

**TRINITY COUNTY
BOARD OF SUPERVISORS
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA**

**MEETING MINUTES
December 3, 2024**

**Chairman
Supervisor Ric Leutwyler - District 1**

**Vice-Chairman
Supervisor Liam Gogan - District 3**

**Supervisor Jill Cox - District 2
Supervisor Heidi Carpenter-Harris - District 4
Supervisor Dan Frasier - District 5**

**Trent Tuthill - County Administrative Officer
Amanda Uhrhammer - County Counsel
Leah Adams - Deputy Clerk of the Board**

ZOOM INFORMATION

This meeting was conducted with a zoom option.

MEETING CALLED TO ORDER AT 9:00 AM

PLEDGE OF ALLEGIANCE WAS LED BY SUPERVISOR COX

A. PRESENTATIONS

A.1. Board of Supervisors - Received a presentation from Director of Shasta-Cascade Small Business Development Center Quintin Gaddy and Staff Advisor Leah Groves regarding small business services available at no cost to Trinity County businesses.

A.2. Clerk of the Board - Received an update from USFS Shasta-Trinity National Forest Acting District Ranger Ben Sundal regarding matters of interest in Trinity County.

Received comments from Acting Deputy District Ranger Fred Perrin.

A.3. Community Development - Natural Resources - Received a presentation from Environmental Compliance Specialist II Patrick Flynn on Winter Variable Flows.

B. PUBLIC COMMENT

Received comments from Terry Mines.

C. REPORTS/ANNOUNCEMENTS

C.1. Did not receive reports from Department Heads

C.2. Received a report from County Administrative Officer Trent Tuthill.

C.3. Received reports from Members of the Board of Supervisors.

C.4. Reports from Ad Hoes

1. Tribal Relations
2. Tourism Partners Funding

D. CONSENT CALENDAR

D.1. Auditor/Controller - Adopted Resolution Number 24-084 which establishes Trinity County's Appropriation Limit for Fiscal Year 24/25.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

D.2. Behavioral Health Services -Approved amendment number 2 to the agreement with Northern Valley Catholic Social Services, increasing the maximum cost to \$325,000; updating exhibit A to add services to provide Specialty Mental Health Outpatient Services to Trinity County members.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

0.3. Behavioral Health Services - Approved an agreement with Central Star Behavioral Health, Inc. to provide Acute Psychiatric Inpatient Hospital Services for Trinity County residents.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

- D.4. Behavioral Health Services - Approved an agreement with Kings View Professional Services to provide Electronic Health Record (EHR) and All Pay Source (APS) Billing Services.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

- D.5. Behavioral Health Services - Approved an agreement with Open Line Group Home, Inc. to provide Mental Health Services for Seriously Emotionally Disturbed (SEO) children and youth who are Trinity County Medi-Cal members.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

- D.6. Behavioral Health Services - Authorized the Chairman to sign a letter supporting Behavioral Health's application for Behavioral Health Continuum Infrastructure Program (BHCIP) funds and adopted Resolution Number 24-085 authorizing the Director of Behavioral Health, or his/her designee, to apply for a BHCIP Round 1 Infrastructure Funding Grant.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

- D.7. Clerk of the Board - Approved the regular meeting minutes of the Board of Supervisors for November 5, 2024.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

- D.8. Clerk of the Board - Reappointed Arnold Bridges, Melody McLearn, and John C. (Chris) Semer to the Trinity County Waterworks District #1 Board of Directors to serve 4-year terms expiring December 31, 2028.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

- D.9. General Services - Adopted Resolution Number 24-086 which removes the Motor Pool Capital Asset Inventory Listing :
Asset ID 13486, 2016 Chevy Tahoe, (**VIN** 1GNSKDEC1GR376085); and
Asset ID 11218, 1994 Chevy S-10, (**VIN** 1GCCT14Z9R8204877).

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

- D.10. General Services - Approved an agreement with Inspire Painting Inc. to

provide painting services for the courthouse painting project.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

- D.11. General Services -Approved an agreement with Kevin Maelfeyt Concrete to provide dirt and concrete work for the installation of a junior-sized basketball court within Lowden Park.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

- D.12. Health and Human Services-Admin -Adopted Resolution Number 24-087 which removes from the Department of Health and Human Services Capital Asset Inventory Listing:

Asset ID #13327, 2011 Chevrolet Silverado (**VIN:** 3GCPKPEA0BG309257);

Asset ID #13366, 2013 Subaru Legacy (**VIN:** 4S3BMBA63D3024020);

Asset ID #12266, 2010 Ford Explorer (**VIN:** 1FMEU7DE4AUA81146); and

Asset ID #13484, 2016 Ford Fusion (**VIN:** 3FA6P0T95GR366925).

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

- D.13. Health and Human Services - CWS - Approved an agreement with Tri Counties Community Action Partnership to provide a Community Health Worker that will provide differential response services.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

- D.14. Health and Human Services - Office of Emergency Services -Adopted Resolution Number 24-088 adopting the 2024 Local Hazard Mitigation Plan.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

- D.15. Health and Human Services - Public Health - Approved an agreement with Matthew Butler, P.A., for medical provider services at the Trinity County Detention Facility and Trinity County Juvenile Detention Facility.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

- D.16. Human Resources -Adopted Resolution Number 24-089 granting another designated period for two years additional service credit (Golden Handshake) for eligible employees and authorize the Chairman to sign the necessary compliance certifications.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

- D.17. Human Resources - Approved an agreement with CPS HR Consulting to provide Board of State and Community Corrections (BSCC) Examinations and authorize the Director of Human Resources to sign the agreement and any future amendments.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

- D.18. Human Resources - Approved the updated job description for BHS Quality Assurance Coordinator I and II.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

- D.19. *This item was pulled from the consent calendar and considered separately*

Human Resources - Authorized a step increase from G148C to G148D for permanent part-time employee 02970 effective November 1, 2024.

Received comments from County Administrative Officer Trent Tuthill, Director of Human Resources and Risk Manager Laila Cassis, Ben Kellogg and Director of Cooperative Extension Larry Forero.

Motion: Cox **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Cox, Carpenter-Harris, Frasier and Leutwyler

- D.20. Human Resources - Pursuant to Trinity County Code Section 2.60.410(A), authorized the transfer of employee number 03293 to an Employment and Training Worker I - MSS at Range H134, Step D in the Health and Human Services Department, effective December 1, 2024.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

- D.21. Information Technology - Approved amendment number 6 to the agreement with Velocity Communications, Inc. extending the term to November 1, 2027, then converting to month-to-month to lease dark fiber optical strands within Velocity's fiber optic communications system.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

- D.22. *This item was pulled from the consent calendar and considered separately.*

Solid Waste - Adopted Resolution Number 24-090 removing Asset ID: 13683 the Morbark 1100 (3311) Tub Grinder from the Solid Waste capital asset

inventory list.

Received comments from County Administrative Officer Trent Tuhill.

Motion: Frasier **Second:** Cox **Carried**

Ayes: Supervisors Cox, Frasier, Carpenter-Harris, Gogan and Leutwyler

E. COUNTY MATTERS

E.1. Board of Supervisors - Discussed the funding recommendations of the Tourism Funding Ad Hoc.

Received comments from John Hamilton, Pat Zugg, Patty Hymas, Kari Hurley, Amber Carmen, Dana Hauser, Ben Kellogg, Adrien Keys, Chriss Williams, Veronica Kelly-Albiez, Steve Lyon, Senior Financial Analyst Suzie Hawkins, Assistant County Counsel Amanda Uhrhammer and County Administrative Officer Trent Tuthill.

Motion by Supervisor Gogan, second by Supervisor Frasier to allocate funding as recommended by the ad hoc failed due to the passage of a subsequent motion.

Motion: Gogan **Second:** Frasier **Failed due to passage of subsequent motion**

Motion by Supervisor Leutwyler, second by Supervisor Carpenter-Harris to allocated the funding as recommended with the addition of \$6,000 from LATCF funds to be provided to the Visitors Center and create an opportunity within the first 3 months of 2025 for Hayfork Chamber to come back and request additional funds to support their efforts was amended as reflected in the final motion shown below.

Motion: Leutwyler **Second:** Carpenter-Harris **Amended and reflected below**

Motion by Supervisor Cox, second by Supervisor Carpenter-Harris to allocate funds as follows was withdrawn.

- Tourism Investment District - \$30,000
- Weaverville Chamber - \$7,000
- Lewiston Community Association - \$4,000
- Trinity Arts Council - \$3,500
- Hayfork Chamber - \$5,500

- Visitors Center - \$6,000
- Humboldt/Trinity Recreation Alliance - \$2,000
- Trinity Chamber - \$12,000

Motion: Cox **Second:** Gogan **Withdrawn**

Directed staff to add \$9,000 in LATCF funds to the \$70,000 budgeted and allocate funding as follows:

- Tourism Investment District - \$30,000
- Weaverville Chamber - \$10,000
- Lewiston Community Association - \$7,000
- Trinity Arts Council - \$3,500
- Hayfork Chamber - \$5,500
- Visitor Center - \$6,000
- Humboldt/Trinity Recreation Alliance - \$2,000
- Trinity Chamber - \$15,000

Motion: Leutwyler **Second:** Carpenter-Harris **Carried**

Ayes: Supervisors Carpenter-Harris, Leutwyler, Cox, Frasier and Gogan

- E.2. Clerk of the Board - Discussed and voted to cast Trinity County's vote for Group 1 Counties representative on the County Medical Services Program Governing Board and vote for Supervisor Ed Valenzuela of Siskiyou County.

Received comments from County Administrative Officer Trent Tuthill.

Motion: Carpenter-Harris **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Carpenter-Harris, Cox, Frasier, Leutwyler

- E.3. Clerk of the Board - Set the Board of Supervisors meeting schedule for calendar year 2025 as follows: January 7 & 21, February 4 & 18, March 4 & 18, April 1 & 15, May 6 & 20, June 3 & 17, July 1 & 15, August 5 & 19, September 2 & 16, October 7 & 21, November 4 & 18, and December 16, 2025.

Received comments from County Administrative Officer Trent Tuthill.

Motion: Frasier **Second:** Gogan **Carried**

Ayes: Supervisors Gogan, Frasier, Cox, Carpenter-Harris, and Leutwyler

- E.4. Community Development - Natural Resources - Discussed the Natural Resources position, organization and funding and directed staff to keep the FTEs as they currently are with a detailed review at mid-year and fiscal year end. There is an understanding that there will be a future request for contingency based on this direction.

Received comments from County Administrative Officer Trent Tuthill, Environmental Compliance Specialist II David Colbeck and Kelly Sheen.

Motion: Cox **Second:** Frasier **Carried**

Ayes: Supervisors Frasier, Cox, Carpenter-Harris, Gogan, Leutwyler

- E.5. Human Resources - Approved the job description, set the salary range and add to the alphabetical listing of classifications a Correctional Deputy Sheriff Sergeant at Range S169 and modified the Sheriff's Office Jail Division departmental allocation list by replacing one (1) Jail Commander with one (1) Correctional Deputy Sheriff Sergeant.

Received comments from Director of Human Resources and Risk Manager Laila Cassis, and Veronica Kelly-Albiez.

Motion: Cox **Second:** Carpenter-Harris **Carried**

Ayes: Supervisors Carpenter-Harris, Cox, Frasier, Gogan, Leutwyler

- E.6. Transportation - Approved the updated Drug and Alcohol Testing Policy 2024-07 for Trinity County Department of Transportation's Transit Division (Trinity Transit).

Received comments from Director of Human Resources and Risk Manager Laila Cassis and Transportation Planner Sarah Saad.

Motion: Frasier **Second:** Cox **Carried**

Ayes: Supervisors Cox, Frasier, Carpenter-Harris, Gogan, Leutwyler

F. CLOSED SESSION

- F.1. Government Code Section 54954.5(c) - Conference with Legal Counsel - Existing Litigation
No. of Cases: One
United Public Employees of California, Local 792 v. County of Trinity (Unfair Practice Charge No. SA-CE-1270-M)

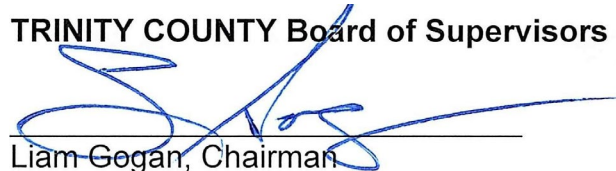
No reportable action.

- F.2. Government Code Section 54954.5(f) - Conference with Labor Negotiators
County's Designated Representatives: Laila Cassis, Suzie Hawkins, Margaret Long
Employee Organizations: General Unit

Direction to staff was given.

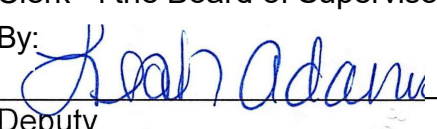
G. ADJOURN

TRINITY COUNTY Board of Supervisors



Liam Gogan, Chairman
Board of Supervisors,
County of Trinity
State of California

Attest:
Trent Tuthill
Clerk of the Board of Supervisors

By: _____
Deputy