

TRINITY COUNTY
BOARD OF SUPERVISORS
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING MINUTES
July 15, 2025

Chairman
Supervisor Liam Gogan - District 3

Vice-Chairman
Supervisor Heidi Carpenter-Harris - District 4 - Absent

Supervisor Ric Leutwyler - District 1
Supervisor Jill Cox - District 2
Supervisor Julia Brownfield - District 5

Trent Tuthill - County Administrative Officer
Amanda Uhrhammer - County Counsel

ZOOM INFORMATION

This meeting was conducted with a zoom option.

MEETING CALLED TO ORDER AT 9:00 AM

PLEDGE OF ALLEGIANCE WAS LED BY SUPERVISOR LEUTWYLER

A. PRESENTATIONS

- A.1. Probation - Adopted a proclamation of appreciation which recognized the Probation Department for their dedication and service to Trinity County, as part of Probation Services Week, July 20-26, 2205.

Received by Deputy Chief Probation Officer Thomas Bradford.

Motion: Leutwyler **Second:** Cox **Carried**
Ayes: Cox, Leutwyler, Brownfield and Gogan
Absent: Carpenter-Harris

B. PUBLIC COMMENT

Received comments from Terrance Mines; John Comerse; John Hodges; Lisa Wright and Adrien Keys.

C. REPORTS/ANNOUNCEMENTS

C.1. Did not receive reports from Department Heads.

C.2. Report from County Administrative Officer Trent Tuthill.

C.3. Received reports from Members of the Board of Supervisors.

C.4. No current Ad Hocs.

D. CONSENT CALENDAR

D.1. Agriculture - Approved a budget adjustment for FY 24/25 for Agriculture-Dept. 2490, increased Revenues and Fixed Assets by \$89,833.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, and Brownfield

Absent: Carpenter-Harris

D.2. Auditor/Controller - Approved a FY 2024/25 budget adjustment for the County HRN Victim Restitution Dept. 8468 recognizing revenue by \$81, increasing services & supplies by \$43, and other charges by \$38.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, and Brownfield

Absent: Carpenter-Harris

D.3. Child Support Services - Approved amendment number 8 to the agreement with Pacific Legal and Professional Services, extending the term to June 30, 2026; maintaining the maximum cost; updating exhibit B; to provide process service of legal documents.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, and Brownfield

Absent: Carpenter-Harris

D.4. Clerk of the Board - Approved the regular meeting minutes of the Board of Supervisors for July 1, 2025.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, and Brownfield

Absent: Carpenter-Harris

- D.5. Health and Human Services- Admin - Adopted a resolution which removed the following items from the Health and Human Services Agency Capital Asset Inventory Listing:

Asset ID 13185, 2005 Subaru Forester, 1JF1SG63675H752770.

Motion: Leutwyler **Second:** Gogan **Carried**
Ayes: Gogan, Leutwyler, Cox, and Brownfield
Absent: Carpenter-Harris

- D.6. Health and Human Services- Admin - Approved amendment number 6 to the agreement with Cascade Software Systems, LLC, extending the term to June 30, 2030, increasing the maximum cost by \$30,000, and adding Exhibit C; to provide system modules to meet the Health and Human Services Agency's accounting requirements.

Motion: Leutwyler **Second:** Gogan **Carried**
Ayes: Gogan, Leutwyler, Cox, and Brownfield
Absent: Carpenter-Harris

- D.7. Health and Human Services - Behavioral Health Services - Approved an Agreement with Rachael Mojarro, LMFT to provide outpatient Mental Health Services to Trinity County residents.

Motion: Leutwyler **Second:** Gogan **Carried**
Ayes: Gogan, Leutwyler, Cox, and Brownfield
Absent: Carpenter-Harris

- D.8. Health and Human Services - Behavioral Health Services - Approved a resolution authorizing HHSA–Behavioral Health Services (BHS) to apply for, receive, and enter into a Program Funding Agreement for the Behavioral Health Continuum Infrastructure Program (BHCIP), and to designate authorized signers.

Motion: Leutwyler **Second:** Gogan **Carried**
Ayes: Gogan, Leutwyler, Cox, and Brownfield
Absent: Carpenter-Harris

- D.9. Health and Human Services - CWS - Adopted a Resolution which approved the Trinity County Child Welfare Services and Probation Department 2023-2028 System Improvement Plan, and request for the Chairman to sign the California Children and Family System Review (C-CFSR) signature page and Intent for Funding Assurances signature page.

Motion: Leutwyler **Second:** Gogan **Carried**
Ayes: Gogan, Leutwyler, Cox, and Brownfield
Absent: Carpenter-Harris

- D.10. Health and Human Services - Housing - Approved amendment number 2 to the agreement with John Hodges, extending the term through June 30, 2026, amending Section 3 to increase the rent to \$1,457.92 and increase the contract maximum amount by \$25,000 to lease a 2-bedroom dwelling unit.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, and Brownfield

Absent: Carpenter-Harris **sources.**

- D.11. Health and Human Services - Housing - Approved amendment number 2 to the agreement with John Hodges, extending the term through June 30, 2026, amending Section 3 to increase the rent to \$1,496 and increase the contract maximum amount by \$25,000 to lease a 3-bedroom dwelling unit.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, and Brownfield

Absent: Carpenter-Harris

- D.12. Health and Human Services - Office of Emergency Services - Approved the addition of Appendix C to 2014 Safety Element of the General Plan to include the 2024 Local Hazard Mitigation Plan.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, and Brownfield

Absent: Carpenter-Harris

- D.13. Health and Human Services - Public Health - Approved an agreement with CorEMR to provide an Electronic Medical Record system for Jail Health.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, and Brownfield

Absent: Carpenter-Harris

- D.14. Health and Human Services - Public Health - Approved an agreement with County of Shasta to provide training and technical assistance for the Women, Infants and Children (WIC) Program.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, and Brownfield

Absent: Carpenter-Harris

- D.15. Health and Human Services - Public Health - Approved an agreement with Power Up Electric to provide generator maintenance services to the County on an as-needed basis.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, and Brownfield

Absent: Carpenter-Harris

D.16. Sheriff - Approved an agreement with Bennet Omalu Pathology, Incorporated to provide Forensic Pathology Services.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, and Brownfield

Absent: Carpenter-Harris

D.17. Sheriff - Accepted a Honda Pioneer side-by-side donation in the estimated amount of \$30,552 from the Northern California Coalition to Safeguard Communities to be used by the Trinity County Sheriff's Office.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, and Brownfield

Absent: Carpenter-Harris

D.18. Sheriff - Accepted a multi-use trailer donation in the estimated amount of \$4,281 from the Northern California Coalition to Safeguard Communities to be used by the Trinity County Sheriff's Office.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, and Brownfield

Absent: Carpenter-Harris

D.19. Sheriff - Accepted the donation of a Hand-Select Monocular in the estimated amount of \$3,295, a Spotting Scope in the estimated amount of \$1,800, and a Hyperfire License Plate Covert Image Resolution Camera in the estimated amount of \$660 from the Northern California Coalition to Safeguard Communities to be used by the Trinity County Sheriff's Office.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, and Brownfield

Absent: Carpenter-Harris

D.20. Sheriff - Accepted a storage container donation in the estimated amount of \$8,600 from the Northern California Coalition to Safeguard Communities to be used by the Trinity County Sheriff's Office.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, and Brownfield

Absent: Carpenter-Harris

D.21. Sheriff - Accepted a vehicle donation in the estimated amount of \$51,000 from the Northern California Coalition to Safeguard Communities to be used by the Trinity County Sheriff's Office.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, and Brownfield

Absent: Carpenter-Harris

D.22. Sheriff - Accepted a vehicle donation in the estimated amount of \$55,555 from the Trinity County Search and Rescue Team, a non-profit Organization, to be used by the Trinity County Sheriff's Office.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, and Brownfield

Absent: Carpenter-Harris

D.23. Transportation - Adopted a Resolution for the East Weaver Creek Levee.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, and Brownfield

Absent: Carpenter-Harris

D.24. Human Resources - Approved the updated Trinity County Wireless Device policy.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, and Brownfield

Absent: Carpenter-Harris

E. PUBLIC HEARING

E.1. Community Development - Planning - Conducted a public hearing and adopt the General Plan Housing Element and CEQA Exemption.

Presentation received by Ryan Lester.

Received comments from Lisa Wright and Tommy Lor.

Motion: Leutwyler **Second:** Cox **Carried**

Ayes: Leutwyler, Cox, Brownfield and Gogan

Absent: Carpenter-Harris

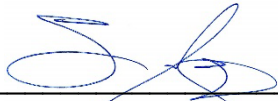
F. CLOSED SESSION

F.1. Government Code Section 54954.5(e) - Public Employee Evaluation - County Counsel

Received comment from Lisa Wright.

No Reportable Action.

TRINITY COUNTY Board of Supervisors



Liam Gogan, Chairman
Board of Supervisors,
County of Trinity
State of California

Attest:
Trent Tuthill
Clerk of the Board of Supervisors
By:



Deputy