

9:00 AM

CALL MEETING TO ORDER IN OPEN SESSION

PLEDGE OF ALLEGIANCE

Presentations

Board of Supervisors

- 1.1** Adopt a proclamation recognizing the retirement of Cooperative Extension Director Larry Forero.

No fiscal impact.

- 1.2** Adopt a proclamation recognizing the retirement of Director of Human Resources/Risk Management Shelly Nelson.

No fiscal impact.

Clerk of the Board

- 1.3** Receive an update from U.S. Forest Service representatives regarding matters of interest in Trinity County.

No fiscal impact.

PUBLIC COMMENT

This time is for information from the public on matters not appearing on this agenda or within the Consent Calendar. All comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. When addressing the Board please state your name for the record and address the Board as a whole through the Chair. No action or discussion will be conducted on matters not listed on the agenda, however, the Chair may refer the subject

matter to the appropriate department for follow-up or schedule the matter on a subsequent Board Agenda.

Reports/Announcements

- 2.1** I. Report from Department Heads
II. Report from County Administrative Officer
III. Report from Members of the Board of Supervisors
A. Report from Cannabis Cultivation Program Ad Hoc

Consent Calendar

These items include routine, non-controversial matters and will be acted upon by the Board by one, roll-call motion. If a member of the public has any questions or comments on an item on the consent calendar, they may provide them now. A member of the Board or Staff may request an item be pulled and considered separately.

Auditor/Controller

- 3.1** Approve converting the following Agency Funds to Special Revenue Funds:
- Fund 510 to Fund 465 – County Domestic Violence Trust;
 - Fund 582 to Fund 466 – Courthouse Construction Trust;
 - Fund 712 to Fund 467 – Auditor/Court Remittance;
 - Fund 864 to Fund 468 – County HRN Victim Restitution;
 - Fund 711 to Fund 469 – Animal Control Trust; and
 - Fund 613 to Fund 470 – Lien Release/Recording Fees.

No impact to the General Fund.

Behavioral Health Services

- 3.2** Approve a budget adjustment for FY 21/22 for BHS Realignment 2011 - Dept. 8504 increasing Transfer out by \$305,035; approve a budget adjustment for FY 21/22 for Mental Health Services Act CSS - Dept. 8570 decreasing Transfer out by \$457,783; and approve a budget adjustment for FY 21/22 for Realignment: Mental Health - Dept. 9494 increasing Transfer out by \$152,748.

No impact to the General Fund.

- 3.3** Approve an agreement with Kings View Corporation to provide Telepsychiatry services to Behavioral Health clients.

No Impact to the General Fund; up to \$184,480 from the Mental Health Budget for FY 22-23.

Clerk of the Board

- 3.4** Authorize the Chairman to sign a letter supporting the Annual Trinity County Fair Parade.

No fiscal impact.

- 3.5** Find no objection to the issuance of a daily alcoholic beverage license to Organizaciones Unidas to serve alcoholic beverages at the Rodeo to be held at Lowden Park in Weaverville, CA on July 1 and 2, 2022.

No fiscal impact.

District Attorney

- 3.6** Adopt a resolution which authorizes submission of a grant application to the California Office of Emergency Services to receive funding for the Victim Witness Assistance Program and authorizes the District Attorney's Business Manager to sign the Grant Award Agreement, including any extensions or amendments thereof; and authorize the Chairman to sign the Victim Witness Assistance Program Grant VOCA Certificate of Assurance of Compliance form for FY 22/23.

No impact to the General Fund.

General Services

- 3.7** Approve a budget adjustment for FY 21/22 for Motor Pool - Dept. 8803 decreasing revenue by \$50,000 and increasing Services & Supplies by \$40,000.

No impact to the general fund. Current cash balance for Motor Pool Enterprise Fund - Fund 803 is \$621,077.

Grants

- 3.8** Approve a budget adjustment for FY 21/22 for Grants Administration - Dept. 8193 increasing Inter-fund Expense and decreasing Other Charges by \$35,000; and approve a budget adjustment for FY 21/22 for Behavioral Health Services - Dept. 4200 increasing Inter-fund Revenue by \$35,000.

No impact the General Fund; current cash balance in Grants Administration - Fund 193 is \$272,936.

- 3.9** Approve amendment number two to the agreement with the Victorian Inn increasing the maximum cost to \$80,000 and extending the term to December 31, 2022, to provide motel services.

No impact to the General Fund; up to \$80,000 from Grants over the life of the agreement.

Health and Human Services

- 3.10** Approve an agreement with California Department of Public Health to provide Local Oral Health Services in Trinity County.

No impact to General Fund; revenue in the amount of \$719,750 from the Local Oral Health Program Grant.

- 3.11** Approve an agreement with California Safety Company, Inc. to provide equipment and security, fire, and video surveillance system for Health and Human Services at multiple locations.

No impact to the General Fund; \$35,000 annually from the Health and Human Services budget.

- 3.12** Approve an agreement with National Coalition of STD Directors (NCSD) to provide Sexually Transmitted Disease (STD) testing and treatment in remote underserved

areas of Trinity County.

No impact to the General Fund

- 3.13** Approve an agreement with Southern Trinity Area Rescue (STAR) to provide ambulance/EMS services in Zone 3 of Trinity County.

\$50,000 from Health Realignment Funds.

- 3.14** Approve an agreement with The Regents of the University of California on behalf of the Davis Campus UC Davis Extension Northern CA Training Academy to provide technical assistance, preparation, logistical coordination and meeting facilitation during Child Welfare Services Peer Review.

No impact to the General Fund; \$84,929 from Child Welfare Services allocation.

- 3.15** Approve an agreement with Trinity Life Support Community Service District to provide Ambulance/EMS services in Zone 1 and Zone 2 of Trinity County, and to provide transports from the Trinity County Jail and/or Juvenile Detention Facility to Trinity Hospital.

No impact to General Fund; \$55,000 from Health Realignment Funds.

Human Resources

- 3.16** Waive the provisions of the Trinity County General Unit MOU Article V: Leave, Section 2 - Compensatory Time and authorize Trinity Transit Driver, Employee ID No. 02824, to carry over all compensatory hours earned through June 30, 2022 into FY 22/23.

No fiscal impact.

Information Technology

- 3.17** Approve a budget adjustment for FY 21/22 for Information Technology - Dept. 1940 increasing Revenues and Fixed Assets by \$40,000.

Increase in general fund appropriations in the amount of \$40,000.

Probation

- 3.18** Approve a budget adjustment for FY 21/22 for Juvenile Hall - Dept. 2460 decreasing Salary & Benefits by \$30,000 and Services & Supplies by \$8,000; and approve a budget adjustment for FY 21/22 for Probation - Dept. 2400 increasing Salary & Benefits by \$46,000 and decreasing Fixed Assets by \$8,000.

No net impact to the General Fund.

Sheriff

- 3.19** Approve a budget adjustment for FY 21/22 for Code Enforcement - Dept. 2205 decreasing Services & Supplies and increasing Fixed Asset by \$19,000.

No net fiscal impact.

- 3.20** Approve a budget adjustment for FY 21/22 for Jail - Dept. 2300 decreasing Services & Supplies and increasing Fixed Asset by \$56,000.

No net fiscal impact.

- 3.21** Approve a budget adjustment for FY 21/22 for State & Local Asset Seizure - Dept. 8593 increasing Fixed Assets and Services & Supplies by \$13,000.

No impact to the General Fund; current cash balance in State & Local Asset Seizure - Fund 593 is \$194,275.

- 3.22** Approve amendment number 1 to the agreement with Day Wireless, increasing the max cost by \$11,540 and updating exhibit B to provide updating and programming to all handheld and vehicle radios for the Sheriff's Office.

Additional \$11,540 from the Sheriff's budget.

Transportation

- 3.23** Approve a budget adjustment for FY 21/22 for Airport Operations - Dept. 1852 increasing revenue by \$20,000, Services & Supplies by \$17,000, and Inter-fund Expenses by \$3,000.

No impact to the General Fund; funds available through Airport operation budget

- 3.24** Award to CARR Consultants to contract for professional County Surveyor services.

Not to exceed \$250,000 from Surveyor Budget over the life of the 5 agreement.

Trinity County Transportation Commission

- 3.25** Adopt a resolution which approves the allocation of Local Transportation Funds (LTF) for FY 22/23; and adopt a resolution which approves the allocation of State Transit Assistance Funds (STA) for FY 22/23.

No impact to General Fund; \$439,392 from LTF Trust Account, and \$152,500 from STA Trust Account.

- 3.26** Adopt a resolution which finds that there are no unmet transit needs that are reasonable to meet in Trinity County.

No fiscal impact.

Public Hearings

Cannabis

- 4.1** Conduct a public hearing and take the following actions regarding the establishment of regulations regarding Cannabis Storefront Retail:

1. Find the adoption and implementation of this ordinance to be exempt from the California Environmental Quality Act (CEQA) pursuant to the CEQA Guidelines Section 15061(b)(3), common-sense exemption, which applies to projects where the activity in question will not result in a significant effect on the environment;
2. Direct whether a Cannabis storefront retail establishment should be allowed in each established opt out area;
3. Direct whether a Cannabis storefront retail establishment should require a Director's Use Permit (DUP) in any zone;
4. Introduce and waive the reading of an ordinance establishing Trinity County Code Section 17.43H regarding Cannabis Storefront Retail and amending Trinity County Code Sections 17.41 regarding Marijuana (Cannabis) Dispensaries and 17.42 regarding Medical Cannabis Cultivation Regulations;
5. Direct staff to develop and encourage retailers to implement a "local-first" strategy including criteria to promote locally grown cannabis and locally produced cannabis products to the greatest extent feasible; and

6. Direct staff to file a CEQA Notice of Exemption within five days of this action.
No fiscal impact.

Solid Waste

- 4.2 Conduct a public hearing to consider taking action on protests regarding the number of units charged to residences or businesses for the solid waste annual parcel fees.

No impact to the General Fund; potential reduction of revenues in the amount of \$100 per equivalent unit to the Solid Waste Enterprise Fund.

County Matters

These items include non-routine, or controversial matters and are listed alphabetically by department. A member of the Board, Staff or public may request that an item be heard out of order.

County Administrative Office

- 5.1 Adopt a resolution which adopts the preliminary budget for FY22/23, including Reserves, Enterprise Funds and dependent Special Districts in the amount of \$134,276,950.
\$134,276,950.
- 5.2 Discuss and/or change the regular Board of Supervisors meeting from July 5, 2022 to July 6, 2022.
No fiscal impact.

Grants

- 5.3 Receive an overview of the County Homelessness Action Plan.
No fiscal impact.

Human Resources

- 5.4 Adopt a Limited English Proficiency Policy.
No fiscal impact.
- 5.5 Authorize a step increase, from A to B, for the following permanent part-time employees of the Sheriff's Office, Animal Control Division, effective July 1, 2022:
- Employee ID No. 02134;
 - Employee ID No. 02182; and
 - Employee ID No. 02461
- Approximate cost in salary and benefits per month for two Animal Care Attendants (Non PERSable) at A step is \$2,889 and at B step is \$3,032; and for one Animal Care Attendant (PERSable) at A step is \$2,024 and at B step is \$2,123.**
- 5.6 Take the following actions regarding the Personnel Analyst I and II classification:
1. Approve the revised job descriptions and revised salary ranges for a Personnel Analyst I at Range N215 and a Personnel Analyst II at Range N225 effective July 1, 2022; and
 2. Direct that said changes be made to the Alphabetical Listing of Classifications effective July 1, 2022; and

3. Adopt a resolution establishing salaries and benefits for Non-Represented General classifications; and
4. Adopt a resolution establishing salaries and benefits for Non-Represented Management classifications.

Approximate cost in salary and benefits per month for a Personnel Analyst I (Management) at A-step is \$9,183 and for a Personnel Analyst I (General) at A-step is \$7,584; for a Personnel Analyst II (Management) at A-step is \$9,869 and for a Personnel Analyst II (General) at A-step is \$8,283.

Closed Session

6.1 Government Code Section 54954.5(c) - Conference with Legal Counsel - Existing Litigation

No. of Cases: Three

- Mines v. Trinity County and Trinity County Board of Supervisors (Trinity County Superior Court Case No. 20CV036);
- Mines v. Trinity County and Kim Hunter (Trinity County Superior Court Case No. 20CV082);
- Trinity Alps Farms, Inc., Terry Mines and Christopher Dwyer v. Trinity County and Trinity County Board of Supervisors (Trinity County Superior Court Case No. 21CV008)

6.2 Government Code Section 54954.5(f) - Conference with Labor Negotiators County's Designated Representatives: Sophia Meyer and Shelly Nelson Employee Organizations: Probation Peace Officers Association

Adjourn