

MEETING MINUTES
August 18, 2026

Chairman
Supervisor Heidi Carpenter-Harris - District 4

Vice-Chairman
Supervisor Julia Brownfield - District 5

Supervisor Ric Leutwyler - District 1
Supervisor Jill Cox - District 2
Supervisor Liam Gogan - District 3

Trent Tuthill - County Administrative Officer
Margaret E. Long - County Counsel

ZOOM INFORMATION

This meeting was conducted with a zoom option.

MEETING CALLED TO ORDER AT 9:00 AM

PLEDGE OF ALLEGIANCE WAS LED BY SUPERVISOR JULIA BROWNFIELD

A. PRESENTATIONS

- A.1. County Administrative Office - Received a presentation from John Wentworth on the CalRec Vision project from regarding the Joint Strategy for Sustainable Outdoor Recreation and Wildfire Resilience and the possibility of adopting the strategy.

B. PUBLIC COMMENT

Received comments from John Hamilton, Lisa Wright, Scott White, and Ben Kellog.

C. REPORTS/ANNOUNCEMENTS

- C.1. Received a report from Director of Health and Human Services/Behavioral

Health Services Liz Hamilton.

C.2. Received a report from County Administrative Officer Trent Tuthill.

C.3. Received a report from Members of the Board of Supervisors.

C.4. Received a report from Tourism Funding Ad Hoc.

D. CONSENT CALENDAR

Received comments from Dalene Donnelson.

D.1. Auditor/Controller - Approved a budget adjustment for FY 25/26 for Auditor/Court Remittance - Dept 8467 increasing Revenues and Services & Supplies by \$76,936.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.2. Auditor/Controller - Approved a budget adjustment for FY 25/26 for CO Domestic Violence Fund - Dept 8465 increasing Services & Supplies by \$225 and Other Charges by \$20.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.3. Auditor/Controller - Approved a budget adjustment for FY 25/26 for EMS Discretionary - Dept 8591 increasing Inter-fund Expenses by \$116 and Transfers Out by \$5 and decreasing Services & Supplies by \$121 and approve a budget adjustment for FY 25/26 for Fire Protection - Dept 2430 increasing Transfers-In by \$5.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.4. Auditor/Controller - Approved a budget adjustment for FY 25/26 for Public Defender - Dept 2170 increasing Transfers In by \$1,600 and approve a budget adjustment for FY 25/26 for Public Defender Realignment - Dept 8501 increasing Revenues and Transfers Out by \$1,600.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.5. Clerk of the Board - Approved regular meeting minutes from August 4, 2026.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.6. Clerk of the Board - Authorized the Chairman to sign a letter supporting

Hayfork Elementary School's 2026 Halloween Parade.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.7. County Administrative Office - Approved amendment number 1 to the agreement with Whitchurch Engineering, Inc., extending the term to June 30, 2027, extending the contract performance to June 15, 2027, increasing the maximum cost by \$6,000, and updating exhibit B with change order #1; to provide grease trap re-design and upgrade within the Weaverville Veteran's Memorial Hall project.

Motion: Leutwyler **Second:** Cox **Carried**

Ayes: Cox, Leutwyler, Gogan, Brownfield and Carpenter-Harris

- D.8. General Services - Approved a budget adjustment for FY 25/26 for Cemetery Enterprise - Department 9300 increasing Revenues by \$1,873 and Services & Supplies by \$2,441.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.9. Health and Human Services - Behavioral Health Services - Approved amendment number 3 to the agreement with Executone.com extending the term to June 30, 2027 with an option for month to month, and increasing the maximum cost to \$55,000 to provide a business phone system and services inclusive of all hardware, software, licenses, installation, and warranty.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.10. Health and Human Services - Behavioral Health Services - Approved an agreement with Burnt Ranch Elementary School District to provide opioid remediation, prevention, harm reduction, outreach, education, and any other approved opioid abatement activities, specific to Opioid Settlement Funding.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.11. Health and Human Services - Behavioral Health Services - Approved an agreement with Human Response Network to provide opioid remediation, prevention, recovery support, harm reduction, outreach, education, care coordination, and any other approved opioid abatement activities, specific to Opioid Settlement Funding.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.12. Health and Human Services - Behavioral Health Services - Approved an

agreement with Tri Counties Community Action Partnership (TCCAP) to provide opioid remediation, recovery support, harm reduction, outreach, care coordination, and any other approved opioid abatement activities, specific to Opioid Settlement Funding.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.13. Health and Human Services - Behavioral Health Services - Approved an agreement with Tri Counties Community Action Partnership (TCCAP) to provide transportation services and Behavioral Health Bridge Housing Navigation Services to eligible participants within Trinity County.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.14. Health and Human Services - Behavioral Health Services - Approved an agreement with Trinity County Office of Education to provide opioid remediation, prevention, harm reduction, outreach, education, and any other approved opioid abatement activities, specific to Opioid Settlement Funding.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.15. Health and Human Services - Behavioral Health Services - Approved an agreement with Trinity Valley Consulting Engineers, Inc. to provide consulting and engineering services in alignment with BHCIP Round 2 Grant Funds.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.16. Health and Human Services - CWS - Adopted a resolution approving the bylaws of the Trinity County Family Violence and Child Abuse Prevention Council (CAPC).

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.17. Probation - Approved a budget adjustment for FY 25/26 for Probation - Dept 2400 increasing Fixed Assets and decreasing Services & Supplies by \$735.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.18. Probation - Approved an agreement with the County of Tehama for the placement of juveniles.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.19. Sheriff - Approved amendment number 1 to the agreement with Dr. Kelly Kobylanski removing Section VIII Clause A - Commercial General Liability Insurance to provide Forensic Pathology Services.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.20. Sheriff - Approved amendment number 2 to the agreement with Coin Security System Asset Protection, increasing the maximum cost to \$45,000, extending the term to June 20, 2030, amending exhibit B, and adding exhibit C as required by BSCC and SPWB to provide secure key cabinets for the Jail facility.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.21. Sheriff - Approved amendment number 2 to the agreement with Power Up Electric, increasing the maximum cost to \$20,000 per fiscal year; to provide annual maintenance and general repairs on an as needed basis to the generator at the Jail facility.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.22. Sheriff - Approved amendment number 4 to the agreement with Trinity Tire Factory, Inc., increasing the maximum cost by \$5,000 to perform general tire repair and/or replacement, vehicle repair services, emergency vehicle road service and other vehicle maintenance to the Trinity County Sheriff's Office's vehicles on an as-needed basis.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.23. Transportation - Adopted a resolution which approves the 2026 Department of Transportation Title VI Program and delegates certain authority to the Director of Transportation.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.24. Trinity County Transportation Commission - Adopted a resolution which approves the State of Good Repair Program Project List for FY 2026/27.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

E. COUNTY MATTERS

- E.1. Community Development - Planning - Discussed and/or authorized the Chairman to sign a letter supporting the designation of qualified census tracts as opportunity zones.

Received comments from Director of Community Development Drew Plebani and John Hamilton.

Motion: Leutwyler **Second:** Cox **Carried**

Ayes: Cox, Leutwyler, Gogan, Brownfield and Carpenter-Harris

- E.2. County Administrative Office - Authorized the use of the county logo and sign-on to a letter opposing SB 254 (Becker) - Energy.

Motion: Cox **Second:** Leutwyler **Carried**

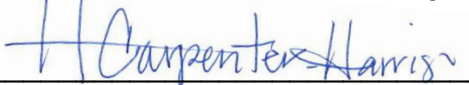
Ayes: Leutwyler, Cox, Gogan, Brownfield and Carpenter-Harris

F. CLOSED SESSION

- F.1. County Counsel - Government Code Section 54954.5(c) - Conference with Legal Counsel - Anticipated Litigation
No. of Cases: 1

Direction given.

TRINITY COUNTY Board of Supervisors



Heidi Carpenter-Harris, Chairman
Board of Supervisors,
County of Trinity
State of California

Attest:
Trent Tuthill
Clerk of the Board of Supervisors

By:



Deputy