

TRINITY COUNTY
BOARD OF SUPERVISORS
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING MINUTES
July 7, 2026

Chairman
Supervisor Heidi Carpenter-Harris - District 4

Vice-Chairman
Supervisor Julia Brownfield - District 5

Supervisor Ric Leutwyler - District 1
Supervisor Jill Cox - District 2
Supervisor Liam Gogan - District 3

Trent Tuthill - County Administrative Officer
Margaret E. Long - County Counsel

ZOOM INFORMATION

This meeting was conducted with zoom option.

MEETING CALLED TO ORDER AT 9:00AM

**PLEDGE OF ALLEGIANCE WAS LED BY COUNTY ADMINISTRATIVE
OFFICER TRENT TUTHILL**

A. PRESENTATIONS

- A.1. Board of Supervisors - Adopted a proclamation celebrating the 250th Anniversary of the United States of America.

Motion: Cox **Second:** Leutwyler **Carried**

Ayes: Leutwyler, Cox, Gogan, Brownfield and Carpenter-Harris

- A.2. Clerk of the Board - Received an update from U.S. Forest Service – Shasta – Trinity National Forest Acting District Ranger Troy Jones regarding matters of interest in Trinity County.

B. PUBLIC COMMENT

Received comments from John Hamilton, John Kamerdze, Patty Hymas, Dan Trujillo, Mark Gerring and Catherine Sidman.

C. REPORTS/ANNOUNCEMENTS

C.1. Received a report from Director of Community Development Drew Plebani.

C.2. Received a report from County Administrative Officer Trent Tuthill.

C.3. Received reports from Members of the Board of Supervisors.

C.4. Received a report from the Tourism Funding Ad Hoc.

D. CONSENT CALENDAR

Received comments from John Hamilton.

D.1. Auditor/Controller - Approved the establishment of a new special revenue fund - Fund 564 for BHSA Housing.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.2. Board of Supervisors – Authorized the Chairman to sign a letter of support for Trinity Public Utility District (PUD) Hayfork Right Of Way (ROW) Fuel Break Project.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.3. Board of Supervisors - Authorized the Chairman to sign a letter of support for the Trinity County Resource Conservation District (RCD) CAL FIRE Wildfire Prevention Grant Proposal.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.4. Clerk of the Board - Approved regular meeting minutes for June 16, 2026.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.5. Community Development - Cannabis - Adopted Resolution Number 2026-044 which authorizes the County Administrative Officer to accept Proposition 64 Public Health and Safety Grant Program funds.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.6. *This item was pulled from the consent calendar and considered separately*

Community Development - Planning – Discussed adopting a resolution which recommends census tract 06105000102 for designation as a qualified opportunity zone.

Received comments from John Hamilton and Director of Community Development Drew Plebani.

Directed staff to bring this matter back to the next meeting to ensure we meet the July 25th deadline, including staff's recommendations to include other tracts and a brief presentation.

Motion: Leutwyler **Second:** Carpenter-Harris **Carried**

Ayes: Carpenter-Harris, Leutwyler, Cox, Gogan and Brownfield

- D.7. County Administrative Office - Authorized the Chairman to approve the addition of Trinity County as a support agency and sign the joint Tort Reform Letter of Support.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.8. County Administrative Office - Ratified the Chairman's signature on a letter supporting the Trinity County 2026 Fair Parade.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.9. Health and Human Services - Admin - Approved amendment number 3 to the agreement with John Hodges extending the term to June 30, 2027 and increasing the monthly cost to \$1,627 but not to exceed \$75,000 to lease the 3-bedroom dwelling at 60 #B Bennet Street in Weaverville.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.10. Health and Human Services - Admin - Approved amendment number 3 to the agreement with John Hodges extending the term to June 30, 2027,

increasing the monthly cost to \$1,585 but not to exceed \$75,000 to lease the 3-bedroom dwelling at 161 Mountain View Street in Weaverville.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.11. Health and Human Services - CWS - Approved amendment number 4 to the agreement with VOTC, INC. and Visions of the Cross extending the term to June 30, 2029, increasing the maximum cost to \$225,000 and replacing Exhibit "B" to provide residential treatment, sober living and outpatient substance abuse services for Child Welfare Services clients.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.12. Health and Human Services - Behavioral Health Services - Approved a budget adjustment for FY 25/26 for Mental Health - Dept 4200 increasing Transfers In by \$188,248; approved a budget adjustment for FY 25/26 for MHSA CSS - Dept 8570 decreasing Transfers Out by \$188,248 and approved a budget adjustment for Mental Health Realignment - Dept 9494 increasing Revenues and Transfers Out by \$188,248.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.13. Human Resources - Approved a budget adjustment for FY 25/26 for OPEB ISF - Dept 6300 increasing Salary & Benefits by \$131,000.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.14. Human Resources - Approved the job description, set the salary range, added to the alphabetical listing of classifications, and allocated 0.20 FTE to the Department of Transportation - Transportation/Roads Division a County Surveyor at Range M291.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.15. Probation - Approved an agreement with Lexipol LLC to provide the Probation Department Policy Manual and Daily Training Bulletin.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.16. Probation - Approved amendment number 1 to the agreement with the County of Sonoma extending the term to June 30, 2027 and increasing the daily bed rate to \$403 to provide housing of juveniles.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.17. Probation - Took the following actions regarding the replacement of a Cooling Tower at the Probation Department facility:

1. Ratified the Chief Probation Officer's signature on the proposal; and
2. Approved amendment number 1 to the agreement with Mike's Heating & Air modifying the scope of services by adding Exhibit A1 and increasing the maximum cost by \$88,900 to provide replacement of two AC units at the probation department.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.18. Transportation - Approved a budget adjustment for FY 25/26 for Transportation - Dept 3000 increasing Revenues and Services & Supplies by \$154,000.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

E. PUBLIC HEARINGS

E.1. Trinity County Transportation Commission - Conducted a public hearing to consider if there are any Unmet Transit Needs in Trinity County as required by the Transportation Development Act.

Received comments from Senior Transportation Planner Sarah Saad.

F. COUNTY MATTERS

F.1. Community Development - Planning – Discussed adopting a resolution which establishes guiding principles for use by the Planning Commission while reviewing Zoning Code updates.

Received comments from Director of Community Development Drew Plebani and Dan Trullio.

Subsequent motion by Supervisor Brownfield, second by Supervisor Gogan to bring resolution back at a future meeting with more deliberation and public input failed due to a lack of majority.

Motion: Brownfield **Second:** Gogan **Failed due to lack of majority**

Ayes: Gogan and Brownfield
Nayes: Leutwyler, Cox and Carpenter-Harris

Adopted Resolution Number 2026-046 which establishes guiding principles for use by the planning commission while reviewing Zoning Code updates.

Motion: Cox **Second:** Leutwyler **Carried**
Ayes: Leutwyler, Cox, Gogan and Carpenter-Harris
Nayes: Brownfield

- F.2. Health and Human Services - Budget Adjustments - Approved a budget adjustment for FY 25/26 for Public Guardian - Dept 5105 increasing Intra-Fund Expenses by \$8,500, and Interfund Expenses by \$32,500; and approved a budget adjustment for FY 25/26 for General Fund Contingency - Dept 9901 decreasing Provisions for Contingency by \$41,000.

Received comments from Director of Health and Human Services Agency Liz Hamilton.

Motion: Leutwyler **Second:** Gogan **Carried**
Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

G. CLOSED SESSION

- G.1. Closed Session Government Code Section 54956.95 — Liability Claim
Claimant: Crystal Green (Claim No. TIBZ-600133)

Direction given to staff.

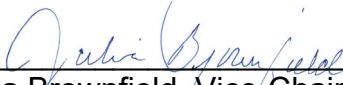
- G.2. Government Code Section 54954.5(c) - Conference with Legal Counsel - Existing Litigation
No. of Cases: One
Ismail v County of Trinity et al. (Trinity County Superior Court Case No. 22CV010)

Direction given to staff.

- G.3. Government Code Section 54954.5(f) - Labor Negotiations
County's Designated Representatives: Laila Cassis, Margaret Long and Suzie Hawkins
Employee Organizations: Health and Human Services Unit

Direction given to negotiators.

TRINITY COUNTY Board of Supervisors



Julia Brownfield, Vice-Chairman
Board of Supervisors,
County of Trinity
State of California

Attest:
Trent Tuthill
Clerk of the Board of Supervisors
By:



Deputy