

MEETING MINUTES
May 5, 2026

Chairman
Supervisor Heidi Carpenter-Harris - District 4

Vice-Chairman
Supervisor Julia Brownfield - District 5

Supervisor Ric Leutwyler - District 1
Supervisor Jill Cox - District 2
Supervisor Liam Gogan - District 3

Trent Tuthill - County Administrative Officer
Margaret E. Long - County Counsel

ZOOM INFORMATION

This meeting was conducted with a zoom option.

MEETING CALLED TO ORDER AT 9:00 AM

PLEDGE OF ALLEGIANCE WAS LED BY SUPERVISOR COX

A. PRESENTATIONS

- A.1. Health and Human Services - Behavioral Health Services - Adopted a proclamation which recognizes May 2026 as Mental Health Awareness Month.

Received comments from BHS Branch Director Brian Marshall-Winks.

Motion: Cox **Second:** Leutwyler **Carried**

Ayes: Leutwyler, Cox, Gogan, Brownfield, and Carpenter-Harris

- A.2. Health and Human Services - Eligibility - Adopted a proclamation which recognizes May 2026 as CalFresh Awareness Month.

Received comments from HHSA Program Manager Tabatha Alberts.

Motion: Leutwyler **Second:** Cox **Carried**

Ayes: Cox, Leutwyler, Gogan, Brownfield, and Carpenter-Harris

A.3. Clerk of the Board - Received an update from U.S. Forest Service – Shasta - Trinity National Forest Acting District Ranger Roy Jones regarding matters of interest in Trinity County.

A.4. County Counsel - Received an annual report from County Counsel Margaret Long.

B. PUBLIC COMMENT

Received comments from John Hamilton, Alison Talbot, Lisa Wright, Dan Trujillo, and Ben Kellogg.

C. REPORTS/ANNOUNCEMENTS

C.1. Did not receive reports from Department Heads.

C.2. Received a report from County Administrative Officer Trent Tuthill.

C.3. Received reports from members of the Board of Supervisors.

C.4. Received a report from the Tourism Funding Ad Hoc.

D. CONSENT CALENDAR

D.1. Board of Supervisors - Adopted Resolution No. 2026-029 which issues a Public Alert and Notice of Concern regarding the expansion of Gray Wolves into Trinity County.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield, and Carpenter-Harris

D.2. Board of Supervisors - Authorized the Chairman to sign a letter of opposition regarding AB 2494 (Rogers), as amended - State forests: forest management.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield, and Carpenter-Harris

D.3. Board of Supervisors - Authorized the Chairman to sign a letter of opposition regarding SB 1404 (Stern), as amended - Wildfire prevention: state responsibility areas: fire prevention fee.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield, and Carpenter-Harris

D.4. Clerk of the Board - Approved regular meeting minutes for April 21, 2026.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield, and Carpenter-Harris

D.5. General Services - Adopted Resolution No. 2026-030 which removes the following item from General Services' Capital Asset Inventory Listing: Asset ID #12490, 1999 Ford F-150 4x4 (VIN #1FTZF1826XKA84888).

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield, and Carpenter-Harris

D.6. General Services – Approved a budget adjustment for FY 25/26 for Cemeteries - Dept 9300 increasing Services & Supplies by \$5,510.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield, and Carpenter-Harris.

D.7. Human Resources - Modified the Departmental Allocation List for Health and Human Services Agency - Public Health Division increasing from one (1) to two (2) the allocations for Health Services Program Manager.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield, and Carpenter-Harris

D.8. Information Technology - Adopted Resolution No. 2026-031 which removes the following item from Information Technology's Capital Asset Inventory Listing: Asset ID #13260, HVAC UNIT - IT SERVER ROOM, acquisition date of 06/17/2009.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield, and Carpenter-Harris

D.9. Transportation - Accepted the work completed by R Brown Construction Company, Inc. at Trinity Dam Blvd Post Mile 22.9, and authorized the Director of Transportation to sign the Notice of Completion.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield, and Carpenter-Harris

D.10. Transportation - Approved a budget adjustment for FY 25/26 for Transportation - Dept 3000 increasing revenue by \$1,482,512, Fixed Assets by \$65,000 and Transfers Out by \$1,000,000; and approved a budget adjustment for FY 25/26 for Road Reserves - Dept 1760 increasing Transfers In by \$1,000,000.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield, and Carpenter-Harris

D.11. Transportation - Awarded to Albina Asphalts the contract for Asphaltic Emulsions Schedule I.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield, and Carpenter-Harris

D.12. Trinity County Transportation Commission - Adopted Resolution No. 2026-032 which approves the Trinity County Transportation Commission's Overall Work Program for FY 26/27 and authorizes the Executive Secretary to submit and administer the OWP, including related documents and any necessary amendments.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield, and Carpenter-Harris

E. COUNTY MATTERS

E.1. Clerk of the Board - Acknowledged receipt of and assigned Supervisor Julia Brownfield to respond to the 2025 Civil Grand Jury Report - Code Enforcement Crackdown & Compliance Report.

Received comments from County Administrative Officer Trent Tuthill.

E.2. Transportation – Discussed approving a budget adjustment for FY 25/26 for Surveyor - Dept 1910 increasing Services & Supplies by \$21,000 and Interfund Expenses by \$4,000 and approving a budget adjustment for FY 25/26 for General Fund Contingency - Dept 9901 decreasing Appropriations for Contingency by \$25,000.

Received comments from Director of Transportation Panos Kokkas.

Motion by Supervisor Leutwyler, second by Supervisor Cox to approve the budget adjustments as presented failed due to the passage of a subsequent motion.

Motion: Leutwyler **Second:** Cox **Failed due to the passage of a subsequent motion**

Approved a budget adjustment for FY 25/26 for Surveyor - Dept 1910 increasing Services & Supplies by \$21,000 and Interfund Expenses by \$4,000; approved a budget adjustment for FY 25/26 for General Fund Contingency - Dept 9901 decreasing Appropriations for Contingency by \$25,000; and directed the CAO to return at a future meeting within 90 days with a draft scope of work for an outside consultant engagement to review and update Trinity County Code Section 16 – Subdivision with the goal of streamlining the

process and incorporating best practices like those currently being implemented for TC Code Section 17 – Zoning via the General Plan Update process.

Motion: Leutwyler **Second:** Cox **Carried**

Ayes: Cox, Leutwyler, Gogan, Brownfield, and Carpenter-Harris

F. CLOSED SESSION

F.1. Government Code Section 54954.5(b) - Real Property Negotiations

Property: 1450 Main Street

Agency Negotiator: Elizabeth Hamilton, Margaret Long and Trent Tuthill

Negotiating Parties: Rick Raffanti

Under Negotiations: Price and Terms of Payment

Direction given to negotiators.

F.2. Government Code Section 54954.5(c) - Conference with Legal Counsel - Anticipated Litigation

No. of Cases: Two

Direction given to staff.

F.3. Government Code Section 54954.5(c) - Conference with Legal Counsel - Existing Litigation

No. of Cases: One

Ismail v. Trinity County (Trinity County Superior Court Case No. 22CV010)

Direction given to staff.

TRINITY COUNTY Board of Supervisors



Heidi Carpenter-Harris, Chairman
Board of Supervisors,
County of Trinity
State of California

Attest:
Trent Tuthill
Clerk of the Board of Supervisors
By: 

Deputy