

MEETING MINUTES
July 21, 2026

Chairman
Supervisor Heidi Carpenter-Harris - District 4 - ABSENT

Vice-Chairman
Supervisor Julia Brownfield - District 5

Supervisor Ric Leutwyler - District 1
Supervisor Jill Cox - District 2
Supervisor Liam Gogan - District 3

Trent Tuthill - County Administrative Officer
Sean Cameron – Assistant County Counsel

ZOOM INFORMATION

This meeting was conducted with a zoom option.

MEETING CALLED TO ORDER AT 9:00 AM

PLEDGE OF ALLEGIANCE WAS LED BY SUPERVISOR COX

A. PRESENTATIONS

- A.1. Probation - Adopted a proclamation of appreciation which recognizes July 19 – 25, 2026 as Probation Supervision Week.

Received comments from Chief Probation Officer Ruby Fierro.

Motion: Cox **Second:** Gogan **Carried**
Ayes: Gogan, Cox, Leutwyler and Brownfield
Absent: Carpenter-Harris

- A.2. County Administrative Office - Received a presentation CHP Lt. Paul Gullick on items of interest to Trinity County.

B. PUBLIC COMMENT

Received comments from John Hamilton, Patty Hymas and Ben Kellogg.

C. REPORTS/ANNOUNCEMENTS

C.1. Received a report from Director of Community Development Drew Plebani.

C.2. Received a report from County Administrative Officer Trent Tuthill.

C.3. Received reports from Members of the Board of Supervisors.

C.4. Received a report from the Tourism Funding Ad Hoc.

D. CONSENT CALENDAR

D.1. Auditor/Controller - Approved a budget adjustment for FY 25/26 for Public Defender Realignment - Dept 8501 increasing Revenues and Transfers Out by \$41; and approved a budget adjustment for FY 25/26 for Public Defender Realignment- Dept 2170 increasing Transfer In by \$41.

Motion: Leutwyler **Second:** Brownfield **Carried**

Ayes: Brownfield, Leutwyler, Cox and Gogan

Absent: Carpenter-Harris

D.2. Clerk of the Board - Approved meeting minutes for July 7, 2026.

Motion: Leutwyler **Second:** Brownfield **Carried**

Ayes: Brownfield, Leutwyler, Cox and Gogan

Absent: Carpenter-Harris

D.3. Clerk/Recorder/Assessor/ Elections – Adopted Resolution Number 2026-047 which consolidates the November 3, 2026 General Election.

Received comments from John Hamilton.

Motion: Leutwyler **Second:** Brownfield **Carried**

Ayes: Brownfield, Leutwyler, Cox and Gogan

Absent: Carpenter-Harris

D.4. Community Development - Cannabis - Approved a budget adjustment for FY 25/26 for Cannabis - Dept 8239 decreasing Services & Supplies and increasing Interfund Expenses by \$14,000.

Motion: Leutwyler **Second:** Brownfield **Carried**

Ayes: Brownfield, Leutwyler, Cox and Gogan

Absent: Carpenter-Harris

D.5. *This item was pulled from the consent calendar and considered separately.*

County Administrative Office - Approved amendment number 1 to the professional services agreement with Prentice Long, PC, to modify the scope of services to provide temporary District Attorney's Office support during the District Attorney's extended absence.

Received comments from Ben Kellogg, Dan Trujillo, County Administrative Officer Trent Tuthill and John Hamilton.

Motion: Leutwyler **Second:** Cox **Carried**
Ayes: Cox, Leutwyler, Gogan and Brownfield
Absent: Carpenter-Harris

D.6. Health and Human Services - Behavioral Health Services – Approved amendment number 4 to the agreement with Mental Health Management, Inc. DBA Canyon Manor, amending the termination and contract performance dates until June 30th, 2029 and including new rates for fiscal year 26/27 to provide sub-acute inpatient or residential mental health stabilization services for Trinity County eligible members.

Motion: Leutwyler **Second:** Brownfield **Carried**
Ayes: Brownfield, Leutwyler, Cox and Gogan
Absent: Carpenter-Harris

D.7. Health and Human Services - Behavioral Health Services - Approved amendment number 5 to the agreement with Willow Glen Care Center, extending the term and contract performance to June 30, 2029, and adjusting the bed day rate for FY 26/27 to provide residential care to Trinity County adults with mental health conditions.

Motion: Leutwyler **Second:** Brownfield **Carried**
Ayes: Brownfield, Leutwyler, Cox and Gogan
Absent: Carpenter-Harris

D.8. Health and Human Services - CWS - Approved amendment number 3 with Trinity County Office of Education to provide tutoring services for foster youth.

Motion: Leutwyler **Second:** Brownfield **Carried**
Ayes: Brownfield, Leutwyler, Cox and Gogan
Absent: Carpenter-Harris

D.9. Probation - Approved an agreement with Butte County Detention Facility to provide housing of detained youth modifying the start date to August 1, 2026.

Received comments from Chief Probation Officer Ruby Fierro.

Motion: Leutwyler **Second:** Brownfield **Carried**

Ayes: Brownfield, Leutwyler, Cox and Gogan
Absent: Carpenter-Harris

- D.10. Sheriff - Approved an agreement with Kelly Kobylanski, D.O., DABP to provide Forensic Pathology services.

Motion: Leutwyler **Second:** Brownfield **Carried**
Ayes: Brownfield, Leutwyler, Cox and Gogan
Absent: Carpenter-Harris

- D.11. Sheriff - Approved amendment number 1 to the agreement with Hayfork Tire, updating Section IX Clause B insurance requirements and removing emergency vehicle road services from services provided.

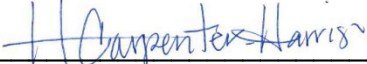
Motion: Leutwyler **Second:** Brownfield **Carried**
Ayes: Brownfield, Leutwyler, Cox and Gogan
Absent: Carpenter-Harris

E. COUNTY MATTERS

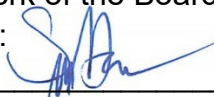
- E.1. County Administrative Office - Approved a budget adjustment for FY 25/26 for Fire Protection - Dept 2430 increasing Other Charges by \$813, and approved a budget adjustment for FY 25/26 for General Fund Contingency - Dept 9901 decreasing Provisions for Contingency by \$813.

Motion: Brownfield **Second:** Leutwyler **Carried**
Ayes: Leutwyler, Brownfield, Cox and Gogan
Absent: Carpenter-Harris

TRINITY COUNTY Board of Supervisors



Heidi Carpenter-Harris, Chairman
Board of Supervisors,
County of Trinity
State of California

Attest:
Trent Tuthill
Clerk of the Board of Supervisors
By: 

Deputy