

**TRINITY COUNTY
BOARD OF SUPERVISORS
TRINITY COUNTY LIBRARY
CONFERENCE ROOM
351 MAIN STREET
WEAVERVILLE, CA**

MEETING AGENDA

August 19, 2025

Chairman

Supervisor Liam Gogan - District 3

Vice-Chairman

Supervisor Heidi Carpenter-Harris - District 4

Supervisor Ric Leutwyler - District 1

Supervisor Jill Cox - District 2

Supervisor Julia Brownfield - District 5

Trent Tuthill - County Administrative Officer

Margaret E. Long - County Counsel

The Trinity County Board of Supervisors welcomes you to its meetings which are regularly scheduled for the first and third Tuesday of each month, unless altered to accommodate a holiday, starting at 9:00 a.m. at 351 Main Street, Weaverville, California.

This Board Agenda contains a brief, general description of each item to be considered. Supporting documentation is available online at www.trinitycounty.org, at the County Administrative Office located at 11 Court Street, Room 230, Weaverville, CA, during normal business hours, and in the Public Packet at the rear of the Board Chambers during the meeting.

If you would like to receive notification via email that the agenda has been posted, please send your request to clerkoftheboard@trinitycounty.org.

Members of the public wishing to present documents to the Board of Supervisors during the meeting must submit ten (10) copies to the Deputy Clerk of the Board.

During the meeting the Trinity County Board of Supervisors may take action sitting as the Board of Supervisors and as the governing body of: The Trinity County Transportation Commission, the In-Home Supportive Services Authority, the Consolidated Transit Services Agency, the Trinity County Board of Equalization, the Trinity County Housing Authority and the Solid Waste Local Task Force.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the Deputy Board Clerk at the County Administrative Office three (3) full business days prior to the meeting at (530) 623-1382 or clerkoftheboard@trinitycounty.org.

ZOOM INFORMATION

[Join Zoom Meeting](#)

Meeting ID: 595 007 2851

Passcode: 267684

Dial In:

1 (669) 900-6833

Phone Commands: *6 Mute/Unmute; *9 Raise Hand

<https://support.zoom.us/hc/en-us/articles/201362283-Testing-computer-or-device-audio>

Just a reminder that the chat feature is not the appropriate forum to ask questions or provide comments. This chat should only be used to notify us of technical issues. No response will be given in acknowledgment or otherwise via the Zoom chat.

Public Comment given via Zoom can only be done audibly (not via chat), and you must either "Raise Your Hand" or use the chat to request your turn.

9:00 AM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

A. PRESENTATIONS

- A.1. Child Support Services - Adopt a proclamation of appreciation which recognizes North Coast Regional Child Support for their continued commitment to the children and families of Trinity County in light of the National Child Support Awareness Month of August.

No fiscal impact.

B. PUBLIC COMMENT

This time is for information from the public on matters not appearing on this agenda or within the Consent Calendar. All comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. When addressing the Board please state your name for the record and address the Board as a whole through the Chair. No action or discussion will be conducted on matters not listed on the agenda, however, the Chair may refer the subject matter to the appropriate department for follow-up or schedule the matter on a subsequent Board Agenda.

C. REPORTS/ANNOUNCEMENTS

- C.1. Report from Department Heads

C.2. Report from County Administrative Officer

C.3. Reports from Members of the Board of Supervisors

D. CONSENT CALENDAR

These items include routine, non-controversial matters and will be acted upon by the Board by one, roll-call motion. If a member of the public has any questions or comments on an item on the consent calendar, they may provide them now. A member of the Board or Staff may request an item be pulled and considered separately.

D.1. Auditor/Controller - Approve a budget adjustment for FY 24/25 for General Fund - Dept 1000 increasing Revenue and Prior Period Adjustments by \$24,304.

No net fiscal impact.

D.2. Child Support Services - Adopt a resolution to change the name of the North Coast Regional Department of Child Support Services (NCRDCSS) to Humboldt-Trinity Child Support Agency (HTCSA), recognizing Bennett Hoffmann as the Director of Humboldt-Trinity Child Support Agency and authorizing the official logo for Humboldt-Trinity Child Support Agency.

No fiscal impact. Related expenses are funded by state and federal funding.

D.3. Community Development - Building - Approve a budget adjustment for FY24/25 for Building Department - 2480, increasing Revenues and Services and Supplies by \$10,000.

Increase in General Fund appropriations in the amount of \$10,000.

D.4. Community Development - Planning - Approve amendment number 3 to the agreement with Mintier Harnish, increasing the cost by \$50,520 to provide facilitation of the additional community workshops for the General Plan Update.

Additional \$50,520 from General Plan Update fund.

D.5. County Administrative Office - Approve the regular meeting minutes of the Board of Supervisors for August 5th, 2025.

No fiscal impact.

D.6. County Administrative Office - Authorize the Chairman to sign a letter of support regarding the Secure Rural Schools and Community Self-Determination Act Reauthorization.

No fiscal impact.

- D.7. Health and Human Services- Admin - Approve an agreement with Aspire Innovators, LLC to provide professional development training and coaching.

No impact to the General Fund; up to \$49,000 per fiscal year from the Health and Human Services Agency budget.

- D.8. Health and Human Services- Admin - Approve an agreement with Wineglass Vineyards/Jon Paladini to provide leased professional office space to Health & Human Services Agency.

No impact to the General Fund; up to \$424,320 annually from the Health & Human Services Agency budget.

- D.9. Health and Human Services - Behavioral Health Services - Behavioral Health Services - Adopt a resolution that authorizes the Director of the Health & Human Services Agency or his/her designee to sign an agreement, and any and all subsequent amendments with Department of Health Care Services for Drug Medi-Cal (DMC) services.

No impact to the General Fund; unknown revenue for Substance Use Disorder fund.

- D.10. Health and Human Services - Behavioral Health Services - Adopt a resolution which authorizes the Director of the Health and Human Services Agency, or his/her designee, to sign an agreement, and any and all subsequent amendments with the State Department of Health Care Services for Specialty Mental Health Services.

No impact to the General Fund; unknown revenue for the Mental Health Division.

- D.11. Health and Human Services - Behavioral Health Services - Adopt a resolution which removes from Behavioral Health's Capital Asset Listing Asset ID# B0163, an RV Cover Building Kit.

No impact to the General Fund.

- D.12. Health and Human Services - Behavioral Health Services - Approve amendment number 1 to the agreement with The SmithWaters Group extending the term and performance time to June 30, 2029, to provide patients' rights advocacy services.

No impact to the General Fund; up to \$18,000 per fiscal year from Behavioral Health funding.

- D.13. Probation - Approve amendment number 3 to the agreement with Human Response Network, increasing the maximum cost by \$100,000 to provide transitional housing, associated supportive services and case management services.

No impact on the General Fund; funding is part of the CCP (Community Corrections Partnership) approved budgeted funds.

- D.14. Probation - Approve a memorandum of understanding with Butte County Juvenile Detention Facility to provide detention on a space-available basis.

Up to \$150,000 over the three-year term of the agreement from the Probation Department Budget.

- D.15. Sheriff - Ratify the Sheriff's signatures and approve amendment number 6 for \$27,216 and amendment number 7 for \$12,785 with Motorola to maintain a communication system to allow 9-1-1, dispatch, two-way radios and the jail management system providing vital services to Trinity County.

Up to \$40,001 from the Sheriff's Office budget.

- D.16. Transportation - Amendment number 1 to the Memorandum of Understanding with Cal Fire for Conservation Crew Services increasing the maximum cost by \$50,000, extending the term and ratifying the Director of Transportation's signature on the Cal Fire documents.

Increase in maximum agreement cost from \$25,000 to \$75,000, funded by Airport and Road funds.

- D.17. Health and Human Services- Budget Adjustments - Approve a budget adjustment for FY 24/25 for Office of Emergency Services - Dept 2260, decreasing Other Charges and increasing Fixed Assets by \$45,000.

No net fiscal impact.

E. COUNTY MATTERS

These items include non-routine, or controversial matters and are listed alphabetically by department. A member of the Board, Staff or public may request that an item be heard out of order.

- E.1. Transportation - Receive a presentation from the Department of Transportation Director on operations.

No fiscal impact.

- E.2. Board of Supervisors - Adopt revised bylaws for the Tourism Development Advisory Board.

No fiscal impact. These changes do not result in any additional expenditures.

- E.3. Community Development - Planning - Approve a budget adjustment for FY 24/25 for Planning - Dept 2800 – decreasing Revenues by \$103,474, Salary and Benefits by \$27,938, Services and Supplies by \$34,000, Interfund

Expenses by \$400, and Other Charges by \$1,020, and approve a budget adjustment for FY 24/25 for General Fund Contingency – Dept 9901 decreasing Provisions for Contingency by \$40,116.

Increase in General Fund appropriations in the amount of \$40,116; current contingency balance is \$354,391.

- E.4. Community Development - Planning - Discuss topics for upcoming Community Plan meetings and receive direction from the Board of Supervisors.

No impact to the General Fund.

- E.5. County Administrative Office - Approve a budget adjustment for FY 24/25 for CDBG Grants - Dept 1970 increasing Transfers In by \$136,100; approve a budget adjustment for FY 24/25 for Contributions to Others - Dept 1990 increasing Transfer Out by \$136,100; and approve a budget adjustment for FY 24/25 for General Fund Contingency - Dept 9901 decreasing Provisions for Contingency by \$136,100.

Increase in General Fund appropriations in the amount of \$136,100; current cash balance in CDBG Grants - Fund 182 is \$134,676.62; current Contingency balance is \$314,275 (after the previous budget adjustment).

F. CLOSED SESSION

- F.1. Government Code Section 54954.5(b) - Real Property Negotiations
Property: 450 Oregon Street
Agency Negotiators: Trent Tuthill
Under Negotiations: Price and Terms of Escrow
- F.2. Government Code Section 54954.5(c) - Conference with Legal Counsel - Existing Litigation
No. of Cases: Three
National Prescription Opiate Litigation, Case No. 1:17-md-02804-DAP, pending in the U.S. District Court for the Northern District of Ohio.
Purdue Pharma L.P., et al, Case No. 19-23649, pending in the United States Bankruptcy Court, Southern District of New York.
Estate of Joshua Garbutt, Stacy Pohlmeier and Brian Garbutt vs Trinity County, Case No: 2:24-vc-01275-DMC
- F.3. Government Code Section 54954.5(f) - Labor Negotiations
County's Designated Representatives: Margaret Long, Laila Cassis, Elizabeth Hamilton and Suzie Hawkins
Employee Organizations: IHSS and Probation Peace Officers Association

ADJOURN