

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

**MEETING MINUTES
August 5, 2025**

**Chairman
Supervisor Liam Gogan - District 3**

**Vice-Chairman
Supervisor Heidi Carpenter-Harris - District 4**

**Supervisor Ric Leutwyler - District 1
Supervisor Jill Cox - District 2
Supervisor Julia Brownfield - District 5**

**Trent Tuthill - County Administrative Officer
Amanda Uhrhammer - Assistant County Counsel**

Zoom Information

This meeting was conducted with a zoom option.

MEETING CALLED TO ORDER AT 9:03 AM

PLEDGE OF ALLEGIANCE WAS LED BY SUPERVISOR CARPENTER-HARRIS

A. PRESENTATIONS

A.1. Health and Human Services - Public Health - Adopted a proclamation which recognizing August 1-7, 2025 as World Breastfeeding Week.

Received comments from Health Services Program Manager Cathy Tillman

Motion: Cox **Second:** Gogan **Carried**

Ayes: Gogan, Cox, Leutwyler, Brownfield and Carpenter-Harris

A.2. County Administrative Office - Received a presentation by the Director of Health and Human Services Agency Elizabeth Hamilton recognizing Yoni Desmond for her exemplary work and dedication and for achieving the Lynne Goodwin Award.

A.3. County Administrative Office - Received an update from U.S. Forest Service District Ranger Tara Jones regarding matters of interest in Trinity County.

A.4. Human Resources - Received a presentation from Senior Consultant Matt Spooner, Client Services Coordinator Alexandra Irving and Senior Portfolio Manager Dennis Mullins on the PARS 115 Combo Trust performance review for the 24/25 fiscal year.

B. PUBLIC COMMENT

Received comments from Kelly Rowland, Madelyn Clark, Vidette, Dan Harper and Ben Kellogg.

C. REPORTS/ANNOUNCEMENTS

C.1. Received a report from Chief Information Officer Dan Reid.

C.2. Received a report from County Administrative Officer Trent Tuthill.

C.3. Received reports from Members of the Board of Supervisors.

D. CONSENT CALENDAR

D.1. Auditor/Controller - Approved a budget adjustment for FY 24/25 for EMS Discretionary - Dept 8591 increasing Revenues by \$282, Transfers Out by \$127, and Intefund Expenses by \$16.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.2. Auditor/Controller - Approved a budget adjustment for FY 24/25 for EMS Physicians - Dept 8589 increasing Revenues by \$744 and increasing Interfund Expenses by \$29.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.3. Clerk of the Board - Adopted the following resolutions confirming the continuance of the following local emergencies in the County of Trinity:

- Resolution Number 2025-058 for the Local emergency due to the 2024 Late January Winter Storm; and
- Resolution Number 2025-059 for the Local emergency due to the 2024 March Winter Storm; and
- Resolution Number 2025-060 for the Local emergency due to the 2024 Mid-December Winter Storm, and
- Resolution Number 2025-061 for the Local emergency due to the 2025 Mid-February Winter Storm.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.4. Clerk of the Board - Approved the regular meeting minutes of the Board of Supervisors, July 15, 2025 meeting.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.5. Community Development - Planning - Adopted Resolution Number 2025-057 documenting approval of the General Plan Housing Element and CEQA Exemption.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.6. County Administrative Office - Authorized the Chairman to sign a Letter of Opposition regarding AB 690 -Opposition to Assembly Bill 690

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.7. County Administrative Office - Found that the proposed license would meet public convenience and necessity, and found no objection to the transfer of an On-Sale Beer and Wine Alcoholic Beverage License for Cali Jays BBQ, LLC at 7091 State Highway 3 Hayfork, CA 96041.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.8. District Attorney - Approved a budget adjustment for FY 24/25 for DA Realignment – Dept 8500 increasing Revenues and Transfers Out by \$4,871; and approved a budget adjustment for FY 24/25 for District Attorney – Dept 2100 increasing Transfers In by \$4,871.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.9. General Services -

Approved a budget adjustment for FY 24/25 for Cemetery – Dept 9300 increasing Revenues by \$1,758 and Services and Supplies by \$2,989.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.10. Health and Human Services- Admin - Approved amendment number 4 to the agreement with All Area Landscaping, extending the term to June 30, 2028; reflecting an annual cost of up to \$56,360 per fiscal year; and updating Exhibit #B to provide landscaping and snow removal services.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.11. Health and Human Services - Behavioral Health Services - Approved an agreement with Aegis Treatment Centers to provide Narcotic Treatment Program Services to Trinity County Residents.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.12. Health and Human Services - Behavioral Health Services - Approved an agreement with Psynergy Programs Inc. to provide Outpatient Mental Health Services to Trinity County Medi-Cal Members.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.13. Health and Human Services - Behavioral Health Services - Approved a budget adjustment for FY 24/25 for Behavioral Health Services - Dept 4200 increased Revenues by \$163,237 Services and Supplies by \$101,852, Interfund Expenses by \$33,385 and Other Charges by \$28,000.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.14. Health and Human Services - Behavioral Health Services - Approved a budget adjustment for FY 24/25 for BHS Realignment – Dept 8504 increasing Revenues by \$41,804 and Transfers Out by \$77,015; approved a budget adjustment for FY 24/25 for Mental Health Services Act CSS – Dept 8570 increasing Revenues by \$479,894 and decreased Transfers Out by \$80,695; and approved a budget adjustment for FY 24/25 increasing Revenues and Transfers Out by \$3,680.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.15. Health and Human Services - CWS - Approved an agreement with J. Reid McKellar, Ph.D, to provide bonding assessments, court-ordered psychological evaluations, capacity declarations, and psychotherapy services to Health and Human Services Agency clients.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.16. Health and Human Services - Public Health - Approved an agreement with Feoktist Orloff, M.D. to serve as Trinity County's Health Officer, and adopted Resolution Number 2025-063 which appointed Dr. Orloff as the Trinity County Health Officer.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.17. Health and Human Services - Public Health - Approved a budget adjustment for FY24/25 for Health - Dept. 4402, decreasing Services & Supplies and increasing Transfers Out by \$2,404; approved a budget adjustment for FY 24/25 for Tobacco - Dept. 4100, increasing Transfers In by \$1,072 and decreasing Transfers Out by \$1,048 and approved a budget adjustment for FY24/25 for Tobacco Prop 56 - Dept. 4115, increasing Transfers In by \$284 and Services & Supplies by \$275.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.18. Human Resources - Approved amendment number 2 to the agreement with Agile Occupational Medicine, changing the name of the contractor and replaced Exhibit A with an updated price list to provide employment physicals.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.19. Human Resources - Approved employee ID #03329 leave without pay status, up to 180 days, which exceeded the 90-day code allowance.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.20. Probation - Approved a budget adjustment for FY 24/25 for Drug Court Grant - Dept. 8113 increasing Other Charges \$20,945.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.21. Sheriff - Approved an agreement with Matthew Butler, P.A. to provide medical expertise to assist in routine death investigations through medical records review and external physical examinations.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.22. Sheriff - Approved an agreement with Rot's Towing Service for towing recovery, removal, roadside assistance and storage services.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.23. Sheriff - Approved an agreement with Universal Security Products, Inc. to provide replacement windows at the Trinity County Adult Detention Facility.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.24. Sheriff - Approved amendment number 6 to the agreement with the USDA Forest Service - Shasta Trinity National Forest, to receive funding to conduct cooperative law enforcement operations activities within the Shasta Trinity National Forest and authorized the Sheriff to sign the amendment.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.25. Sheriff - Approved amendment number 6 to the agreement with the USDA Forest Service - Six Rivers National Forest, to receive funding to conduct cooperative law enforcement operations activities and authorized the Sheriff to sign the amendment.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

- D.26. Sheriff - Approved a budget adjustment for FY 24/25 for Coroner - Dept. 2283, increasing Services and Supplies by \$16,000.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.27. Sheriff - Approved a budget adjustment for FY 24/25 for Sheriff - Dept. 2281 increasing Salary and Benefits by \$29,000 and Transfers Out by \$1 and decreasing Services and Supplies by \$35,001; approved a budget adjustment for FY 24/25 for Search and Rescue - Dept. 2287 increasing Services and Supplies by \$6,000 and approved a budget adjustment for FY 24/25 for Lake Patrol - Dept. 2210 increasing Transfers In and Fixed Assets by \$1.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.28. Sheriff - Ratified the Sheriff's signature on an agreement with the State of California Eradication and Prevention of Illicit Cannabis (EPIC) Program formerly known as CAMP.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.29. Sheriff - Authorized the Sheriff to sign the Memorandum of Understanding (MOU) with the County of Shasta, through the Shasta County Sheriff's Office, for the purchase of a Caliber Flex Robot.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

D.30. Solid Waste – Accepted a donation of a 150KW Whisperwatt generator from the Humboldt County Sheriff's Office to be used at the Weaverville Transfer Station.

Motion: Leutwyler **Second:** Gogan **Carried**

Ayes: Gogan, Leutwyler, Cox, Brownfield and Carpenter-Harris

E. PUBLIC HEARING

E.1. Solid Waste - Public Hearing – Conducted a public hearing and did not receive any objections or protests to the 24/25 Solid Waste Resolution Delinquent List.

Received comments from Deputy Director of Solid Waste Diane Rader.

Motion: Leutwyler **Second:** Carpenter-Harris **Carried**

Ayes: Carpenter-Harris, Leutwyler, Cox, Brownfield and Gogan

F. COUNTY MATTERS

F.1. Human Resources - Approved the updated PARS Investment Policy Statement.

Received comments from Director of Human Resource Laila Cassis.

Motion: Cox **Second:** Gogan **Carried**

Ayes: Gogan, Cox, Leutwyler, Brownfield and Carpenter-Harris

G. CLOSED SESSION

Received comments from Ben Kellogg.

- G.1. Government Code Section 54954.5(f) - Labor Negotiations
County's Designated Representatives: Margaret Long, Laila Cassis and Elizabeth Hamilton
Employee Organization: IHSS

Direction was given to staff.

- G.2. Government Code Section 54954.5(b) - Real Property Negotiations
Property: 35 Arbuckle Court Project
Agency Negotiators: Liz Hamilton, Margaret Long, Trent Tuthill
Negotiating Parties: John Paladini
Under Negotiations: Price and terms or lease

Direction was given to staff.

TRINITY COUNTY Board of Supervisors



Liam Gogan, Chairman
Board of Supervisors,
County of Trinity
State of California

Attest:

Trent Tuthill

Clerk of the Board of Supervisors

By:



Deputy