

TRINITY COUNTY
BOARD OF SUPERVISORS
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING MINUTES
October 21, 2025

Chairman
Supervisor Liam Gogan - District 3

Vice-Chairman
Supervisor Heidi Carpenter-Harris - District 4

Supervisor Ric Leutwyler - District 1
Supervisor Jill Cox - District 2
Supervisor Julia Brownfield - District 5

Trent Tuthill - County Administrative Officer
Sean Cameron – Deputy County Counsel

ZOOM INFORMATION

This meeting was conducted with a zoom option.

MEETING CALLED TO ORDER AT 9:15 AM

PLEDGE OF ALLEGIANCE WAS LED BY SUPERVISOR LEUTWYLER

A. PRESENTATIONS

- A.1. Clerk of the Board – Did not receive an update from U.S. Forest Service representatives regarding matters of interest in Trinity County due to Government shutdown.

B. PUBLIC COMMENT

Received comments from Julie, Ronald, Matthew Scrimmager, Susan, Dan Harper, Latish Guerra, Dennis Dunkin, Ben Kellogg and Vidette Vanderwide.

C. REPORTS/ANNOUNCEMENTS

C.1. Received a report from Health and Human Services Agency Director Elizabeth Hamilton.

C.2. Received report from County Administrative Officer Trent Tuthill.

C.3. Received reports from Members of the Board of Supervisors.

D. CONSENT CALENDAR

D.1. Clerk of the Board – Adopted the following resolutions confirming the continuance of the following local emergencies in the County of Trinity:

- Resolution Number 2025-075 - Local emergency due to the 2024 Late January Winter Storm; and
- Resolution Number 2025-076 - Local emergency due to the 2024 March Winter Storm; and
- Resolution Number 2025-077 - Local emergency due to the 2024 Mid-December Winter Storm, and
- Resolution Number 2025-078 - Local emergency due to the 2025 Mid-February Winter Storm.

Motion: Carpenter-Harris **Second:** Gogan **Carried**
Ayes: Gogan, Carpenter-Harris, Leutwyler, Cox and Brownfield

D.2. Clerk of the Board – Approved regular meeting minutes for October 7, 2025, and special meeting minutes for October 10, 2025.

Motion: Carpenter-Harris **Second:** Gogan **Carried**
Ayes: Gogan, Carpenter-Harris, Leutwyler, Cox and Brownfield

D.3. Clerk of the Board - Authorized the Chairman to sign a letter of support for Trinity County Health and Human Services Agency – Behavioral Health's application for Behavioral Health Continuum Infrastructure Program (BHCIP) Round 2.

Motion: Carpenter-Harris **Second:** Gogan **Carried**
Ayes: Gogan, Carpenter-Harris, Leutwyler, Cox and Brownfield

D.4. Clerk of the Board - Authorized the Chairman to sign a letter of support regarding the Greater Hayfork Valley Park and Recreation's 12th Annual Hayfork Lights Parade.

Motion: Carpenter-Harris **Second:** Gogan **Carried**
Ayes: Gogan, Carpenter-Harris, Leutwyler, Cox and Brownfield

D.5. *This item was pulled from the Consent Calendar and considered separately*

County Administrative Office - Adopted Resolution Number 2025-079 which waived CUPA fees for Trinity County Volunteer Fire Departments (VFD).

Motion: Leutwyler **Second:** Cox **Carried**

Ayes: Cox, Leutwyler, Brownfield, Carpenter-Harris and Gogan

D.6. Health and Human Services - Behavioral Health Services - Adopted amended bylaws for the Behavioral Health Advisory Board.

Motion: Carpenter-Harris **Second:** Gogan **Carried**

Ayes: Gogan, Carpenter-Harris, Leutwyler, Cox and Brownfield

D.7. Health and Human Services - Behavioral Health Services - Adopted Resolution Number 2025-080 which accepts a Behavioral Health Continuum Infrastructure Program (BHCIP) funding agreement.

Motion: Carpenter-Harris **Second:** Gogan **Carried**

Ayes: Gogan, Carpenter-Harris, Leutwyler, Cox and Brownfield

D.8. Health and Human Services - Behavioral Health Services - Approved an agreement with El Dorado Psychiatric Health Facility to provide Acute Psychiatric Inpatient Care and maintenance for mentally disordered persons.

Motion: Carpenter-Harris **Second:** Gogan **Carried**

Ayes: Gogan, Carpenter-Harris, Leutwyler, Cox and Brownfield

D.9. Health and Human Services - Behavioral Health Services - Approved an agreement with Junction City Elementary School District to provide Mental Health Services Act (MHSA) funding for a Student Services Wellness Room on the Junction City Elementary School Campus.

Motion: Carpenter-Harris **Second:** Gogan **Carried**

Ayes: Gogan, Carpenter-Harris, Leutwyler, Cox and Brownfield

D.10. Health and Human Services - Behavioral Health Services – Approved an agreement with Humboldt Recovery Inc. to provide Inpatient Care and maintenance for SUD persons.

Motion: Carpenter-Harris **Second:** Gogan **Carried**

Ayes: Gogan, Carpenter-Harris, Leutwyler, Cox and Brownfield

D.11. Health and Human Services- Employment Services - Adopted Resolution Number 2025-081 which accepts Transitional Housing Program (THP) Round 7 & Housing Navigation and Maintenance Program (HNMP) Round 4 funds.

Motion: Carpenter-Harris **Second:** Gogan **Carried**

Ayes: Gogan, Carpenter-Harris, Leutwyler, Cox and Brownfield

- D.12. Health and Human Services - Housing - Approved an agreement with Glenn County to provide administrative oversight related to the Continuum of Care activities.

Motion: Carpenter-Harris **Second:** Gogan **Carried**

Ayes: Gogan, Carpenter-Harris, Leutwyler, Cox and Brownfield

- D.13. Human Resources - Approved a revised job description for Victim Witness Coordinator.

Motion: Carpenter-Harris **Second:** Gogan **Carried**

Ayes: Gogan, Carpenter-Harris, Leutwyler, Cox and Brownfield

- D.14. Transportation - Approved amendment number one to the agreement with Campora Propane Service, extending the term to June 30, 2026, to supply propane to Trinity County for Schedule I and II.

Motion: Carpenter-Harris **Second:** Gogan **Carried**

Ayes: Gogan, Carpenter-Harris, Leutwyler, Cox and Brownfield

E. COUNTY MATTERS

- E.1. Community Development - Planning - Received a presentation by Mintier Harnish's Project Manager Ryan Lester regarding the HCD Pro Housing Designation Program and directed staff to pursue the Designation as proposed.

Received comment from Interim Planning Director/Cannabis Division Director Drew Plebani and County Administrative Officer Trent Tuthill.

F. CLOSED SESSION

- F.1. Government Code Section 54954.5(f) - Labor Negotiations
County's Designated Representatives: Margaret Long, Laila Cassis, and Suzie Hawkins
Employee Organizations: Professional Peace Officers Association

Direction was given.

- F.2. Government Code Section 54954.5(c) - Conference with Legal Counsel - Anticipated Litigation
No. of Cases: One

No reportable action.

F.3. Government Code Section 54954.5(e) - Public Employee Appointment:
Interim County Clerk/Recorder/Assessor/Registrar of Voters

Direction was given.

TRINITY COUNTY Board of Supervisors



Liam Gogan, Chairman
Board of Supervisors,
County of Trinity
State of California

Attest:
Trent Tuthill
Clerk of the Board of Supervisors
By:


Deputy