

**TRINITY COUNTY  
BOARD OF SUPERVISORS**  
Trinity County Library  
Conference Room  
351 Main Street  
Weaverville, CA

**MEETING AGENDA**

**September 6, 2023**

**Chairman  
Supervisor Jill Cox - District 2**

**Vice-Chairman  
Supervisor Ric Leutwyler - District 1**

**Supervisor Liam Gogan - District 3  
Supervisor Heidi Carpenter-Harris - District 4  
Supervisor Dan Frasier - District 5**

**Trent Tuthill - County Administrative Officer  
Margaret E. Long - County Counsel  
Ashley Piker - Deputy Clerk of the Board**

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The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at [www.trinitycounty.org](http://www.trinitycounty.org), at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to [clerkoftheboard@trinitycounty.org](mailto:clerkoftheboard@trinitycounty.org).

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the Deputy Board Clerk at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or [clerkoftheboard@trinitycounty.org](mailto:clerkoftheboard@trinitycounty.org).

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## **ZOOM INFORMATION**

Join Zoom Meeting

<https://zoom.us/j/5950072851?pwd=RHp6TDhNajNJMVJHZFJIRmhacmJjUT09>

Meeting ID: 595 007 2851

Passcode: 267684

Dial In:

1 (669) 900-6833

Phone Commands: \*6 Mute/Unmute; \*9 Raise Hand

If you need assistance with Zoom please go to this website:

<https://support.zoom.us/hc/en-us/articles/201362283-Testing-computer-or-device-audio>

Just a reminder that the chat feature is not the appropriate forum to ask questions or provide comments. This chat should only be used to notify us of technical issues. No response will be given in acknowledgement or otherwise via the Zoom chat.

Public Comment given via Zoom can only be done audibly (not via chat), and you must either "Raise Your Hand" or use the chat to request your turn.

**9:00 AM**

## **CALL MEETING TO ORDER**

## **PLEDGE OF ALLEGIANCE**

## **PRESENTATIONS**

### **Behavioral Health Services**

- 1.1** Adopt a proclamation which recognizes the month of September as Suicide Prevention Awareness Month.

**No fiscal impact.**

### **Clerk of the Board**

- 1.2** Adopt a proclamation which recognizes the month of October as Domestic Violence Awareness month.

**No fiscal impact.**

- 1.3** Receive an update from U.S. Forest Service representatives regarding matters of interest in Trinity County.

**No fiscal impact.**

### **Planning and Zoning**

- 1.4** Receive a presentation from Mintier Harnish regarding the General Plan update and Community Plans mapping.

**No fiscal impact.**

## **PUBLIC COMMENT**

*This time is for information from the public on matters not appearing on this agenda or within the Consent Calendar. All comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. When addressing the Board please state your name for the record and address the Board as a whole through the Chair. No action or discussion will be conducted on matters not listed on the agenda, however, the Chair may refer the subject matter to the appropriate department for follow-up or schedule the matter on a subsequent Board Agenda.*

## **REPORTS/ANNOUNCEMENTS**

- 2.1** I. Report from Department Heads
- II. Report from County Administrative Officer
- III. Reports from Members of the Board of Supervisors
- IV. Reports from Ad Hocs:
  - A. Trinity County Water
  - B. Cannabis Ordinance
  - C. Economic Development

## **CONSENT CALENDAR**

*These items include routine, non-controversial matters and will be acted upon by the Board by one, roll-call motion. If a member of the public has any questions or comments on an item on the consent calendar, they may provide them now. A member of the Board or Staff may request an item be pulled and considered separately.*

### **Agriculture**

- 3.1** Approve an agreement with the California Department of Food and Agriculture to reimburse the Agriculture Department to survey and map noxious weeds and to purchase equipment.  
**Revenue in the amount of \$41,900.00 to the General Fund - Department# 2490.**

### **Auditor/Controller**

- 3.2** Approve a budget adjustment for FY 22/23 for EMS Physicians - Dept. 8589 increasing Inter-fund expenses by \$714; approve a budget adjustment for FY 22/23 for EMS Hospital - Dept. 8590 increasing revenue and Inter-fund expenses by \$167; approve a budget adjustment for FY 22/23 for EMS Discretionary - Dept. 8591 increasing Transfer out by \$24 and Inter-fund expenses by \$86; approve a budget adjustment for FY 22/23 for Fire Protection - Dept. 2430 increasing Transfer in by \$24; and approve a budget adjustment for FY 22/23 for Auditor/Controller - Dept. 1300 increasing Transfer in by \$967.  
**Decrease in General Fund appropriations in the amount of \$991; current cash balance in EMS Physicians - Fund 589 is \$12,866.85; in EMS Hospital - Fund 590 is \$3,598.92 and in EMS Discretionary - Fund 591 is \$9,580.59.**
- 3.3** Adopt a resolution which establishes the 23/24 secured tax rates for the secured

roll; and allows the Auditor-Controller to change rates for specific bonds due to delay in obtaining values and tax rates needed.

**No impact to the General Fund.**

### **Behavioral Health Services**

- 3.4** Approve a budget adjustment for FY 22/23 for BHS Realignment - Dept. 8504 increasing Transfers Out by \$119,315, approve a budget adjustment for FY 22/23 for Substance Use Disorder - Dept. 4230 increasing Transfers In by \$147,224, Services & Supplies by \$130,000 and Interfund Expense by \$9,457 and approve a budget adjustment for FY 22/23 for Behavioral Health - Dept. 4200 decreasing Transfers In by \$27,909.

**No fiscal impact to the General Fund; current cash balance in BHS Realignment - Fund 504 is \$602,863; in Substance Use Disorder - Fund 177 is \$-354,630; and in Behavioral Health - Fund 112 is \$-2,095,686.**

### **Clerk of the Board**

- 3.5** Appoint Angenett Taft to the Trinity County Waterworks District #1 Board of Directors to serve a 4 year term expiring December 31, 2026.

**No fiscal impact.**

- 3.6** Authorize the Chairman to sign a letter of support for Community Resilience Centers Project Development Grant.

**No fiscal impact.**

- 3.7** Authorize the Chairman to sign a letter supporting Hayfork Elementary's 2023 Halloween Parade.

**No fiscal impact.**

- 3.8** Approve the regular meeting minutes of February 7 and 22, 2023 and special meeting minutes of February 15, 2023 as submitted by the clerk.

**No fiscal impact.**

- 3.9** Adopt a resolution which allows the County Administrative Officer and/or his/her designees to submit an application for and accept a CRC Planning Grant and execute all related documents if award.

**No fiscal impact.**

- 3.10** Adopt resolutions confirming the continuance of the following local health emergencies in the County of Trinity:

- Local health emergency due to hazardous material concerns resulting from the 2021 fires; and
- Local health emergency due to hazardous unhealthy debris and air quality concerns caused by the 2022 Lightning Fires- Six Rivers Lightning Complex.

**No fiscal impact.**

### **County Administrative Office**

- 3.11** Pursuant to County Code section 2.60.500(A), authorize the County Administrative Officer to transfer applicable longevity from prior employers to Trinity County for the

Director of Human Resources candidate No. 1968 LC in order to receive 10 hours leave per pay period, (which is equal to 15 days leave per year).

**No fiscal impact.**

### **Health and Human Services**

- 3.12** Approve amendment number 1 to the agreement with California Department of Social Services increasing the maximum cost by \$39,130 and updating exhibit A to provide Case Record Review and Quality Assurance Review Services for Child Welfare and Probation Departments.

**No impact to General Fund; up to \$39,130 from HHS budget.**

- 3.13** Approve amendment number 2 to the agreement with Cameron Brown, MPH, extending the term to June 30, 2025, increasing the maximum cost to \$94,124, and amend exhibits A and B to collaborate with Public Health Branch (PHB) Director and Leadership team to update the PHB Strategic Plan and to complete Public Health Accreditation.

**No impact to the General Fund; funding is through the CA Strengthening Public Health Infrastructure (CASPHI) Grant.**

- 3.14** Approve amendment number 1 to the Use Agreement with EMSystems LLC, replacing Schedule 2 to provide System solutions and services access.

**No impact to the General Fund; up to \$631.24 paid annually from the Hospital Preparedness Program budget.**

### **Human Resources**

- 3.15** Adopt a resolution approving a revised salary schedule for Trinity County employees effective July 1, 2023.

**No fiscal impact.**

### **Probation**

- 3.16** Approve a budget adjustment for FY 22/23 for Local Community Corrections Performance - Dept. 8499 increasing revenues and Services & Supplies by \$2,668.

**No impact to the General Fund; current cash balance in Local Community Corrections Realignment 2011 - Fund 499 is \$1,075,908.**

### **Solid Waste**

- 3.17** Approve an agreement with CALTRANS to provide free Dump Day events for Trinity County residents as part of the Clean California initiative and approve Solid Waste Director to sign the agreement and any future amendments.

**No fiscal impact to the General Fund; up to \$30,000 in revenue to Solid Waste Enterprise Fund, dept #9500.**

- 3.18** Approve a budget adjustment for FY 22/23 for Solid Waste - Dept. 9500 increasing Transfer Out and decreasing Services & Supplies by 11,407; and approve a budget adjustment for FY 22/23 for Copier Trust - Dept. 8802 increasing Transfer in by 11,407.

**No impact to the General Fund; \$11,407 from Solid Waste Enterprise Fund to the Copier**

Trust.

### **Trinity County Transportation Commission**

**3.19** Adopt a resolution to allocate State Transit Assistance Funds (STA) for FY 23/24.

**No impact to General Fund; \$380,000 from STA Trust Account.**

**3.20** Adopt a resolution which approves eligible State of Good Repair funds in the amount of \$26,549 for Trinity Transit to contribute toward a zero-emission bus (ZEB) purchase and authorize the Executive Secretary to take action.

**No fiscal impact.**

## **COUNTY MATTERS**

*These items include non-routine, or controversial matters and are listed alphabetically by department. A member of the Board, Staff or public may request that an item be heard out of order.*

### **Auditor/Controller**

**4.1** Approve a budget adjustment for FY 22/23 for Auditor/Court Remittance - Dept. 8467 increasing Transfer In by \$16,362; approve a budget adjustment for FY 22/23 for Contributions to Other Funds - Dept. 1990 increasing Transfer Out by \$16,362; and approve a budget adjustment for FY 22/23 for Contingency General Fund - Dept. 9901 decreasing Appropriation for Contingency by \$16,362.

**Increase in General Fund appropriations in the amount of \$16,362; current Contingency balance is \$125,392.**

### **Board of Supervisors**

**4.2** Waive the provisions of the Governance Manual and bring back for the consideration at a future meeting the resolution regarding snow removal for volunteer fire department driveways. This requires a 2/3 vote.

**No fiscal impact.**

### **County Administrative Office**

**4.3** Discuss and/or provide direction regarding the selection of specific community plan locations and/or designated area plan areas within the General Plan.

Discuss and provide direction on selecting the specific General Plan community plan locations and/or area plan designated areas based upon the General Plan presentation.

**No fiscal impact.**

### **Human Resources**

**4.4** Modify the departmental allocation list for the Department of Transportation to read: Two (2) Transportation Planning Technician I, Transportation Planning Technician II, Transportation Planner I, Transportation Planner II, or Transportation Planner,

Senior and One (1) Environmental Compliance Specialist I/II effective September 6, 2023.

**No impact to the General Fund; these allocations remain within the Department of Transportation.**

### **Planning and Zoning**

**4.5** Introduce and waive the reading of an ordinance amending Trinity County Code Section 17.18.060 pertaining to Multi Family (R-3) Zoning Height Limits.

**No fiscal impact.**

## **CLOSED SESSION**

**5.1** Government Code Section 54954.5(c) - Conference with Legal Counsel - Existing Litigation.

Number of cases: one

- Carlson, et al. v. County of Trinity, et al. (Trinity County Superior Court Case No. 20CV136).

## **ADJOURN**