

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING MINUTES

September 6, 2023

**Chairman
Supervisor Jill Cox - District 2**

**Vice-Chairman
Supervisor Ric Leutwyler - District 1**

**Supervisor Liam Gogan - District 3
Supervisor Heidi Carpenter-Harris- District 4
Supervisor Dan Frasier - District 5**

**Trent Tuthill - County Administrative Officer
Margaret E. Long - County Counsel
Ashley Piker - Deputy Clerk of the Board**

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the Deputy Board Clerk at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

This meeting was available via zoom.

Meeting called to order in open session at 9:00 AM

Pledge of Allegiance

Pledge led by Supervisor Carpenter - Harris.

PRESENTATIONS

Behavioral Health Services

- 1.1** Adopted a proclamation which recognizes the month of September as Suicide Prevention Awareness Month.

Received comments from Mental Health Supervisor Jeff Kist.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Clerk of the Board

- 1.2** Adopted a proclamation which recognizes the month of October as Domestic Violence Awareness month.

Received comments from HRN Program Director Jolene Jones.

Motion: Heidi C Harris **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 1.3** Received an update from U.S. Forest Service Supervisor Rachel Berkey regarding matters of interest in Trinity County.

Planning and Zoning

- 1.4** Received a presentation from Mintier Hamish Assistant Project Manager Michael Gibbons regarding the General Plan update and Community Plans mapping.

Public Comment

Received comments from Sia Vang.

REPORTS/ANNOUNCEMENTS

- 2.1 I. Did not receive any reports from Department Heads.
II. Received a report from County Administrative Officer Trent Tuthill.
III. Received reports from Members of the Board of Supervisors.
IV. Received reports from Ad Hoc:
A. Trinity County Water
B. Cannabis Ordinance
C. Economic Development

CONSENT CALENDAR

Agriculture

- 3.1 Approved an agreement with the California Department of Food and Agriculture to reimburse the Agriculture Department to survey and map noxious weeds and to purchase equipment.

Motion: Heidi C Harris **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Auditor/Controller

- 3.2 Adopted Resolution Number 2023-116 which establishes the 23/24 secured tax rates for the secured roll; and allows the Auditor-Controller to change rates for specific bonds due to delay in obtaining values and tax rates needed.

Motion: Heidi C Harris **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.3 Approved a budget adjustment for FY 22/23 for EMS Physicians - Dept. 8589 increasing Inter-fund expenses by \$714; approved a budget adjustment for FY 22/23 for EMS Hospital - Dept. 8590 increasing revenue and Inter-fund expenses by \$167; approved a budget adjustment for FY 22/23 for EMS Discretionary - Dept. 8591 increasing Transfer out by \$24 and Inter-fund expenses by \$86; approved a budget adjustment for FY 22/23 for Fire Protection - Dept. 2430 increasing Transfer in by \$24; and approved a budget adjustment for FY 22/23 for Auditor/Controller - Dept. 1300 increasing Transfer in by \$967.

Motion: Heidi C Harris **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Behavioral Health Services

- 3.4 Approved a budget adjustment for FY 22/23 for BHS Realignment - Dept. 8504 increasing Transfers Out by \$119,315, approved a budget adjustment for FY 22/23 for Substance Use Disorder - Dept. 4230 increasing Transfers In by \$147,224, Services & Supplies by \$130,000 and Interfund Expense by \$9,457 and approved a budget adjustment for FY 22/23 for Behavioral Health - Dept. 4200 decreasing Transfers In by \$27,909.

Motion: Heidi C Harris **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Clerk of the Board

- 3.5 *This item was pulled from the consent calendar and considered separately.*

Appointed Angenett Taft to the Trinity County Waterworks District #1 Board of Directors to serve the remainder of a 4 year term expiring December 31, 2026.

Received comment from Hayfork Water Operations Manager Shane McDonald and Dennis Ward.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Leutwyler
Nays: Gogan

- 3.6 Authorized the Chairman to sign a letter of support for Community Resilience Centers Project Development Grant.

Motion: Heidi C Harris **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.7 Authorized the Chairman to sign a letter supporting Hayfork Elementary's 2023 Halloween Parade.

Motion: Heidi C Harris **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.8 *This item was pulled from consent calendar and considered separately.*

Approved the regular meeting minutes of February 7 and 22, 2023 and amending the special meeting minutes of February 15, 2023 from Supervisor Frasier to Supervisor Cox.

Received comments from Deputy Clerk of the Board Ashley Piker and County Counsel Margaret Long.

Motion: Dan Frasier **Second:** Ric Leutwyler **Carried**

Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.9** Adopted Resolution Number 2023-117 which allows the County Administrative Officer and/or his/her designees to submit an application for and accept a CRC Planning Grant and execute all related documents if award.

Motion: Heidi C Harris **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.10** Adopted the following resolutions confirming the continuance of the following local health emergencies in the County of Trinity:

- Resolution Number 2023-117 Local health emergency due to hazardous material concerns resulting from the 2021 fires; and
- Resolution Number 2023-118 Local health emergency due to hazardous unhealthy debris and air quality concerns caused by the 2022 Lightning Fires-Six Rivers Lightening Complex.

Motion: Heidi C Harris **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

County Administrative Office

- 3.11** Pursuant to County Code section 2.60.500(A), authorized the County Administrative Officer to transfer applicable longevity from prior employers to Trinity County for the Director of Human Resources candidate No. 1968 LC in order to receive 10 hours leave per pay period.

Motion: Heidi C Harris **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Health and Human Services

- 3.12** Approved amendment number 1 to the agreement with California Department of Social Services increasing the maximum cost by \$39,130 and updating exhibit A to provide Case Record Review and Quality Assurance Review Services for Child Welfare and Probation Departments.

Motion: Heidi C Harris **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.13** Approved amendment number 2 to the agreement with Cameron Brown, MPH, extending the term to June 30, 2025, increasing the maximum cost to \$94,124, and amend exhibits A and B to collaborate with Public Health Branch (PHB) Director and Leadership team to update the PHB Strategic Plan and to complete Public Health Accreditation.

Motion: Heidi C Harris **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.14** Approved amendment number 1 to the Use Agreement with EMSystems LLC, replacing Schedule 2 to provide System solutions and services access.

Motion: Heidi C Harris **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Human Resources

- 3.15** Adopted Resolution Number 2023-120 approving a revised salary schedule for Trinity County employees effective July 1, 2023.

Motion: Heidi C Harris **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Probation

- 3.16** Approved a budget adjustment for FY 22/23 for Local Community Corrections Performance - Dept. 8499 increasing revenues and Services & Supplies by \$2,668.

Motion: Heidi C Harris **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Solid Waste

- 3.17** Approved an agreement with CALTRANS to provide free Dump Day events for Trinity County residents as part of the Clean California initiative and approved Solid Waste Deputy Director Diane Rader to sign the agreement and any future amendments.

Motion: Heidi C Harris **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.18** Approved a budget adjustment for FY 22/23 for Solid Waste - Dept. 9500 increasing Transfer Out and decreasing Services & Supplies by 11,407; and approved a budget adjustment for FY 22/23 for Copier Trust - Dept. 8802 increasing Transfer in by 11,407.

Motion: Heidi C Harris **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Trinity County Transportation Commission

- 3.19** Adopted Resolution Number 2023-121 to allocate State Transit Assistance Funds (STA) for FY 23/24.

Motion: Heidi C Harris **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

- 3.20** Adopted Resolution Number 2023-122 which approves eligible State of Good Repair funds in the amount of \$26,549 for Trinity Transit to contribute toward a zero-emission bus (ZEB) purchase and authorized the Executive Secretary to take action.

Motion: Heidi C Harris **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Received comments from Sia Vang.

COUNTY MATTERS

Auditor/Controller

- 4.1** Approved a budget adjustment for FY 22/23 for Auditor/Court Remittance - Dept. 8467 increasing Transfer In by \$16,362; approved a budget adjustment for FY 22/23 for Contributions to Other Funds - Dept. 1990 increasing Transfer Out by \$16,362; and approved a budget adjustment for FY 22/23 for Contingency General Fund - Dept. 9901 decreasing Appropriation for Contingency by \$16,362.

Received comments from Accountant Buck Simmons.

Motion: Ric Leutwyler **Second:** Heidi C Harris **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Board of Supervisors

- 4.2 Waived the provisions of the Governance Manual and bring back for the consideration at a future meeting the resolution regarding snow removal for volunteer fire department driveways.

Motion: Ric Leutwyler **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

County Administrative Office

- 4.3 Discussed and provided direction regarding the selection of specific community plan locations and designated area plan areas with in the General Plan.

Received comments from Project Manager Brett Gibbons, Assistant Project Manager Michael Gibbons, Sia Vang, John Hamilton, Carol Fall, Tommy Lor, Helena Vang, and County Administrative Officer Trent Tuthill.

Motion by Supervisor Leutwyler Second by Supervisor Cox to adopt Option A which includes the existing five community plans within the County (e.g., Douglas City, Hayfork, Lewiston, Weaverville, Junction City) in addition to one community plan and four area plans. failed due to the passage of a subsequent motion.

Motion: Ric Leutwyler **Second:** Jill Cox **Failed due to passing of a subsequent motion**

Motion by Supervisor Frasier, Second by Supervisor Carpenter-Harris to approved moving forward with the original 5 Community Plans - Weaverville, Lewiston, Douglas City, Junction City, and Hayfork and adding Hyampom, Trinity Center, and Post Mountain.

Motion: Dan Frasier **Second:** Heidi C Harris **Carried**
Ayes: C Harris , Cox, Frasier, Gogan
Nays: Leutwyler

Human Resources

- 4.4 Modified the departmental allocation list for the Department of Transportation to read: Two (2) Transportation Planning Technician I, Transportation Planning Technician II, Transportation Planner I, Transportation Planner II, or Transportation Planner, Senior and One (1) Environmental Compliance Specialist I/II effective September 6, 2023.

Received comments from Interim Director of HR Elizabeth Hamilton.

Motion: Ric Leutwyler **Second:** Liam Gogan **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

Planning and Zoning

- 4.5** Discussed introducing and waiving the reading of an ordinance amending Trinity County Code Section 17.18.060 pertaining to Multi Family (R-3) Zoning Height Limits.

Received comments from Assistant Planner Mitchell Wixler, Carol Fall, and John Hamilton.

Motion by Supervisor Leutwyler, Second by Supervisor Frasier to deny introduction of ordinance failed due to passing of subsequent motion.

Motion: Ric Leutwyler **Second:** Dan Frasier **Failed due to passing of a subsequent motion**

Introduce and waived the reading of an ordinance amending Trinity County Code Section 17.18.060 pertaining to Multi Family (R-3) Zoning height limits with amending to allow only within the Weaverville Fire District and make Height limit 45'.

Motion: Liam Gogan **Second:** Dan Frasier **Carried**
Ayes: C Harris , Cox, Frasier, Gogan, Leutwyler

CLOSED SESSION

- 5.1** Government Code Section 54954.5(c) - Conference with Legal Counsel - Existing Litigation.

Number of cases: one

- Carlson, et al. v. County of Trinity, et al. (Trinity County Superior Court Case No. 20CV136).

Direction given to staff.

ADJOURN

TRINITY COUNTY BOARD OF SUPERVISORS



Jill Cox, Chairman
Board of Supervisors,
County of Trinity.
State of California

Attest:

Trent Tuthill
Clerk of the Board of Supervisors

By: 

Deputy