

MEETING MINUTES  
April 7, 2026

Chairman  
Supervisor Heidi Carpenter-Harris - District 4

Vice-Chairman  
Supervisor Julia Brownfield - District 5

Supervisor Ric Leutwyler - District 1  
Supervisor Jill Cox - District 2 - Absent  
Supervisor Liam Gogan - District 3 - Absent

Trent Tuthill - County Administrative Officer  
Margaret E. Long - County Counsel

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**ZOOM INFORMATION**

This meeting was conducted with a zoom option.

**MEETING CALLED TO ORDER AT 9:05 AM**

**PLEDGE OF ALLEGIANCE WAS LED BY SUPERVISOR LEUTWYLER**

**A. PRESENTATIONS**

- A.1. Health and Human Services - CWS - Adopted a proclamation which recognizes April 2026 as Child Abuse Prevention Month.

Received comments from program manager Angela Berglund.

**Motion:** Leutwyler **Second:** Brownfield **Carried**  
**Ayes:** Brownfield, Leutwyler and Carpenter-Harris

- A.2. Clerk of the Board - Received a presentation from Trinity County RCD/Fire Safe Council County Coordinator Skylar Fisher regarding the Wildfire County Coordinator Grant Program.

- A.3. Clerk of the Board - Received an update from USFS Shasta-Trinity National

Forest District Ranger Tara Jones regarding matters of interest in Trinity County.

Received comments from USFS Shasta-Trinity National Forest Deputy District Ranger Troy Boudreau and USFS Shasta-Trinity National Forest Acting District Ranger Roy Jones.

## **B. PUBLIC COMMENT**

Received public comment from Ben Kellogg.

## **C. REPORTS/ANNOUNCEMENTS**

C.1. Did not receive reports from Department Heads.

C.2. Received a report from County Administrative Officer Trent Tuthill.

C.3. Received reports from Members of the Board of Supervisors

C.4. Did not receive a report from the Tourism Funding Ad Hoc.

## **D. CONSENT CALENDAR**

D.1. Auditor/Controller - Approved the establishment of a new Fiduciary/Trust fund - Fund 428/CUPA Surcharges.

**Motion:** Leutwyler **Second:** Brownfield **Carried**  
Ayes: Brownfield, Leutwyler and Carpenter-Harris.

D.2. Auditor/Controller - Approved the establishment of a new Fiduciary/Trust fund - Fund 459/Surveyor Trust.

**Motion:** Leutwyler **Second:** Brownfield **Carried**  
Ayes: Brownfield, Leutwyler and Carpenter-Harris.

D.3. Auditor/Controller - Approved the establishment of a new Special Revenue fund - Fund 162/ PLHA (Permanent Local Housing Allocation).

**Motion:** Leutwyler **Second:** Brownfield **Carried**  
Ayes: Brownfield, Leutwyler and Carpenter-Harris.

D.4. Board of Supervisors - Authorized the Chairman to sign a letter supporting the request that Erik Hyde Anderson be granted an exemption from the Ambulance Driver's License EMT Certification requirement.

**Motion:** Leutwyler **Second:** Brownfield **Carried**  
Ayes: Brownfield, Leutwyler and Carpenter-Harris.

D.5. Clerk of the Board - Approved regular meeting minutes for March 17, 2026.

**Motion:** Leutwyler **Second:** Brownfield **Carried**  
Ayes: Brownfield, Leutwyler and Carpenter-Harris.

D.6. Community Development - Planning - Appointed Lewiston Fire Chief Chuck Cobly as Primary and Hayfork Fire Chief Leroy Warshawer as Alternate representatives of the Fire Chiefs Association on the Subdivision Review Committee.

**Motion:** Leutwyler **Second:** Brownfield **Carried**  
Ayes: Brownfield, Leutwyler and Carpenter-Harris.

D.7. County Administrative Office - Adopted Resolution Number 2026-022 designating the Trinity County Arts Council as the Local Arts Agency.

**Motion:** Leutwyler **Second:** Brownfield **Carried**  
Ayes: Brownfield, Leutwyler and Carpenter-Harris.

D.8. General Services - Approved a memorandum of understanding with Humboldt Skatepark Collective (HSC) to provide preliminary planning and concept-level design for a Skatepark in Weaverville, located within Lowden Park.

Received comments from Lisa Wisniewski, Ryder Wisniewski and Wyatt Wisniewski

**Motion:** Leutwyler **Second:** Brownfield **Carried**  
Ayes: Brownfield, Leutwyler and Carpenter-Harris.

D.9. Health and Human Services- Admin - Approved amendment number 1 to the agreement with Wineglass J Vineyards/Jon Paladini, modifying certain provisions of the Lease, including the Commencement Date, responsibility for design and construction of interior tenant improvements, reimbursement procedures, and certain construction cost adjustments to provide the lease of real property located at 35 Arbuckle Court in Weaverville.

**Motion:** Leutwyler **Second:** Brownfield **Carried**  
Ayes: Brownfield, Leutwyler and Carpenter-Harris.

D.10. Health and Human Services - Behavioral Health Services - Adopted Resolution Number 2026-023 which authorizes the Health & Human Services Agency Director or designee to sign an agreement, and any and all subsequent amendments, with the State Department of Health Care Services (DHCS), establishing the requirements for administering the following programs: Behavioral Health Services Act (BHSA), the Lanterman-Petris-

Short (LPS) Act, Projects for Assistance in Transition from Homelessness (PATH), the Community Mental Health Services Block Grant (MHBG), the Substance Use Prevention, Treatment, and Recovery Services Block Grant (SUBG), and the Crisis Counseling Assistance and Training Program (CCP).

**Motion:** Leutwyler **Second:** Brownfield **Carried**

Ayes: Brownfield, Leutwyler and Carpenter-Harris.

- D.11. Health and Human Services - Behavioral Health Services - Approved an agreement with Douglas City Elementary School District to provide Behavioral Health Services Act Funding for the construction and use of a Student Services Room on their School Campus.

**Motion:** Leutwyler **Second:** Brownfield **Carried**

Ayes: Brownfield, Leutwyler and Carpenter-Harris.

- D.12. Health and Human Services - Behavioral Health Services - Approved amendment number 1 to agreement with Willow Glen Care Center to increase the maximum cost and amend the exhibits and include rates for FY 26/27, for staffing and operation of Alpine House, a County-owned Adult Residential Facility.

**Motion:** Leutwyler **Second:** Brownfield **Carried**

Ayes: Brownfield, Leutwyler and Carpenter-Harris.

- D.13. Health and Human Services - Public Health - Approved amendment number 1 to the agreement with Karen Corona, LVN, increasing the maximum cost to \$92,000 per fiscal year, changing the term to auto renew, and adding Attachment 1, to assist with managing the Jail Health Program, under the direction of the Doctor and Physician Assistants.

**Motion:** Leutwyler **Second:** Brownfield **Carried**

Ayes: Brownfield, Leutwyler and Carpenter-Harris.

- D.14. Health and Human Services - Public Health - Approved amendment number 1 to the agreement with Monique Dickinson, LVN, increasing the maximum cost to \$40,000 per fiscal year, changing the term to auto renew and adding Attachment 1 to assist with managing the Jail Health Program under the direction of the Doctor and Physician Assistants.

**Motion:** Leutwyler **Second:** Brownfield **Carried**

Ayes: Brownfield, Leutwyler and Carpenter-Harris.

- D.15. Health and Human Services - Public Health - Approved amendment number 2 to the agreement with Matthew Butler, P.A., increasing the maximum cost to

\$90,000 per fiscal year for 25/26 & 26/27 and \$100,000 per fiscal year starting in FY 27/28, updating Exhibit B, and adding Attachment 1, to retain the services of a medical provider at the Trinity County Detention Facility and Trinity County Juvenile Detention Facility.

**Motion:** Leutwyler **Second:** Brownfield **Carried**

Ayes: Brownfield, Leutwyler and Carpenter-Harris.

- D.16. Health and Human Services - Public Health - Approved amendment number 3 to the agreement with Donald Krouse, M.D., increasing the maximum cost to \$27,000 per fiscal year, updating exhibits A and B, and adding Attachment 1, to provide supervision of medical professionals providing Jail Health services at the Trinity County Jail Facility and Trinity County Juvenile Detention Facility.

**Motion:** Leutwyler **Second:** Brownfield **Carried**

Ayes: Brownfield, Leutwyler and Carpenter-Harris.

- D.17. Probation - Adopted Resolution Number 2026-024 that removes the following item from the Probation's Capital Asset Inventory Listing:  
Asset ID 13555, Live Scan fingerprint machine.

**Motion:** Leutwyler **Second:** Brownfield **Carried**

Ayes: Brownfield, Leutwyler and Carpenter-Harris.

- D.18. Probation - Took the following actions regarding the replacement of two AC units at the Probation Department facility:

1. Ratified the Chief Probation Officer's signature on the proposals; and
2. Approved an agreement with Mike's Heating & Air, Inc. to provide the replacement of two AC units.

**Motion:** Leutwyler **Second:** Brownfield **Carried**

Ayes: Brownfield, Leutwyler and Carpenter-Harris.

- D.19. Sheriff - Approved amendment number 4 to the agreement with Lauderdale Motors, increasing the max cost by \$20,000 per fiscal year, to provide repairs to the Sheriff's office vehicles and equipment on an as-needed basis.

**Motion:** Leutwyler **Second:** Brownfield **Carried**

Ayes: Brownfield, Leutwyler and Carpenter-Harris.

- D.20. Transportation - Adopted Resolution Number 2026-025 which removes from the Transportation and Transit Department's Capital Asset Inventory Listing:

- Asset ID 13377 – 2013 Ford 550 Transit Bus (VIN# 1FDGF5GY4CEC73953)
- Asset ID 13374 – 2012 Ford 550 Transit Bus (VIN# 1FDGF5GY7CED20800)
- Asset ID 13492 – 2015 Freightliner Glaval Transit Bus (VIN# 4UZADRDU8GCHJ1432)
- Asset ID 10479 – 1980 Ingram Rubber Tire Roller (VIN# 506355-P126)
- Asset ID 11749 – 1986 Ingram Rubber Tire Roller (VIN# 557960-P124)
- Asset ID 12329 – 1991 CAT Self-Propelled Roller (VIN# 08XF00413)
- Asset ID 12565 – 1989 International 5yd Dump Truck (VIN# 1HTLDZ5R3KH649263)
- Asset ID 05171 - 1986 Freightliner 10yd Dump Truck (VIN# 1FVXYCY94GP290356)
- Asset ID 12775 – 1991 Ford F-350 Utility Boom Truck (VIN# 1FDKF38G1MKA93269)

**Motion:** Leutwyler **Second:** Brownfield **Carried**  
 Ayes: Brownfield, Leutwyler and Carpenter-Harris.

D.21. Transportation - Ratified the Director of Transportations signature on an agreement with Cal Fire for the use of all Trinity County Airports during emergency events.

**Motion:** Leutwyler **Second:** Brownfield **Carried**  
 Ayes: Brownfield, Leutwyler and Carpenter-Harris.

D.22. Treasurer/Tax Collector - Adopted Resolution Number 2026-026 approving the sale of tax defaulted properties subject to the power of sale.

**Motion:** Leutwyler **Second:** Brownfield **Carried**  
 Ayes: Brownfield, Leutwyler and Carpenter-Harris.

## **E. COUNTY MATTERS**

E.1. Agriculture - Introduced and waived the reading of an ordinance establishing code section 8.23 prohibiting Industrial Hemp Cultivation removing subsection 8.23.070.

Received comments from Adrien Keys.

**Motion:** Leutwyler **Second:** Carpenter-Harris **Carried**

Ayes: Carpenter-Harris, Leutwyler and Brownfield.

## **F. CLOSED SESSION**

F.1. Government Code Section 54954.5(c) - Conference with Legal Counsel -

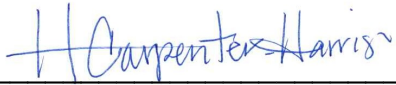
Existing Litigation

No. of Cases: One

National Prescription Opiate Litigation MDL Master Docket No. 1:17-MD-2804

Direction was given to staff

### **TRINITY COUNTY Board of Supervisors**



Heidi Carpenter-Harris, Chairman  
Board of Supervisors,  
County of Trinity  
State of California

Attest:

Trent Tuthill

Clerk of the Board of Supervisors

By:



Deputy