

MEETING MINUTES
August 4, 2026

Chairman
Supervisor Heidi Carpenter-Harris - District 4

Vice-Chairman
Supervisor Julia Brownfield - District 5

Supervisor Ric Leutwyler - District 1
Supervisor Jill Cox - District 2
Supervisor Liam Gogan - District 3

Trent Tuthill - County Administrative Officer
Sean Cameron – Assistant County Counsel

ZOOM INFORMATION

This meeting was conducted with a zoom option.

MEETING CALLED TO ORDER AT 9:45 A.M

PLEDGE OF ALLEGIANCE WAS LED BY SUPERVISOR LEUTWYLER

A. PRESENTATIONS

A.1. Clerk of the Board - Received an update from U.S. Forest Service representatives regarding matters of interest in Trinity County.

Received comments from District Ranger Tara D. Jones.

A.2. County Administrative Office - Received an annual update from SMART Workforce Center representative Emily King regarding their workforce development programs.

Received comments from Program Director Betsey Ray and Community Workforce Specialist Heidi Miller.

B. PUBLIC COMMENT

Received comments from Lisa Wright, Dan Trujillo, Skylar Fisher, and Adrien Keys.

C. REPORTS/ANNOUNCEMENTS

- C.1. Received a report from Sheriff Tim Saxon and Director of Community Development Drew Plebani.
- C.2. Received a report from County Administrative Officer.
- C.3. Received a report from Members of the Board of Supervisors.
- C.4. Received a report from the Tourism Funding Ad Hoc.

D. CONSENT CALENDAR

- D.1. Clerk of the Board - Approved regular meeting minutes for July 21, 2026.

Motion: Cox **Second:** Gogan **Carried**

Ayes: Gogan, Cox, Leutwyler, Brownfield, Carpenter-Harris

- D.2. Clerk of the Board - Authorized the Chairman to sign a letter supporting Hayfork High School's 2026 Homecoming Parade.

Motion: Cox **Second:** Gogan **Carried**

Ayes: Gogan, Cox, Leutwyler, Brownfield, Carpenter-Harris

- D.3. *This item was pulled from the consent calendar and considered separately.*

Community Development - Planning – Approved amendment number 5 to the agreement with Mintier Harnish extending the term to December 31, 2027, increasing the maximum cost to \$2,621,339.50 and adding Exhibit F to expand the scope of work for facilitation of the County's Comprehensive General Plan update, program EIR and Zoning Code update.

Received comments from Planning Director Drew Plebani and County Administrative Officer Trent Tuthill

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield, Carpenter-Harris

- D.4. Health and Human Services - Behavioral Health Services - Approved amendment number 2 to the agreement with Central Star Behavioral Health, Inc. extending the term and contract performance time to June 30, 2029, and updating Exhibit B to provide acute psychiatric inpatient hospital services for Trinity County eligible residents.

Motion: Cox **Second:** Gogan **Carried**

Ayes: Gogan, Cox, Leutwyler, Brownfield, Carpenter-Harris

- D.5. Health and Human Services - Fiscal - Approved a budget adjustment for FY 25/26 for County Childrens Fund - Dept. 8511 increasing Revenues by \$41,083, Services & Supplies by \$31,083 and Interfund Expenses by \$10,000.

Motion: Cox **Second:** Gogan **Carried**

Ayes: Gogan, Cox, Leutwyler, Brownfield, Carpenter-Harris

- D.6. Health and Human Services - Public Health - Approved a budget adjustment for FY 25/26 for Tobacco Program - Dept. 4100 increasing Transfers In by \$4,200, Services & Supplies by \$128, and Interfund Expenses by \$4,072; approved a budget adjustment for FY 25/26 for the Health Department - Dept. 4402 increasing Transfers In by \$4,200, Services & Supplies by \$100,000, and Transfers Out by \$4,200; and approved a budget adjustment for FY 25/26 for Realignment: Health Services - Dept. 8493 increasing Transfers Out by \$4,200.

Motion: Cox **Second:** Gogan **Carried**

Ayes: Gogan, Cox, Leutwyler, Brownfield, Carpenter-Harris

- D.7. Health and Human Services - Public Health - Approved an agreement with the California Department of Health Care Services (DHCS) allowing Trinity County Health and Human Services Agency (HHSA) to participate in the Intergovernmental Transfer program for calendar year 2025, and authorize the Director of Health and Human Services Agency to sign the agreement and any future amendments.

Motion: Cox **Second:** Gogan **Carried**

Ayes: Gogan, Cox, Leutwyler, Brownfield, Carpenter-Harris

- D.8. Jail Health - Approved a budget adjustment for FY 25/26 for Jail Health - Dept. 2119 increasing Fixed Assets by \$62,000.

Motion: Cox **Second:** Gogan **Carried**

Ayes: Gogan, Cox, Leutwyler, Brownfield, Carpenter-Harris

- D.9. Jail Health - Approved an agreement with The WeCare Group to provide dental services to Justice-Involved individuals on an as needed basis.

Motion: Cox **Second:** Gogan **Carried**

Ayes: Gogan, Cox, Leutwyler, Brownfield, Carpenter-Harris

- D.10. Sheriff - Approved amendment number 1 to the agreement with Dr. Dan Purtzer adding an auto-renewal clause to the contract term and removing the Commercial General Liability Insurance requirement to provide autopsy services.

Motion: Cox **Second:** Gogan **Carried**

Ayes: Gogan, Cox, Leutwyler, Brownfield, Carpenter-Harris

D.11. Sheriff - Approved amendment number 4 to the agreement with Trinity Services Group, replacing Section 6.1 in its entirety to allow for automatic renewal and adding Exhibit B to operate inmate food services at the Trinity County Jail.

Motion: Cox **Second:** Gogan **Carried**

Ayes: Gogan, Cox, Leutwyler, Brownfield, Carpenter-Harris

D.12. Solid Waste - Approved amendment number 4 to the agreement with Lawrence and Associates Engineers and Geologist extending the term to June 30, 2031, and updating exhibit B to provide engineering, planning, drilling and other consulting and contracting services to Trinity County.

Motion: Cox **Second:** Gogan **Carried**

Ayes: Gogan, Cox, Leutwyler, Brownfield, Carpenter-Harris

D.13. Transportation - Approved a budget adjustment for FY 25/26 for Transportation Commission - Dept. 8237 increasing Service & Supplies by \$23,000 and Interfund Expenses by \$5,000.

Motion: Cox **Second:** Gogan **Carried**

Ayes: Gogan, Cox, Leutwyler, Brownfield, Carpenter-Harris

D.14. Trinity County Transportation Commission - Adopted Resolution Number 2026-048 which finds that there are no unmet transit needs that are reasonable to meet in Trinity County for FY 2026-27.

Motion: Cox **Second:** Gogan **Carried**

Ayes: Gogan, Cox, Leutwyler, Brownfield, Carpenter-Harris

E. PUBLIC HEARING

E.1. Solid Waste - Conducted a public hearing and adopted Resolution Number 2026-049 confirming the FY 26/27 Solid Waste parcel fee delinquent list.

Received comment from Deputy Director Diane Rader

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield, Carpenter-Harris

F. COUNTY MATTERS

F.1. General Services - Approved a budget adjustment for FY 25/26 for General Services - Dept. 1750 increasing Salaries & Benefits by \$20,987; and approved a budget adjustment for FY 25/26 for General Fund Contingency - Dept. 9901 decreasing provisions for contingency by \$20,987.

Received comments from County Administration Officer Trent Tuthill.

Motion: Cox **Second:** Leutwyler **Carried**

Ayes: Leutwyler, Cox, Gogan, Brownfield, Carpenter-Harris

- F.2. Transportation - Approved a budget adjustment for FY 25/26 for Misc Public Works - Dept. 3110 increasing Revenues by \$100 and Interfund Expenses by \$740 and decreasing Services & Supplies by \$141; and approved a budget adjustment for FY 25/26 for General Fund Contingency – Dept 9901, decreasing provisions for Contingency by \$499.

Received comments from Director of Transportation

Motion: Cox **Second:** Gogan **Carried**

Ayes: Gogan, Cox, Leutwyler, Brownfield, Carpenter-Harris

- F.3. Community Development - Planning - Discussed a potential update to Trinity County Code Section 16 – Subdivision, and directed staff to move forward using a hybrid-approach.

Received comments from Planning Director Drew Plebani and County Administrative Officer Trent Tuthill

TRINITY COUNTY Board of Supervisors



Heidi Carpenter-Harris, Chairman
Board of Supervisors,
County of Trinity
State of California

Attest:
Trent Tuthill
Clerk of the Board of Supervisors

By: 

Deputy