

**TRINITY COUNTY
BOARD OF SUPERVISORS
TRINITY COUNTY LIBRARY
CONFERENCE ROOM
351 MAIN STREET
WEAVERVILLE, CA**

**MEETING AGENDA
September 16, 2025**

**Chairman
Supervisor Liam Gogan - District 3**

**Vice-Chairman
Supervisor Heidi Carpenter-Harris - District 4**

**Supervisor Ric Leutwyler - District 1
Supervisor Jill Cox - District 2
Supervisor Julia Brownfield - District 5**

**Trent Tuthill - County Administrative Officer
Margaret E. Long - County Counsel**

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the Deputy Board Clerk at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

[Join Zoom Meeting](#)

Meeting ID: 595 007 2851

Passcode: 267684

Dial In:

1 (669) 900-6833

Phone Commands: *6 Mute/Unmute; *9 Raise Hand

<https://support.zoom.us/hc/en-us/articles/201362283-Testing-computer-or-device-audio>

Just a reminder that the chat feature is not the appropriate forum to ask questions or provide comments. This chat should only be used to notify us of technical issues. No response will be given in acknowledgment or otherwise via the Zoom chat.

Public Comment given via Zoom can only be done audibly (not via chat), and you must either "Raise Your Hand" or use the chat to request your turn.

9:00 AM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

A. PRESENTATIONS

- A.1. Clerk of the Board - Adopt a proclamation supporting Human Response Network's Candlelight Walk bringing Domestic Violence Awareness.

No fiscal impact.

- A.2. County Administrative Office - Receive a presentation and update from the Redwood Coast Connect Broadband Consortium team on the USDA Rural Broadband Technical Assistance Grant

No fiscal impact.

B. PUBLIC COMMENT

This time is for information from the public on matters not appearing on this agenda or within the Consent Calendar. All comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. When addressing the Board please state your name for the record and address the Board as a whole through the Chair. No action or discussion will be conducted on matters not listed on the agenda, however, the Chair may refer the subject matter to the appropriate department for follow-up or schedule the matter on a subsequent Board Agenda.

C. REPORTS/ANNOUNCEMENTS

C.1. Report from Department Heads

C.2. Report from County Administrative Officer

C.3. Reports from Members of the Board of Supervisors

D. CONSENT CALENDAR

These items include routine, non-controversial matters and will be acted upon by the Board by one, roll-call motion. If a member of the public has any questions or comments on an item on the consent calendar, they may provide them now. A member of the Board or Staff may request an item be pulled and considered separately.

D.1. Auditor/Controller - Approve a budget adjustment for FY 24/25 for Auditor-Court Remittance - Dept 8467, increasing Revenues and Interfund Expenses by \$18,097.

No impact to the General Fund, current cash balance in Auditor/Court Remittance - Fund 467 is \$18,096.61

D.2. County Administrative Office - Authorize the Chairman to sign a Letter of Opposition to AB 339.

Unknown fiscal impact.

D.3. Board of Supervisors - Authorize the Chairman to sign a Letter of Support for SB 448 (Umberg).

Unknown fiscal impact.

D.4. Clerk of the Board - Appoint Elizabeth Ritz as Council Member to the PSA2 Area Agency on Aging Advisory Council to serve a 4 year term.

No fiscal impact.

D.5. Clerk of the Board - Approve the regular meeting minutes of the Board of Supervisors for September 2, 2025.

No fiscal impact.

D.6. Clerk of the Board - Authorize the Chairman to sign a letter supporting Hayfork Elementary's 2025 Halloween Parade.

No fiscal impact.

D.7. Clerk of the Board - Authorize the Chairman to sign a letter supporting Hayfork High School's 2025 Homecoming Parade.

No fiscal impact.

- D.8. Clerk of the Board - Authorize the Chairman to sign a letter supporting Trinity High School's 2025 Homecoming Parade.

No fiscal impact.

- D.9. County Administrative Office - Approve an agreement with Inseparable Solutions LLC to provide transitional planning and elections administration support.

Up to \$50,000 to the General Fund, potentially offset by state funds for elections. The budgeted amount is already included in the proposed FY25/26 budget.

- D.10. Sheriff - Approve an agreement with Flock Group, INC. to provide Software and Hardware capable of capturing audio, video, image and recording data.

No impact to the General Fund; up to \$67,550 from grants provided to the Sheriff's Office.

- D.11. Transportation - Approve an agreement with Kimley-Horn and Associates, Inc. to prepare a Pavement Maintenance Management Plan (PMMP) for Trinity Center Airport (O86).

No impact to the General Fund; \$148,381 from the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) and Caltrans Division of Aeronautics AIP Matching Grant Program.

- D.12. Transportation - Approve an agreement with MGE Engineering Inc to design a replacement bridge for Ripple Creek on Eagle Creek Loop Road.

No impact to the General Fund; \$431,479.13 in state-only funding through the State Transportation Improvement Program (STIP).

- D.13. Transportation - Authorize the CAO or Director of Transportation to award the contract for Ruth Zenia road hazard tree removal to the lowest / qualified bidder and sign all contractual documents.

No impact to the General Fund; \$150,000 in Good Neighbor Agreement funds.

- D.14. Trinity County Transportation Commission - Adopt a resolution which approves the State of Good Repair Program Project List for FY 2025/26.

No impact to the general fund; approximately \$96,796 of revenue through the State of Good Repair Program.

E. COUNTY MATTERS

These items include non-routine, or controversial matters and are listed alphabetically by department. A member of the Board, Staff or public may request that an item be heard out of order.

- E.1. Community Development - Planning - Approve a budget adjustment for FY 24/25 for Planning - Dept 2800 increasing Revenues by \$1,137 and Services & Supplies by \$1,482; and approve a budget adjustment for FY 24/25 for General Fund Contingency - Dept 9901 decreasing Appropriations for Contingency by \$345.

Increase in General Fund appropriations in the amount of \$345; current balance of General Fund Contingency is \$175,818.

F. CLOSED SESSION

- F.1. Government Code Section 54954.5(e) - Public Employee Appointment:
County Clerk/Recorder/Assessor/Registrar of Voters
- F.2. Government Code Section 54954.5(e) - Threat to Public Services or Facilities
Consultation with: County Counsel and Sheriff

ADJOURN