

TRINITY COUNTY
BOARD OF SUPERVISORS
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING MINUTES
January 6, 2026

Chairman
Supervisor Heidi Carpenter-Harris - District 4

Vice-Chairman
Supervisor Julia Brownfield - District 5

Supervisor Ric Leutwyler - District 1
Supervisor Jill Cox - District 2
Supervisor Liam Gogan - District 3

Trent Tuthill - County Administrative Officer
Margaret E. Long - County Counsel

ZOOM INFORMATION

This meeting was conducted with a zoom option.

MEETING WAS CALLED TO ORDER AT 9:03 AM

PLEDGE OF ALLEGIANCE WAS LED BY SUPERVISOR COX

A. COUNTY MATTERS AM

- A.1. Clerk of the Board - Pursuant to the County's Governance Manual, confirmed the seating of District 4 Supervisor Heidi Carpenter-Harris as Chairman and District 5 Supervisor Julia Brownfield as Chair Pro Tem (Vice-Chair).

Motion: Cox **Second:** Gogan **Carried**

Ayes: Gogan, Cox, Leutwyler, Brownfield and Carpenter-Harris

B. PRESENTATIONS

- B.1. Clerk of the Board – Chairman Carpenter-Harris presented outgoing Chairman Liam Gogan with an engraved gavel.

B.2. Board of Supervisors – Representative from Congressman Doug LaMalfa's Office did not present Trinity Alps Unified School District's Retired Superintendent, Jaime Green, a proclamation recognizing his efforts in the reauthorization of Secure Rural Schools due to the sudden passing of Congressman LaMalfa.

B.3. Clerk of the Board - Rural County Representatives of California (RCRC) President and CEO Patrick Blacklock presented the RCRC 2025 President's Award to Trinity Alps Unified School District's (TAUSD) Chief Financial Officer Sheree Beans on behalf of TAUSD's Retired Superintendent Jaime Green, recognizing his efforts in the reauthorization of Secure Rural Schools.

B.4. Clerk of the Board - Received a presentation from Rural County Representatives of California (RCRC) President and CEO Patrick Blacklock regarding the RCRC Strategic Plan.

B.5. Clerk of the Board - Received an update from U.S. Forest Service's District Ranger Tara Jones regarding matters of interest in Trinity County.

C. PUBLIC COMMENT

Received comment from Dan Harper, Mark, Dan Trujillo, Lisa Wright, Catherine Sidman, Adrien Keys, Chriss Williams, Ben Kellogg and Veronica Kelley-Albiez.

D. REPORTS/ANNOUNCEMENTS

D.1. Received reports from Auditor-Controller Christine Gaffney and Sheriff Tim Saxon.

D.2. Received a report from County Administrative Officer Trent Tuthill.

D.3. Received reports from Members of the Board of Supervisors.

D.4. Received reports from the following Ad Hoc:

- Cannabis Tax
- Tourism

E. CONSENT CALENDAR

Received comments from Lisa Wright, Catherine Sidman and Ben Kellogg.

E.1. *This item was pulled from the consent calendar and considered separately.*

Auditor/Controller - Approved establishing a new special revenue fund 124/Emergency Communications System.

Received comments from County Administrative Officer Trent Tuthill, Auditor-Controller Christine Gaffney, Lisa Wright and Catherine Sidman.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

E.2. Child Support Services - Approved amendment number 16 to the agreement with Angela's Custodial Service, extending the term to January 31, 2027, and increasing the maximum cost by \$3,984 for janitorial services to the child support office located at 850 B Main Street, Weaverville, CA.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

E.3. *This item was pulled from the consent calendar and considered separately.*

Clerk of the Board – Approved regular meeting minutes for December 16, 2025.

Received comments from County Administrative officer Trent Tuthill, County Counsel Margaret Long, Lisa Wright and Deputy Board Clerk Shan Brigman.

Motion: Leutwyler **Second:** Cox **Carried**

Ayes: Cox, Leutwyler, Gogan, Brownfield and Carpenter-Harris

E.4. *This item was pulled from the consent calendar and considered separately.*

County Administrative Office - Approved a budget adjustment for FY 25/26 for Emergency Communications System - Dept 8124 increasing Revenues by \$180,000, Salary and Benefits by \$13,600, and Services and Supplies by \$35,000.

Received comments from County Administrative Officer Trent Tuthill and Dan Harper.

Motion: Cox **Second:** Leutwyler **Carried**

Ayes: Leutwyler, Cox, Gogan, Brownfield and Carpenter-Harris

E.5. *This item was pulled from the consent calendar and considered separately.*

Health and Human Services - Behavioral Health Services - Approved an agreement with Trinity County Office of Education regarding receipt and disbursement of Behavioral Health Student Services Act (BHSSA) funds.

Received comments from Director of Health and Human Services Agency Liz Hamilton and Lisa Wright.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

E.6. Human Resources - Approved the revised job description for Deputy Probation Officer I/II.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

E.7. Human Resources – Adopted Policy Number 2026-01 titled Personnel Information Policy.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

F. COUNTY MATTERS

F.1. Board of Supervisors - Considered the Tourism Funding Ad Hoc Committee's funding recommendations and allocated the funds as follows:

- Trinity County Arts Council = \$3,500
- Hayfork Chamber of Commerce = \$7,500
- Humboldt/Trinity Recreation Alliance = \$5,000
- Weaverville Chamber of Commerce = \$5,000
- Two Six Digital = \$3,500
- Emergency Communications System (Dept 8124) = \$5,500
- Trinity Visitors & Information Center = \$10,000
- Trinity County Chamber of Commerce = \$30,000 with the understanding that the Chamber will meet with the Ad Hoc quarterly to present plans for the upcoming quarter as well as present reports on prior quarter activity. The Chamber will also coordinate the meetings with Two Six Digital and extend the invitation to attend said meetings to all interested stakeholders

Funding for all but Trinity County Chamber of Commerce will be allocated in one lump sum. The allocation to the Trinity County Chamber of Commerce will be allocated quarterly, with the first installment issued no later than February 28, 2026. Future quarterly installment will be processed/issued upon approval of the Tourism Funding Ad Hoc.

Received comments from John Hamilton, Veronica Kelley-Albiez.

Motion: Cox **Second:** Gogan **Carried**

Ayes: Gogan, Cox, Leutwyler, Brownfield and Carpenter-Harris

- F.2. Board of Supervisors - Appointed Supervisors to represent the county on various boards, commissions, committees and task forces for 2026 as shown on the attached appointment list.

Received comments from County Administrative Officer Trent Tuthill, Lisa Wright and Ben Kellogg.

Motion: Cox **Second:** Brownfield **Carried**

Ayes: Brownfield, Cox, Leutwyler, Gogan and Carpenter-Harris

G. CLOSED SESSION

- G.1. Clerk of the Board - Government Code Section 54954.5(C) - Conference with Legal Counsel - Anticipated Litigation
No. of Cases: 1

Received comments from Lisa Wright.

Direction given to staff.

- G.2. Government Code Section 54954.5(c) - Conference with Legal Counsel - Existing Litigation
No. of Cases: 1
Estate of John Swain, et al. v. County of Trinity, et al. (Case No. 2:25-cv-00469-DMC)

Direction given to staff.

TRINITY COUNTY Board of Supervisors



Heidi Carpenter-Harris, Chairman
Board of Supervisors,
County of Trinity
State of California

Attest:

Trent Tuthill

Clerk of the Board of Supervisors

By:



Deputy

TRINITY COUNTY BOARD OF SUPERVISORS

2026 COMMITTEE APPOINTMENT LIST

AIRPORT ADVISORY COMMITTEE (AAC)

(Meets Quarterly)

Appointees: Primary: Jill Cox
Alternate: Ric Leutwyler

BEHAVIORAL HEALTH ADVISORY BOARD (BHAB)

(Meets the 4th Wednesday of every other month—even months)

Appointees: Primary: Ric Leutwyler
Alternate: Julia Brownfield

CALIFORNIA STATE ASSOCIATION OF COUNTIES (CSAC)

(2 times per year, plus various committee meetings)

Appointees: Primary: Ric Leutwyler
Alternate: Julia Brownfield

CHILD ABUSE PREVENTION COUNCIL (CAPC)

(Meets quarterly, 3rd Wednesday)

Appointees: Primary: Ric Leutwyler
Alternate: Liam Gogan

CHILDCARE AND DEVELOPMENT PLANNING COUNCIL (LPC)

(Meets Quarterly)

Appointee: Primary: Liam Gogan
Alternate: Heidi Carpenter-Harris

CHILDREN AND FAMILIES FIRST COMMISSION (FIRST 5)

(Meets Quarterly)

Appointees: Primary: Jill Cox
Alternate: Julia Brownfield

COLUSA-GLENN-TRINITY COMMUNITY ACTION PARTNERSHIP (CAPP)

(Meets Quarterly)

Appointees: Primary: Heidi Carpenter-Harris
Second Primary: Julia Brownfield
Alternate: Jill Cox

DISASTER COUNCIL

(Meets 2nd Tuesday every other month)

Appointees: Board Chairman: Heidi Carpenter-Harris
Board Vice-Chairman: Julia Brownfield

TRINITY COUNTY BOARD OF SUPERVISORS
2026 COMMITTEE APPOINTMENT LIST

EMERGENCY FOOD AND SHELTER PROGRAM (EFSP / LOCAL FEMA BOARD)

(Meets Semi-Annually)

Annual appointees: Board Chairman: Heidi Carpenter- Harris
 Board Vice-Chairman: Julia Brownfield

EMERGENCY MEDICAL SERVICES ADVISORY COMMITTEE

(Once a year in March or April)

Annual appointees: Board Chairman: Heidi Carpenter- Harris
 Board Vice-Chairman: Julia Brownfield

ENVIRONMENTAL SERVICE JPA (ESJPA) – RCRC Subcommittee

(No regular meeting schedule)

Appointees: Primary: Jill Cox
 Alternate: Diane Rader

FIRE SAFE COUNCIL

Appointees: Primary: Jill Cox
 Alternate: Julia Brownfield

FOREST COUNTIES SCHOOLS COALITION (Secure Rural Schools)

(No regular meeting schedule)

Appointees: Primary: Heidi Carpenter-Harris
 Alternate: Ric Leutwyler

GOLDEN STATE CONNECT AUTHORITY (GSCA) – RCRC Subcommittee

(Meets when RCRC meets)

Appointees: Primary: Jill Cox
 Alternate: Liam Gogan

GOLDEN STATE FINANCE COUNCIL (RCRC)

(Meets when RCRC meets)

Appointees: Primary: Jill Cox
 Alternate: Liam Gogan

HEALTH SYSTEMS COLLABORATIVE

(Once every other month)

Appointees: Primary: Julia Brownfield
 Alternate: Liam Gogan

HIGHWAY 36 COMMITTEE

(Once a year, in October, alternates between Red Bluff and Fortuna)

Annual appointee: Fifth District Supervisor – Julia Brownfield

TRINITY COUNTY BOARD OF SUPERVISORS

2026 COMMITTEE APPOINTMENT LIST

HIGHWAY 299 COMMITTEE (CalTrans District 2)

(Occasional meeting with CalTrans)

Appointees: Primary: Heidi- Carpenter-Harris
Alternate: Liam Gogan

HOUSING REHABILITATION & BUSINESS LOAN COMMITTEE

(Meets as needed)

Appointees: Primary: Jill Cox
Alternate: Liam Gogan

LOCAL AGENCY FORMATION COMMISSION (LAFCO)

(Meets 3rd Tuesday of every month)

Appointees: Primary: Julia Brownfield
Primary: Liam Gogan
Primary: Jill Cox
Alternate: Heidi Carpenter- Harris

NATIONAL ASSOCIATION OF COUNTIES (NACO)

Appointee: Primary: Heidi Carpenter-Harris
Alternate: Jill Cox

NATURAL RESOURCES COLLABORATIVE FORMATION GROUP (TCCG) – (Trinity County Collaborative Group)

Appointees: Primary: Jill Cox
Alternate: Heidi Carpenter-Harris

NORCAL EMS

(Meets on the 2nd Thursday of every other month, beginning January)

Appointees: Primary: Jill Cox
Alternate: Julia Brownfield

NORTHERN RURAL TRAINING AND EMPLOYMENT CONSORTIUM (NORTEC)

(Meets quarterly)

Appointees: Primary: Ric Leutwyler
Alternate: Julia Brownfield

NORTH COAST AIR QUALITY MANAGEMENT DISTRICT (NCAQMD)

(Meets in Eureka/Fortuna – 3rd Thursday of every other month)

Appointees: Primary: Heidi Carpenter-Harris
Alternate: Julia Brownfield

NORTH COAST RESOURCE PARTNERSHIP (NCIRWMP)

Appointees: Primary: Heidi Carpenter-Harris
Primary: Liam Gogan
Alternate: Ric Leutwyler

TRINITY COUNTY BOARD OF SUPERVISORS

2026 COMMITTEE APPOINTMENT LIST

NORTH STATE PLANNING & DEVELOPMENT COLLECTIVE

(Meetings.....)

Appointees: Primary: Ric Leutwyler

NORTHWEST CALIFORNIA RESOURCE CONSERVATION & DEVELOPMENT DISTRICT (RC&D)

(Meetings alternate between Del Norte, Humboldt and Trinity Counties Quarterly on the 2nd Wednesday)

Appointees: Primary: Heidi Carpenter-Harris

Alternate: Liam Gogan

Alternate: Ric Leutwyler

PARTNERSHIP IN ACTION FOR TRINITY HEALTH (PATH)

(Meets bi-monthly (odd months) 2nd Thursday, 2 p.m.)

Appointees: Primary: Liam Gogan

Alternate: Julia Brownfield

PSA II AREA AGENCY ON AGING EXECUTIVE BOARD

(Meet quarterly in Burney, CA)

Appointees: Primary: Jill Cox

Alternate: Ric Leutwyler

RURAL COUNTY REPRESENTATIVES OF CALIFORNIA (RCRC)

Also sits on Golden State Finance Authority (GSFA)

(Meets third Wednesday every other month)

Appointees: Primary: Jill Cox

Alternate: Liam Gogan

REMOTE ACCESS NETWORK BOARD (RAN Board)

(Meets as needed)

Appointees: Board Chairman: Heidi Carpenter-Harris

Board Vice-Chairman: Julia Brownfield

SIERRA NEVADA CONSERVANCY

Appointees: Primary: Ric Leutwyler

SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (SSTAC)

Appointees: Chairman: Heidi Carpenter-Harris

Vice Chair: Julia Brownfield

SOLID WASTE HEARING PANEL

(Meets as needed)

Appointees: Primary: Julia Brownfield

TRINITY COUNTY BOARD OF SUPERVISORS
2026 COMMITTEE APPOINTMENT LIST

SUPERIOR CALIFORNIA ECONOMIC DEVELOPMENT DISTRICT (SCEDD)

(Meets on the 3rd Thursday of February, April, July, September and November)

Appointees: Primary: Ric Leutwyler
 Alternate: Julia Brownfield

TRINITY COUNTY COMMISSION ON AGING

(Meets last Wednesday of each month)

Appointees: Primary: Ric Leutwyler
 Alternate: Liam Gogan

TRINITY COUNTY FIRE CHIEFS' ASSOCIATION

(First Monday every month)

Appointees: Primary: Jill Cox
 Alternate: Ric Leutwyler

TRINITY COUNTY FISH AND GAME ADVISORY COMMISSION

(Meets quarterly)

Appointees: Primary: Liam Gogan
 Primary: Heidi Carpenter-Harris

TRINITY MANAGEMENT COUNCIL

(Meets Bi-Monthly)

Appointees: Primary: Liam Gogan
 Alternate: Patrick Flynn

TRINITY OPIOID SAFETY COALITION

Appointees: Primary: Liam Gogan
 Alternate: Julia Brownfield

WEAVERVILLE COMMUNITY FOREST

Appointees: Primary: Jill Cox
 Alternate: Heidi Carpenter-Harris