

**TRINITY COUNTY
BOARD OF SUPERVISORS
TRINITY COUNTY LIBRARY
CONFERENCE ROOM
351 MAIN STREET
WEAVERVILLE, CA**

MEETING MINUTES

June 2, 2026

Chairman

Supervisor Heidi Carpenter-Harris - District 4

Vice-Chairman

Supervisor Julia Brownfield - District 5

Supervisor Ric Leutwyler - District 1

Supervisor Jill Cox - District 2

Supervisor Liam Gogan - District 3

Trent Tuthill - County Administrative Officer

Margaret E. Long - County Counsel

ZOOM INFORMATION

This meeting was conducted with a zoom option.

MEETING CALLED TO ORDER AT 9:00AM

PLEDGE OF ALLEGIANCE WAS LED BY SUPERVISOR LEUTWYLER

A. PRESENTATIONS

- A.1. Health and Human Services - Adult Services - Adopted a proclamation recognizing June 2026 as Elder Abuse Awareness Month.

Received comments from Adult Services Supervisor Tamiem Ansari.

Motion: Cox **Second:** Brownfield **Carried**

Ayes: Brownfield, Cox, Gogan, Leutwyler, and Carpenter-Harris

- A.2. Clerk of the Board - Received an update from USFS Deputy District Ranger Troy Boudro regarding matters of interest in Trinity County.

B. PUBLIC COMMENT

Received comments from Lisa Wright and Tom Ballanco.

C. REPORTS/ANNOUNCEMENTS

C.1. Received a report from Sheriff Tim Saxon.

C.2. Received a report from County Administrative Officer Trent Tuthill.

C.3. Received reports from Members of the Board of Supervisors

C.4. Received a report from the Tourism Funding Ad Hoc.

D. CONSENT CALENDAR

D.1. Auditor/Controller - Approved a budget adjustment for FY 25/26 for Public Defender Realignment - Dept 8501 increasing Revenues and increasing Transfer Out by \$6,618; and approved a budget adjustment for Public Defender - Dept 2170 increasing Transfers In by \$6,618.

Motion: Cox **Second:** Leutwyler **Carried**

Ayes: Leutwyler, Cox, Gogan, Brownfield and Carpenter-Harris

D.2. Auditor/Controller - Awarded to LSL, LLP the contract to provide the annual audit of the County's financial records and Single Audit Review for the Fiscal Year ending June 30, 2026, 2027 & 2028 with an option to extend through June 30, 2030.

Motion: Cox **Second:** Leutwyler **Carried**

Ayes: Leutwyler, Cox, Gogan, Brownfield and Carpenter-Harris

D.3. Board of Supervisors - Authorized the Chairman to sign a letter of support for the Lawrence Welk Show 70th Anniversary.

Motion: Cox **Second:** Leutwyler **Carried**

Ayes: Leutwyler, Cox, Gogan, Brownfield and Carpenter-Harris

D.4. Child Support Services - Approved amendment number 9 to the agreement with Pacific Process and Legal Services, extending the termination date to June 30, 2027, updating Exhibit B, amending Section XXIII, and adding Section XXVI to provide process service of legal documents in the manner prescribed by law.

Motion: Cox **Second:** Leutwyler **Carried**

Ayes: Leutwyler, Cox, Gogan, Brownfield and Carpenter-Harris

D.5. Clerk of the Board - Approved regular meeting minutes of May 19, 2026, and joint BOS & PC meeting minutes of meetings of May 19 & 20, 2026.

Motion: Cox **Second:** Leutwyler **Carried**

Ayes: Leutwyler, Cox, Gogan, Brownfield and Carpenter-Harris

D.6. Community Development - Cannabis - Approved a budget adjustment for FY 25/26 for Cannabis Equity - Dept 7239 increasing Intrafund Expenses by \$520,751.00 and approved a budget adjustment for FY 25/26 for Cannabis - Dept 8239 increasing Revenues by \$520,751.00.

Motion: Cox **Second:** Leutwyler **Carried**

Ayes: Leutwyler, Cox, Gogan, Brownfield and Carpenter-Harris

D.7. Community Development - Environmental Health - Adopted Resolution Number 2026-036 delegating signature authority for the Local Enforcement Agency on all CalRecycle grant documents the county is eligible for.

Motion: Cox **Second:** Leutwyler **Carried**

Ayes: Leutwyler, Cox, Gogan, Brownfield and Carpenter-Harris

D.8. Community Development - Natural Resources - Approved a budget adjustment for FY 25/26 for Natural Resources - Dept 2700 decreasing Revenues and increasing Transfers In by \$8,800 and decreasing Interfund Expenses and increasing Other Charges by \$72 and approved a budget adjustment for FY 25/26 for Building - Dept 2480 decreasing Salaries and Benefits and increasing Transfers Out by \$8,800.

Motion: Cox **Second:** Leutwyler **Carried**

Ayes: Leutwyler, Cox, Gogan, Brownfield and Carpenter-Harris

D.9. Community Development - Planning - Approved a budget adjustment for FY 25/26 for General Plan Update - Dept 8238 increasing Interfund Expenses by \$67,500 and approved a budget adjustment for FY 25/26 for Planning - Dept 2800 increasing Revenues by \$67,500.

Motion: Cox **Second:** Leutwyler **Carried**

Ayes: Leutwyler, Cox, Gogan, Brownfield and Carpenter-Harris

D.10. General Services - Approved budget adjustment for FY 25/26 for General Services - Dept 1750 increasing Revenues by \$50,871, Services & Supplies by \$1,328, and Fixed Assets by \$48,205.

Motion: Cox **Second:** Leutwyler **Carried**

Ayes: Leutwyler, Cox, Gogan, Brownfield and Carpenter-Harris

D.11. Health and Human Services - Behavioral Health Services - Approved amendment number 3 to the agreement with Rachaya Unnankas Hall,

extending the term to June 30th, 2031, to provide fiscal training and consultation services to Behavioral Health.

Motion: Cox **Second:** Leutwyler **Carried**

Ayes: Leutwyler, Cox, Gogan, Brownfield and Carpenter-Harris

- D.12. Jail Health - Approved an agreement with Gina Gonzales, LVN to provide medical services at the Trinity County Detention Facility and Trinity County Juvenile Detention Facility.

Motion: Cox **Second:** Leutwyler **Carried**

Ayes: Leutwyler, Cox, Gogan, Brownfield and Carpenter-Harris

E. COUNTY MATTERS

- E.1. Community Development - Environmental Health - Received an update from Environmental Health Division Director Kristalynne Anderson regarding the process of forming a Local Area Management Plan (LAMP) with the North Coast Regional Water Quality Control Board (NCRWQCB) and provided direction to staff regarding future LAMP actions.

Received comments from North Coast Regional Water Board Representative Kelsey Cody, Lisa Wright, Wendy Drake, Scott White, Director of Community Development Drew Plebani and County Administrative Officer Trent Tuthill.

Directed staff to initiate a survey that will inform further board discussions. The survey should gather specifics (APN, specific challenge – such as setbacks, perk-test results, etc.) Separately, gather information regarding alternatives, such as incinerators and regional board support in the absence of a LAMP. Bring the results to the board within 60 days. Staff time estimated to be at or below 10 hours.

- E.2. Auditor/Controller - Adopted Policy Number 2026-02 updating the County's Credit Card Program, Policies and Procedures effective July 1, 2026, and directed staff to explore and include the option to tip in the updated travel policy.

Received comments from Auditor/Controller Christine Gaffney and County Counsel Margaret Long.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- E.3. County Administrative Office - Discussed and provided direction to staff to explore both potential change in the job description and salary range for the

County Librarian classification and the option of contracting with another agency to provide librarian services.

Received comments from County Administrative Officer Trent Tuthill, Susan Hazard and Chris Erickson.

- E.4. County Administrative Office - Pursuant to the County Fee Waiver Policy, discussed finding that the Trinity County Fair Association's Annual Fair provides a public benefit and approving their application for waiver of County fees, waiving the Solid Waste fees.

Received comments from County Administrative Officer Trent Tuthill and Trinity County Fair Association Board Member Krista Hymas.

Subsequent motion to find that the annual fair provides a public benefit and waive 100% of Solid Waste fees for the Trinity County Fair failed due to the lack of a majority.

Motion: Brownfield **Second:** Gogan **Failed due to lack of a majority**
Ayes: Gogan and Brownfield
Noes: Leutwyler, Cox and Carpenter-Harris

Pursuant to the County Fee Waiver Policy, found that the Trinity County Fair Association's Annual Fair provides a public benefit and approved their application for waiver of County fees, waiving partial the Solid Waste fees in the amount of \$5,084.

Motion: Leutwyler **Second:** Cox **Carried**
Ayes: Cox, Leutwyler, Gogan, Brownfield and Carpenter-Harris

- E.5. Transportation – Discussed adopting a resolution approving the FY 26/27 List of Projects/Work Plan for funding from the Road Maintenance and Rehabilitation Account (RMRA).

Received comments from Director of Transportation Panos Kokkas.

Subsequent motion to adopt the resolution with a modified list of projects/work plan that includes the purchase of only one water/dump truck in FY 26/27 with the remaining \$325,000 being used for road maintenance at the direction of the board, failed due to the lack of a second.

Adopted Resolution Number 2026-037 approving the FY 26/27 List of Projects/Work Plan for funding from the Road Maintenance and Rehabilitation Account (RMRA).

Motion: Leutwyler **Second:** Cox **Carried**
Ayes: Cox, Leutwyler, Gogan, Brownfield and Carpenter-Harris

F. CLOSED SESSION

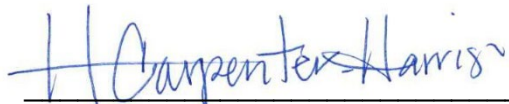
- F.1. Government Code Section 54954.5(c) - Conference with Legal Counsel -
Existing Litigation
No. of Cases: One
Lewandowski v. County of Trinity, et al. (Case No. 2:24-cv-01697-JAM-JDP)

Direction given to staff.

- F.2. Government Code Section 54954.5(e) - Public Employee Evaluation: County
Counsel

Direction given to staff.

TRINITY COUNTY Board of Supervisors



Heidi Carpenter-Harris, Chairman
Board of Supervisors,
County of Trinity
State of California

Attest:

Trent Tuthill
Clerk of the Board of Supervisors

By:



Deputy