

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING MINUTES

July 18, 2023

Chairman
Supervisor Jill Cox - District 2

Vice-Chairman
Supervisor Ric Leutwyler - District 1

Supervisor Liam Gogan - District 3
Supervisor Heidi Carpenter-Harris- District 4
Supervisor Dan Frasier - District 5

Trent Tuthill - County Administrative Officer
Margaret E. Long - County Counsel
Ashley Piker - Deputy Clerk of the Board

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the Deputy Board Clerk at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

This meeting was available via Zoom.

Meeting called to order in open session at 9:00 AM

Pledge of Allegiance

Pledge led by Supervisor Leutwyler.

PRESENTATIONS

Clerk of the Board

- 1.1 Received an update from U.S. Forest Service District Ranger Tera Jones regarding matters of interest in Trinity County.
- 1.2 Received a presentation from Karla Avila on Trinity County Visitors and Development Bureau, Trinity County Historical Society, Weaverville Chamber of Commerce, Hayfork Chamber of Commerce, Trinity County Arts Council, Humboldt Trinity Recreation Alliance and Trinity County Information Services regarding their coordinated marketing plan.

County Administrative Office

- 1.3 Received a presentation from CSAC CEO Graham Knaus regarding National Center for Public Lands Counties.

Health and Human Services

- 1.4 Received a presentation from Public Health Branch Director Marcie Jo Cudziol, Sarah Marikos, and Yvonne Ezenwa regarding the completed Community Equity Assessment.

Probation

- 1.5 Adopted a proclamation recognizing the week of July 17-23, 2022 as Probation Services Week.

Received comments from Chief Probation Officer Ruby Fierro.

Motion: Ric Leutwyler **Second:** Heidi C Harris **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Public Comment

Received comments from John Hamilton, Indian Creek Lodge manager Cory , Sam Brinkley, Nancy Schaedler, and Adrian Keys.

REPORTS/ANNOUNCEMENTS

- 2.1 I. Received a report from Cannabis Division Director Drew Plebani.
II. Received a report from County Administrative Officer Trent Tuthill.
III. Received reports from Members of the Board of Supervisors.
IV. Received reports from Ad Hoc:
A. Trinity County Water
B. Cannabis Ordinance
C. Economic Development

CONSENT CALENDAR

Auditor/Controller

- 3.1 Approved a budget adjustment for FY 22/23 for Public Defender Realignment - Dept 8501 increasing revenue and Transfers Out by \$6,900; and approved a budget adjustment for FY 22/23 for Public Defender - Dept 2170 Increasing Transfers In by \$6,900.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Behavioral Health Services

- 3.2 Approved an agreement with North State Security for onsite Security Guard Services at the Behavioral Health Clinic located at 1450 Main Street, Weaverville, CA.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.3 Approved an agreement with R H Construction for the renovations at Alpine House Adult Residential Facility.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.4 Approved amendment number 1 to the agreement with Aegis Treatment Centers to update the rates for Substance Use Disorder outpatient and NTP services for Fiscal Year 23/24 based on California Advancing and Innovating Medi-CAI (CalAIM) requirements.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.5 Approved amendment number 2 to the agreement with Psynergy Programs, increasing the contract maximum from \$150,000 per Fiscal Year to \$200,000 Fiscal Year.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.6 Approved the annual update for the Behavioral Health Services Mental Health Services Act (MHSA) Plan for Fiscal Year 22/23.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.7 Approved the MHSA Three Year Plan for Fiscal Years 23/24 through 25/26.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Clerk of the Board

- 3.8 Approved amendment number 3 to the agreement with NorCAL EMS extending the term to June 30, 2024 to act as Local EMS Agency for Trinity County and authorized the CAO to sign this and any future amendments.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.9 Adopted the following resolutions confirming the continuance of the following local health emergencies in the County of Trinity:
- Resolution Number 2023-097: Local health emergency due to hazardous material concerns resulting from the 2021 fires; and
 - Resolution Number 2023-098: Local health emergency due to hazardous unhealthy debris and air quality concerns caused by the 2022 Lightning Fires-Six Rivers Lightening Complex.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

District Attorney

- 3.10** Approved a budget adjustment for FY 22/23 for District Attorney - Dept 2100 increasing Transfers In by \$6,800; and approved a budget adjustment for FY 22/23 for District Attorney Realignment 2011 - Dept 8500 increasing revenue by \$3,800 and Transfers Out by \$6,800.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Health and Human Services

- 3.11** Approved an agreement with the California Department of Public Health (CDPH), Nutrition Education and Obesity Prevention Branch (NEOPB) to provide allowable Supplemental Nutrition Assistance Program-Education (SNAP-Ed) and obesity prevention activities and interventions for low-income residents of Trinity County.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.12** Approved an agreement with the California Department of Social Services to provide Resource Family Approval program services.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.13** Approved an agreement with County of Glenn, through its Community Action Department, for the purpose of participating in a collaborative effort known as the Homeless Management Information System ("HMIS") and authorized the Director of Health and Human Services to sign agreement.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.14** Approved an agreement with the Trinity County Office of Education (TCOE) to expand on their Trinity Smiles program by providing reimbursement for the purchase of a Mobile Dental Unit and/or mobile dental equipment and supplies, and authorized the Public Health Branch Director to sign the agreement.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.15** Approved amendment number 1 to the agreement with Northern California Youth and Family Programs increasing maximum cost by \$40,000 and extending term to June 30, 2028 to provide Resource Family Approval family evaluation and home environment assessment services.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.16** Approved amendment number 1 to the agreement with Trinity Life Support - Community Service District (TLS-CSD), extending the term of the contract and amending the language in Section VI and Exhibit C, to provide ambulance/EMS services in Zone 1 and Zone 2 of Trinity County and transports from the Trinity County Jail and/or Juvenile Detention Center.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.17** Approved amendment number 2 to the agreement with Paperless Knowledge, Inc., extending the term of the agreement, replacing Addendum B1 and amending all references to Addendum B1, to provide a non-exclusive software use license for time study system modules.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.18** Approved amendment number 3 to the agreement with Trinity Alps Funeral Home increasing the maximum cost by \$15,000 per fiscal year to provide cremation services for indigent persons in Trinity County.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.19** Approved a budget adjustment for FY22/23 for Health - Dept 4402 increasing Transfers Out and decreasing Services and Supplies by \$5,000; and approved a budget adjustment for FY22/23 for Indigent Burial - Dept 5080 increasing Transfers In and Other Charges by \$5,000.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Information Technology

- 3.20** Approved an agreement with TPx to provide PRI-SIP service to the Trinity County Courthouse for three years.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Probation

- 3.21** Authorized the Chairman to sign a letter in opposition of AB 505- Ting. The Office of Youth and Community Restoration.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.22** Approved amendment number 1 to the agreement with Noble Software Group, LLC, increasing the yearly fee to \$5,247.46 and updating exhibit D to provide software for adult and juvenile assessment and case planning.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Sheriff

- 3.23** Approved an agreement with Center for Evaluation and Research, LLC to develop and provide training on a data collection system, develop Local Evaluation Plan, assist with quarterly program data collected and entered into the data collection system, final Evaluation Report, and monitor data in data collection system as it pertains to the BSCC Prop 64 Grant, Cohort 3 local evaluation plan.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.24** Approved amendment number 2 to the agreement with Central Valley Toxicology, updating exhibit B to provide forensic toxicology services.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.25** Approved amendment number 3 to the agreement with Executone, amending the maximum Cost to County and amending the Term of Agreement to provide the Executone Hybrid Cloud Business System inclusive of all hardware, software, licenses, installation, and warranty.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.26** Approved amendment number 5 to the agreement with Contract Pharmacy Services, Inc., extending the term of the agreement and adding auto renew, to provide pharmaceutical services for adult and juvenile detention facilities.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.27** Approved a budget adjustment for FY 22/23 for Animal Control - Dept. 2284 increasing Transfers In and Services & Supplies by \$6,000 and approved a budget adjustment for FY 22/23 for Health Realignment - Dept. 8493 increasing Transfers Out by \$6,000.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.28** Approved a budget adjustment for FY 22/23 for Search & Rescue - Dept. 2287 increasing revenues and Services & Supplies by \$13,667.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Solid Waste

- 3.29** Approved an agreement with the California Department of Corrections and Rehabilitation to provide garbage pickup and disposal services for the Trinity River Conservation Camp #3.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Transportation

- 3.30** Approved a budget adjustment for FY 22/23 for County Surveyor - Dept 1910 decreasing revenues by \$1,500 and increasing Services and Supplies by \$3,500 and Interfund Expenses by \$4,000 and approved a budget adjustment for FY 22/23 for General Fund Contingency - Dept 9901 decreasing appropriations for contingency by \$9,000.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

COUNTY MATTERS

Behavioral Health Services

- 4.1** Waived the reading of and enact Ordinance Number 1367 amending Trinity County Code Section 2.34.050 pertaining to Children and Families First Five Commission, introduced June 20, 2023.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Clerk of the Board

- 4.2** Pursuant to Trinity County Code Section 8.90.170 consider Aidan Carroll request for exemption from the Code Enforcement Appeal Fee of \$1,050 for Notice of Violation No. 1356 and approve the request waiving fees in the amount of \$1,050.

Received comments from Adian Carroll, Heather Carroll, and Depty County Counsel Amanda Unhammer.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: Frasier, Gogan, Leutwyler
Abstain: C Harris Nays: Cox

- 4.3** Discussed and approved the allocation of \$127,000 of LATCF funds for TOT Partners based on today's presentation.

Received comments from County Administrative Officer Trent Tuthill, Teckla Johnson, Chriss Williams, and Veronica Kelly- Albiez.

Motion: Liam Gogan **Second:** Heidi C Harris **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

County Administrative Office

- 4.4** Waived the reading of and introduced Ordinance Number 1368; adding Trinity County Code Section 2.05 - County Seal, and directed staff to presue Trade marking the Logo.

Received comments from County Administrative Officer Trent Tuthill, Sam Brinkly, and Deputy County Counsel Amanda Urhammer.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 4.5** Acknowledged receipt of the CAO's response to the Grand Jury Report: DER 2022-001 Abandoned Vehicle Abatement Report.

Received comments from County Administrative Officer Trent Tuthill and Deputy County Counsel Amanada Urhammer.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Human Resources

4.6 Took the following actions effective July 1, 2023:

1. Approved a side letter agreement with the General Unit revising salaries;
2. Adopted Resolution Number 2023-099 revising salaries for Non-Rep General employees;
3. Approved a side letter agreement with the Management & Confidential Unit revising salaries;
4. Adopted Resolution Number 2023-100 revising salaries for Non-Rep Management employees; and
5. Adopted Resolution Number 2023-101 approving a revised alphabetical listing of classifications and salary schedule for Trinity County employees.

Received comments from Interim Director of Human Resource Liz Hamilton.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

In-Home Supportive Services Authority

4.7 Approved a side letter agreement with IHSS establishing Registry Rights and replacing the page/placeholder with the updated agreement.

Received comments from Interim Director of Human Resource Liz Hamilton.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

CLOSED SESSION

5.1 Government Code Section 54954.5(e) - Threat to Public Services or Facilities Consultation with Stephanie Augusta, Homeland Security Investigations Special Agent.

No reportable action taken.

ADJOURN

TRINITY COUNTY BOARD OF SUPERVISORS



Jill Cox, Chairman
Board of Supervisors,
County of Trinity.
State of California

Attest:

Trent Tuthill
Clerk of the Board of Supervisors

By:



Deputy