

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

**MEETING MINUTES
November 4, 2025**

**Chairman
Supervisor Liam Gogan - District 3**

**Vice-Chairman
Supervisor Heidi Carpenter-Harris - District 4**

**Supervisor Ric Leutwyler - District 1
Supervisor Jill Cox - District 2
Supervisor Julia Brownfield - District 5**

**Trent Tuthill - County Administrative Officer
Margaret E. Long - County Counsel**

ZOOM INFORMATION

This meeting was conducted with a Zoom option

MEETING CALLED TO ORDER AT 9:00 AM

PLEDGE OF ALLEGIANCE WAS LED BY SUPERVISOR BROWNFIELD

A. PRESENTATIONS

A.1. Clerk of the Board - Recognized Trinity County Auditor-Controller's Office Accounting Technician Jawharah Alkhaldi as Trinity County's Employee of the Year for fiscal year 2024/2025.

Received comments from County Administrative Officer Trent Tuthill.

A.2. Clerk of the Board – Did not receive an update from U.S. Forest Service representatives regarding matters of interest in Trinity County due to Government Shutdown.

A.3. Health and Human Services - Veterans Services - Received an update from Veteran Services Officer Jennifer Dobbs and adopted a proclamation of

appreciation which recognized November as Veterans and Military Families month.

Motion: Cox **Second:** Leutwyler **Carried**
Ayes: Leutwyler, Cox, Brownfield, Carpenter-Harris and Gogan

B. PUBLIC COMMENT

Received comments from Dan Harper and Ben Kellogg.

C. REPORTS/ANNOUNCEMENTS

C.1. Received reports from Auditor-Controller Christine Gaffney, Director of Health and Human Services Agency Elizabeth Hamilton, Sheriff Tim Saxon and Interim Director of Community Development Trent Tuthill.

C.2. Received a report from County Administrative Officer Trent Tuthill.

C.3. Received reports from Members of the Board of Supervisors.

D. CONSENT CALENDAR

Received comments from Veronica Kelley-Albeiz and Senior Financial Analyst Suzie Hawkins.

D.1. Clerk of the Board - Approved regular meeting minutes for October 21, 2025.

Motion: Leutwyler **Second:** Gogan **Carried**
Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.2. Community Development - Environmental Health - Adopted Resolution Number 2025-085 authorizing Trinity County Environmental Health as designee and signature authority for CalRecycle Illegal Disposal Site Abatement Grant.

Motion: Leutwyler **Second:** Gogan **Carried**
Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.3. Health and Human Services- Admin - Approved an agreement with the County of Santa Cruz to provide host entity services for County Medi-Cal Administrative Activities (CMAA) and Target Case Management (TCM) services.

Motion: Leutwyler **Second:** Gogan **Carried**
Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.4. Health and Human Services - Behavioral Health Services - Appointed Isabella Main as Board Member to the Behavioral Health Services Advisory Board to

serve a One (1) year term commencing on November 4th, 2025 and expiring on November 3rd, 2026.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.5. Health and Human Services - Behavioral Health Services - Approved an agreement with Promesa Behavioral Health to provide Mental Health Treatment for Seriously Emotionally Disturbed children and youth.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.6. Health and Human Services - Public Health – Authorized the chairman to sign a letter of support and adopted Resolution Number 2025-082 regarding the Trinity County HHSA Public Health's pursuit of recognition and accreditation by the Public Health Accreditation Board.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.7. Human Resources - Approved a master memorandum of understanding with the Deputy Sheriffs' Association establishing salaries and benefits.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.8. Probation - Approved an agreement with Sonoma County to provide juvenile detention.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.9. *This item was pulled from the consent calendar and considered separately.*

Transportation Commission - Adopted Resolution Number 2025-086 to allocate State Transit Assistance Funds (STA) for FY 2025/2026.

Received comments from Senior Financial Analyst Suzie Hawkins.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.10. *This item was pulled from the consent calendar and considered separately.*

Transportation - Approved amendment number one to the agreement with Wood Rodgers, Inc., increasing the maximum amount by \$800,000 to provide Disaster Engineering Services.

Received comments from Director of Transportation Panos Kokkas.

Motion: Carpenter-Harris **Second:** Cox **Carried**

Ayes: Cox, Carpenter-Harris, Leutwyler, Brownfield and Gogan

- D.11. Transportation - Approved a budget adjustment for FY 25/26 for Transit - Dept 3360 increasing Transfers In and Fixed Assets by \$52,500; and approved a budget adjustment for FY 25/26 for State Transit Assistance Fund - Dept 8462 increasing Transfers Out by \$52,500.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.12. Treasurer/Tax Collector - Adopted Resolution Number 2025-087 approving an agreement with Trinity County Waterworks District to purchase a Chapter 8 defaulted property described as APN 014-008-000.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.13. *This item was pulled from the consent calendar and considered separately*

Treasurer/Tax Collector - Adopted Resolution Number 2025-084 which distributes excess proceeds from the 2023-24 Tax Defaulted Property Tax Auction.

Received comments from Treasurer/Tax Collector Terri McBrayer.

Motion: Cox **Second:** Gogan **Carried**

Ayes: Gogan, Cox, Leutwyler, Brownfield and Carpenter-Harris

E. COUNTY MATTERS

These items include non-routine, or controversial matters and are listed alphabetically by department. A member of the Board, Staff or public may request that an item be heard out of order.

- E.1. Human Resources – Pulled from the agenda, the item to consider approving a revised Driving Policy for Trinity County employees.

- E.2. Auditor/Controller - Adopted Resolution Number 2025-083 approving coverage of a \$1,000 deposit shortage in the Cannabis division with General Fund dollars.

Presented by Auditor-Controller Christine Gaffney.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- E.3. Board of Supervisors - Received an update from the Trinity County Tourism Ad Hoc Committee and directed the committee to schedule a presentation from Two Six Digital, reach out to local groups who submitted proposals for funding to gather more information and make funding recommendations at the next Board of Supervisors meeting.

Received comments Veronica Kelley-Albeiz, Travis Finch, Interim Planning Director Drew Plebani, John Hamilton, Susan Marie and Ben Kellogg.

Motion: Leutwyler **Second:** Carpenter-Harris **Carried**
Ayes: Carpenter-Harris, Leutwyler, Cox, Brownfield and Gogan

F. CLOSED SESSION

- F.1. Human Resources - Government Code Section 54954.5(e) - Public Employee Appointment: Interim County Clerk/ Recorder/ Assessor/ Registrar of Voters

Direction was given.

- F.2. Human Resources - Government Code Section 54954.5(e) - Public Employee Appointment: County Administrative Officer

Direction was given.

TRINITY COUNTY Board of Supervisors



Liam Gogan, Chairman
Board of Supervisors,
County of Trinity
State of California

Attest:
Trent Tuthill
Clerk of the Board of Supervisors
By:



Deputy