

**TRINITY COUNTY  
BOARD OF SUPERVISORS**  
Trinity County Library  
Conference Room  
351 Main Street  
Weaverville, CA

**MEETING AGENDA**

**July 5, 2022**

**Chairman**

**Supervisor Dan Frasier - District 5**

**Vice-Chairman**

**Supervisor Keith Groves - District 1**

**Supervisor Jill Cox - District 2**

**Supervisor Liam Gogan - District 3**

**Supervisor Jeremy Brown - District 4**

**Letty Garza - Interim County Administrative Officer**

**Margaret E. Long - County Counsel**

**Suzie Hawkins - Deputy Clerk of the Board**

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The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at [www.trinitycounty.org](http://www.trinitycounty.org), at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to [clerkoftheboard@trinitycounty.org](mailto:clerkoftheboard@trinitycounty.org).

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Emma Purvis at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or [clerkoftheboard@trinitycounty.org](mailto:clerkoftheboard@trinitycounty.org).

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## **ZOOM INFORMATION**

Join Zoom Meeting

<https://zoom.us/j/5950072851?pwd=RHp6TDhNajNJMVJHZFJIRmhacmJjUT09>

Meeting ID: 595 007 2851

Passcode: 267684

Dial In:

1 (669) 900-6833

Phone Commands: \*6 Mute/Unmute; \*9 Raise Hand

If you need assistance with Zoom please go to this website:

<https://support.zoom.us/hc/en-us/articles/201362283-Testing-computer-or-device-audio>

Just a reminder that the chat feature is not the appropriate forum to ask questions or provide comments. This chat should only be used to notify us of technical issues. No response will be given in acknowledgement or otherwise via the Zoom chat.

Public Comment given via Zoom can only be done audibly (not via chat), and you must either "Raise Your Hand" or use the chat to request your turn.

**9:00 AM**

## **CALL MEETING TO ORDER**

## **PLEDGE OF ALLEGIANCE**

## **PRESENTATIONS**

### **Board of Supervisors**

- 1.1** Adopt a proclamation recognizing the retirement of the Director of Trinity County Cooperative Extension Program Larry Forero.

**No fiscal impact.**

## **PUBLIC COMMENT**

*This time is for information from the public on matters not appearing on this agenda or within the Consent Calendar. All comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. When addressing the Board please state your name for the record and address the Board as a whole through the Chair. No action or discussion will be conducted on matters not listed on the agenda, however, the Chair may refer the subject matter to the appropriate department for follow-up or schedule the matter on a subsequent Board Agenda.*

## **REPORTS/ANNOUNCEMENTS**

- 2.1 I. Report from Department Heads
- II. Report from County Administrative Officer
- III. Report from Members of the Board of Supervisors
  - A. Report from Cannabis Cultivation Program Ad Hoc

## CONSENT CALENDAR

*These items include routine, non-controversial matters and will be acted upon by the Board by one, roll-call motion. If a member of the public has any questions or comments on an item on the consent calendar, they may provide them now. A member of the Board or Staff may request an item be pulled and considered separately.*

### **Auditor/Controller**

- 3.1 Approve a budget adjustment for FY 21/22 for General Fund - Dept. 1000 increasing Revenues and Other Charges by \$650.  
**Increase in General Fund appropriations in the amount of \$650.**

### **Behavioral Health Services**

- 3.2 Approve amendment number 3 to the agreement with Willow Glen Care Center, increasing the maximum to \$125,000 per fiscal year to provide long term residential care through the Willow Glen Care Center, Rosewood Care Center, Willow Glen Intensive Residential Care program and/or services through the Mental Health Rehabilitation Center, Sequoia Treatment Center.  
**No impact to the General Fund; additional expense to the MH Budget for support and care.**
- 3.3 Approve an agreement with North State Security to provide Security Services to Behavioral Health.  
**No impact to the General Fund; up to \$95,000 per fiscal year from Behavioral Health Funding.**

### **Board of Supervisors**

- 3.4 Authorize the Chairman to sign a letter supporting the Watershed Research & Training Center's Recreation Resources Assessment in the Upper Trinity River Watershed project proposal to the Sierra Nevada Conservancy Vibrant Recreation and Tourism Grant Program.  
**No fiscal impact.**

### **Clerk of the Board**

- 3.5 Adopt a resolution adopting a revised conflict of interest code for Trinity Public Utilities District.  
**No fiscal impact.**
- 3.6 Adopt a resolution regarding the use of remote teleconference meetings pursuant to the Brown Act.  
**No fiscal impact.**
- 3.7 Adopt resolutions confirming the continuance of the following local health emergencies in the County of Trinity:

- Local health emergency due to debris and air quality concerns created by the 2020 wildfires;
- Local health emergency due to hazardous material concerns resulting from the 2021 fires; and
- Local health emergency due to the novel coronavirus known as COVID-19.

**No fiscal impact.**

### **County Administrative Office**

- 3.8** Approve amendment number 5 to the agreement with Prentice Long, PC adding services and fees for Interim Director of Human Resources/Risk Management and non-attorney Cannabis Consulting.

**\$8,814.72 per month from Human Resources/Risk Management and \$65 per hour for actual hours worked from Cannabis.**

### **General Services**

- 3.9** Approve amendment number one to the agreement with Hilburn Construction, increasing the maximum cost to \$186,466.21 and adding Exhibit C - Change Order to provide the repair of the Trinity County Life Support Building.

**No impact to the general fund; additional costs will be reimburse by insurance.**

### **Health and Human Services**

- 3.10** Approve a resolution appointing Local Area Advisors for the communities of Cedar Flat, Hyampom, Lewiston, Ruth, Salyer, and South Fork Mountain.

**No fiscal impact.**

- 3.11** Approve an agreement with the Trinity County Resource Conservation District (TCRCD) to complete the Evacuation Route Planning and Development Project.

**No impact to the General Fund. \$150,000 from the CalFire Evacuation Route Planning and Development Grant.**

### **Human Resources**

- 3.12** Approve a budget adjustment for FY 21/22 for OPEB ISF - Dept. 6300 increaseing Salaries and Benefits by \$60,000.

**No impact to the General Fund; current cash balance for OPEB ISF - Fund 188 is \$9,590,309.82.**

- 3.13** Approve a budget adjustment for FY 21/22 for Risk Management - Dept. 1890 increasing Revenues and Other Charges by \$9,423.

**Increase in General Fund appropriations in the amount of \$9,423.**

- 3.14** Approve amendment number 1 to the agreement with Governmentjobs.com, INC dba NEOGOV increasing the maximum cost to \$20,000 per fiscal year and modifying the term to continue unless terminated to provide access to and support for the County's subscription to Governmentjobs.com.

**Up to \$20,000 per fiscal year from Human Resources budget.**

### **Probation**

- 3.15** Approve a budget adjustment for FY 21/22 for Local Community Corrections Realignment - Dept. 8499 increasing Revenues by \$200,641, Inter-Fund Expenses by \$25,112 and Transfer Out by \$21,311; and approve a budget adjustment for FY 21/22 for Probation - Dept. 2400 increasing Transfer In by \$21,311.

**Decrease in General Fund appropriations in the amount of by \$21,311; current cash balance in Local Community Corrections Realignment 2011 - Fund 499 is \$764,584.83**

### **Sheriff**

- 3.16** Approve an agreement with Coin Security System Asset Protection to provide secure key cabinets for the new Jail facility.  
**\$33,359.62 from the Jail budget.**
- 3.17** Approve an agreement with Six Rivers Communication, Inc. to provide various installation, inspection, documentation, maintenance and repairs on all portables, mobiles, bases, repeaters, dispatch consoles and other radio and emergency equipment used by the Trinity County Sheriff's Office on an as needed basis.  
**\$225,000 per fiscal year from the Sheriff, DOT, and Fire Protection budgets.**

### **Transportation**

- 3.18** Award to Campora Propane the contract to supply propane to Trinity County for Schedule I and II.  
**Approximately \$14,333.43 per fiscal year plus the California Department of General Services Publication "Consolidated Weekly Fuel Posting" propane prices at the time of delivery based on usage between multiple County Departments**
- 3.19** Award to Hunt & Sons, Inc., the contract to supply Schedule III Lubricants for the Department of Transportation (DOT) North County Facilities for the period of July 1, 2022 through December 31, 2022, and authorize the Director of Transportation to sign any amendments to the agreement.  
**Approximately \$63,097.28 from DOT Funds**
- 3.20** Award to Valley Pacific / Cross Petroleum the contract for Schedule IV Lubricants for the Department of Transportation (DOT) South County Facilities for the period of July 1, 2022 through December 31, 2022, and authorize the Director of Transportation to sign any amendments to the agreement.  
**Approximately \$30,068.85 from DOT funds**

### **Trinity County Transportation Commission**

- 3.21** Approve a contract with the Human Response Network to administer the Transportation Assistance Program.  
**No impact to the General Fund; \$76,500 from the Local Transportation Fund.**

## **PUBLIC HEARINGS**

### **Planning and Zoning**

- 4.1** Conduct a public hearing and consider taking the following actions regarding the establishment of a Cannabis Storefront Retail Ordinance:

1. Find the adoption and implementation of this ordinance to be exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), common-sense exemption, which applies to projects where the activity will not result in a significant effect on the environment.
2. Introduce and waive the reading of an ordinance establishing Trinity County Code Section 17.43H regarding Cannabis Storefront Retail and amending Trinity County Code Sections 17.41 regarding Marijuana (Cannabis) Dispensaries and 17.42 regarding Medical Cannabis Cultivation Regulations.
3. Direct staff to develop, and bring back for Board approval, a “local first” strategy to encourage cannabis retailers to promote locally-grown cannabis and locally-produced cannabis products to the greatest extent feasible, including the following:
  1. Encourage local ownership and management, use of local employees, and use of locally-sourced products, and discourage non-local corporate involvement.
  2. Encourage stores to stock at least 75 percent of products from Trinity County sources.
  3. Encourage stores to stock products from local cannabis appellations and local legacy growers.
4. Direct staff to file a CEQA Notice of Exemption within five days of this action.

**No fiscal impact.**

## **COUNTY MATTERS**

*These items include non-routine, or controversial matters and are listed alphabetically by department. A member of the Board, Staff or public may request that an item be heard out of order.*

### **Board of Supervisors**

- 5.1** Discuss and/or direct staff to bring forward a Transient Occupancy Tax, Transactions and Use Tax (sales tax), and/or an advisory measure to recommend designation of funds for the November 2022 ballot.

**No fiscal impact.**

### **Human Resources**

- 5.2** Take the following actions regarding the Maintenance Worker/Custodian and Building & Grounds Maintenance Worker I classifications:
  1. Approve a side letter agreement with the General Unit modifying spreadsheet A of the MOU regarding the Maintenance Worker/Custodian and Building & Grounds Maintenance Worker I classifications; and
  2. Authorize the Director of Human Resources to modify the alphabetical listing of classifications changing the ranges for Maintenance Worker/Custodian to G168 and Building & Grounds Maintenance Worker I to G172 retroactively effective July 1, 2022.

**No fiscal impact.**

- 5.3** Pursuant to Trinity County Code Section 2.60.410(A) authorize hiring Candidate / Employee No. 03033 as an Administrative Coordinator II, Extra Help at Range G200 Step D in the Trinity County Sheriff's Office, retroactively effective to July 1, 2022.

Approximate cost in salary and benefits per month for a Part-Time Extra Help  
Administrative Coordinator II at A step is \$2,678 and at D step is \$3,093.

**ADJOURN**