

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

SPECIAL MEETING MINUTES

August 3, 2023

**Chairman
Supervisor Jill Cox - District 2**

**Vice-Chairman
Supervisor Ric Leutwyler - District 1**

**Supervisor Liam Gogan - District 3
Supervisor Heidi Carpenter-Harris- District 4
Supervisor Dan Frasier - District 5**

**Trent Tuthill - County Administrative Officer
Margaret E. Long - County Counsel
Ashley Piker - Deputy Clerk of the Board**

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the Deputy Board Clerk at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

This meeting was available via Zoom.

Meeting called to order in open session at 9:00 AM

Pledge of Allegiance

Pledge led by Supervisor Gogan.

PRESENTATIONS

Clerk of the Board

- 1.1 Received an update from U.S. Forest Service Deputy District Ranger Ben Sundail regarding matters of interest in Trinity County.

Planning and Zoning

- 1.2 Received a presentation from Mintier Hamish Owner Jim Hamish and Principle Planner Brent Gibbons on the Vision and Guiding Principles portion of the General Plan Update.

Public Comment

Received comments from Rohda Cain.

REPORTS/ANNOUNCEMENTS

- 2.1 I. Did not received reports from Department Heads.
II. Received a report from County Administrative Officer Trent Tuthill.
III. Received reports from Members of the Board of Supervisors.
IV. Received reports from Ad Hoc:
A. Trinity County Water
B. Cannabis Ordinance
C. Economic Development

CONSENT CALENDAR

Behavioral Health Services

- 3.1 Adopted Resolution Number 2023-102 which approves an agreement with the Department of Health Care Services for administration of Drug Medi-Cal Services for Substance Use Disorder Services and authorizes the Director of Behavioral Health Services or her/his designee to sign the agreement, any subsequent amendments, and all forms, certifications and fiscal reports.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.2** Approved amendment number 2 to the agreement with Trinity Valley Consulting Engineers adding Surveying Services to provide renovations at the Alpine House under the CCE Grant.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.3** Approved a budget adjustment for FY 22/23 for Behavioral Health Realignment - Dept. 8504 increasing revenues and Transfers Out by \$157,912; approved a budget adjustment for FY 22/23 for Mental Health Realignment - Dept. 9494 increasing revenues and Transfers Out by \$156,545; and approved a budget adjustment for FY 22/23 for Mental Health Services Act - Dept. 8570 decreasing Transfers Out by \$314,457.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Clerk of the Board

- 3.4** Approved the regular meeting minutes of December 20, 2022 and special meeting minutes of December 29, 2022 as submitted by the clerk.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.5** *Pulled from consideration the appointment of Duane Sceper and Morgan Rourke to the Trinity County Waterworks District #1 Board of Directors to serve 4 year terms expiring December 31, 2026.*

General Services

- 3.6** Approved amendment number 1 to the agreement with Wilgus Fire Control, Inc., increasing the maximum cost by \$25,000 to provide the necessary repairs and upgrades on multiple fire suppression systems within County buildings.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.7** Approved a budget adjustment for FY 22/23 for Vehicle Abatement - Dept. 2950 decreasing Salaries & Benefits by \$1,207 and increasing Interfund Expense by \$3,368.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Health and Human Services

- 3.8** Approved an agreement with Marci Gallagher RN, BSN, PHN to provide Public Health Nursing Services to youth in foster care.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.9** Approved an agreement with Steve Friedland and Associates Inc. to provide onsite consultation and professional development for HHS Public Health Branch (HHS-PHB) staff as a component of the accreditation readiness (Pathways) process and to meet requirements of workforce development funding provided through the California Department of Public Health (CDPH).

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Housing

- 3.10** Approved an agreement with the Glenn County Community Action Department to provide HHAP 4 Grant funding and authorized the CAO and/or the Director Health and Human Services to sign the agreement and any future amendments.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Sheriff

- 3.11** Approved a budget adjustment for FY 22/23 for Jail Health - Dept. 2285 increasing revenues by \$22,000, Salaries & Benefits by \$2,000 and Services & Supplies by \$20,000.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.12** Approved a budget adjustment for FY 22/23 for Jail - Dept. 2282 decreasing Services & Supplies by \$15,000 and approved a budget adjustment for FY 22/23 for Coroner - Dept. 2283 increasing Services & Supplies by \$15,000.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Transportation

- 3.13** Approved amendment number 1 to the agreement with MGE Engineering increasing the scope of services in Exhibit A, increasing the maximum cost in Exhibit B by \$65,272.50 and extending the Performance Date to December 31, 2023 to provide geotechnical evaluation inspections on road damages from declared emergency storms in 2023.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.14** Authorized the Director of Transportation to sign the Notice of Completion and release the Retention Payment, Performance Bond, and Labor and Materials Bond, within a 30 day time period barring any claims against Dyer All Terrain Excavation for slide stabilization construction on Canyon Creek Road (contract numbers 22-165 and 22-181).

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

COUNTY MATTERS

Board of Supervisors

- 4.1** Discussed and decided to keep Supervisor Gogan and Supervisor Caprenter Harris as primarys and Supervisor Luetwyler as alternate on the North
- Coast Resource Partnership.

Received comments from County Counsel Marget Long.

County Administrative Office

- 4.2** Discussed and approved the \$96,360 allocation of LATCF funds to join the National Center for Public Lands Counties.

Received comments from Cheif Administrative Officer Trent Tuthill.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Human Resources

4.3 Took the following actions regarding the reorganization of the County's Grants and Housing Division:

- Created Special Revenue Fund 118 - Housing;
- Adopted Resolution Number 2023-103 delegating signature authority on all active Grants and Housing related agreements and documents;
- Moved two Housing Case Manager Allocations to a Housing Division under Health and Human Services, effective August 1, 2023; and
- Deleted all positions allocated to the Grants Division under County Administrative Officer, effective August 1, 2023.

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Received comments from Interim Director of Human Resources Elizabeth Hamilton, County Administrative Officer Trent Tuthill, Deidre Brower, and Veronica Kelly - Albiez.

ADJOURN

TRINITY COUNTY BOARD OF SUPERVISORS



Jill Cox, Chairman
Board of Supervisors,
County of Trinity.
State of California

Attest:

Trent Tuthill
Clerk of the Board of Supervisors

By:



Deputy