

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING MINUTES

December 21, 2021

Chairman

Supervisor Jeremy Brown - District 4

Vice-Chairman

Supervisor Dan Frasier - District 5

Supervisor Keith Groves - District 1

Supervisor Jill Cox - District 2

Supervisor Liam Gogan - District 3

Richard Kuhns, Psy.D - County Administrative Officer / Clerk of the Board

Margaret E. Long - County Counsel

Emma Purvis - Deputy Clerk of the Board

ZOOM INFORMATION

This meeting used Zoom due to the coronavirus (COVID-19).

Meeting called to order in open session at 9:00 AM

Pledge of Allegiance

Pledge led by Supervisor Liam Gogan.

Public Comment

Received public comments from Leticia Salcedo, Marissa, and Steven Damarco.

Presentations

Board of Supervisors

- 1.1 Received a presentation from Trinity Public Utilities District General Manager Paul Hauser regarding the Community Choice Aggregate process and future steps.

Clerk of the Board

- 1.2 Received a presentation from Sierra Nevada Conservancy (SNC) Executive Officer Angela Avery regarding the SNC boundary expansion.
- 1.3 Received a presentation from the U.S. Forest Service District Ranger Chris Losi regarding plans for post-wildfire recovery in the Shasta-Trinity National Forest.
- 1.4 Received a presentation from Trinity County Resource Conservation District Project Manager Amelia Fleitz regarding the Trinity County Fire Safe Council.
- 1.5 Received a presentation from Assemblymember Jim Wood's Field Rep Erin Dunn regarding the end of year report.

Consent Calendar

Auditor/Controller

- 2.1 Adopted Resolution No. 2021-138 which establishes Trinity County's Appropriation Limit for Fiscal Year 21/22.

Motion: Dan Frasier **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.2 Approved amendment number seven to the agreement with Ray Morgan Company, updating Attachment A to include a new copier and it's copy rates for the Cannabis Department, to the maintenance contract for all the copiers associated with this agreement.

Motion: Dan Frasier **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Behavioral Health Services

- 2.3 Adopted Resolution No. 2021-139 which removes from Behavioral Health's Capital Asset Inventory listing Asset ID # 12810, a 2001 Ford Windstar LX.

Motion: Dan Frasier **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.4 Approved a memorandum of understanding between the California Department of State Hospitals, the California Mental Health Services Authority and Trinity County Behavioral Health Services to provide a hospital bed referral program.

Motion: Dan Frasier **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.5 Approved amendment number one to the agreement with Northern Valley Catholic Social Services, separating Youth and Adult Services to be provided and fees associated with those services, and increasing the contract maximum by \$60,000, to provide specialty mental outpatient services.

Motion: Dan Frasier **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.6 Approved an agreement with El Dorado County to provide as needed psychiatric inpatient services for Trinity County residents.

Motion: Dan Frasier **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.7 Approved an agreement with Intercommunity Care Centers, Inc. to provide Skilled Nursing Facility Coverage.

Motion: Dan Frasier **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.8 Approved the Trinity County Mental Health Services Act 3-Year Plan covering Fiscal Years 2020-2023.

Motion: Dan Frasier **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Board of Supervisors

- 2.9 *This item was pulled from the Consent Calendar and considered separately.*

Adopted Resolution 2021-140 supporting local control of school districts, businesses, and agencies to make decisions affecting their well being.

Motion: Jill Cox **Second:** Liam Gogan **Carried**
Ayes: Cox, Frasier, Gogan, Groves
Nays: Brown

Clerk of the Board

2.10 Approved the special meeting minutes of October 16, 2021, October 28, 2021, November 10, 2021, November 29, 2021, and December 6, 2021 and the regular meeting minutes of October 19, 2021 and November 2, 2021, as submitted by the Deputy Clerk.

Motion: Dan Frasier **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

County Administrative Office

2.11 Approved amendment number one to the agreement with CPS HR Consulting adding one department head executive search and increasing the maximum cost by \$25,000 to perform executive searches for department head level positions.

Motion: Dan Frasier **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

District Attorney

2.12 Approved an agreement with Karpel Computer Systems, Inc., DBA Karpel Solutions, to provide a case management system to the District Attorney's Office.

Motion: Dan Frasier **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Environmental Health

2.13 Appointed the following to the Solid Waste Hearing Panel to serve four year terms: Jeff Dickey as the Solid Waste Expert; and Nick Wilde as Public At Large Member.

Motion: Dan Frasier **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Grants

2.14 Adopted Resolution No. 2021-141 approving the application for Regional Park Program Grant Funds.

Motion: Dan Frasier **Second:** **Carried**

2.15 Adopted Resolution No. 2021-142 authorizing an application for and acceptance of the county allocation awarded under the Transitional Housing Program.

Motion: Dan Frasier **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

2.16 *This item was pulled from consideration to be considered at a later date.*

Adopt a resolution authorizing an application for Rural Recreation and Tourism Grant Program funds to develop a whitewater rafting project.

2.17 Approved an agreement with the Human Response Network for CDBG Program Income project funding.

Motion: Dan Frasier **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Health and Human Services

2.18 Adopted Resolution No. 2021-143 which removes from Health and Human's Service's Capital Asset Inventory listing:
Asset ID #12971, a 2002 Ford E350 (VIN #: 1FDSE35FX2HA33970); and
Asset ID #13232, a 2007 Type III Ambulance (VIN #: 1FDWE35P87DA87728).

Motion: Dan Frasier **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

2.19 Approved amendment number four to the agreement with Trinity County Life Support extending the term to June 30, 2022 and updating the vendor name to provide ambulance/emergency medical services.

Motion: Dan Frasier **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

2.20 Approved amendment number three to agreement with Evident Change (FKA - National Council on Crime & Delinquency) extending the term to September 30, 2023 and increasing the maximum cost by \$28,330.67 to provide digital monitoring services for Child Welfare client service delivery activities.

Motion: Dan Frasier **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

2.21 Approved amendment number three to the agreement with the California Department of Public Health Immunization Branch (IZB) to increase grant funding in the amount of \$1,119,546 for FY2021-22, amending the five-year agreement grant total to \$1,333,967.

Motion: Dan Frasier **Second:** Keith Groves **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

Information Technology

- 2.22** Approved amendment number five to the agreement with Velocity Communications, Inc., extending the contract term to October 21, 2024, to lease dark fiber optical strands within Velocity's fiber optic communication system.

Motion: Dan Frasier **Second:** Keith Groves **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.23** Approved amendment number one to the agreement with Velocity Communications Inc. increasing the Internet bandwidth 250 Mbps, adding 127 IP addresses, increasing the monthly costs by \$63.50 and extending the term to November 2, 2024 to provide internet services to the county.

Motion: Dan Frasier **Second:** Keith Groves **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

- 2.24** Approved amendment number seven to the agreement with World Telecom and Surveillance, Inc increasing the maximum cost for Fiscal Year 21/22 by \$55,000, to provide as needed cabling and phone services.

Motion: Dan Frasier **Second:** Keith Groves **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

Sheriff

- 2.25** Adopted Resolution No. 2021-144 which removes from the Sheriff's Office Capital Asset Inventory listing:

Asset ID #13375, Canine Kash;
Asset ID #13206, a 2006 20' Skiff (VIN: EV101139F606);
Asset ID #13188, a 2004 Carnai Boat Trailer,
Asset ID #10689, a 2001 Honda Pyranaha Innazone Kayak;
Asset ID #11619, a Motorola HT 1000 Handheld Radio;
Asset ID #12783, a VP3000-NSNS in Car Radio;
Asset ID #12784, a VP3000-NSNS in Car Radio;
Asset ID #12785, a VP3000-NSNS in Car Radio;
Asset ID #12786, a VP3000-NSNS in Car Radio;
Asset ID #12384, a TEAC CR 400 Recorder;
Asset ID #13118, a Dell Poweredge Server (Serial: 51BJN11);
Asset ID #11883, a Home Monitoring Server;
Asset ID #08595, a NCR Tower 600;
Asset ID# 05663, a software system; and
Asset ID #08902, a law enforcement tower.

Motion: Dan Frasier **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Solid Waste

2.26 Adopted Resolution No. 2021-145 exempting Trinity County from the mandatory organic waste collection service requirements of Senate Bill 1383.

Motion: Dan Frasier **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

2.27 Approved an agreement with Peterson Tractor Company to perform twenty-four scheduled planned maintenance services to Solid Waste equipment.

Motion: Dan Frasier **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Transportation

2.28 Adopted Resolution No. 2021-146 which authorizes an interlocal contract for cooperative purchasing of goods and services with the Houston-Galveston Area Council of Governments (H-GAC).

Motion: Dan Frasier **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

2.29 Ratified the Director of Transportation's signature on the agreement with Cal Fire to provide use of Trinity County Airports for fixed wing and helicopter operations base during fires or related emergency activity.

Motion: Dan Frasier **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Veterans Services

2.30 Approved the California Department of Veterans Affairs Certificates of Compliance for the County Subvention and Medi-Cal Cost Avoidance Programs and authorized the Chairman to sign the certificates for fiscal year 2021/2022.

Motion: Dan Frasier **Second:** Keith Groves **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Reports/Announcements

- 3.1 I. Received a report from County Clerk/Recorder/Assessor Shanna White.
II. Received a report from County Administrative Officer Richard Kuhns.
III. Received reports from Members of the Board of Supervisors.
A. Received a report from Cannabis Cultivation Program Ad Hoc.
B. Received a report from Limited Density Rural Dwelling Ad Hoc.

County Matters

Child Support Services

- 4.1 Approved a memorandum of understanding with Humboldt County to continue to provide regionalized Child Support Services for Trinity County under the North Coast Regional Department of Child Support Services.

Received comments from Director of Child Support Services Bennett Hoffmann and County Administrative Officer Richard Kuhns.

Motion: Keith Groves **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

County Administrative Office

- 4.2 Waived the reading of and enacted Ordinance No. 1361 amending Trinity County Code Section 1.08 pertaining to Supervisorial District Boundaries based on the 2021 redistricting process.

Received comments from County Administrative Officer Richard Kuhns and County Counsel Margaret Long.

Motion: Jill Cox **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

4.3 Selected the following proposals to send out for the 45 day Public Comment period, pursuant to Title III Secure Rural Schools and Community Self Determination Act of 2000:

- Douglas City VFD
- Downriver VFD
- Southern Trinity Area Rescue
- Southern Trinity VFD
- TC Resource Conservation District
- TCSO - Animal Rescue Group
- TCSO - Search and Rescue
- Trinity Center VFD
- Watershed Research and Training Center
- Weaverville Fire Department
- Willow Creek Fire Safe Council

Received comments from County Administrative Officer Richard Kuhns, Senior Financial Analyst Suzie Hawkins, Pat Frost, and Carol Fall.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Human Resources

4.4 Adopted a Lactation Accommodation Policy No. 2021-04.

Received comments from Director of Human Resources Shelly Nelson.

Motion: Jeremy Brown **Second:** Liam Gogan **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

4.5 Adopted a revised Modified Duty / Return to Work Policy No. 2021-05.

Received comments from Director of Human Resources Shelly Nelson.

Motion: Liam Gogan **Second:** Dan Frasier **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

4.6 Adopted a revised Vacation/CTO Leave Bank Policy No. 2021-06.

Received comments from Director of Human Resources Shelly Nelson.

Motion: Jeremy Brown **Second:** Jill Cox **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

4.7 Adopted a Telecommuting Policy No. 2021-07.

Received comments from Director of Human Resources Shelly Nelson and County Administrative Officer Richard Kuhns.

Motion: Dan Frasier **Second:** Jeremy Brown **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

4.8 Adopted Resolution No. 2021-147 establishing salary and benefits for Non-Represented Management classifications; adopted Resolution No. 2021-148 establishing salary and benefits for Non-Represented General classifications; adopted Resolution No. 2021-149 establishing benefits for members of the Board of Supervisors; and adopted Resolution No. 2021-150 establishing salary and benefits for Department Heads.

Motion: Keith Groves **Second:** Dan Frasier **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

4.9 Authorized the County's Lead Negotiator and the Director of Human Resources to negotiate and sign side letter agreements with the Deputy Sheriffs Association, General Unit, Management & Confidential Unit, Probation Peace Officers Association and the Skilled Trades Unit, effective upon execution by both bargaining unit and County, changing the medical insurance sections to reflect the change of PERS Choice to PERS Platinum.

Motion: Keith Groves **Second:** Liam Gogan **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

4.10 Approved a revised job description for Behavioral Health Triage Manager effective December 21, 2021.

Received comments from Director of Human Resources Shelly Nelson.

Motion: Jeremy Brown **Second:** Jill Cox **Carried**

Ayes: Brown, Cox, Frasier, Gogan, Groves

4.11 Took the following actions effective December 21, 2021:

1. Approved the job description, set the salary range and added to the alphabetical listing of classifications a Division Director at range M255; and
2. Modified the Building and Planning Department Cannabis Division's departmental allocation listing by removing the Program Manager I classification and adding one (1) Division Director.

Received comments from Director of Human Resources Shelly Nelson and John Brower.

Motion: Keith Groves **Second:** Dan Frasier **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Closed Session

5.1 Government Code Section 54954.5(c) - Conference with Legal Counsel - Existing Litigation

No. of Cases: One

Westlands Water District V all Persons interested in the matter of the contract between the United States and Westlands Water District (Fresno County Superior Court Case No. 19CECG03887)

No reportable action taken.

Received comments from John Brower.

SUBSEQUENT

6.1 Moved to add an item appointing In Home Support Services negotiators.

Motion: Keith Groves **Second:** Jeremy Brown **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Appointed Director of Health and Human Services Liz Hamilton and Deputy County Counsel Sophia Meyers as negotiators.

Motion: Jeremy Brown **Second:** Jill Cox **Carried**
Ayes: Brown, Cox, Frasier, Gogan, Groves

Adjourn

TRINITY COUNTY BOARD OF SUPERVISORS

_____

Dan Frasier, Chairman
Board of Supervisors,
County of Trinity.
State of California

Attest:

Richard Kuhns, Psy.D
Clerk of the Board of Supervisors

By: _____
Deputy