

MEETING MINUTES
May 19, 2026

Chairman
Supervisor Heidi Carpenter-Harris - District 4

Vice-Chairman
Supervisor Julia Brownfield - District 5

Supervisor Ric Leutwyler - District 1
Supervisor Jill Cox - District 2
Supervisor Liam Gogan - District 3

Trent Tuthill - County Administrative Officer
Sean Cameron – Assistant County Counsel

ZOOM INFORMATION

This meeting was conducted with a zoom option.

MEETING CALLED TO ORDER AT 9 AM

PLEDGE OF ALLEGIANCE

A.1. Community Development - Planning - Receive a Clean Energy Grant Final Report presentation from Flowra CEO Lisa Wright and Project Manager Chris Losi.

Received comments from TPUD Assistant Engineer Wes Scribner.

B. PUBLIC COMMENT

Received comments from Blong Yang, John Kaminzke, Tom Ballanco, Lisa Wright, Catherine Sidman, Tina Giordano, and Veronica Kelly-Albiez.

C. REPORTS/ANNOUNCEMENTS

C.1. Received a report from Sheriff Tim Saxon.

C.2. Received a report from County Administrative Officer Trent Tuthill.

C.3. Received reports from Members of the Board of Supervisors.

C.4. Received a report from the Tourism Funding Ad Hoc.

D. CONSENT CALENDAR

D.1. Board of Supervisors – Adopted Resolution Number 2026-033 supporting the Rotary Club of Weaverville's 2026 Fourth of July Parade and adopted Resolution Number 2026-034 pertaining to parking for the 2026 Fourth of July Parade.

Motion: Leutwyler **Second:** Gogan **Carried**
Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.2. Clerk of the Board - Approved regular meeting minutes for May 5, 2026.

Motion: Leutwyler **Second:** Gogan **Carried**
Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.3. County Administrative Office - Approved an agreement with WestFax, Inc. to provide HIPAA and Personally Identifiable Information (PII) compliant electronic faxing services for various County Departments.

Motion: Leutwyler **Second:** Gogan **Carried**
Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.4. General Services - Approved amendment number 1 to the agreement with Eureka Humboldt Fire Extinguisher, Inc., changing the term to automatically renew every four (4) years, updating Exhibit B, increasing the maximum cost to \$12,000 per fiscal year, and updating the termination clause, to provide annual service of extinguishers and suppression systems, maintenance, recharge, replacement and purchases on an as needed basis for all County facilities and vehicles.

Motion: Leutwyler **Second:** Gogan **Carried**
Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.5. Health and Human Services - Admin - Approved amendment number 9 to the agreement with Advanced Security Systems, extending the term to June 30, 2029 and increasing the maximum cost by \$25,000 to provide security installation, service and monitoring at the Health and Human Services Hayfork Satellite Office.

Motion: Leutwyler **Second:** Gogan **Carried**
Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.6. Health and Human Services - Behavioral Health Services -

Approved amendment number 1 to the agreement with Enrico and Mary Kay Raffanti, extending the term of the lease to June 30, 2027, and converting to month to month after the expiration of the extension, for the lease of Behavioral Health buildings.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.7. Health and Human Services - Employment Services - Approved an agreement with Brain Learning Diagnostics to provide learning needs evaluation to CalWORKs recipients.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.8. Health and Human Services - Public Health – Adopted Resolution Number 2026-035 which authorizes participation in the Medi-Cal County Inmate Program (MCIP).

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.9. Human Resources - Took the following actions regarding the Road Superintendent classification:

1. Approved a revised job description;
2. Increased the salary range to M235; and
3. Approved a side letter agreement with the Management and Confidential unit removing the Road Superintendent from the list of classifications eligible for Commercial Driver's License Incentive

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.10. Probation - Acknowledged receipt of the Juvenile Justice Crime Prevention Act & Youthful Offender Block Grant Plan (JJCPA-YOBG).

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.11. Probation - Acknowledged receipt of the Juvenile Justice Realignment Block Grant (JJRBG) Plan.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.12. Probation - Approved a budget adjustment for FY 25/26 for Probation Department - Dept 2400 increasing Fixed Assets and decreasing Services & Supplies by \$10,281.

Motion: Leutwyler **Second:** Gogan **Carried**
Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.13. Transportation - Approved a budget adjustment for FY 25/26 for Transit - Dept 3360 increasing Revenues by \$260,938 and Fixed Asset by \$306,986.

Motion: Leutwyler **Second:** Gogan **Carried**
Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.14. Trinity County Transportation Commission - Appointed Heather Aultman to serve as the representative of local social service providers for seniors and James Johnson to serve as an at-large member on the Social Services Transportation Advisory Council (SSTAC) to terms expiring December 31, 2028.

Motion: Leutwyler **Second:** Gogan **Carried**
Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

E. COUNTY MATTERS

E.1. General Services - Approved a budget adjustment for FY 25/26 for Vehicle Abatement - Dept. 2950 decreasing Revenues by \$650 and increasing Transfers In by \$4,575, Interfund Expenses by \$3,902 and Salary and Benefits by \$23; approved a budget adjustment for FY 25/26 for Contributions to Others - Dept 1990 increasing Transfers Out by \$4,575 and approved a budget adjustment for FY 25/26 for General Fund Contingency - Dept 9901 decreasing Appropriations for Contingency by \$4,575.

Motion: Cox **Second:** Leutwyler **Carried**
Ayes: Leutwyler, Cox, Gogan, Brownfield and Carpenter-Harris

F. CLOSED SESSION

F.1. Government Code Section 54954.5(b) - Real Property Negotiations
Property: 1450 Main Street
Agency Negotiator: Elizabeth Hamilton, Margaret Long and Trent Tuthill
Negotiating Parties: Rick Raffanti
Under Negotiations: Price and Terms of Payment

Direction was given to negotiators.

F.2. Government Code Section 54954.5(e) - Public Employee Evaluation: County
Administrative Officer

No reportable action taken.

TRINITY COUNTY Board of Supervisors



Heidi Carpenter-Harris, Chairman
Board of Supervisors,
County of Trinity
State of California

Attest:
Trent Tuthill
Clerk of the Board of Supervisors
By:


Deputy