

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING MINUTES

July 5, 2022

Chairman

Supervisor Dan Frasier - District 5

Vice-Chairman

Supervisor Keith Groves - District 1

Supervisor Jill Cox - District 2

Supervisor Liam Gogan - District 3

Supervisor Jeremy Brown - District 4

Letty Garza - Interim County Administrative Officer

Margaret E. Long - County Counsel

Suzie Hawkins - Deputy Clerk of the Board

ZOOM INFORMATION

This meeting used Zoom due to the coronavirus (COVID-19).

Meeting called to order in open session at 9:00 AM

Pledge of Allegiance

Supervisor Liam Gogan

PRESENTATIONS

Board of Supervisors

- 1.1** Adopted a proclamation recognizing the retirement of the Director of Trinity County Cooperative Extension Program Larry Forero.
Received comment Larry Forero, Carol Fall

Motion: Keith Groves **Second:** Jeremy Brown **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

Public Comment

Received comment from John Hamilton.

REPORTS/ANNOUNCEMENTS

- 2.1 I. Did not receive any reports from Department Heads.
II. Receive a report from Interim County Administrative Officer Letty Garza.
III. Received reports from Members of the Board of Supervisors.
A. Received a report from Cannabis Cultivation Program Ad Hoc

CONSENT CALENDAR

Auditor/Controller

- 3.1 Approved a budget adjustment for FY 21/22 for General Fund - Dept. 1000 increasing Revenues and Other Charges by \$650.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Behavioral Health Services

- 3.2 Approved amendment number 3 to the agreement with Willow Glen Care Center, increasing the maximum to \$125,000 per fiscal year to provide long term residential care through the Willow Glen Care Center, Rosewood Care Center, Willow Glen Intensive Residential Care program and/or services through the Mental Health Rehabilitation Center, Sequoia Treatment Center.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 3.3 Approved an agreement with North State Security to provide Security Services to Behavioral Health.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Board of Supervisors

- 3.4 Authorized the Chairman to sign a letter supporting the Watershed Research & Training Center's Recreation Resources Assessment in the Upper Trinity River Watershed project proposal to the Sierra Nevada Conservancy Vibrant Recreation and Tourism Grant Program.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Clerk of the Board

- 3.5** Adopted Resolution Number 2022-109 adopting a revised conflict of interest code for Trinity Public Utilities District.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 3.6** Adopted Resolution Number 2022-110 regarding the use of remote teleconference meetings pursuant to the Brown Act.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 3.7** Adopted resolutions confirming the continuance of the following local health emergencies in the County of Trinity:
- Resolution Number 2022-111: Local health emergency due to debris and air quality concerns created by the 2020 wildfires;
 - Resolution Number 2022-112: Local health emergency due to hazardous material concerns resulting from the 2021 fires; and
 - Resolution Number 2022-113: Local health emergency due to the novel coronavirus known as COVID-19.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

County Administrative Office

- 3.8** Approved amendment number 5 to the agreement with Prentice Long, PC adding services and fees for Interim Director of Human Resources/Risk Management and non-attorney Cannabis Consulting.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

General Services

- 3.9** Approved amendment number one to the agreement with Hilburn Construction, increasing the maximum cost to \$186,466.21 and adding Exhibit C - Change Order to provide the repair of the Trinity County Life Support Building.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Health and Human Services

- 3.10** Approved Resolution Number 2022-114 appointing Local Area Advisors for the communities of Cedar Flat, Hyampom, Lewiston, Ruth, Salyer, and South Fork Mountain.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 3.11** Approved an agreement with the Trinity County Resource Conservation District (TCRCD) to complete the Evacuation Route Planning and Development Project.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Human Resources

- 3.12** Approved a budget adjustment for FY 21/22 for OPEB ISF - Dept. 6300 increaseing Salaries and Benefits by \$60,000.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 3.13** Approved a budget adjustment for FY 21/22 for Risk Management - Dept. 1890 increasing Revenues and Other Charges by \$9,423.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 3.14** Approved amendment number 1 to the agreement with Governmentjobs.com, INC dba NEOGOV increasing the maximum cost to \$20,000 per fiscal year and modifying the term to continue unless terminated to provide access to and support for the County's subscription to Governmentjobs.com.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Probation

- 3.15** Approved a budget adjustment for FY 21/22 for Local Community Corrections Realignment - Dept. 8499 increasing Revenues by \$200,641, Inter-Fund Expenses by \$25,112 and Transfer Out by \$21,311; and approved a budget adjustment for FY 21/22 for Probation - Dept. 2400 increasing Transfer In by \$21,311.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Sheriff

- 3.16** Approved an agreement with Coin Security System Asset Protection to provide secure key cabinets for the new Jail facility.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 3.17** Approved an agreement with Six Rivers Communication, Inc. to provide various installation, inspection, documentation, maintenance and repairs on all portables, mobiles, bases, repeaters, dispatch consoles and other radio and emergency equipment used by the Trinity County Sheriff's Office on an as needed basis.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Transportation

- 3.18** Awarded to Campora Propane the contract to supply propane to Trinity County for Schedule I and II.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 3.19** Awarded to Hunt & Sons, Inc., the contract to supply Schedule III Lubricants for the Department of Transportation (DOT) North County Facilities for the period of July 1, 2022 through December 31, 2022, and authorize the Director of Transportation to sign any amendments to the agreement.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 3.20** Awarded to Valley Pacific / Cross Petroleum the contract for Schedule IV Lubricants for the Department of Transportation (DOT) South County Facilities for the period of July 1, 2022 through December 31, 2022, and authorize the Director of Transportation to sign any amendments to the agreement.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Trinity County Transportation Commission

3.21 Approved a contract with the Human Response Network to administer the Transportation Assistance Program.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

PUBLIC HEARINGS

Planning and Zoning

4.1 Conducted a public hearing and considered taking various actions regarding the establishment of a Cannabis Storefront Retail Ordinance.

Received comments from Cannabis Division Director Sean Connell, Cannabis Ordinance Consultant Heidi Tschudin, Adrian Keys, Veronica Kelly-Albiez, Matthew Jefferson, Dr. Tammy, Marie Peterson, Dero Forslund, Sana Hauser, Rhoda Cain, John Brower, County Counsel Margaret Long, Interim County Administrative Officer Letty Garza, Interim Deputy Director of Planning Ed Prestley.

Motion by Supervisor Groves, second by Supervisor Brown to make the findings and give the direction requested by staff including introducing and waiving the reading of an ordinance establishing Trinity County Code Section 17.43H regarding Cannabis Storefront Retail and amending Trinity County Code Sections 17.41 regarding Marijuana (Cannabis) Dispensaries and 17.42 regarding Medical Cannabis Cultivation Regulations with a modification to section 17.43H.020 that split Highway Commercial (HC) into two categories: HC with HC Ancillary Activities would require a Director's Use Permit (DUP) and HW without HC Ancillary Activities would require a Conditional Use Permit (CUP) failed due to the passage of a subsequent motion.

Motion: Keith Groves **Second:** Jeremy Brown **Failed due to passing of a subsequent motion**

Conducted a public hearing and took the following actions regarding the establishment of a Cannabis Storefront Retail Ordinance:

1. Found the adoption and implementation of this ordinance to be exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), common-sense exemption, which applies to projects where the activity will not result in a significant effect on the environment.
2. Introduced and waived the reading of an ordinance establishing Trinity County Code Section 17.43H regarding Cannabis Storefront Retail and amending Trinity County Code Sections 17.41 regarding Marijuana (Cannabis) Dispensaries and 17.42 regarding Medical Cannabis Cultivation Regulations with the following modifications:
 1. Highway Commercial (HC) zones were split into two: HC with HC

Ancillary Activities which would require a Director's Use Permit (DUP) and HC without HC Ancillary Activities which would require a Conditional Use Permit (CUP); and

2. Establish an opt-out area for the Weaverville Historic District based on community values and community character.
3. Directed staff to develop, and bring back for Board approval, a "local first" strategy to encourage cannabis retailers to promote locally-grown cannabis and locally-produced cannabis products to the greatest extent feasible, including the following:
 1. Encourage local ownership and management, use of local employees, and use of locally-sourced products, and discourage non-local corporate involvement.
 2. Encourage stores to stock at least 75 percent of products from Trinity County sources.
 3. Encourage stores to stock products from local cannabis appellations and local legacy growers.
4. Directed staff to file a CEQA Notice of Exemption within five days of this action.

Motion: Jill Cox **Second:** Dan Frasier **Carried**

Ayes: Cox, Frasier, Gogan, Groves

Nays: Brown

COUNTY MATTERS

Board of Supervisors

- 5.1** Discussed directing staff to bring forward a Transient Occupancy Tax, Transactions and Use Tax (sales tax), and/or an advisory measure to recommend designation of funds for the November 2022 ballot.

Received comments from Dero Forslund, John Hamilton, County Counsel Margaret Long, Robi Camacho, Pat Frost, Dana Hauser, Interim County Administrative Officer Letty Garza, Auditor/Controller Angie Bickle, Fiscal/Budget Consultant Craig Goodman, Public Health Branch Director Marcie Jo Cudziol and Sheriff Tim Saxon.

Directed staff to bring agenda items to place the following items on the November 2022 ballot:

- Special Transient Occupancy Tax increase of 5% to be split 50% to Volunteer Fire Departments, 20% to the Sheriff's Department to off-set tourism related services provided within the County, and 30% to support tourism;
- General Transactions and Use Tax (sales tax) increase of 0.75%; and
- Illegal Cannabis Tax.

Human Resources

- 5.2 Took the following actions regarding the Maintenance Worker/Custodian and Building & Grounds Maintenance Worker I classifications:
1. Approved a side letter agreement with the General Unit modifying spreadsheet A of the MOU regarding the Maintenance Worker/Custodian and Building & Grounds Maintenance Worker I classifications; and
 2. Authorized the Director of Human Resources to modify the alphabetical listing of classifications changing the ranges for Maintenance Worker/Custodian to G168 and Building & Grounds Maintenance Worker I to G172 retroactively effective July 1, 2022.

Received comment from Interim Director of Human Resource Ryan Roe.

Motion: Jeremy Brown **Second:** Liam Gogan **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

- 5.3 Pursuant to Trinity County Code Section 2.60.410(A) authorize hiring Candidate / Employee No. 03033 as an Administrative Coordinator II, Extra Help at Range G200 Step D in the Trinity County Sheriff's Office, retroactively effective to July 1, 2022.

Received comment from Interim Director of Human Resource Ryan Roe.

Motion: Jeremy Brown **Second:** Jill Cox **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

ADJOURN

TRINITY COUNTY BOARD OF SUPERVISORS



Dan Frasier, Chairman
Board of Supervisors,
County of Trinity.
State of California

Attest:

Letty Garza
Clerk of the Board of Supervisors

By:


Deputy