

TRINITY COUNTY
BOARD OF SUPERVISORS
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING MINUTES
August 19, 2025

Chairman
Supervisor Liam Gogan - District 3

Vice-Chairman
Supervisor Heidi Carpenter-Harris - District 4

Supervisor Ric Leutwyler - District 1
Supervisor Jill Cox - District 2 - ABSENT
Supervisor Julia Brownfield - District 5

Trent Tuthill - County Administrative Officer
Margaret E. Long - County Counsel

ZOOM INFORMATION

This meeting was conducted with a zoom option.

MEETING CALLED TO ORDER AT 9:03 AM

PLEDGE OF ALLEGIANCE WAS LED BY SUPERVISOR BROWNFIELD

A. PRESENTATIONS

- A.1. Child Support Services - Adopted a proclamation of appreciation which recognizes North Coast Regional Child Support for their continued commitment to the children and families of Trinity County in light of the National Child Support Awareness Month of August.

B. PUBLIC COMMENT

Received comments from Lisa Wright, Lisa and Matthew Jefferson.

C. REPORTS/ANNOUNCEMENTS

- C.1. Received reports from Health and Human Services Agency/ Office of Emergency Services Director Elizabeth Hamilton and Sheriff Tim Saxon.
- C.2. Received a report from County Administrative Officer Trent Tuthill.
- C.3. Received reports from Members of the Board of Supervisors

D. CONSENT CALENDAR

Received comments from Lisa Wright and Matthew Jefferson.

- D.1. Auditor/Controller - Approved a budget adjustment for FY 24/25 for General Fund - Dept 1000 increasing Revenue and Prior Period Adjustments by \$24,304.

Motion: Carpenter-Harris **Second:** Leutwyler **Carried**
Ayes: Leutwyler, Carpenter-Harris, Brownfield and Gogan
Absent: Cox

- D.2. Child Support Services - Adopted Resolution Number 2025-066 to change the name of the North Coast Regional Department of Child Support Services (NCRDCSS) to Humboldt-Trinity Child Support Agency (HTCSA), recognizing Bennett Hoffmann as the Director of Humboldt-Trinity Child Support Agency and authorizing the official logo for Humboldt-Trinity Child Support Agency.

Motion: Carpenter-Harris **Second:** Leutwyler **Carried**
Ayes: Leutwyler, Carpenter-Harris, Brownfield and Gogan
Absent: Cox

- D.3. Community Development - Building - Approved a budget adjustment for FY24/25 for Building Department - 2480, increasing Revenues and Services and Supplies by \$10,000.

Motion: Carpenter-Harris **Second:** Leutwyler **Carried**
Ayes: Leutwyler, Carpenter-Harris, Brownfield and Gogan
Absent: Cox

- D.4. *This item was pulled from the consent calendar and considered separately*

Community Development - Planning - Approved amendment number 3 to the agreement with Mintier Harnish, increasing the cost by \$50,520 to provide facilitation of the additional community workshops for the General Plan Update.

Motion: Carpenter-Harris **Second:** Leutwyler **Carried**
Ayes: Leutwyler, Carpenter-Harris, Brownfield and Gogan
Absent: Cox

D.5. County Administrative Office - Approved the regular meeting minutes of the Board of Supervisors for August 5, 2025.

Motion: Carpenter-Harris **Second:** Leutwyler **Carried**

Ayes: Leutwyler, Carpenter-Harris, Brownfield and Gogan

Absent: Cox

D.6. County Administrative Office - Authorized the Chairman to sign a letter of support regarding the Secure Rural Schools and Community Self-Determination Act Reauthorization.

Motion: Carpenter-Harris **Second:** Leutwyler **Carried**

Ayes: Leutwyler, Carpenter-Harris, Brownfield and Gogan

Absent: Cox

D.7. Health and Human Services- Admin - Approved an agreement with Aspire Innovators, LLC to provide professional development training and coaching.

Motion: Carpenter-Harris **Second:** Leutwyler **Carried**

Ayes: Leutwyler, Carpenter-Harris, Brownfield and Gogan

Absent: Cox

D.8. Health and Human Services- Admin - Approved an agreement with Wineglass Vineyards/Jon Paladini to provide leased professional office space to Health & Human Services Agency.

Motion: Carpenter-Harris **Second:** Leutwyler **Carried**

Ayes: Leutwyler, Carpenter-Harris, Brownfield and Gogan

Absent: Cox

D.9. Health and Human Services - Behavioral Health Services - Adopted Resolution Number 2025-064 which authorizes the Director of the Health & Human Services Agency or his/her designee to sign an agreement, and any and all subsequent amendments with Department of Health Care Services for Drug Medi-Cal (DMC) services.

Motion: Carpenter-Harris **Second:** Leutwyler **Carried**

Ayes: Leutwyler, Carpenter-Harris, Brownfield and Gogan

Absent: Cox

D.10. Health and Human Services - Behavioral Health Services - Adopted Resolution Number 2025-065 which authorizes the Director of the Health and Human Services Agency, or his/her designee, to sign an agreement, and any and all subsequent amendments with the State Department of Health Care Services for Specialty Mental Health Services.

Motion: Carpenter-Harris **Second:** Leutwyler **Carried**

Ayes: Leutwyler, Carpenter-Harris, Brownfield and Gogan

Absent: Cox

- D.11. Health and Human Services - Behavioral Health Services - Adopted Resolution 2025-067 which removes from Behavioral Health's Capital Asset Listing Asset ID# B0163, an RV Cover Building Kit.

Motion: Carpenter-Harris **Second:** Leutwyler **Carried**
Ayes: Leutwyler, Carpenter-Harris, Brownfield and Gogan
Absent: Cox

- D.12. Health and Human Services - Behavioral Health Services - Approved amendment number 1 to the agreement with The SmithWaters Group extending the term and performance time to June 30, 2029, to provide patients' rights advocacy services.

Motion: Carpenter-Harris **Second:** Leutwyler **Carried**
Ayes: Leutwyler, Carpenter-Harris, Brownfield and Gogan
Absent: Cox

- D.13. Probation - Approved amendment number 3 to the agreement with Human Response Network, increasing the maximum cost by \$100,000 to provide transitional housing, associated supportive services and case management services.

Motion: Carpenter-Harris **Second:** Leutwyler **Carried**
Ayes: Leutwyler, Carpenter-Harris, Brownfield and Gogan
Absent: Cox

- D.14. Probation - Approved a memorandum of understanding with Butte County Juvenile Detention Facility to provide detention on a space-available basis.

Motion: Carpenter-Harris **Second:** Leutwyler **Carried**
Ayes: Leutwyler, Carpenter-Harris, Brownfield and Gogan
Absent: Cox

- D.15. Sheriff - Ratified the Sheriff's signatures and approved amendment number 6 for \$27,216 and amendment number 7 for \$12,785 with Motorola to maintain a communication system to allow 9-1-1, dispatch, two-way radios and the jail management system providing vital services to Trinity County.

Motion: Carpenter-Harris **Second:** Leutwyler **Carried**
Ayes: Leutwyler, Carpenter-Harris, Brownfield and Gogan
Absent: Cox

- D.16. *This item was pulled from the consent calendar and considered separately*

Transportation – Approved amendment number 1 to the Memorandum of Understanding with Cal Fire for Conservation Crew Services increasing the

maximum cost by \$50,000, extending the term and ratifying the Director of Transportation's signature on the Cal Fire documents.

Received comments from County Administrative Officer Trent Tuthill.

Motion: Leutwyler **Second:** Brownfield **Carried**

Ayes: Brownfield, Leutwyler, Carpenter-Harris and Gogan

Absent: Cox

- D.17. Health and Human Services- Budget Adjustments - Approved a budget adjustment for FY 24/25 for Office of Emergency Services - Dept 2260, decreasing Other Charges and increasing Fixed Assets by \$45,000.

Motion: Carpenter-Harris **Second:** Leutwyler **Carried**

Ayes: Leutwyler, Carpenter-Harris, Brownfield and Gogan

Absent: Cox

E. COUNTY MATTERS

- E.1. Transportation - Received a presentation from the Director of Transportation Panos Kokkas regarding department operations.

- E.2. Board of Supervisors - Adopted revised bylaws for the Tourism Development Advisory Board.

Received comments from Lisa Harper, Ben Kellogg and Rhoda Cane.

Motion: Leutwyler **Second:** Carpenter-Harris **Carried**

Ayes: Carpenter-Harris, Leutwyler and Gogan

Noes: Brownfield

Absent: Cox

- E.3. Community Development - Planning - Approved a budget adjustment for FY 24/25 for Planning - Dept 2800 – decreasing Revenues by \$103,474, Salary and Benefits by \$27,938, Services and Supplies by \$34,000, Interfund Expenses by \$400, and Other Charges by \$1,020, and approved a budget adjustment for FY 24/25 for General Fund Contingency – Dept 9901 decreasing Provisions for Contingency by \$40,116.

Received comment from Interim Planning Director Drew Plebani.

Motion: Carpenter-Harris **Second:** Gogan **Carried**

Ayes: Carpenter-Harris, Gogan, Leutwyler and Brownfield

Absent: Cox

- E.4. Community Development - Planning - Discussed topics for upcoming Community Plan meetings and directed staff to support the Planning Commission's recommended topics and receive Community input during the Community Plan meetings.

Received comments from Interim Planning Director Drew Plebani, Lisa Wright, Matthew Jefferson, Adrien Keys, Rhoda Cane and Ben Kellogg.

- E.5. County Administrative Office - Approved a budget adjustment for FY 24/25 for CDBG Grants - Dept 1970 increasing Transfers In by \$136,100; approved a budget adjustment for FY 24/25 for Contributions to Others - Dept 1990 increasing Transfer Out by \$136,100; and approved a budget adjustment for FY 24/25 for General Fund Contingency - Dept 9901 decreasing Provisions for Contingency by \$136,100.

Received comments from County Administrative Officer Trent Tuthill.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Leutwyler, Gogan, Carpenter-Harris and Brownfield

Absent: Cox

F. CLOSED SESSION

Received comments from Matthew Jefferson and Ben Kellogg.

- F.1. Government Code Section 54954.5(b) - Real Property Negotiations

Property: 450 Oregon Street

Agency Negotiators: Trent Tuthill

Under Negotiations: Price and Terms of Escrow

Direction was given to negotiator.

- F.2. Government Code Section 54954.5(c) - Conference with Legal Counsel -

Existing Litigation

No. of Cases: Three

National Prescription Opiate Litigation, Case No. 1:17-md-02804-DAP, pending in the U.S. District Court for the Northern District of Ohio.

Purdue Pharma L.P., et al, Case No. 19-23649, pending in the United States Bankruptcy Court, Southern District of New York.

Estate of Joshua Garbutt, Stacy Pohlmeyer and Brian Garbutt vs Trinity County, Case No: 2:24-vc-01275-DMC

Direction was given to staff.

F.3. Government Code Section 54954.5(f) - Labor Negotiations
County's Designated Representatives: Margaret Long, Laila Cassis, Elizabeth
Hamilton and Suzie Hawkins
Employee Organizations: IHSS and Probation Peace Officers Association

Direction was given to negotiator.

ADJOURN

TRINITY COUNTY Board of Supervisors



Liam Gogan, Chairman
Board of Supervisors,
County of Trinity
State of California

Attest:
Trent Tuthill
Clerk of the Board of Supervisors
By:


Deputy