

MEETING MINUTES
March 3, 2026

Chairman
Supervisor Heidi Carpenter-Harris - District 4

Vice-Chairman
Supervisor Julia Brownfield - District 5

Supervisor Ric Leutwyler - District 1
Supervisor Jill Cox - District 2
Supervisor Liam Gogan - District 3

Trent Tuthill - County Administrative Officer
Sean Cameron – Deputy County Counsel

ZOOM INFORMATION

This meeting was conducted using a zoom option.

MEETING CALLED TO ORDER AT 9:00 AM

PLEDGE OF ALLEGIANCE WAS LED BY SUPERVISOR COX

A. PRESENTATIONS

- A.1. Health and Human Services - CWS - Adopted a proclamation recognizing March 2026 as Social Work Appreciation Month and March 17, 2026, as National Social Work Day.

Received comments from Human Services Program Manager Angela Berglund.

Motion: Cox **Second:** Brownfield **Carried**

Ayes: Brownfield, Cox, Leutwyler, Gogan and Carpenter-Harris

- A.2. Clerk of the Board - Received a presentation from Grand Canyon University Development Counselor Renee Yomtob regarding online programs and scholarship opportunities.

A.3. Clerk of the Board - Received a presentation from Shasta College Superintendent/President Frank Nigro on developments at Shasta College and an introduction to Trustee Debbie Bourne, representative of Shasta College Board of Trustees, Area E (Trinity).

Received comments from Shasta College Area E Trustee Debbie Bourne and Shasta College Area D Trustee Jim Middleton.

A.4. Clerk of the Board - Received a presentation from US Small Business Administration Public Affairs Specialist Charles Kight regarding SBA loans available to Trinity County Residents/Businesses impacted by the 2025 Late December Storm and/or the 2026 Early January Storm.

A.5. Transportation - Received a presentation from Caltrans District 2 Project Manager Bill Barnes regarding project updates in Trinity County.

B. PUBLIC COMMENT

Received comments from John Hamilton, Dan Trujillo, Vidette Vanderwide, Mark Garrett and Catherine Sidman.

C. REPORTS/ANNOUNCEMENTS

C.1. Did not receive reports from Department Heads.

C.2. Received a report from County Administrative Officer Trent Tuthill.

C.3. Received reports from Members of the Board of Supervisors.

C.4. Received a report from the following Ad Hoc

- Tourism Funding

D. CONSENT CALENDAR

D.1. Auditor/Controller – Adopted Resolution Number 2026-011 which removes the following items from the Auditor Department's Capital Asset Inventory Listing:

Asset ID 13411, 2013 Bi-Tech Server;
Asset ID 11673, 1995 Informix Software, and
Asset ID 11674, 1995 Microfocus Software.

Motion: Gogan **Second:** Leutwyler **Carried**

Ayes: Leutwyler, Gogan, Cox, Brownfield and Carpenter-Harris

- D.2. Clerk of the Board - Approved regular meeting minutes for February 3 & 17, 2026, and special meeting minutes for February 10, 2026.

Motion: Gogan **Second:** Leutwyler **Carried**

Ayes: Leutwyler, Gogan, Cox, Brownfield and Carpenter-Harris

- D.3. Clerk of the Board - Authorized the Chairman to sign a joint letter of support regarding SB 973 (Becker) - Wildfire County Coordinator Program.

Motion: Gogan **Second:** Leutwyler **Carried**

Ayes: Leutwyler, Gogan, Cox, Brownfield and Carpenter-Harris

- D.4. Human Resources – Pulled from consideration the approval of the extension of the contract with Nationwide for our preexisting Governmental 457(b) Plan Agreement.

Received comments from Director of Human Resources Laila Cassis.

- D.5. Probation – Adopted Resolution Number 2026-012 which removes the following items from the Probation Department's Capital Asset Inventory Listing:

Asset ID 13280, Ford Crown Victoria VIN 2FABP7BV5BX112230;
Asset ID 13281, Ford Crown Victoria, VIN 2FABP7BV9BX112229; and
Asset ID 12798, Ford E350 Club Wagon, VIN 1FBSS31L51HA4999

Motion: Gogan **Second:** Leutwyler **Carried**

Ayes: Leutwyler, Gogan, Cox, Brownfield and Carpenter-Harris

- D.6. Transportation - Awarded to Eagle Rock, Inc. the 2026 contract for Aggregates Schedules I, II, III & IV.

Motion: Gogan **Second:** Leutwyler **Carried**

Ayes: Leutwyler, Gogan, Cox, Brownfield and Carpenter-Harris

- D.7. Transportation - Awarded to Thomas R Bess, Inc. the 2026 contract for Aggregates Schedule V.

Motion: Gogan **Second:** Leutwyler **Carried**

Ayes: Leutwyler, Gogan, Cox, Brownfield and Carpenter-Harris

E. COUNTY MATTERS

- E.1. Board of Supervisors - Approved amendment number 3 to the agreement with Trent Tuthill extending the term to April 18, 2028 and adding additional personal leave to serve as County Administrative Officer for Trinity County.

Received comments from Dan Trujillo, Vidette Vanderwide, Scott White, Laila Cassis, Catherine Sidman and Chriss Williams.

Motion: Gogan **Second:** Cox **Carried**

Ayes: Cox, Gogan, Leutwyler, Brownfield and Carpenter-Harris

F. CLOSED SESSION

- F.1. Government Code Section 54954.5(f) - Labor Negotiations
County's Designated Representatives: Laila Cassis, Margaret Long and Suzie Hawkins
Employee Organizations: Health and Human Services Unit

No reportable action was taken.

TRINITY COUNTY Board of Supervisors



Heidi Carpenter-Harris, Chairman
Board of Supervisors,
County of Trinity
State of California

Attest:
Trent Tuthill
Clerk of the Board of Supervisors

By:



Deputy