

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING AGENDA

August 3, 2021

Chairman

Supervisor Jeremy Brown - District 4

Vice-Chairman

Supervisor Dan Frasier - District 5

Supervisor Keith Groves - District 1

Supervisor Jill Cox - District 2

Supervisor Liam Gogan - District 3

Richard Kuhns, Psy.D - County Administrative Officer / Clerk of the Board

Margaret E. Long - County Counsel

Emma Purvis - Deputy Clerk of the Board

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Emma Purvis at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

Join Zoom Meeting

<https://zoom.us/j/5950072851?pwd=RHp6TDhNajNJMVJHZFJIRmhacmJjUT09>

Meeting ID: 595 007 2851

Passcode: 267684

Dial In:

1 (669) 900-6833

If you need assistance with Zoom please go to this website:

<https://support.zoom.us/hc/en-us/articles/201362283-Testing-computer-or-device-audio>

Just a reminder that the chat feature is not the appropriate forum to ask questions or provide comments. This chat should only be used to notify us of technical issues. No response will be given in acknowledgement or otherwise via the Zoom chat.

Public Comment given via Zoom can only be done audibly (not via chat), and you must either "Raise Your Hand" or use the chat to request your turn.

9:00 AM

CALL MEETING TO ORDER IN OPEN SESSION

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

This time is for information from the public on matters not appearing on this agenda or within the Consent Calendar. All comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. When addressing the Board please state your name for the record and address the Board as a whole through the Chair. No action or discussion will be conducted on matters not listed on the agenda, however, the Chair may refer the subject matter to the appropriate department for follow-up or schedule the matter on a subsequent Board Agenda.

Presentations

Board of Supervisors

- 1.1 Receive a presentation from California State Association of Counties (CSAC) Executive Director Graham Knaus regarding the state budget and what's new in the legislative session.

No fiscal impact.

Clerk of the Board

- 1.2 Receive a presentation from the Trinity River Restoration Project (TRRP) group regarding their projects on the Trinity River.

No fiscal impact.

Consent Calendar

These items include routine, non-controversial matters and will be acted upon by the Board by one, roll-call motion. If a member of the public has any questions or comments on an item on the consent calendar, they may provide them now. A member of the Board or Staff may request an item be pulled and considered separately.

Agriculture

- 2.1 Approve a budget adjustment for FY 20/21 for Agriculture - Dept. 2490 decreasing revenues and Services & Supplies by \$7,779.

Decrease in general fund appropriations in the amount of \$7,779.

- 2.2 Approve amendment number 3 to the agreement with the United States Department of Agriculture, Animal and Plant Health Inspection Service and Wildlife Services adding the financial plan for FY 2021/2022 to provide wildlife program activities within Trinity County.

\$10,891 in FY 21/22 from the Agriculture Department.

Auditor/Controller

- 2.3 Approve establishing a new Special Revenue Fund - Fund 417 - Juvenile Justice Realignment Block Grant (JJRBG)

No Impact to the General Fund.

Behavioral Health Services

- 2.4 Approve a budget adjustment for FY 20/21 for MHSA Other Funding - Dept. 8577 decreasing Transfers Out by \$42,285; and approve a budget adjustment for FY 20/21 for MHSA Prudent Reserve - Dept. 8578 increasing Transfers Out by \$42,285.

No impact to the General Fund; current cash balance in the MHSA Other Funding - Fund 577 is \$1,158,965 and current cash balance in the MHSA Prudent Reserve - Fund 578 is \$421,850.

Clerk of the Board

- 2.5 Adopt a resolution which confirms the continuance of a Local Emergency in the County of Trinity due to the novel coronavirus known as COVID-19.

No fiscal impact.

- 2.6 Adopt a resolution which confirms the continuance of a Local Emergency in the County of Trinity due to wildfires.

No fiscal impact.

- 2.7 Authorize the Chairman to sign a letter to Senator Mike McGuire expressing significant concerns regarding SB 12 - Local Government: planning and zoning: wildfires.

No fiscal impact.

General Services

- 2.8** Approve a budget adjustment for FY 20/21 for Motor Pool - Dept. 8803 decreasing revenues by \$52,000 and increasing Services & Supplies by \$6,000.

No impact to the General Fund; current cash balance in Motor Pool - Fund 803 is \$597,574.

Grants

- 2.9** Approve an agreement with Humboldt State University, Sponsored Programs Foundation to conduct a cannabis equity assessment.

No impact to the General Fund; \$55,000 from Cannabis Equity Grant.

Health and Human Services

- 2.10** Approve a budget adjustment for FY 20/21 for Health Department - Dept. 4402 increasing Prior Year Revenue and decreasing Inter-fund revenue by \$350, decreasing Services & Supplies by \$137,703, increasing Other Charges by \$6,000, Fixed Assets by \$7,570, and Transfer out by \$124,133; approve a budget adjustment for FY 20/21 for Animal Control - Dept. 2350 decreasing Intra-Fund Revenue and increasing Transfer In by \$120,000; approve a budget adjustment for FY 20/21 for Tobacco Program - Dept. 4100 decreasing revenues by \$52,843, Services and Supplies by \$54,286 and Inter-fund expenses by \$1,557; and approve a budget adjustment for FY 20/21 for Indigent Burial - Dept. 5080 increasing Revenues and Other Charges by \$2,690.

No net impact to the general fund; current cash balance for Health - Fund 402 is \$-1,569,863.90; for Tobacco Program - Fund 109 is \$150,464; and for Indigent Burial - Fund 111 is \$-160,366.27.

- 2.11** Approve an agreement with the California Department of Social Services to provide Resource Family Approval program services.

No impact to the General Fund; \$66,478 from the Child Welfare allocation.

Human Resources

- 2.12** Adopt a resolution approving a revised Alphabetical Listing of Classifications for Trinity County employees retroactively effective July 1, 2021.

No fiscal impact.

Probation

- 2.13** Approve a budget adjustment for FY 20/21 for Probation - Dept. 2400 increasing Transfers In Intrafund Expenses by \$25,000; and approve a budget adjustment for FY 20/21 for Community Corrections Realignment - Dept. 8499 increasing Transfers Out by \$25,000.

Increase in General Fund appropriations in the amount of \$25,000; current cash balance in the Community Corrections Realignment - Fund 499 is \$515,082.

- 2.14** Approve an agreement with Lexipol to provide policy manual maintenance and training bulletins.

\$22,170 from the Probation department.

Sheriff

2.15 Approve a budget adjustment for FY 20/21 for Inmate Welfare Fund - Dept. 8556 increasing revenues and Services & Supplies by \$385.

No impact to the General Fund; current cash balance in Sheriff Inmate Fund - Fund 556 is \$6,798.64

2.16 Approve an agreement with Center for Evaluation and Research, LLC to develop and provide training on a data collection system, develop Local Evaluation Plan and final Local Evaluation Report and monitor data in data collection system as it pertains to the BSCC Prop 64 Grant local evaluation plan.

\$57,000 from the Sheriff's Office.

10:00 AM Public Hearings

Grants

3.1 Conduct a public hearing to gather input on CDBG Program Income applications for an ADA upgrade to a public facility in Hayfork and facility improvements at a public facility in Weaverville; and adopt a resolution authorizing the County Administrative Officer (CAO) or the Grants Coordinator to submit two program income grant application(s) under the 2020-2021 State CDBG funding program and sign any grant agreements, amendments or any other documents necessary, if awarded.

No impact to the General Fund; \$97,860 from existing CDBG Program Income to cover the public facilities projects.

Solid Waste

3.2 Conduct a public hearing to consider adopting a resolution which confirms the 2021/2022 Delinquent List for the Solid Waste Parcel Fee and hear any objections or protests to the report.

No impact to the General Fund; any changes made to the report will impact the Solid Waste Enterprise Fund.

Reports/Announcements

- 4.1** I. Report from Department Heads
- II. Report from County Administrative Officer
- III. Report from Members of the Board of Supervisors

County Matters

These items include non-routine, or controversial matters and are listed alphabetically by department. A member of the Board or Staff may request that an item be heard out of order.

Health and Human Services

5.1 Ratify the Director of Emergency Services proclamation and confirm the existence

of a local emergency in Trinity County pertaining to drought conditions
Potential loss of reimbursement revenue from State and Federal sources.

Human Resources

- 5.2** Modify the departmental allocation list for Administration - Grants Division to read: Two (2) Program Manager or Grants Coordinator I/II effective August 3, 2021.

Approximate cost in salary and benefits per month for a Program Manager at A step is \$9,341.

- 5.3** Modify the departmental allocation list for Health & Human Services - Public Health Division to read: Three (3) Public Health Nurse I/II, or Community Health Nurse I/II, or Public Health Nursing Supervisor and Three (3) Health Education Specialist I/II, or Community Health Worker I/II effective August 3, 2021.

No impact to the General Fund; these allocations remain within the Public Health Department.

Planning and Zoning

- 5.4** Hold an appeal hearing to consider upholding, modifying or overturning the Planning Commission's decision to grant an appeal of the Planning Director's decision to not issue Commercial Cannabis License #672 under Urgency Ordinance 1355 because it is a new license that had not been previously issued. Assessor's Parcel Number 017-450-020-000. (CCL Applicant: Damon Libolt; Appellant: Planning Director Kim Hunter.)

Unknown fiscal impact

- 5.5** Receive an update on the Commercial Cannabis Program from Director of Building & Planning Kim Hunter and Senior Environmental Compliance Specialist David Colbeck.

Unknown fiscal impact.

Sheriff

- 5.6** Approve a budget adjustment for FY 20/21 for Animal Control - Dept. 2350 decreasing revenues by \$7,897, Salary & Benefits by \$1,144 and Other Charges by \$80 and increasing Services & Supplies by \$837, Inter-fund Expenses by 1,346 and Intra-Fund Expenses by \$1,944; and approve a budget adjustment for FY 20/21 for Contingency - Dept. 9901 decreasing appropriations by \$10,800.

Increase in General Fund Appropriation in the amount of \$10,800; current Contingency balance is \$225,684.

- 5.7** Approve a budget adjustment for FY 20/21 for Coroner - Dept. 2110 increasing Services & Supplies by \$5,000; and approve a budget adjustment for FY 20/21 for Contingency - Dept. 9901 decreasing appropriations by \$5,000.

Increase in General Fund appropriations in the amount of \$5,000; current Contingency balance is \$214,884 (if prior budget adjustment is approved).

- 5.8** Approve a budget adjustment for FY 20/21 for Jail Health - Dept. 2301 decreasing revenues by \$127,640, and Services & Supplies by \$49,681, and increasing Salary & Benefits by \$1,041, and Inter-fund Expenses by \$4,000; and approve a budget adjustment for FY 20/21 for Contingency - Dept. 9901 decreasing appropriations

by \$83,000.

Increase in General Fund appropriations in the amount of \$83,000; current Contingency balance is \$209,884 (if prior budget adjustments are approved).

- 5.9** Approve a budget adjustment for FY 20/21 for Search & Rescue - Dept. 2270 increasing Services & Supplies by \$3,380; and approve a budget adjustment for FY 20/21 for Contingency - Dept. 9901 decreasing appropriations by \$3,380.

Increase in General Fund appropriations in the amount of \$3,380; current Contingency balance is \$126,884 (if prior budget adjustments are approved).

Closed Session

- 6.1** Government Code Section 54954.5(c) - Conference with Legal Counsel - Existing Litigation

No. of Cases: Two

Terry Mines v. Trinity County (Trinity County Superior Court Case No. 20CV082); and
Terry Mines v. Trinity County (Trinity County Superior Court Case No. 20CV036)

Adjourn