

MEETING MINUTES
June 16, 2026

Chairman
Supervisor Heidi Carpenter-Harris - District 4

Vice-Chairman
Supervisor Julia Brownfield - District 5

Supervisor Ric Leutwyler - District 1
Supervisor Jill Cox - District 2
Supervisor Liam Gogan - District 3

Trent Tuthill - County Administrative Officer
Sean Cameron – Assistant County Counsel

ZOOM INFORMATION

This meeting was conducted with a zoom option.

MEETING CALLED TO ORDER AT 9:00 AM

PLEDGE OF ALLEGIANCE WAS LED BY SUPERVISOR LEUTWYLER

A. PRESENTATIONS

A.1. Board of Supervisors - Received a presentation from Hoopa Valley Tribal Fisheries representatives Mike Orcutt and George Kautsky regarding the Integration of Habitat, Hatchery and Harvest Management Domains.

A.2. County Administrative Office - Received a presentation from CSAC Chief Operating Officer Paul Danczyk recognizing the Trinity County graduates from the CSAC Leadership Institute.

B. PUBLIC COMMENT

Received comments from Lisa Wright, Brooke Millerick and Ben Kellogg.

C. REPORTS/ANNOUNCEMENTS

- C.1. Did not receive a report from Department Heads
- C.2. Received a report from County Administrative Officer Trent Tuthill and directed staff to look at potential funding sources for our Emergency Communications System.
- C.3. Received reports from Members of the Board of Supervisors
- C.4. Received a report from the Tourism Funding Ad Hoc.

D. CONSENT CALENDAR

Received comments from Lisa Wright, Ben Kellogg and Rhoda Cain.

- D.1. Clerk of the Board - Approved regular meeting minutes for June 2, 2026.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.2. County Administrative Office - Approved amendment number 2 to the agreement with Caporusso Communications extending the term to June 30, 2027 and changing the maximum cost to \$60,000 per fiscal year to provide communications and public relations services to the county; and authorized the County Administrative Officer to sign any future amendments.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.3. Health and Human Services - Admin - Approved amendment number 1 to the agreement with Synapse, extending the term to October 31, 2029, increasing the maximum cost to \$26,358.55 and updating exhibit B to provide Laserfiche software assurance plan, software technical upgrades and support, and ongoing training.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.4. Health and Human Services - Admin - Approved amendment number 2 to the agreement with Shred Aware LLC, extending the term to June 30, 2028, increasing the maximum cost to \$40,000 and updating Exhibit B by incorporating Attachment 1, to provide confidential bulk on-site shredding services.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.5. Health and Human Services - Behavioral Health Services - Approved a budget adjustment for FY 25/26 for Mental Health - Dept 4200 increasing Transfers In by \$1,365 and approved a budget adjustment for FY 25/26 for Cedar Home - Dept 8485 increasing Transfers Out by \$1,365.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.6. Health and Human Services - Behavioral Health Services - Approved a budget adjustment for FY 25/26 for Mental Health - Dept 4200 increasing Transfers In by \$348,270, Interfund Expenses by \$20,000, and Other Charges by \$328,270; approved a budget adjustment for FY 25/26 for SMA Reserve - Dept 8563 increasing Transfers Out by \$23,270; and approved a budget adjustment for FY 25/26 for Mental Health Audit Reserve - Dept 8579 increasing Transfer Out by \$325,000.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.7. Health and Human Services - Behavioral Health Services - Approved amendment number 1 to the agreement with Remi Vista, Inc., extending the term to June 30, 2029, to provide Specialty Mental Health and Outpatient Services to Trinity County Members.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.8. Health and Human Services - Behavioral Health Services - Approved amendment number 2 to the agreement with Progress House, to extend the term to June 30, 2029, update rates for FY 26/27, and modify the Scope of Work to provide substance use disorder residential and detox services.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.9. Health and Human Services - Behavioral Health Services - Approved amendment number 2 to the agreement with VOTC, Inc. dba Visions of the Cross, extending the term to June 30, 2029, and increasing rates for Behavioral Health Long-Term Residential 3.1 services, to provide residential and/or recovery services to Trinity County members in conformity with the requirements of the Department of Health Care Services (DHCS) Substance Use Disorder (SUD) Programs.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.10. Health and Human Services - Behavioral Health Services - Approved an agreement with Aegis Treatment Centers, LLC, to provide Substance Abuse

Disorder (SUD) treatment services and a Drug Medi-Cal (DMC) outpatient Narcotic Treatment Program (NTP) to County residents.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.11. Health and Human Services - Eligibility - Approved an agreement with SMART Workforce Center to provide Job Search, Job Readiness, and Expanded Subsidized Employment to eligible Employment Services participants.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.12. Human Resources – Adopted Resolution Number 2026-038 approving an amendment to the PRISM Joint Powers Agreement and authorized the County's designated Primary and/or Alternate PRISM Board member to execute the amendment.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.13. Human Resources - Approved a side letter agreement with the Health and Human Services Unit, UPEC Local 792 adding language to allow the county to look for new medical, dental, life and vision programs.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.14. Human Resources - Approved a side letter agreement with the Management and Confidential Unit, UPEC Local 792 adding language to allow the county to look for new medical, dental, life and vision programs.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.15. Human Resources - Approved a side letter agreement with the Trinity County Deputy Sheriff's Association, UPEC Local 792 adding language to allow the county to look for new medical, dental, life and vision programs.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.16. Human Resources - Approved a side letter agreement with the Trinity County General Unit, UPEC Local 792 adding language to allow the county to look for new medical, dental, life and vision programs.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.17. Human Resources - Approved a side letter agreement with the Trinity County Probation Peace Officers Association Unit, UPEC Local 792 adding language to allow the county to look for new medical, dental, life and vision programs.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.18. Human Resources - Approved a side letter agreement with the Trinity County Skilled Trades Unit, UPEC Local 792, adding language to allow the county to look for new medical, dental, life and vision programs.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.19. Information Technology - Approved a budget adjustment for FY 25/26 for Information Technology - Dept 1940 increasing Fixed Assets by \$120,000 and decreasing Salaries & Benefits by \$93,722 and Services & Supplies by \$26,278.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.20. Sheriff - Approved amendment number 1 to the agreement with Power Up Electric increasing the maximum cost by \$10,000 and adding exhibit C to provide annual maintenance and general repairs on an as-needed basis to the generator at the Jail Facility.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.21. Transportation - Approved amendment number 1 to the agreement with Trinity Public Utilities District, increasing the maximum cost to \$250,000 to install new or replace existing streetlights, within the Weaverville and Hayfork lighting districts per agreed upon service contract work orders.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.22. Transportation - Approved an agreement with the Human Response Network to administer the Transportation Assistance Program for Trinity County residents needing transportation assistance.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.23. Trinity County Transportation Commission - Adopted Resolution Number 2026-039 approving the Trinity County Short Range Transit Development Plan (SRTDP) and Coordinated Transportation Plan (CTP) for fiscal years 26/27 through 30/31.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.24. Trinity County Transportation Commission – Adopted Resolution Number 2026-040 to allocate Local Transportation Funds (LTF) for FY 26/27 and adopted Resolution Number 2026-041 to allocate State Transit Assistance Funds (STA) for FY 26/27 and direct the Executive Secretary to transmit allocation instructions to the County Auditor.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

E. COUNTY MATTERS

- E.1. Health and Human Services - Behavioral Health Services - Received a presentation and approved the Trinity County Behavioral Health Services Act (BHSA) Integrated Plan.

Received comments from Director of Health and Humna Services Agency Liz Hamilton.

Motion: Cox **Second:** Brownfield **Carried**

Ayes: Brownfield, Cox, Leutwyler, Gogan and Carpenter-Harris

- E.2. Health and Human Services - Budget Adjustments - Approved a budget adjustment for General Assistance - Dept 5106 increasing Other Charges by \$15,000 and approved a budget adjustment for FY 25/26 for General Fund Contingency - Dept 9901 decreasing Provisions for Contingency by \$15,000.

Received comments from Director of Health and Human Services Agency Liz Hamilton and County Administrative Officer Trent Tuthill.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- E.3. County Administrative Office - Adopted Resolution Number 2026-042 which adopts a preliminary budget for FY 26/27.

Received comments from County Administrative Officer - Trent Tuthill, Lisa Wright and Ben Kellogg.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- E.4. Community Development - Planning – Adopted Resolution Number 2026-043 modifying the initial conditions of approval for the subdivision approved as part

of Planning File P-17-36 (Yordanov, K. Post Subdivision Modification, P-26-04).

Received comments from Assistant Planner Angel Chappell, Project Applicants Surveyor Nathaniel Gravette, Tom Ballanco, Scott White and Lisa Wright.

Motion: Cox **Second:** Brownfield **Carried**

Ayes: Brownfield, Cox, Leutwyler, Gogan and Carpenter-Harris

- E.5. Community Development - Planning - Discussed providing direction to staff regarding the potential of decoupling the General Plan and Environmental Impact Report from Title 17 Zoning Code Update, the associated project schedule implications and necessary budget adjustment.

Received comments from Director of Community Development Drew Plebani, Lisa Wright, Scott White, Tom Ballanco, Matt Jefferson, Keith Groves, Rhoda Cain, Adrien Keys, Catherine Sidman, General Plan Update Consultant Jim Harnish, County Administrative Officer Trent Tuthill and Assistant County Counsel Sean Cameron.

Motion by Supervisor Brownfield to reject the proposed decoupling of the Trinity County 2050 General Plan, Program Environmental Impact Report and Title 17 Zoning Code Update, and instead proceed under Alternative 2 as listed in the staff report, maintaining a unified adoption process following completion of the Additional Planning Commission Review that has already been identified as necessary by staff, consultants, and the public failed due to the lack of a second.

Motion: Brownfield **Second:** **Failed due to lack of a second**

Motion by Supervisor Leutwyler, second by Supervisor Cox to:

1. Direct staff to decouple the General Plan and EIR adoption from the Title 17 Zoning Code update — completing and certifying the General Plan and EIR in 2026 — and return with the corresponding budget and contract amendments for the revised Mintier Harnish / Rincon scope;
2. Direct staff to continue the Zoning Code work now, in parallel rather than pausing it, but at a realistic pace: treat the schedule in the staff report as a target rather than a deadline, let the General Plan and EIR lead through 2026, keep the Commission's study sessions moving at a sustainable cadence, and return to the Board with a revised, realistic completion schedule and any budget implications rather than compressing the work to hit the current dates;

3. Direct staff and the Planning Commission, as that work proceeds, to keep the Zoning Code focused on implementing the adopted General Plan; to work the existing draft Part by Part using the public comment matrix; to place any provision that would require environmental analysis beyond the certified EIR on a separate list for Board consideration before it is incorporated; and to return to the Board before running over on cost or time;
 4. Direct staff and the consultants to retain the current draft as the regulatory code and to produce, as early in the process as practical, a plain-language matrix that describes each zone in full and highlights what stays the same and what is changing from our current code, and to report back on its cost and timing; and
 5. Ask staff and County Counsel to return at our next meeting with a short written scope-and-guiding-principles statement for the Board to adopt, along with confirmation on Table 2.2 consistency and CEQA
- was amended as reflected in the final motion in this section.

Motion: Leutwyler **Second:** Cox **Amended and voted on later in the meeting.**

Motion by Supervisor Brownfield to make the following findings:

- The 5th Supervisorial District contains unique rural, agricultural, forestry, tribal, resource-based, and infrastructure-limited conditions that differ substantially from more developed portions of the County;
- Trinity County 2050 General Plan should provide sufficient flexibility to accommodate geographically tailored implementation approaches where necessary to preserve working lands, economic viability, rural self-sufficiency, private property rights, and long-standing rural land use traditions;
- The board has received a proposal requesting evaluation of a Legacy Rural Land Use District (LRLUD) with framework to preserve objective standards, by right rural activities, working lands protections, rural economy viability, and legacy parcel protections while maintaining appropriate public health and safety standards; and
- The consideration of a Legacy Rural Land Use District or similar rural implementation framework may provide a useful tool for implementing General Plan policies within appropriate portions of the County, and should remain available for future consideration during the Zoning Code update process;

And, provides the following direction to staff and consultants:

- Proceed with Alternative 3 as presented in the staff report;
- Direct staff and consultants to incorporate language within the Trinity County 2050 General Plan recognizing that the geographically tailored

zone districts, special use districts, overlay districts, or similar implementation frameworks may be established where necessary to address unique rural conditions and community characteristics;

- Direct staff and consultants to specifically evaluate the proposed Legacy Rural Land Use District concept during the ongoing Zoning Code review process;
- Direct that the general plan does not preclude or discourage future consideration of a Legacy Rural Land Use District, Special Use District, or similar rural implementation framework within the 5th Supervisorial District;
- Authorize preparation and evaluation of Preliminary LRLUD concepts, implementation standards, and boundary alternatives for future Planning Commission and Board review; and
- Allow continued Planning Commission participation and public review before any final decision regarding creation of an LRLUD or similar district framework.

failed due to the lack of a second.

Motion: Brownfield **Second:** **Failed due to lack of a second**

Motion by Supervisor Brownfield, second by Supervisor Carpenter-Harris to proceed with alternative 3 as presented in the staff report with direction to staff to ensure that legacy rural land uses are reflected in future work on the zoning code failed due to lack of a majority.

Motion: Brownfield **Second:** Carpenter-Harris **Failed due to lack of majority**

Ayes: Brownfield

Noes: Carpenter-Harris, Leutwyler, Cox and Gogan

Supervisor Leutwyler's amended motion, second by Supervisor Cox, carried as listed below:

Provided the following direction to staff:

1. Direct staff to decouple the General Plan and EIR adoption from the Title 17 Zoning Code update — completing and certifying the General Plan and EIR in 2026 — and return with the corresponding budget and contract amendments for the revised Mintier Harnish / Rincon scope;
2. Direct staff to continue the Zoning Code work now, in parallel rather than pausing it, but at a realistic pace: treat the schedule in the staff report as a target rather than a deadline, let the General Plan and EIR lead through 2026, keep the Commission's study sessions moving at a sustainable cadence, and return to the Board with a revised, realistic

- completion schedule and any budget implications rather than compressing the work to hit the current dates;
3. Direct staff and the Planning Commission, as that work proceeds, to keep the Zoning Code focused on implementing the adopted General Plan; to work the existing draft Part by Part using the public comment matrix; to place any provision that would require environmental analysis beyond the certified EIR on a separate list for Board consideration before it is incorporated; and to return to the Board before running over on cost or time;
 4. Direct staff and the consultants to retain the current draft as the regulatory code and to produce, as early in the process as practical, a plain-language matrix that describes each zone in full and highlights what stays the same and what is changing from our current code, and to report back on its cost and timing;
 5. Ask staff and County Counsel to return at our next meeting with a short written scope-and-guiding-principles statement for the Board to adopt, along with confirmation on Table 2.2 consistency and CEQA; and
 6. Ensure that legacy rural land uses are reflected in future work on the zoning code.

Motion: Leutwyler **Second:** Cox **Carried**

Ayes: Cox, Leutwyler, Gogan and Carpenter-Harris

Noes: Brownfield

- E.6. Community Development - Cannabis - Conducted an appeal hearing and considered upholding, modifying or overturning the Planning Commission's decision to approve CCL 775 (Applicant: Murrish/Vogel; Appellant: Michele Taylor).

Received comments from Director of Community Development Drew Plebani, Appellant Counsel Jim Underwood, Project Applicant Counsel Tom Ballanco, Matt Jefferson, Vidette Vanderweide, Scott White, Chriss Williams, Lisa Wright, Linda Birch, Project Applicant Brad Vogel, Jake Grossman-Crist, Megan Reed, Susan Corrigan, Appellant Michele Taylor, Ben Kellogg, Catherine Sidman, Adrien Keys, Bart Murrish, Nicki, Nate and Rhoda Cain.

Motion by Supervisor Brownfield, second by Supervisor Gogan to deny the appeal and uphold the Planning Commissions' decision to approve CCL 775 failed due to the passage of a subsequent motion.

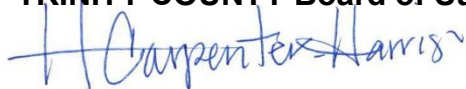
Motion: Brownfield **Second:** Gogan **Failed due to passage of subsequent motion**

Granted the appeal and overturned the Planning Commissions' decision to approve CCL 775 based on the following:

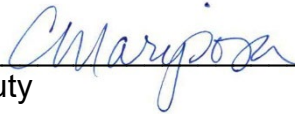
- In reaching its decision, the Board expressly relied upon and applied the interpretation of Trinity County Code section 17.43.050(A)(7) adopted by the Board on October 7, 2025, including the determination that enrollment of additional parcels under Water Board orders superseding North Coast Regional Water Quality Control Board Order R1-2015-0023 does not qualify those parcels for the historical exception.
- The Board found that the qualifying historical Water Board enrollment applied only to the parcel identified via Assessor's Parcel Number (APN) listed in the timely application submitted under Order R1-2015-0023 and did not establish eligibility for the parcels on which cultivation is proposed under CCL-775. Accordingly, the Board determined that CCL-775 does not qualify for the exception in section 17.43.050(A)(7) and denied the application as proposed.

Motion: Leutwyler **Second:** Cox **Carried**
Ayes: Cox, Leutwyler and Carpenter-Harris
Noes: Gogan and Brownfield

TRINITY COUNTY Board of Supervisors



Heidi Carpenter-Harris, Chairman
Board of Supervisors,
County of Trinity
State of California

Attest:
Trent Tuthill
Clerk of the Board of Supervisors
By: 
Deputy